

# COMPTON DANDO PARISH COUNCIL

(SERVING BURNETT, CHEWTON KEYNSHAM, COMPTON DANDO, QUEEN CHARLTON, & WOOLLARD (EAST))

**PRESENT:** D Drury (Chair), Paget (PP) (Vice- Chair)), A Dawes (AD), C Willows (CW), J Davis (JD), T Butler (TD), H Maggs (HM)

**IN ATTENDANCE:** S Smith (Clerk), S Davis (Ward Councillor)

## MINUTES OF A PARISH COUNCIL MEETING

HELD ON 17<sup>TH</sup> JANUARY 2017 IN COMPTON DANDO PARISH HALL

1. **APOLOGIES FOR ABSENCE:** None.
2. **NOTIFICATION OF ANY MEMBER'S PERSONAL OR PREJUDICIAL INTEREST IN ANY ITEM ON THE AGENDA:**  
District Councillor S Davis requested that it be recorded that any comments made by her on planning matters would be in line with papers before the Parish Council.
3. **QUESTIONS ON NOTICE BY MEMBERS**  
None
4. **MINUTES OF THE PREVIOUS MEETING HELD ON 20TH DECEMBER 2016**  
THE MINUTES WERE AGREED BY ALL TO BE A TRUE RECORD AND DULY SIGNED BY THE CHAIR.
5. **FINANCE**

**5.1 Finance Report for Compton Dando Parish Council 17/01/2017**  
**Bank Reconciliation for 30<sup>TH</sup> December 2016**

The attached Bank Reconciliation was received and noted.

**5.2 Schedule of Expenditure for 01/04/2016 to 17/01/2017**

The attached Schedule of Accounts was approved and the cheques duly signed.

**5.3 Parish Hall Payments for 17<sup>th</sup> January 2017**

The Schedule of Accounts was approved and the cheques duly signed.

<b>Cheque no.</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
1000	L Fox	Consumables	£12.90
1001	K Webb	Lottery Prize	£25.00
1002	H Dottridge	Lottery Prizes	£100.00

**5.4 NAT WEST ACCOUNTS SIGNATURE CHANGES**

This has yet to be completed.

**5.5 TO DECIDE WHETHER TO TAKE OUT AN INSURANCE ON THE LAPTOP, SHOULD IT BREAKDOWN, AS THE GUARANTEE RUNS OUT ON 15 JANUARY**

'Know How' have quoted £123 for 2 years. This offer runs out on 15 January but may be extended.

It was AGREED not to purchase the extended warranty.

**6. MATTERS ARISING**

**6.1 APPLICATIONS FOR FUNDING FOR FINGER POST RESTORATION – UPDATE CLERK**

It was reported that there was currently a hold up with both the applications. The Clerk had contacted two officers at B&NES Council and also contacted Somerset County Council for help on what had been written on the missing fingers at the Hunstrete Lane and Cockers Hill Junction post and on the post at the junction of Woollard Lane and Hursley Lane. So far no-

one had been able to give information on the direction and distance details for the missing fingers. Fortunately, the details of what should be on the two missing fingers on the Millennium Green finger post are known.

The Clerk is also waiting to hear if the Bath Records Office have any information.

It was suggested that Stefan Chiffers, Highways Officer for B&NES Council should be contacted for information on the missing fingers (ACTION CLERK).

It was reported that the Tesco Bags for Help application was waiting for the completion of a consent form by B&NES Council so that the application could be submitted.

Who will carry out the restoration has yet to be decided and is dependent on funding.

A resident of Queen Charlton who is knowledgeable in the history of the parish, will also be asked if he can assist (ACTION CLLR CW).

## **6.2 WORKS ON REPLACING THE TRASH SCREEN OUTSIDE THE PARISH HALL – UPDATE**

It was reported that the work on the trash screen should be completed soon.

## **7. MATTERS FOR DISCUSSION/DECISION**

### **7.1 QUESTIONS TO BE PUT TO B&NES COUNCIL WITH REGARD TO THE INSPECTOR'S REPORT FOR THE APPEAL:**

**14/01379/FUL 'Change of use of land to private gypsy and traveller caravan site (Retrospective) (Resubmission of 13/02781/FUL)**

It was DECIDED that no questions in respect of the Inspector's decision should be asked however Chris Griggs-Trevarthen, the case officer for B&NES Council should be contacted and asked for his opinion on the Inspector's report. He will also be notified that the Parish Council intend monitoring the conditions of the appeal decision and would appreciate his interpretation of those conditions (ACTION CLERK).

The Inspector's report will be studied and a list of conditions made (ACTION CLLR CW).

### **7.2 TO DECIDE ON THE FLOOD REPRESENTATIVES FOR THE PARISH**

The Parish Council wishes to thank John Dottridge who has agreed to be the flood representative for the Parish. The necessary documents will be sent to him (ACTION CLERK AND CLLR PP).

### **7.3 TO REVIEW THE STANDING ORDERS OF THE PARISH COUNCIL**

It was AGREED that under item 16. Financial Matters, that the amount of £60,000.00 under 16. a.v. and 16.b. should be replaced with the amount £5000.00. The amended Standing Orders will be put on the agenda for approval and signing at the February 2017 meeting.

### **7.4 TO DECIDE WHETHER WALKS LEAFLETS ARE WANTED BY ALL VILLAGES TO DISPLAY FOR PARISHIONERS AND VISITORS TO USE**

The Burnett walk leaflets are to be left in the newly painted phone box.

It was reported that Queen Charlton has the leaflets ready to display in their phone box.

More leaflets need printing in colour for display in Burnett and Compton Dando (ACTION CLLR DD).

Chewton Keynsham have their own supply of leaflets.

## 7.5 TO DECIDE WHO TO NOMINATE TO REPRESENT ALCA AT THE ROYAL GARDEN PARTY

The nomination should be a past councillor and friend/relative or two past councillors. Two councils will be chosen from a draw. Nominations must be received by noon on 1 February 2017.

It was decided to nominate the previous Chairman of the Parish Council, Trudie Mitchell. Trudie will be contacted to ask if she wishes to be nominated again (ACTION CLERK).

## 8. PLANNING APPLICATIONS RECEIVED

### 8.1 16/03245/FUL Knights Folly Farm Woollard Lane Publow Bristol

Provision of new site access and agricultural engineering works.

Revised plans/information has been received.

It was DECIDED to reiterate what was previously said:

Compton Dando Parish Council unanimously OBJECT to the application on the grounds that it is an inappropriate development in the Green Belt (Policy GB2).

## 9. APPEALS

### 9.1 15/03931/FUL Inspectorate Ref: APP/F0114/W/16/3153964 Middle Field Charlton Road Queen Charlton Bristol

Re-profiling land for the purposes of agricultural improvement – resubmission of 14/01037/FUL.

The location to which the soil is to be moved is now a short distance across the road to the field opposite, therefore the Parish Council are able to comment on the appeal as the situation has changed.

The Parish Council would like to comment that if the appeal doesn't go through and the soil would have to be moved some distance from the site, then they are concerned about the increased traffic on the roads and the impact of this on the village roads.

## 10. DECISIONS BANES DECISION NOTICE GIVING FULL DETAILS CAN BE FOUND ON THE B&NES PLANNING PORTAL at [www.bathnes.gov.uk](http://www.bathnes.gov.uk)

### 10.1.1 16/05390/FUL Elm Park Court Chewton Road Chewton Keynsham Bristol Erection of two storey front entrance porch.

B&NES decision REFUSE (CDPC SUPPORTED on 15<sup>th</sup> December 2016)

## 11. ENFORCEMENTS

***Members of the Parish that may have a concern regarding suspected unauthorised building works, retrospective planning or non-permitted change of use to a building may report this directly to the Enforcement Department of Bath and North East Somerset Council by emailing [development\\_management@bathnes.gov.uk](mailto:development_management@bathnes.gov.uk) or telephoning 01225 394041 (planning department extension) OR alternatively you may report the same in confidence to the Parish Clerk (details below). The matter of enforcement will be held in strict confidence and will not be discussed by the Parish Council until an Enforcement Notice is issued at which stage the matter will be brought to the attention of the Parish Council by the Local Authority.***

## UPDATES REQUESTED ON

11.1 None

## 12. ITEMS FOR ACTION

12.1 None

## 13. CORRESPONDENCE FOR ACTION

**13.1 EMAIL FROM RICHARD DAONE, TEAM MANAGER FOR PLANNING POLICY AT B&NES COUNCIL INFORMING OF A CONSULTATION ON MODIFICATIONS THAT HAVE BEEN MADE TO THE PLACEMAKING PLAN**

The Main Modifications will be subject to 6 weeks' public consultation next year from 5<sup>th</sup> January to 14<sup>th</sup> February. Comments received will then be considered by the Inspector prior to her issuing her Final Report, after which the Plan will proceed to adoption by the Council. The Inspector has confirmed she is not proposing any additional modifications.

It was reported that the changes made by the Inspector, had made the plan clearer and stronger. It was DECIDED that it was not necessary to make any comments on the amendments.

**13.2 ALCA MEETING ON WEDNESDAY 18 JANUARY AT 7.30PM IN SALT FORD HALL**

Cllr DD will attend as the representative for the Parish Council.

**13.3 INTERESTS RECEIVED FOR THE S137 GRANT**

It was reported that to date two interests had been registered with the Clerk. One for the Compton Dando Youth Group and the other for St. Michael's Church SMILE Project.

**13.4 B&NES COUNCIL PARKING STRATEGY - STAKEHOLDER QUESTIONNAIRE**

It was DECIDED that this should be done as individuals.

**14. CORRESPONDENCE FOR INFORMATION**

**14.1 PKF LITTLEJOHN LLP HAVE BEEN APPOINTED AS THE EXTERNAL AUDITORS FOR A FIVE-YEAR PERIOD COMMENCING FOR THE FINANCIAL YEAR APRIL 2017 TO MAR 2018**

The external auditor for the current financial year remains Grant Thornton.

Received and noted.

**15. REPORTS**

**15.1 PARISH HALL REPORT (APPENDED)**

It was suggested that B&NES Council should be reminded of the agreement that they made to clear the trash screen in the woods twice a year (ACTION CLERK).

**15.2 VILLAGE UPDATES**

It was reported that B&NES Council is changing the way they will fund elections and will no longer be funding co-option of councillors so this should be allowed for in the budget for 2018 to 2019.

It was suggested that if anyone in the Parish sees suspicious lights in the middle of a field at night, then this could be poachers and should be reported to the police Tel No: 999 if crime could be in progress or 101.

The new HGV signs, warning against using satnavs, are to be put up on the 18<sup>th</sup> January by Derek Lee. The Parish Council extends it thanks to Derek for doing this.

**15.2.1 COMPTON DANDO – INFORMATION CIRCULATION**

It was reported that there has been concern about the way information from the Parish Council is circulated in the village.

It was reported that new councillors do not have their own distribution list so are unable to circulate information by email but agendas and minutes (including drafts) are published on the Parish Council's website and once approved the minutes are also emailed to the Gazette.

The Parish Council are happy for parishioners to circulate Parish Council information but they should be aware of the Data Protection Act and send out emails without revealing email addresses.

**15.2.2 COMPTON DANDO – DAMAGE CAUSED BY MOTORBIKES**

It was reported that damage has been caused in Park Copse by motorbikes. This has been reported to the police.

If anyone sees this happening again, please could they report it to the police  
Tel No: 999 if crime should be in progress or 101.

**15.2.3 COMPTON DANDO- ICY CONDITIONS ON SLATE LANE**

It was reported that there are concerns that the grit bin is not in the correct place and should be near the top of the lane. Another grit bin will be requested from B&NES Council to be located approximately 200m beyond 'Oaklands' and on the opposite side of the road (ACTION CLERK).

**15.2.4 COMPTON DANDO- COLLAPSING VERGES IN SLATE LANE**

It was reported that following the recent rain, the verges of the lane which were damaged when a coach got stuck in the lane last year, have started to collapse. This will be reported to B&NES Council (ACTION CLERK).

**15.2.5 DEBRIS ON THE MILLENNIUM GREEN IN COMPTON DANDO**

It was reported that the Millennium Green had been recently checked, and the level of debris did not warrant immediate action. Monitoring of the Millennium Green is on-going and a full assessment will be made at a future meeting when the trash screen has been completed.

**15.2.6 GAPS IN THE GRASS SURROUNDING THE WAR MEMORIAL IN COMPTON DANDO**

It was DECIDED to leave gaps in the grass for the time being as the grass with regular mowing, would grow to fill the gaps and suppress the weeds. It was agreed that reporting the problem to the contractor, who undertook the work, was not necessary.

**15.2.7 QUEEN CHARLTON**

It was reported that Resourceful Earth will be tidying up the Coronation Tree triangle.

**15.3 PARISH CHARTER WORKSHOP 10<sup>TH</sup> JANUARY 2017 – CLLR DD**

It was reported that so far there had been two useful sessions. A chapter on B&NES Council working together with town and parish councils on planning was being put together. It will be in its draft form by May 2017. Each town and parish council will be visited to inform them of the details of the revised Parish Charter.

**15.4 RESOURCEFUL EARTH – UPDATE**

It was reported that Resourceful Earth intend to have a meeting for the residents' liaison group shortly, to update them that work on dealing with the large mound of earth will start when the weather improves. This situation will be monitored.

**16. ITEMS OF REPORT TO BE CARRIED FORWARD TO THE NEXT MEETING**

None.

**DATE OF NEXT MEETING IS 21<sup>ST</sup> FEBRUARY AT 8.00PM IN COMPTON DANDO PARISH HALL**

**THE MEETING WILL BE PRECEDED BY A MEETING WITH DICK WHITTINGTON CONCERNING THE ROLE OF  
THE PARISH COUNCIL AS SOLE TRUSTEES OF THE PARISH HALL  
COMMENCING AT 7 PM**

THE MEETING CLOSED AT 9.45 PM

Minutes prepared by: Susan Smith (Clerk)

Agreed as a correct record on.....

Signed (Chairman).....



Solicitor Fees	450.00	0.00	450.00	0	450.00	
Donation	25.00	0.00	25.00	0	25.00	
Grants Given	650.00	0.00	650.00	1050	-400.00	-38.10%
Grass Cutting	790.00	0.00	790.00	650	140.00	21.54%
Hall Hire	168.00	0.00	168.00	180	-12.00	-6.67%
Hall Refurb	557.00	0.00	557.00	0	557.00	
ICO	35.00	0.00	35.00	35	0.00	0.00%
Parish Hall Insurance	1116.30	0.00	1116.30	1109	7.30	0.66%
Memberships and Subs	189.00	0.00	189.00	255	-66.00	-25.88%
Signs Notice boards	111.42	18.62	130.04	0	130.04	
Mobile Top Up	60.00	3.33	63.33	0	63.33	
Postage	29.87	0.00	29.87	25	4.87	19.48%
Office Supplies	20.37	3.33	23.70	70	-46.30	-66.14%
Telephone Kiosks	0.00	0.00	0.00	200	-200.00	-100.00%
Street Light Electricity	306.17	15.31	321.48	545	-223.52	-41.01%
Street Light Maintenance	267.84	53.56	321.40	350	-28.60	-8.17%
Training	50.00	0.00	50.00	200	-150.00	-75.00%
Website	0.00	0.00	0.00	120	-120.00	-100%

## Parish Hall Report

January 2017

I have two positive items to report from the last month. The first is that B&NES arranged a contractor to clear the large trash grating in the wood. It was not in desperate need of cleaning, the likes of Ben Wall continue to clear it of rubbish as they walk past with their dogs, but it is important to re-establish the Council's ultimate responsibility for this occasional task.

The other item of good news is that after reporting the loss of one of the parts of the Hall's flood guards, it has magically re-appeared. No one can account for its movements but I am grateful in any case.

I have discovered from our local hall managers' self help group, under the stewardship of Dick Whittington and WERN, that our hire charge to B&NES for the use of the Hall as a polling station is significantly lower than our competitors and I shall explore rectifying this.

Finally, B&NES tell us that the work on the culvert immediately outside the Hall should be completed by the time of the parish council meeting. I trust that this is the case.

John Dottridge