

PARISH COUNCIL AGENDA

TO BE HELD ON 16TH APRIL 2019 IN COMPTON DANDO PARISH HALL

To all Parish Councillors

You are summoned to attend a meeting of the Parish Council on Tuesday 16th April 2019
At 8.00pm in the Parish Hall in Compton Dando
The meeting will be preceded by a Sole Trustees meeting at 7.45pm

Susan Smith – Clerk to the Parish Council

Date: 9th April 2019

The public are welcome to attend.

PUBLIC PARTICIPATION:

Please note that prior to the official business of the meeting; members of the Parish are welcome to raise any Parish issues. Additionally, planning applications may be verbally presented by the applicant or their agent.

Please inform the Parish Clerk prior to the meeting if you wish to arrange a speaking slot. Please keep your speech to a maximum of 3 minutes.

This meeting may be filmed or recorded (please refer to the Parish Council protocol on the filming and recording of meetings, adopted 16th September 2014, available at [http:// www.comptondando-parishcouncil.org.uk/docs_publications/](http://www.comptondando-parishcouncil.org.uk/docs_publications/)).

1. APOLOGIES FOR ABSENCE
2. TO RECEIVE NOTIFICATION OF ANY MEMBER'S PERSONAL OR PREJUDICIAL INTEREST IN ANY ITEM ON THE AGENDA
3. QUESTIONS ON NOTICE BY MEMBERS
Members may ask the Chairman any question concerning the business of the Council, provided that notice of the question has been given to the Parish Clerk in writing at least 4 clear days before the meeting where possible, and in any case to the Chairman, in writing, before the meeting.
4. TO CONFIRM MINUTES OF THE PREVIOUS MEETING HELD ON 19TH MARCH 2019
5. FINANCE
 - 5.1 TO RECEIVE A REPORT OF PARISH COUNCIL FINANCE
 - 5.2 TO APPROVE AND SIGN CHEQUES FOR PAYMENT FOR THE PARISH COUNCIL
 - 5.3 TO APPROVE AND SIGN CHEQUES FOR PAYMENT FOR THE PARISH HALL
 - 5.4 CONFIRMATION THAT DATA PROTECTION REGISTRATION RENEWAL WAS RECEIVED AND HAS BEEN PAID BY DIRECT DEBIT
 - 5.5 TO APPROVE AND SIGN THE SELF CERTIFICATION AS AN EXEMPT AUTHORITY

Compton Dando Parish Council is classed as a smaller council as its income is below £25,000, therefore it will come under the title of an exempt authority when it comes to the external audit in 2018.

If it is felt that there is a sound, effective system of financial control in place, an effective internal audit and the Code of Transparency is followed, then it is possible to self-certify as an exempt authority.

5.6 NOTIFICATION RECEIVED FROM B&NES COUNCIL THAT PRECEPT OF £6116.73 HAS BEEN PAID INTO THE BANK

5.7 TO DECIDE IF 'READ-ONLY' INTERNET BANKING SHOULD BE SET UP FOR THE PARISH HALL ACCOUNTS

5.8 TO RECEIVE NOTIFICATION THAT THE PARISH HALL NAT WEST BANK ACCOUNTS ARE NOW CLOSED AND THE CLOSING BANK STATEMENTS HAVE BEEN RECEIVED

6. TO RECEIVE UPDATES ON PROGRESS OF RESOLUTIONS FROM THE CDPC MEETING HELD ON THE 19TH MARCH 2019

None.

7. MATTERS FOR DISCUSSION/DECISION

7.1 TO MINUTE A REQUEST TO PARISHIONERS TO BE CONSIDERATE OF GROUND NESTING BIRDS WHEN OUT WALKING DOGS

7.2 TO REVIEW THE YEARLY RISK ASSESSMENT PROCEDURES LIST

7.3 TO REVIEW THE SECURITY INCIDENT RESPONSE POLICY

7.4 TO REVIEW THE GDPR CONSENT TO HOLD INFORMATION FORM

7.5 TO REVIEW THE ACCIDENT AND INJURY RECORD FOR THE CLERK FORM

7.6 TO REVIEW THE RISK ASSESSMENT POLICY

7.7 TO RECEIVE NOTICE OF ALL THE COMPLETED APPLICATIONS FOR S137 FUNDING

7.8 TO RECEIVE NOTICE THAT RESTORATION OF THE COCKERS HILL FINGERPOST HAS BEEN SELECTED BY TESCO BAGS FOR HELP AND WILL BE PUT FORWARD FOR CUSTOMER VOTE DURING MAY AND JUNE 2019

7.9 TO COMPLETE THE HEALTH & SAFETY QUESTIONNAIRE ON THE MILLENNIUM GREEN FOR GREENSLADE TAYLOR HUNT

7.10 TO RECEIVE NOTICE OF REQUIREMENTS FOR THE CLERK'S PENSION RE-ENROLMENT

Key dates for Compton Dando Parish Council:

- 3rd anniversary of staging date - 1st October 2019
- Re-enrolment window opens - 1st July 2019
- Re-enrolment window closes - 31st December 2019
- Re-declaration deadline 2nd March 2020

An official letter will be sent to the Parish Clerk by the Chair of Council on 1st September 2019.

7.11 TO RECEIVE NOTICE THAT COMPTON DANDO VILLAGE HAS BEEN ASKED TO CREATE A SCARECROW TRAIL BY MARKSBURY PRIMARY SCHOOL

8. PLANNING APPLICATIONS RECEIVED

**8.1 19/00540/FUL Land North of West Barn Uplands Lane Chewton Keynsham Bristol
Erection of 1no dwelling.**

8.2 19/01407/FUL Tolzey Cottage Penn Hill Lane Queen Charlton Bristol BS31 2SJ

Replacement of garden room and replacement of identified windows.

8.3 19/01408/LBA Tolzey Cottage Penn Hill Lane Queen Charlton Bristol BS31 2SJ
External alterations for the replacement of garden room and replacement of identified windows.

9. APPEALS

9.1 None

10. DECISIONS

10.1 19/00402/FUL Bathford Hill Compton Dando Bristol Bath And North East Somerset
Erection of single storey rear extension following removal of existing conservatory.
(CDPC Support Feb 2019)

PERMIT

10.2 18/05103/FUL Wellfield House, Parkhouse Lane, Keynsham Bristol BS31 2SG
Erection of 4 no. buildings and associated works.(CDPC Support Dec 2018)

11. ENFORCEMENTS

Members of the Parish that may have a concern regarding suspected unauthorised building works, retrospective planning or non-permitted change of use to a building may report this directly to the Enforcement Department of Bath and North East Somerset Council by emailing development_management@bathnes.gov.uk or telephoning 01225 394041 (planning department extension) OR alternatively you may report the same in confidence to the Parish Clerk (details below). The matter of enforcement will be held in strict confidence and will not be discussed by the Parish Council until an Enforcement Notice is issued at which stage the matter will be brought to the attention of the Parish Council by the Local Authority.

UPDATES REQUESTED ON

11.1 None

12. ITEMS FOR ACTION

12.1 None

13. CORRESPONDENCE FOR ACTION

13.1 EMAIL RECEIVED FROM B&NES COUNCIL NOTIFYING OF PLANNING POLICY CONSULTATION ON DEVELOPERS CONTRIBUTIONS (GREEN INFRASTRUCTURE) AND AN AMENDMENT TO CIL INFRASTRUCTURE LEVY

“We are inviting feedback on focused amendments to the Planning Obligations Supplementary Planning Document (SPD) with particular reference to Green Infrastructure, and an amendment to the Community Infrastructure Levy (CIL) Infrastructure List (CIL Regulation 123 list).

The consultation documents can be accessed online at: www.bathnes.gov.uk/developercontributions

Comments on both consultation documents must be received by Bath and North East Somerset Council Planning Policy team by **5.00 pm on Thursday 25 April 2019.**”

14. CORRESPONDENCE FOR INFORMATION

14.1 None.

15. REPORTS

15.1 PARISH HALL REPORT

15.2 VILLAGE UPDATES

**15.3 REPORT FROM THE SAM JAM FESTIVAL SUB-COMMITTEE LICENSING MEETING 28TH MARCH 2019 –
COUNCILLOR DD**

16. ITEMS OF REPORT TO BE CARRIED FORWARD TO THE NEXT MEETING

DATE OF NEXT MEETING IS 21ST MAY AT 8.00PM IN COMPTON DANDO PARISH HALL