

COMPTON DANDO PARISH COUNCIL

(SERVING BURNETT, CHEWTON KEYNSHAM, COMPTON DANDO, QUEEN CHARLTON, & WOOLLARD (EAST))

PARISH COUNCIL AGENDA

TO BE HELD ON 20TH MARCH 2018 IN COMPTON DANDO PARISH HALL

**The meeting will be preceded by the Woollard (East) Village Meeting at 7.30pm
followed by the Compton Dando Village Meeting at 7.45pm.**

To all Parish Councillors

You are summoned to attend a meeting of the Parish Council on Tuesday 20th March 2018
At 8.00pm in the Parish Hall in Compton Dando

Susan Smith – Clerk to the Parish Council

Date: 13th March 2018

The public are welcome to attend.

PUBLIC PARTICIPATION:

Please note that prior to the official business of the meeting; members of the Parish are welcome to raise any Parish issues. Additionally, planning applications may be verbally presented by the applicant or their agent.

Please inform the Parish Clerk prior to the meeting if you wish to arrange a speaking slot. Please keep your speech to a maximum of 3 minutes.

This meeting may be filmed or recorded (please refer to the Parish Council protocol on the filming and recording of meetings, adopted 16th September 2014, available at http://www.comptondando-parishcouncil.org.uk/docs_publications/).

1. **APOLOGIES FOR ABSENCE**
2. **TO RECEIVE NOTIFICATION OF ANY MEMBER'S PERSONAL OR PREJUDICIAL INTEREST IN ANY ITEM ON THE AGENDA**
3. **QUESTIONS ON NOTICE BY MEMBERS**
Members may ask the Chairman any question concerning the business of the Council, provided that notice of the question has been given to the Parish Clerk in writing at least 4 clear days before the meeting where possible, and in any case to the Chairman, in writing, before the meeting.
4. **TO CONFIRM MINUTES OF THE PREVIOUS MEETING HELD ON 20TH FEBRUARY 2018**
5. **FINANCE**
 - 5.1 **TO RECEIVE A REPORT OF PARISH COUNCIL FINANCE**
 - 5.2 **TO APPROVE AND SIGN CHEQUES FOR PAYMENT FOR THE PARISH COUNCIL**
 - 5.3 **TO APPROVE AND SIGN CHEQUES FOR PAYMENT FOR THE PARISH HALL**
 - 5.4 **TO RECEIVE A LATE S137 GRANT REGISTER OF INTEREST**
 - 5.5 **TO DECIDE WHAT TO DO ABOUT THE PARISH HALL BANK ACCOUNTS WHEN NAT WEST CLOSES IN JUNE THIS YEAR**

5.6 THE ANNUAL RENEWAL OF MALWAREBYTES HAS BEEN CONFIRMED AND PAID

6. TO RECEIVE UPDATES ON PROGRESS OF RESOLUTIONS FROM THE CDPC MEETING HELD ON 20th FEBRUARY 2018: Item 7.7

6.1 COST OF PROTECTION OF CORONATION TREE TRAFFIC ISLAND – CLLR CW

7. MATTERS FOR DISCUSSION/DECISION

7.1 PREPARING FOR GDPR – TO DISCUSS STEP 7 CONSENT

How consent is sought, recorded and managed needs to be reviewed and any changes made.

7.2 PREPARING FOR GDPR – TO DISCUSS STEP 8 CHILDREN

To consider if steps need to be put in place to verify and individual's age and to obtain parental or guardian consent for any data processing activity.

7.3 PREPARING FOR GDPR – TO DISCUSS STEP 9 DATA BREACHES

To consider if the right procedures are in place to detect, report and investigate a personal data breach.

7.4 TO DECIDE WHETHER TO TAKE PART IN THE REVIEW OF LOCAL GOVERNMENT ETHICAL STANDARDS

The consultation questions can be found at:

<https://www.gov.uk/government/consultations/local-government-ethical-standards-stakeholder-consultation>

The consultation closes on 18th May 2018

7.5 TO DECIDE ON THE APPOINTMENT OF A DATA PROTECTION OFFICER

The Local Council Public Advisory Service (LCPAS) could provide this service along with a package of support for an annual charge of about £150.

LCPAS also offer two packs at a cost of £30 each, which are free to subscribers. These provide templates and advise.

7.6 TO DISCUSS THE ARRANGEMENT FOR PARISH COUNCILLOR'S EMAIL ADDRESSES WITH REFERENCE TO GDPR

7.7 TO DECIDE ON A DATE FOR THE CLERK'S PERFORMANCE MANAGEMENT REVIEW

7.8 TO DECIDE IF A RESIDENT OF QUEEN CHARLTON VILLAGE, WHO HAS OFFERED TO ERECT WOODEN POSTS TO PREVENT VEHICLES DRIVING AROUND THE CHICANE ONTO THE GRASS VERGE, CAN DO SO

7.9 TO DECIDE ON THE COURSE OF ACTION FOR A SURVEY OF RESIDENTS IN BURNETT VILLAGE FOR THEIR OPINION ON BURNETT AS A CONSERVATION VILLAGE

7.10 TO DECIDE IF A BEACON SHOULD BE LIT TO COMMEMORATE WW1 AT 7 PM ON SUNDAY 11TH NOVEMBER

This would be part of a nationwide event called 'Battle's Over – a Nation's Tribute & WWI Beacons of Light.

8. PLANNING APPLICATIONS RECEIVED

8.1 18/00653/FUL Bristol Outdoor Pursuits Common Wood Hunstrete Marksbury Bristol BS39 4NT

Change of use of part of a building currently used as storage and as ancillary facilities to an outdoor pursuit use (quad biking and paintball) to a dog training centre (Use Class Sui Generis).

9. APPEALS

9.1 None

10. DECISIONS

10.1 17/05899/FUL Priory Barn Vicarage Lane Compton Dando Bristol Bath And North East Somerset
Erection of garden room following demolition of existing conservatory. (CDPC support Jan 2018)

PERMIT

11. ENFORCEMENTS

Members of the Parish that may have a concern regarding suspected unauthorised building works, retrospective planning or non-permitted change of use to a building may report this directly to the Enforcement Department of Bath and North East Somerset Council by emailing development_management@bathnes.gov.uk or telephoning 01225 394041 (planning department extension) OR alternatively you may report the same in confidence to the Parish Clerk (details below). The matter of enforcement will be held in strict confidence and will not be discussed by the Parish Council until an Enforcement Notice is issued at which stage the matter will be brought to the attention of the Parish Council by the Local Authority.

UPDATES REQUESTED ON

11.1 None

12. ITEMS FOR ACTION

12.1 None

13. CORRESPONDENCE FOR ACTION

13.1 None

14. CORRESPONDENCE FOR INFORMATION

14.1 REQUEST TO HAVE FLOOD WARNING SIGNS REMOVED IN BURNETT

Case Reference Number	269672
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14.2A RESIDENT HAS REPORTED TWO LARGE POTHoles ON FAIRY HIL TO COUNCIL CONNECT

14.3 WATER SEEPING THROUGH THE PAVEMENT IN WOOLLARD VILLAGE REPORTED TO THE CLERK BY A RESIDENT HAS NOW BEEN REPORTED TO B&NES COUNCIL AND BRISTOL WATER

A case reference of 271625 has been sent by B&NES Council.

14.4 NEW BOLLARDS HAVE BEEN PUT UP OUTSIDE THE PARISH HALL

15. REPORTS

15.1 PARISH HALL REPORT

15.2 VILLAGE UPDATES

15.3 PARISH LIAISON MEETING ON 28TH FEBRUARY – CLLR DD AND THE CLERK (APPENDED)

15.4 WEST OF ENGLAND SPATIAL PLAN INFORMATION SESSION 6TH MARCH 2018 – CLLR PP

16. ITEMS OF REPORT TO BE CARRIED FORWARD TO THE NEXT MEETING

DATE OF NEXT MEETING IS 17TH APRIL AT 8.00PM IN COMPTON DANDO PARISH HALL
PRECEDED BY A SOLE TRUSTEES MEETING AT 7.30 PM

NOTES ON PARISH LIAISON MEETING 20TH FEBRUARY 2018

UPDATE – CLLR CHARLES GERRISH

The Joint Local Transport Plan is being incorporated into the Joint Spatial Plan. There will be further consultations.

WECA – West of England Combined Authority – is closely linked to the Local Enterprise Partnership (this includes N. Somerset). The same staff will be used as they are in place which will help lower costs.

WECA Funding Streams:

LEP Funding; Revolving Infrastructure Fund; Local Growth Fund; Economic Development Fund;
Sustainable transport Package

WECA Funding:

Gain share Funding is to be used to improve the transport infrastructure; Housing Infrastructure Fund;
Housing Deal.

Projects relevant to the area:

- JTS – highway infrastructure to support development in Keynsham North and Whitchurch.
- East of Bath Link.
- A37 to A362 Improvements
- Hick's Gate roundabout A4174 link to A4.
- Freezing Hill Lane junction – study to improve access to Lansdown Park and Ride.
- Employment Support Innovation Pilot.

LEP Projects relevant to the area (there are 11 in total):

- Sustainable Transport Fund – provision of mixed use and cycling in Keynsham.
- Metro west Phase 1

More funding will become available over the coming months as WECA matures. BANES bids for opportunities where they allow the progression of economic growth in the region.

FINANCE UPDATE – CLLR CHARLES GERRISH

80% of the revenue budget will go on adult and social care. The aim is to identify further savings and increase innovation and efficiency and find new sources of income. Staffing levels will be reduced by 15% as part of the efficiencies. Money as below has been allocated:

£3.9 million – adult care services

£3.1 million increase on children's services

£3.7 million increase for schools

£19 million over 2 years on roads and transport

Help for carers by reductions in council tax

£3 million per year to support affordable housing

£18 million on school buildings

£3 million towards the libraries programme

Funding for superfast broadband

Lewis House had been refurbished and the space made available due to staff reductions will be rented out. Hoping to get Government permission for a Tourism Levy and to put business rates on student accommodation.

Council Tax will rise by 1.95% - a maximum amount of 3.1% could have been charged.

The long-term aim is for BANES to become self-sufficient.

There will only be a charge for by-elections but there will be exemptions related to deaths. A budgeting figure was requested.

ECONOMIC AND COMMUNITY REGENERATION–CLLR PAUL MYERS

Planning Briefing

Once notification has been received of an application, the case officer can be contacted for help/information.

Policy Controls come into play once an application goes to committee.

Parish Sweeper

There is a meeting on the 5th March for users and non-users of the scheme to discuss issues.

Community Empowerment

54 projects have taken place, which bring in extra funding and voluntary hours.

Fix My Street

There is a delay on the release. Volunteers are going to work with the IT staff to iron out the problems.

Conference to Mark the 20th Anniversary of PLM

Options are being looked at and costs are also being considered. Date will be set for the autumn.

PARISH CHARTER UPDATE – CLLR PAUL MYERS AND ROSEMARY NAISH

84% of parishes have responded to the consultation and either agreed or strongly agreed with the content.

Aim - To create a framework in order to work together.

Five Chapters set out the Core Principles. There is a Toolkit to help use the information.

BANES need to have their understanding of the Charter raised and there needs to be improved communications both ways.

The role of the Working Group will continue.

UPDATE ON MODERN LIBRARIES PROGRAMME – CLLR KAREN WARRINGTON

Keynsham was now up and running. Midsomer Norton were going to integrate the library and One-Stop Shop and the same is happening in Bath. Saltford library is going to be run by the Saltford Community Association and will also include the post office. In Paulton the Parish Council are looking into taking it on. In Radstock it will be taken into the doctor's surgery. Timsbury and Stowey Sutton are consulting with the community; Chew Valley School will incorporate the library. There is no permanent library in Peasedown St John.

The mobile library service is being reviewed. 15-minute stop overs are not long enough. May be able to stay longer in some areas once the new libraries are up and running.

PLANNING CiL ALLOCATION AND PROCESSES – SIMON DE BEER

The charging policy will be renewed this year. It is decided annually but is part of a long-term programme to ensure a co-ordinated approach.

Some of S106 funding is now becoming CiL funding. 15% goes to parish councils with a cap of £100 per dwelling.

CiL is split into Strategic (goes to BANES) and Local goes to parishes and town councils.

The Regulation 123 List (appended) states what CiL funding can be spent on – to be used within 5 years on infrastructure.

During July to September BANES will approach parish and town councils to see if some of the Strategic Funding could be used in their areas.

CiL funding expenditure needs to be published on parish and town council websites.