

COMPTON DANDO PARISH COUNCIL

PRESENT: D Drury (DD), P Paget (PP) (Vice- Chair)), A Dawes (AD),
T Butler (TB)
IN ATTENDANCE: S Smith (Clerk) and District Councillor S Davis (SD)

(SERVING BURNETT, CHEWTON KEYNSHAM, COMPTON DANDO, QUEEN CHARLTON, & WOOLLARD (EAST))

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING

HELD ON 16TH MAY 2017 at 7.45pm in COMPTON DANDO PARISH HALL

1. APOLOGIES FOR ABSENCE

Councillor Jo Davis, Councillor Hannah Maggs and Councillor Chris Willows.

2. TO RECEIVE NOTIFICATION OF ANY MEMBERS PERSONAL OR PREJUDICIAL INTEREST IN ANY ITEM ON THE AGENDA

None

3. TO CONFIRM THE MINUTES OF THE PREVIOUS MEETING HELD ON TUESDAY 17TH MAY 2016

THE MINUTES WERE AGREED BY ALL TO BE A TRUE RECORD AND DULY SIGNED BY THE CHAIR

4. ELECTION OF CHAIRMAN AND RECEIVING OF THE SIGNED DECLARATION OF OFFICE

Nominations for Chairman were invited by the Clerk.

Councillor DD was proposed by Councillor PP and seconded by Councillor AD. This was carried unopposed. Following the election Councillor DD signed the Declaration of Acceptance of Office.

5. ELECTION OF VICE CHAIRMAN AND RECEIVING OF THE SIGNED DECLARATION OF OFFICE

Nominations for Vice-Chairman were invited by the Clerk.

Councillor PP was proposed by Councillor AD and seconded by Councillor TB. This was carried unopposed. Following the election Councillor PP signed the Declaration of Acceptance of Office.

6. APPOINTMENT OF AUDITORS

Councillor PP proposed that the firm Chartax continued to be the Parish Council's internal auditors. This was unanimously APPROVED.

7. NOTIFICATION OF PAYMENT OF ANNUAL SUBSCRIPTIONS (appended)

The list of annual subscriptions was unanimously approved.

8. INSPECTION OF REGISTER OF ASSETS

The Register of Assets was discussed and it was suggested that the item listed as 'Horse Fountain' should be amended to 'Fountain Stone', as there was no connection to horses and it commemorated the coronation King George V. (ACTION CLERK)

It was also suggested that it should be checked that the 'Stone Flower Trough' was listed and also that an extra column for the location of each item was made. (ACTION CLERK)

It was discussed and decided that the cover was adequate and a revaluation should take place in 2019, ten years after the previous one.

The Asset Register will be reviewed again at the June meeting.

9. ANY OTHER BUSINESS

9.1. Appointment of a representative from the Parish Council to the Parish Hall Management Committee.

Councillor PP said she would be happy to be a representative. Due to three Councillors being absent, it was DECIDED to carry this item forward to the June meeting.

9.2. Appointment of a representative for ALCA

Councillor DD said she was happy to be the ALCA representative. This was unanimously APPROVED.

The meeting closed at 8.15 pm.

Minutes Prepared by Susan Smith (Clerk)

Agreed as a correct record on.....

Signed (Chairman).....

COMPTON DANDO PARISH COUNCIL

**YEAR ENDING 31ST MARCH 2017
NOTICE OF SUBSCRIPTIONS
& CONTRACTS**

	£
Parish Council Airport Association	50.00
Avon Local Councils Association	101.58
Society of Local Councils Clerks	93.00
Association of Local Council Clerks	10.00
Information Commissioner – Data Protection	35.00
Parish Council website	100.00
Grass cutting	700.00
CPRE	36.00
Malwarebytes	19.95