

COMPTON DANDO PARISH COUNCIL

(SERVING BURNETT, CHEWTON KEYNSHAM, COMPTON DANDO, QUEEN CHARLTON, & WOOLLARD (EAST))

PARISH COUNCIL AGENDA

TO BE HELD ON 20th SEPTEMBER 2016 IN COMPTON DANDO PARISH HALL

To all Parish Councillors

You are summoned to attend a meeting of the Parish Council on Tuesday
At 8.00pm in the Parish Hall in Compton Dando

Susan Smith – Clerk to the Parish Council

Date: 13th September

The public are welcome to attend.

PUBLIC PARTICIPATION:

Please note that prior to the official business of the meeting; members of the Parish are welcome to raise any Parish issues. Additionally, planning applications may be verbally presented by the applicant or their agent.

Please inform the Parish Clerk prior to the meeting if you wish to arrange a speaking slot. Please keep your speech to a maximum of 3 minutes.

This meeting may be filmed or recorded (please refer to the Parish Council protocol on the filming and recording of meetings, adopted 16th September 2014, available at http://www.comptondando-parishcouncil.org.uk/docs_publications/).

1. APOLOGIES FOR ABSENCE
2. TO RECEIVE NOTIFICATION OF ANY MEMBER'S PERSONAL OR PREJUDICIAL INTEREST IN ANY ITEM ON THE AGENDA
3. QUESTIONS ON NOTICE BY MEMBERS
Members may ask the Chairman any question concerning the business of the Council, provided that notice of the question has been given to the Parish Clerk in writing at least 4 clear days before the meeting where possible, and in any case to the Chairman, in writing, before the meeting.
4. TO CONFIRM MINUTES OF THE PREVIOUS MEETING HELD ON 16th AUGUST 2016
5. FINANCE
 - 5.1 TO RECEIVE A REPORT OF PARISH COUNCIL FINANCE
 - 5.2 TO APPROVE AND SIGN CHEQUES FOR PAYMENT FOR THE PARISH COUNCIL
 - 5.3 TO APPROVE AND SIGN CHEQUES FOR PAYMENT FOR THE PARISH HALL
 - 5.4 TO DECIDE ON WHETHER TO RENEW THE INSURANCE POLICY WITH CAME & COMPANY AND SIGN THE CHEQUE FOR PAYMENT IF APPROVED
The cost of renewal commencing 1 Oct 2016 for one year is £1116.30.
 - 5.5 TO DECIDE ON AMOUNT TO BE REQUESTED FROM THE PARISH HALL FOR THEIR SHARE OF THE ANNUAL INSURANCE PAYMENT
 - 5.6 NAT WEST ACCOUNTS SIGNATURE CHANGES
 - 5.7 TO SIGN THE DIRECT DEBIT MANDATE FOR NEST (National Employment Savings Trust)
This is part of the Compton Dando Parish Council registration with NEST.

6. MATTERS ARISING

To receive any available updates on matters arising from last meeting:

6.1 GYPSY PUBLIC INQUIRY WILL TAKE PLACE OVER 3 DAYS STARTING 4 OCTOBER 2016 – REMINDER

6.2 KEYNSHAM AREA FORUM SHOWCASE BY THE CDCA – UPDATE COUNCILLOR HM

6.3 6.4.1 HGV USAGE OF SAT NAVS - UPDATE CLERK

6.4.2 NEW SAT NAV WARNING SIGNS – UPDATE CLERK

7. MATTERS FOR DISCUSSION/DECISION

7.1 TO COMPLETE THE QUESTIONNAIRE ON A REVISED SCHEME FOR LOCAL COUNCIL TAX SUPPORT FROM APRIL 2017

The questionnaire is available by clicking here [online questionnaire](#). It will be available for ten weeks, until midnight on Sunday 16th October 2016.

7.2 QUEEN CHARLTON CONSERVATION VILLAGE DRAFT APPRAISAL

To review the draft document and submit any comments to John Davey, consultant to B&NES Council, by the 7 October.

7.3 TRAINING BUDGET

To decide if it is appropriate to increase the training budget in order for Councillors to attend courses that are thought necessary for the Parish Council to keep up-to-date with changes.

7.4 TO DECIDE ON A WORKING PARTY FOR THE CONTINUATION OF FINGER POST MAINTENANCE AND REPAIR

An email with an explanatory letter was circulated in the Parish asking for volunteers and dates they were able to help.

The CDCA have offered to include the next finger post maintenance day with their next 'Clear up and Community Day' in Compton Dando on 8 October.

7.5 BURNETT AS A CONSERVATION VILLAGE

7.5.1 TO DECIDE ON THE POSTAGE/DELIVERY OF INVITATIONS TO BURNETT AS A CONSERVATION VILLAGE MEETING ON 18TH OCTOBER

7.5.2 TO DECIDE ON A COUNCILLOR TO LIAISE WITH THE CLERK WITH ALL MATTERS ASSOCIATED WITH BURNETT AS A CONSERVATION VILLAGE

7.6 TO ASCERTAIN THE OWNERSHIP OF THE MILLENNIUM STONES

The Millennium Green Committee was set up by the Millennium committee in 2000. The Millennium Green was one of the 1999 Compton Dando Millennium Projects. The projects were planning and fundraising for 5 stone village name signs placed on the roadside at the entrance to Compton Dando; a wooden carved commemorative cross (now in the church); celebrations for the New Millennium Night; the Green and a photograph of the village children (now in the Parish Hall).

7.7 WAR MEMORIAL GRANT PRE-APPLICATION FORM COMPLETION

7.7.1 TO DECIDE ON AN ESTIMATED COST TO PUT ON THE WAR MEMORIAL PRE-APPLICATION GRANT FORM

7.7.2 TO DECIDE ON A DESCRIPTION OF THE MAINTENANCE/REPAIR REQUIRED FOR THE PRE-APPLICATION FORM

7.7.3 TO DECIDE ON A COMPLETION DATE FOR THE WORK

8. PLANNING APPLICATIONS RECEIVED

8.1 16/03811/FUL Woodpecker Cottage, Chewton Road Chewton Keynsham BS31 2SS

Construction of an equestrian exercise area.

8.2 16/04157/TCA Charlton House Penn Hill Lane Queen Charlton Bristol BS31 2SJ

T1: dead, remove. T2 _ 3 - Beech needs trimming. T4 - Copper Beech - needs trimming as overhanging road

8.3 16/04303/TCA Cross Cottage Access Road To Charlton Farm Queen Charlton BS31 2SH

Purple Acer – fell and remove.

8.4 16/04404/FUL Highfield Redlynch Lane Chewton Keynsham Bristol BS31 2SN
Erection of annexe

9. APPEALS

9.1 UPDATE ON: Appeal Ref: 16/00016/RF for Application Ref: 14/01379/FUL Rough Ground And Buildings Queen Charlton Lane Queen Charlton Bristol (CDPC Objected)
Change of use of land to private gypsy and traveller caravan site.

“An Inspector will attend the following venue on the 4th October 2016 at 10.00am to conduct the Public Inquiry.

Bath City Football Club, Twerton Park, Twerton, Bath, BA2 1DB

Anyone may attend the Public Inquiry and at the Inspector’s discretion, give their views on the proposal. A booklet entitled ‘Guide to Taking Part in Planning Appeals’ is available free of charge. Should you require a copy, please telephone Council Connect on 01225 394041. Alternatively, you can access these documents via the Planning Inspectorate website at <https://www.gov.uk/government/organisations/planning-inspectorate>.

Most Public Inquiries last for one day, but more complex cases can last two or more days. For more information please see our website

Public Access or contact the Case Officer on the above number or contact the Planning Inspectorate on 0303 444 5000.”

(Retrospective) (Resubmission of 13/02781/FUL)

10. DECISIONS

10.1 None

11. ENFORCEMENTS

Members of the Parish that may have a concern regarding suspected unauthorised building works, retrospective planning or non-permitted change of use to a building may report this directly to the Enforcement Department of Bath and North East Somerset Council by emailing development_management@bathnes.gov.uk or telephoning 01225 394041 (planning department extension) OR alternatively you may report the same in confidence to the Parish Clerk (details below). The matter of enforcement will be held in strict confidence and will not be discussed by the Parish Council until an Enforcement Notice is issued at which stage the matter will be brought to the attention of the Parish Council by the Local Authority.

UPDATES REQUESTED ON

11.115/02083/ADCOU THE PIGGERY THE GREEN, COMPTON DANDO, BRISTOL

11.2 09/00640/undev QUARRY LODGE WOOLLARD

12. ITEMS FOR ACTION

None

13. CORRESPONDENCE FOR ACTION

13.1 None

14. CORRESPONDENCE FOR INFORMATION

14.1 SADIE COX REPLIED SBS Enquiry 663248 WITH THE FOLLOWING:

Thank you for your email concerning Redlynch Lane. I appreciate that concerns have been raised at a parish council meeting regarding a ‘near miss accident’ whilst I appreciate that this can be unsettling and unnerving for the driver I cannot carry out investigations on suspected sites. I have however noted the concerns raised.

14.2 EMAIL RECEIVED WITH THE POLICY DEVELOPMENT & SCRUTINY ANNUAL REPORT 2015-16 FROM B&NES COUNCIL

Scrutiny doesn’t make decisions about council policies but instead makes recommendations to the cabinet or council.

Scrutiny doesn't deal with individual queries or complaints; or investigate planning or licensing decisions.

Members of the public can attend meetings and submit evidence to the panels and send comments on the reviews.

14.3 A LETTER HAS BEEN RECEIVED FROM RICHARDS EVANS THE TREASURER FOR ST MARY'S CHURCH COMPTON DANDO

Richard wrote to extend his thanks for the grant towards the repair of the church clock.

14.4 TWO EMAILS HAVE BEEN RECEIVED FROM A PARISHIONER CONCERNING THE CONDITION OF TWO ROADS IN COMPTON DANDO

14.4.1 COUNCIL CONNECT HAVE BEEN INFORMED OF A LARGE POT HOLE AT THE TOP OF FAIRY HILL

14.4.2 COUNCIL CONNECT HAVE ALSO BEEN INFORMED OF THE GENERALLY POOR CONDITION OF COCKERS HILL AND HAVE BEEN ASKED WHEN IT MIGHT BE RESURFACED

14.5 A PRESS QUOTE HAS BEEN SENT TO JO DOWNES OF RESOURCEFUL EARTH ON 8 SEPTEMBER 2016

Compton Dando Parish Council would be happy for you to use this quote for the press release this week.

Over the last few years, Angus and his team have informed the villages of the Compton Dando Parish of their plans, with regular updates via the Residents Liaison Group. Their team have explained what they hoped to do as they worked towards getting planning permission. At the Residents Liaison Group meetings, they explained how they planned to balance their needs and those of the local residents and we were able to input concerns on behalf of our Parishioners. Now, with BANES Planning Consent conditions on that permission, we believe that the impact will be minimal and that there will be benefits to the locality. We look forward to this facility being completed in the near future.

14.6 EMAIL RECEIVED BY A PARISHIONER CONCERNING A NEW STREET LIGHT POST AT THE CORNER OF COURT HILL AND RANKERS LANE THAT HAS NO LIGHT IN IT.

It is believed that Western Power are responsible for the installation and there are concerns that there will be no light before the evenings draw in.

14.7 EMAIL RECEIVED FROM TOM HAYWARD TRANSPORT IMPROVEMENT PROGRAMME MANAGER FOR B&NES COUNCIL REGARDING 20 MPH SPEED LIMITS IN COMPTON DANDO

The Traffic Regulation Order (TRO) required to change the speed limit has now been sealed meaning the works involved to change the speed limit can now be programmed with our contractors.

With this many villages involved it will be hard for us to give exact implementation dates for each village so for now the plan is that our contractors (Skanska) will carry out the necessary signing and lining works during the month of October meaning the new 20mph limits should be up and running by the end of October.

15. REPORTS

15.1 PARISH HALL REPORT

15.2 VILLAGE UPDATES

15.3 PLACEMAKING PLAN HEARING SESSIONS COMMENCING TUESDAY 13TH SEPTEMBER 2016 – COUNCILLOR DD

15.4 ALCA MEETING 14TH SEPTEMBER – COUNCILLOR DD (APPENDED)

15.5 AUTO ENROLMENT STAGE FOR COMPTON DANDO'S PENSION SCHEME

Compton Dando Parish Council have now been registered with NEST and a letter has been sent to the Clerk informing her of her options with regard to pensions. Compton Dando do not have to contribute to the Clerk's pension because she earns less than £5824 per annum making her an 'Entitled' worker.

16. ITEMS OF REPORT TO BE CARRIED FORWARD TO THE NEXT MEETING

DATE OF NEXT MEETING IS 18TH OCTOBER 2016 AT 8.00PM IN COMPTON DANDO PARISH HALL

PRIOR TO THE PARISH COUNCIL MEETING IS A MEETING ON 'BURNETT AS A CONSERVATION VILLAGE'
STARTING AT 7 PM, TO WHICH ALL RESIDENTS OF BURNETT VILLAGE ARE INVITED

**Notes from B&NES ALCA meeting
Wednesday 14th September 2016**

1. Notes from meeting of 19th July 2016 were approved

2. Election of officers for B&NES Area Group

Chair – Rosemary Naish

Vice Chair – Judith Chubb-Whittle

2 Representatives to serve on ALCA County Committee - Robert Law

Meeting organiser – Kathy Thomas

3. Election of representatives of the B&NES ALCA Group to:

Bath Heritage Site Steering Group – Robert Law

B&NES Standard Committee – possibly Tony Crouch

4. Updates were received on the Cotswold AONB

Bath Heritage Site Steering Group

B&NES Parish Charter Review - Update by Rosemary Naish – series of meetings to be arranged to discuss the same with B&NES - Members elected to be represented on this group
Veronica Packham Dr. Axel Palmer, Penny Williamson and Dawn Drury

5. Notions were agreed for the ALCA AGM on 8th October 2016

6. Decision was made on the priorities for the agenda for the next Parishes Liaison meeting on 12th October 2016

Topics put forward by B&NES:-

Identifying housing needs in rural areas

Waste and recycling services – recycling to be 2 weekly in the future.

Devolution

The Parish Charter Review

Sweeper & ranger scheme

Topics to be put forward by ALCA (in order of priority)

Consultation on public transport

Lack of planning enforcement

Atrium up date

7. Dates of future Area Group meetings proposed:-

Wed 18th January 2017 – Saltford Village Hall

Thurs 25th May 2017 – venue tba

Thursday 28th Sept 2017 - venue tba

January 2018 meeting date to be re-arranged due to a clash with a Standards Board Committee meeting.