

COMPTON DANDO PARISH COUNCIL

(SERVING BURNETT, CHEWTON KEYNSHAM, COMPTON DANDO, QUEEN CHARLTON, & WOOLLARD (EAST))

PARISH COUNCIL AGENDA

TO BE HELD ON 17th OCTOBER 2017 IN COMPTON DANDO PARISH HALL

To all Parish Councillors

You are summoned to attend a meeting of the Parish Council on Tuesday 17th October 2017
At 8.00pm in the Parish Hall in Compton Dando

Susan Smith – Clerk to the Parish Council

Date: 10th October 2017

The public are welcome to attend.

PUBLIC PARTICIPATION:

Please note that prior to the official business of the meeting; members of the Parish are welcome to raise any Parish issues. Additionally, planning applications may be verbally presented by the applicant or their agent.

Please inform the Parish Clerk prior to the meeting if you wish to arrange a speaking slot. Please keep your speech to a maximum of 3 minutes.

This meeting may be filmed or recorded (please refer to the Parish Council protocol on the filming and recording of meetings, adopted 16th September 2014, available at http://www.comptondando-parishcouncil.org.uk/docs_publications/).

1. APOLOGIES FOR ABSENCE
2. TO RECEIVE NOTIFICATION OF ANY MEMBER'S PERSONAL OR PREJUDICIAL INTEREST IN ANY ITEM ON THE AGENDA
3. QUESTIONS ON NOTICE BY MEMBERS
Members may ask the Chairman any question concerning the business of the Council, provided that notice of the question has been given to the Parish Clerk in writing at least 4 clear days before the meeting where possible, and in any case to the Chairman, in writing, before the meeting.
4. TO CONFIRM MINUTES OF THE PREVIOUS MEETING HELD ON 19TH SEPTEMBER 2017
5. FINANCE
 - 5.1 TO RECEIVE A REPORT OF PARISH COUNCIL FINANCE
 - 5.2 TO APPROVE AND SIGN CHEQUES FOR PAYMENT FOR THE PARISH COUNCIL
 - 5.3 TO APPROVE AND SIGN CHEQUES FOR PAYMENT FOR THE PARISH HALL
 - 5.4 CAME AND COMPANY HAVE CONFIRMED THE 3-YEAR TERM INSURANCE POLICY TAKEN OUT WITH HISCOX THROUGH THEMSELVES

There are 2 conditions for the annual premium staying constant:

"We and **you** agree that this policy is subject to a **long term agreement** beginning on 1st October 2017 and ending on 30th September 2020, provided that:

1. at each **annual renewal date** the total of all **claims payments and costs** does not exceed 40% of the **income**;
2. there are no changes to the material facts concerning **your policy**; and there are no changes to Insurance Premium Tax during the period of the **long term agreement**".

5.5 TO SIGN STANDING ORDER MANDATE FOR THE PARISH HALL CARETAKER

6. MATTERS ARISING

To receive any available updates on matters arising from last meeting:

6.1 NEIGHBOURHOOD WATCH SCHEME IN QUEEN CHARLTON VILLAGE

To clarify if there is such a scheme in the village.

6.2 THE REGISTRATION OF THE PARISH HALL WITH THE LAND REGISTRY

It is now a requirement that parish halls are registered. This would be done through the voluntary first registration application form.

7. MATTERS FOR DISCUSSION/DECISION

7.1 TO DECIDE IF THE PARISH COUNCIL WILL FUND THE MAINTENANCE COSTS OF THE COMPTON DANDO DEFIBRILLATOR

7.2 FIXMYSTREET - UPDATE DETAILS FOR USAGE – CLLR DD

7.3 TO DECIDE ON A STONE MASON FOR THE WAR MEMORIAL APPLICATION

Two quotes have been received. One from Classic Memorials of Keynsham and the other from Summers Memorial Masons. The quotes were £1500 + VAT and £2990 + VAT respectively.

7.4 TO DISCUSS THE HELAA RESULTS AND SUBMIT ANY COMMENTS

7.5 TO DISCUSS THE REPAIR OF COMPTON DANDO'S FINGER POST ON THE MILLENNIUM GREEN FOLLOWING THE RECEIPT OF THE TESCO BAGS FOR HELP FUNDING AWARD

It is expected that this award should be promoted in the community and photographs taken of 'before' and 'after' and the work being carried out.

7.6 TO DISCUSS THE NEED FOR A CODE FOR THE USE OF THE COMPTON DANDO DEFIBRILLATOR IN AN EMERGENCY

7.7 TO REVIEW THE CONDITION OF THE GRASS INFRONT OF THE COMPTON DANDO WAR MEMORIAL

7.8 TO REVIEW THE EDITED RIPARIAN WATERWAYS LETTER

7.9 TO DECIDE WHETHER TO BE INVOLVED IN BEACON LIGHTING ON 11 NOVEMBER TO COMMEMORATE THE END OF WORLD WAR II

7.10 TO DISCUSS THE FIRST TWO STEPS OF THE GDPR (GENERAL DATA PROTECTION REGULATIONS) TWELVE STEP PROCESS

7.10.1 AWARENESS

Make sure that decision makers and key people are aware that the law is changing to the GDPR. They need to appreciate the impact that this will have.

7.10.2 INFORMATION HELD BY THE PARISH COUNCIL

All personal data held should be documented, including where it came from and with whom it is shared. It may be useful to organise an information audit.

7.11 TO DISCUSS THE WORKING HOURS OF RESOURCEFUL EARTH

Wednesday 8am–5pm
Thursday 8am–5pm
Friday 8am–5pm
Saturday 8am–1pm
Sunday Closed
Monday 8am–5pm
Tuesday 8am–5pm

7.12 TO DISCUSS THE COST OF BI-ELECTIONS

The cost of bi-elections could be significant and consideration of this needs to be made in planning future budgets.

8. PLANNING APPLICATIONS RECEIVED

8.1 None

9. APPEALS

9.1 None

10. DECISIONS

10.117/03561/FUL 2 Vicarage Lane Compton Dando Bristol Bath And North East Somerset BS39 4LA
Erection of a porch on the front of the property and a single storey extension to the rear. (CDPC supported in August 2017)

PERMIT

11. ENFORCEMENTS

Members of the Parish that may have a concern regarding suspected unauthorised building works, retrospective planning or non-permitted change of use to a building may report this directly to the Enforcement Department of Bath and North East Somerset Council by emailing development_management@bathnes.gov.uk or telephoning 01225 394041 (planning department extension) OR alternatively you may report the same in confidence to the Parish Clerk (details below). The matter of enforcement will be held in strict confidence and will not be discussed by the Parish Council until an Enforcement Notice is issued at which stage the matter will be brought to the attention of the Parish Council by the Local Authority.

UPDATES REQUESTED ON

11.1 None

12. ITEMS FOR ACTION

12.1 None

13. CORRESPONDENCE FOR ACTION

13.1 EMAIL RECEIVED FROM ALCA WITH DETAILS OF THE PRECEPT CONSULTATION

Local councils will be aware that under the Localism Act 2011, Government has powers to make an annual decision on whether to introduce automatic precept referendums where they deem increases in local council precepts to be 'excessive'. The decision includes what threshold would apply for triggering referendums and to which councils this trigger would be applied. Although these referendums have been applied to other types of local authorities, Government has threatened to apply them to local councils but, to date, has not done so.

All councils are potentially affected by the outcome of this consultation and will wish to consider making a response to this important consultation on fundamental aspects of their financial arrangements. Councils

are reminded that there is no mention of Government limiting this consideration to a particular size of council.

This consultation can be responded to via an online survey at <https://www.surveymonkey.co.uk/r/lgsettlement1819> via email to LGFConsultation@communities.gsi.gov.uk or in writing to Roger Palmer, Department for Communities and Local Government, 2nd Floor, Fry Building, 2 Marsham Street, London, SW1P 4DF.

13.2 EMAIL RECEIVED FROM DAVID CATTANACH INFORMING OF FURTHER FINANCIAL CUTS BEING REQUIRED BY B&NES COUNCIL AND ASKING FOR RESIDENTS INPUT TO THEIR DECISIONS

The Council wants to hear local people's views on how best the authority can balance its budget, to ensure it continues to protect the most vulnerable in while investing for the future.

Alternatively share your ideas at one of the Council's Forums in November/December:

- 15th Nov – Freshford Village Memorial Hall, 6pm
- 22nd Nov – The Kaposvar Room, Guildhall, Bath, 6pm
- 27th Nov – Council Chamber, Guildhall, Bath, 6pm
- 29th Nov – Midsomer Norton Town Hall (TBC), 6pm
- 30th Nov – Community Space, Keynsham, 6:30pm
- 4th Dec – Chew Valley School, Chew Magna, 6pm.

For more details please see the Cabinet agenda papers, available via:

<https://democracy.bathnes.gov.uk/ieListDocuments.aspx?CId=122&MId=4653>.

13.3 EMAIL INFORMING OF A BRIEFING SESSION FOR THE JSP ON 19TH OCTOBER AT WHITCHURCH COMMUNITY HALL FROM 2-4 PM

Representatives from the Parish Council are invited to attend.

13.4 LETTER FROM CPRE INVITING THE PARISH COUNCIL TO THEIR AGM ON 4TH NOVEMBER 2107

It will take place at the Bath Royal Literary and Scientific Institute 16-18 Queen Square, Bath BA1 2HN at 11 am - 12.30 pm.

They are particularly interested in nominations for the Honorary Secretary which need to be received by Saturday 28th October.

14. CORRESPONDENCE FOR INFORMATION

14.1 EMAIL FROM B&NES COUNCIL REGARDING FLY-TIPPING IN QUEEN CHARLTON VILLAGE

A case reference of 246650 has been given.

14.2 NOTICE OF ROAD CLOSURE RECEIVED FROM B&NES COUNCIL

(THTTC1589 FAIRY HILL, NEAR COMPTON DANDO, BATH)
(TEMPORARY PROHIBITION OF USE BY VEHICLES) ORDER 2017

Notice is hereby given that the Bath and North East Somerset Council in pursuance of the provisions of section 14 of the Road Traffic Regulation Act 1984 intends to make an order the effect of which will be to close temporarily to vehicles that length of Fairy Hill, Near Compton Dando, Bath, commencing from its junction with Chewton Road and Fairy Road to its junction with the private track 400m to the south along Fairy Hill.

This order is required because works are being or are proposed to be executed on or near the road consequent upon essential highway drainage works in the carriageway by Bath and North East Somerset Council and will be operative from the **13th November 2017 for a period of one month**. However, the restrictions may not be effected for the whole of the period but it is anticipated that the road will be restricted as and when traffic signs are in position and only for so long as is necessary to execute the works which is anticipated to be **2 weeks**.

ALTERNATIVE ROUTE –

Fairy Hill – Redlynch Lane – Charlton Road – Slate Lane – Woollard Lane - Hunstrete Lane – Cockers Hill and vice versa

15. REPORTS

15.1 PARISH HALL REPORT (APPENDED)

15.2 VILLAGE UPDATES

15.3 REPORT FROM ALCA MEETING ON 28TH SEPTEMBER

15.4 REPORT FROM CHARITY TRUSTEE TRAINING ON “EMPLOYEES, WORKERS, VOLUNTEERS AND SAFEGUARDING” – CLLR DD

15.5 REPORT FROM KEYNSHAM AREA FORUM ON 25TH SEPTEMBER

16. ITEMS OF REPORT TO BE CARRIED FORWARD TO THE NEXT MEETING

DATE OF NEXT MEETING IS 21ST NOVEMBER 2017 AT 8.00PM IN COMPTON DANDO PARISH HALL

Parish Hall Report

October 2017

The main activity during the last month has been the progress made in bringing the health and safety and risk management practices of the Hall into line with those pertaining to a charity. These changes will have been presented to the hall committee immediately before this PC meeting and will be officially adopted once approved.

The only other activity has been the hall committee, in the shape of the Dottridges, clearing out the Pound and the stream in front of the hall, the latter being an important preparation for winter water volumes as history tell us that these weeds are uprooted by the first heavy winter water flows and exacerbate the blockage of the trash grating outside the hall.

John Dottridge