

COMPTON DANDO PARISH COUNCIL

(SERVING BURNETT, CHEWTON KEYNSHAM, COMPTON DANDO, QUEEN CHARLTON, & WOOLLARD (EAST))

PARISH COUNCIL AGENDA

TO BE HELD ON 17TH APRIL 2018 IN COMPTON DANDO PARISH HALL

To all Parish Councillors

You are summoned to attend a meeting of the Parish Council on Tuesday 20th March 2018
At 8.00pm in the Parish Hall in Compton Dando
Preceded by a Sole Trustees Meeting at 7.30pm

Susan Smith – Clerk to the Parish Council

Date: 10th March 2018

The public are welcome to attend.

PUBLIC PARTICIPATION:

Please note that prior to the official business of the meeting; members of the Parish are welcome to raise any Parish issues. Additionally, planning applications may be verbally presented by the applicant or their agent.

Please inform the Parish Clerk prior to the meeting if you wish to arrange a speaking slot. Please keep your speech to a maximum of 3 minutes.

This meeting may be filmed or recorded (please refer to the Parish Council protocol on the filming and recording of meetings, adopted 16th September 2014, available at [http:// www.comptondando-parishcouncil.org.uk/docs_publications/](http://www.comptondando-parishcouncil.org.uk/docs_publications/)).

1. **APOLOGIES FOR ABSENCE**
2. **TO RECEIVE NOTIFICATION OF ANY MEMBER'S PERSONAL OR PREJUDICIAL INTEREST IN ANY ITEM ON THE AGENDA**
3. **QUESTIONS ON NOTICE BY MEMBERS**
Members may ask the Chairman any question concerning the business of the Council, provided that notice of the question has been given to the Parish Clerk in writing at least 4 clear days before the meeting where possible, and in any case to the Chairman, in writing, before the meeting.
4. **TO CONFIRM MINUTES OF THE PREVIOUS MEETING HELD ON 20TH MARCH 2018**
5. **FINANCE**
 - 5.1 **TO RECEIVE A REPORT OF PARISH COUNCIL FINANCE**
 - 5.2 **TO APPROVE AND SIGN CHEQUES FOR PAYMENT FOR THE PARISH COUNCIL**
 - 5.3 **TO APPROVE AND SIGN CHEQUES FOR PAYMENT FOR THE PARISH HALL**
 - 5.4 **CONFIRMATION THAT DATA PROTECTION REGISTRATION RENEWAL WAS RECEIVED**
 - 5.5 **TO APPROVE AND SIGN THE SELF CERTIFICATION AS AN EXEMPT AUTHORITY**

Compton Dando Parish Council is classed as a smaller council as its income is below £25,000, therefore it will come under the title of an exempt authority when it comes to the external audit in 2018.

If it is felt that there is a sound, effective system of financial control in place, an effective internal audit and the Code of Transparency is followed, then it is possible to self-certify as an exempt authority.

It was Resolved and minuted in the March 2016 minutes that the Parish Council would opt out of an external audit.

5.7 NOTIFICATION RECEIVED FROM B&NES COUNCIL THAT £5000 PRECEPT AND £25 GRANT HAS BEEN PAID INTO THE BANK

6. TO RECEIVE UPDATES ON PROGRESS OF RESOLUTIONS FROM THE CDPC MEETING HELD ON 20th FEBRUARY 2018: Items 5.5, 7.5, 7.7

6.1 COST OF PROTECTION OF CORONATION TREE TRAFFIC ISLAND – CLLR CW

6.2 THE USE OF LOCAL COUNCIL PUBLIC ADVISORY SERVICE FROM GDPR SERVICES

The NALC advice is not to sign up to a GDPR service until the final government guidance is issued, as there is still a good chance that NALC and the ICO will agree various exemptions particularly for smaller councils. As long as you are making preparation for GDPR (which is what the NALC toolkit is for) you will be covered for the foreseeable future.

6.3 TO RECEIVE AN UPDATE ON ‘NO LEFT TURN’ OUT OF THE WHITCHURCH DEVELOPMENT – CLERK

6.4 UPDATE ON NAT WEST BANK CLOSURE

The decision to use envelopes for paying-in will not be suitable for the banking business required for the Parish Hall finances and the Parish Council have been asked to consider changing the Parish Hall accounts to another bank.

Enquiries have been made at TSB in Keynsham and the following information would be required from all signatories:

Full name, address for last 3 years, DOB, nationality and permission for the TSB to carry out a credit check to be given to the Clerk. TSB are currently upgrading their computer system so it will be after 23 April before this process can be started.

7. MATTERS FOR DISCUSSION/DECISION

7.1 TO DECIDE ON A DATE FOR THE CLERK’S PERFORMANCE MANAGEMENT REVIEW

7.2 TO DECIDE WHETHER TO TAKE PART IN THE REVIEW OF LOCAL GOVERNMENT ETHICAL STANDARDS

The consultation questions can be found at:

<https://www.gov.uk/government/consultations/local-government-ethical-standards-stakeholder-consultation>

The consultation closes on 18th May 2018

7.3 TO DECIDE ON S137 GRANT APPLICATIONS

7.3.1 WWI MEMORIAL TEA AND NOTICE BOARDS – REQUEST FOR £250

7.3.2 FIVE VILLAGES YOUTH GROUP INSURANCE – REQUEST FOR £250

7.4 PREPARING FOR GDPR – TO DISCUSS STEP 7 CONSENT

How consent is sought, recorded and managed needs to be reviewed and any changes made.

7.5 PREPARING FOR GDPR – TO DISCUSS STEP 8 CHILDREN

To consider if steps need to be put in place to verify and individual's age and to obtain parental or guardian consent for any data processing activity.

7.6 PREPARING FOR GDPR – TO DISCUSS STEP 9 DATA BREACHES

To consider if the right procedures are in place to detect, report and investigate a personal data breach.

7.7 PREPARING FOR GDPR – TO DISCUSS STEP 10 DATA PROTECTION BY DESIGN AND DATA PROTECTION IMPACT ASSESSMENTS

Need to familiarise with the ICO's code of practice on Privacy Impact Assessments as well as the latest guidance from Article 29 Working Party and work out when and how to implement them.

7.8 PREPARING FOR GDPR – TO DISCUSS STEP 11 DATA PROTECTION OFFICERS

There is a requirement to designate someone to take responsibility for data protection compliance and assess where this role will sit within the Parish Council's structure and governance arrangements. Consideration needs to be given to whether the Parish Council is required to formally designate a Data Protection Officer.

7.9 PREPARING FOR GDPR – TO DISCUSS STEP 12 INTERNATIONAL

This only needs to be considered if the Parish Council should operate in more than one EU member state.

7.10 TO RAISE ANY QUESTIONS/VIEWS BEFORE THE 'BETTER RURAL TRANSPORT' INITIAL DISCUSSIONS MEETING AT CONYGRE HALL, TIMSBURY ON THURSDAY 19TH APRIL AT 7.30PM

To begin the search for area-wide solutions Timsbury Parish Council invites a representative, or representatives, from your Council with an interest in the subject, to join in a preliminary discussion to review possible options for improving rural transport and to plan ways of making worthwhile progress. It is a big task and successes will not be achieved with one meeting, but we need to start somewhere.

The aim of the meeting is to find common ground. We can start by reviewing rural transport problems, considering ideas and looking for solutions that may have already proved successful elsewhere. Hopefully we can then begin to agree on what might be helpful and focus on promoting positive changes rather than restrict ourselves to protesting about inevitable cuts to bus services. Links with community transport providers could be helpful.

Initial ideas include:

Using smartphone and online technology to provide a wider range of travel options such as shared taxi systems, community transport and car share schemes.

Improved timetables and better publicity for bus services both on paper and online.

An urgent start to using the new powers provided by the Bus Act 2017 which the West of England Combined Authority [is looking at by July](#).

A long-term commitment to reliable rural transport services that will give residents the confidence to use them.

There will be more ideas and suggestions; we hope they will be shared at the meeting.

7.11 TO APPROVE THE ACCIDENT RECORD SHEET

7.12 TO REVIEW THE RISK ASSESSMENT PROCEDURE SCHEDULE

7.13 TO REVIEW THE RISK ASSESSMENT POLICY

8. PLANNING APPLICATIONS RECEIVED

8.1 18/01265/FUL Parcel 9959 Elm Park Lane Chewton Keynsham Bristol

Change of use from agricultural land to seasonal use, 20 pitch caravan/camping site with erection of toilet block, manager's lodge and shop/office block.

9. APPEALS

9.1 None

10. DECISIONS

18/00441/CLEU Parcel 5001 Woollard Lane Publow Bristol

Use of the land for equestrian use (Certificate of lawfulness for an existing use) (CDPC had no objection Feb 2018)

LAWFUL

11. ENFORCEMENTS

Members of the Parish that may have a concern regarding suspected unauthorised building works, retrospective planning or non-permitted change of use to a building may report this directly to the Enforcement Department of Bath and North East Somerset Council by emailing development_management@bathnes.gov.uk or telephoning 01225 394041 (planning department extension) OR alternatively you may report the same in confidence to the Parish Clerk (details below). The matter of enforcement will be held in strict confidence and will not be discussed by the Parish Council until an Enforcement Notice is issued at which stage the matter will be brought to the attention of the Parish Council by the Local Authority.

UPDATES REQUESTED ON

11.116/00205/UNAUTH CARAVAN PARK OFF CHARLTON ROAD

Lime Kiln Farm, Charlton Road. Bristol BS31 2TW

11.2 Parcel 8593 Woollard Lane Publow Bristol Bath And North East Somerset

Re: Seek authority to apply for an Injunction for non-compliance with enforcement notice 09/00640/UNDEV

The matter described above will be considered by the Development Management Committee meeting to be held on 11th April 2018 at The Guildhall, High St, Bath commencing at **10:00am**.

12. ITEMS FOR ACTION

12.1 None

13. CORRESPONDENCE FOR ACTION

13.1 EMAIL RECEIVED FROM RUTH COLEMAN OF WERN CONCERNING THE COMMEMORATION OF THE GREAT FLOOD OF THE RIVER CHEW

I'm emailing to introduce myself. Thanks to 'Awards for All' from The Big Lottery, I'm newly appointed to WERN to co-ordinate and support activities that commemorate the devastating flood of the River Chew and Keynsham in 1968. Not only this, but to gather together what we have learned - and still have to learn, from those fateful days.

I am beginning to pull together the events I am already hearing about with a view to publishing and updating them online for everyone's easy reference asap. I'm also creating an archive of who has what, where it is and what it is – I'd very much welcome your input into that so that a comprehensive guide could benefit all in future.

Ruth is interested in the following information:

1. What's happening in your area?
2. Are you aware of any groups or individuals planning events, walks, activities etc to remember the flood?
3. Is there any River Chew-related practical work going on in your area?
4. Would you like to do something or be part of something in your area?
5. How prepared are the individuals and communities in your area for the possibility that a similar event could occur again?
6. How else do you think that WERN might be able to help you?

14. CORRESPONDENCE FOR INFORMATION

14.1 PARISHIONER REPORTED BOLLARDS KNOCKED DOWN OUTSIDE LATCHETTS IN REDLYNCH LANE

B&NES Council have given the following case reference:

Case Reference Number	272503
Enquiry Type	Bollard or Post Repair
Location	Redlynch Lane. Chewton Keynsham.

14.2 EMAIL FROM PCAA INFORMING THAT THERE IS NIGHT FLIGHT TRACKING SOFTWARE CALLED FLIGHT RADAR24 THAT CAN BE USED ON WINDOWS 10 AND 7 AND ANDROID BASED COMPUTERS, MOBILES AND TABLETS

This software (free for 30 mins use) and will give a map-based flight tracking picture and show all commercial aircraft in the area. It is live and moves with the aircraft as it uses the flight tracker beacon signal sent out by all aircraft. The transmitting beacon is turned off after the flight so you do not see aircraft parked on the ground, but it is turned on as the aircraft starts to move away from the terminal.

You can choose the location and zoom in and out. By zooming in to the ground location the actual flight path can be easily identified and if you hover the pointer over the aircraft image on the screen full details of the flight will be displayed. This should enable anyone to exactly identify a flight out of line.

14.2 EMAIL RECEIVED FROM PARISHIONER WHO HAS REPORTED NUMEROUS POTHoles TO COUNCIL CONNECT

Potholes have been reported on Rankers Lane, Bathford Hill, Peppershells Lane, Cockers Hill and deep gullies down the middle of Woollard Lane.

14.3 LETTER RECEIVED CONFIRMING PUBLIC PATH DIVERSION ORDER 2018 ON 22ND MARCH 2018 FOR PUBLIC FOOTPATHS BA8/51 AND BA8/52 ACRES END, COMPTON DANDO

14.4 A PARISHIONER HAS REPORTED FLY-TIPPING IN A GATEWAY AT THE TOP OF SLATE LANE AND LITTER ALONG HURSLEY LANE TO COUNCIL CONNECT

14.5 EMAIL RECEIVED FROM WESSEX FLOOD RESILIENCE TEAM WITH AN UPDATE ON FLOOD WARNINGS

In February 2018 changes and updates to improve the fluvial and groundwater flood warning service in various locations across Wessex in South Gloucestershire, Somerset, Wiltshire and Dorset were made.

A briefing is being emailed to all Flood Wardens and Town & Parish Clerks across Wessex and we are in the process of writing to those customers affected by these changes. If you require any further information about this please contact our team email account floodwessex@environment-agency.gov.uk

14.6 EMAIL RECEIVED FROM B&NES COUNCIL CONCERNING THEIR POLICY ON BADGER CULLING ON COUNCIL LAND

Badger Culling - Bath & North East Somerset Council Resolution

Bath & North East Somerset Council, by resolution at its meeting of 22nd March 2018, has adopted a policy of refusing permission for any badger culling to take place on land controlled by the Council. As also set out in the resolution, I am writing to you to bring this resolution to the attention of all Parish Councils so that all are aware of the stance of the Council on this matter in relation to Council controlled land.

The full text of the resolution, which sets out the basis for this policy, is set out below:

RESOLVED that

Council notes:

- 1) That Natural England has received an application for badger culling in Avon.
- 2) That badger culling has already been taking place in Somerset for a number of years.
- 3) That only 5.7% of incidences of bovine tuberculosis (bTb) are caused by badgers.
- 4) That millions of pounds are spent each year on the badger cull, with each culled badger costing thousands of pounds.
- 5) That the badger cull is more than seven times more expensive per badger than the Welsh government's badger vaccination scheme.
- 6) That reports show that up to 22.8% of badgers culled take more than 5 minutes to die, making the cull inhumane by government standards.
- 7) That organisations opposed to the badger cull include: the RSPCA, the RSPB, and the Wildlife Trusts (including Avon Wildlife Trust).
- 8) That landowner permission is required for the badger cull to take place on any land.

Council believes:

- 1) That the badger cull has been ineffective.
- 2) That more effective means of controlling bTb include: testing, movement control and vaccination.
- 3) That the government should revisit the evidence on badger culling and end the programme.
- 4) That public money could be far better spent than on spending an estimated £100 million on badger culling by 2020.

Council resolves:

- 1) To refuse permission for any badger culling to take place on land controlled by the Council.
- 2) To encourage parish councils to implement the same policy.
- 3) To write to the Secretary of State for Environment, Food and Rural Affairs to inform him of our decision, but to offer access to Council land for a coordinated badger vaccination programme.

If you have any queries or require any further information on this matter please contact andy_thomas@bathnes.gov.uk.

15 REPORTS

15.2 PARISH HALL REPORT (APPENDED)

15.3 VILLAGE UPDATES

15.4 REPORT FROM PCAA MEETING ON 22ND MARCH – CLLR CW

16 ITEMS OF REPORT TO BE CARRIED FORWARD TO THE NEXT MEETING

**DATE OF NEXT MEETING IS 15TH MAY AT 8.00PM IN COMPTON DANDO PARISH HALL
THIS WILL BE PRECEDED BY THE ANNUAL PARISH COUNCIL MEETING AT 7.45 PM
WHICH WILL BE PRECEDED BY THE ANNUAL MEETING OF THE PARISH AT 7.30PM**

Parish Hall Report

April 2018

Having had nothing of worth to report last month, I feel an obligation to deliver something this month. Thus, I should like to thank Andy Dawes for installing the new bollards along the roadside of our frontage. They should stop any further parking on the verge and the consequent risk to the bank of the stream as well as the annoyance caused by those that used to park on the verge tracking mud into the Hall.

Various other small improvements have been made over the last couple of months including repairing the safety exit door's latch that meant the end of requiring a second dead latch that needed opening whenever the hall was in use as well as the bonus of making the door more draught proof.

Apart from the day to day maintenance of the building, I am pleased to report that bookings are resilient and disruptions are minimal.

Finally, the committee looks forward to a decision on the possible improvement of the wheelchair access to the building and the effect this may have on the footpath along the front of the Hall and changes to existing bollards and railings.

John Dottridge