

COMPTON DANDO PARISH COUNCIL

(SERVING BURNETT, CHEWTON KEYNSHAM, COMPTON DANDO, QUEEN CHARLTON, & WOOLLARD (EAST))

PRESENT: D Drury (Chair), P Paget, A Dawes (AD), C Willows (CW), T Butler (TD), H Maggs (HM) + 4 members of the public

IN ATTENDANCE: S Smith (Clerk), S Davis (Ward Councillor)

MINUTES OF A PARISH COUNCIL MEETING

HELD ON 19TH MARCH IN COMPTON DANDO PARISH HALL

The Chair read out the notice necessary when members of the public are present.

- 1. APOLOGIES FOR ABSENCE:** None.
- 2. NOTIFICATION OF ANY MEMBER'S PERSONAL OR PREJUDICIAL INTEREST IN ANY ITEM ON THE AGENDA:**
None.
- 3. QUESTIONS ON NOTICE BY MEMBERS**
None.
- 4. MINUTES OF THE PREVIOUS MEETING HELD ON 19TH FEBRUARY 2019**

THE MINUTES WERE AGREED BY ALL TO BE A TRUE RECORD AND DULY SIGNED BY THE CHAIR.

Councillor TB arrived 8:02 pm.

Item 7.2 was brought forward on the request of a member of the public.

Councillor CW arrived at 8.10 pm.

5. FINANCE

5.1 Finance Report for Compton Dando Parish Council 19/03/2019 Bank Reconciliation for 26/02/2019

The attached Bank Reconciliation was received and noted.

5.2 Schedule of Expenditure for 01/04/2018 to 19/03/2019

The attached Schedule of Accounts was approved and the cheques duly signed.

5.3 Parish Hall Payments for 19/03/2019

The Schedule of Accounts was approved and the cheques duly signed.

Cheque Number	Payee	Description	Amount
100001	CDPC	Fuel oil	£229.75
100002	JCE Contracting Ltd	Light installation	£42.00

5.4 TO SIGN THE 'REQUEST TO CLOSE A NON-PERSONAL ACCOUNT' FORM TO CLOSE THE PARISH HALL CURRENT AND BUSINESS ACCOUNTS AT NAT WEST AND TRANSFER ALL FUNDS TO HSBC

The closure request was DULY SIGNED.

5.5 TO RECEIVE NOTICE THAT MALWAREBYTES SOFTWARE HAS BEEN RENEWED FOR ANOTHER YEAR

Received and noted.

5.6 TO RECEIVE NOTICE THAT THE SUM OF £675 HAS BEEN CREDITED TO THE BANK ACCOUNT FROM BRISTOL AIRPORT'S DIAMOND FUND

Received and noted.

5.7 TO SIGN A LETTER FOR ARRANGEMENT OF FUND TRANSFERS BETWEEN THE NEW HSBC ACCOUNTS FOR THE PARISH HALL

The request makes sure excess funds in the current account are transferred to the savings account and that sufficient funds are kept in the current account to cover out goings, by transfer from the savings account.

The letter was DULY SIGNED.

6. TO RECEIVE UPDATES ON PROGRESS OF RESOLUTIONS FROM THE CDPC MEETING HELD ON 21ST NOVEMBER 2017:

6.1 None.

7. MATTERS FOR DISCUSSION/DECISION

7.1 TO CONSIDER QUOTES FOR PROTECTION OF THE CORONATION TREE TRAFFIC ISLAND IN QUEEN CHARLTON

70 posts will be required.

A quote of £850 for the erection of the posts has been received from JD Contractors.

The Parish Council APPROVED the quote from JD Contractors but the item will need to be revisited once the quote for the cost of the posts has been received from Keynsham Town Council.

It was reported that there would also be a cost for soil in the triangle and labour to flatten it.

7.2 TO DISCUSS THE ORGANISATIONAL STAGES REQUIRED BY LAW FOR THE PROPOSED 'SAM JAM FEST'

The Clerk reported that the reason the Parish Council had not been aware of the licence application, was because there was no legal requirement for the Licensing Authority to inform them. All that is necessary is to display a poster near the event location and advertise in a local paper for 28 days.

The Clerk reported that because concerns had been submitted, a sub-committee meeting of the Licensing Committee had been called for the 28th March at 10 am in the Guildhall, Bath.

Only people who registered a concern are able to speak but the meeting is open to the public.

The Clerk reported that the applicant had consulted with the police before submitting the application and is required to submit an Events Programme to them, one month before the event.

It was also reported that the Events Office of B&NES Council, appeal through their events webpage to organisers holding events on private land to engage with the Events Office as soon as possible. This is so they can note the details and date of the event on their anti-clash calendar and direct them to appropriate Council teams. Giving this information to the

Events Office is voluntary on the part of the event organiser, should they become aware of the appeal for information.

An event organiser holding an event on private land would be liaising with various teams as part of the Licensing process as a matter of course e.g. Police, Food Safety, Noise and other relevant Council teams. The Council would only consider bringing an event on private land to a Safety Advisory Group for Events (SAGE) in exceptional circumstances.

Should an event organiser be required to attend a SAGE meeting then the Event Management Plans and other plans would be expected to be submitted 8 weeks in advance of the event date, they would be scrutinised by the SAGE members (blue light services and relevant Council team leaders, including Highways) in advance of the meeting and the appropriate officers would attend that meeting, along with the land owner. If no part of the event is taking place on Parish owned land then the Parish Council will not be invited to attend.

Event Management Plans are not owned by the Council, they are the property of the event organiser and are commercially sensitive and contain personal details. So, the Licensing Dept. would be in breach of data protection if they shared them with the public without formal permission from the event organiser. They are under no obligation to agree to this. However, prior to their event, the organiser is advised to engage with local ward councillors, residents, businesses and any others affected by the event, to ensure that any potential negative impacts of the event are minimised and that, wherever possible, arrangements are agreed to mitigate any inconvenience caused by the event.

The Parish Council are unable to submit any comments or speak at the Licensing Sub-Committee meeting because they were unaware of the event and missed the 28-day deadline. However, Councillor DD will attend the meeting (ACTION COUNCILLOR DD).

7.3 TO DECIDE ON COMMENTS TO BE SUBMITTED ON THE CONSULTATION FOR THE DRAFT JOINT LOCAL TRANSPORT PLAN 4

Answers were completed on a hard copy of the questionnaire which will be submitted on-line by the Clerk (ACTION CLERK).

7.4 TO CONFIRM THE DATES FOR THE VILLAGE MEETINGS, THE ANNUAL PARISH COUNCIL MEETING AND THE ANNUAL MEETING OF THE PARISH

Queen Charlton village hall is booked from 7pm on Wednesday 8th May for the village meeting.

Burnett Church is booked from 7pm on Thursday 9th May for the village meeting.

The Annual Parish Council meeting will take place on the 21st May at 7.30 pm, followed by the Annual Meeting of the Parish at 7.45 pm, followed by the Parish Council meeting.

East Woollard and Compton Dando residents will have the opportunity to speak at the Annual Meeting of the Parish, along with other Parish residents.

7.5 TO RECEIVE NOTICE THAT THE REQUIREMENT TO PUBLISH THE 'NOTICE OF ELECTION' WAS THE 18TH MARCH 2019

Received and noted.

8. PLANNING APPLICATIONS RECEIVED

8.1 None.

9. APPEALS

9.1 None.

10. DECISIONS BANES DECISION NOTICE GIVING FULL DETAILS CAN BE FOUND ON THE B&NES PLANNING PORTAL at www.bathnes.gov.uk

10.1 None.

11. ENFORCEMENTS

Members of the Parish that may have a concern regarding suspected unauthorised building works, retrospective planning or non-permitted change of use to a building may report this directly to the Enforcement Department of Bath and North East Somerset Council by emailing development_management@bathnes.gov.uk or telephoning 01225 394041 (planning department extension) OR alternatively you may report the same in confidence to the Parish Clerk (details below). The matter of enforcement will be held in strict confidence and will not be discussed by the Parish Council until an Enforcement Notice is issued at which stage the matter will be brought to the attention of the Parish Council by the Local Authority.

UPDATES REQUESTED ON:

11.1 None

12. ITEMS FOR ACTION

12.1 None

13. CORRESPONDENCE FOR ACTION

13.1 EMAIL ASKING FOR REQUESTS/AND OR COMMENTS ON THE PCAA AGENDA FOR THE MEEETING TO BE HELD ON 28TH MARCH AND ALSO ON THEIR ALTERNATIVE PROPOSAL FOR GREEN BELT PARKING

Any comments should be received by the 25th March.

The Parish Council have already sent comments to the PCAA.

13.2 EMAIL FROM GREAT WESTERN AIR AMBULANCE CHARITY ASKING FOR FINANCIAL SUPPORT AND ALSO OFFERING TO SPEAK ABOUT THEIR WORK TO COMMUNITY GROUPS

The email from South Western Ambulance has been circulated in the Parish.

13.3 EMAIL RECEIVED FROM THE RURAL SERVICES NETWORK ASKING FOR SUPPORT FROM PARISH COUNCILS AND RESIDENTS IN ASKING THE GOVERNMENT FOR A RURAL STRATEGY

There is a very short survey to complete that only has once question other than personal details, which is:

Do you agree that the Government should have a Rural Strategy to set out their priorities for England's Rural Communities and Rural Economy for the future?

A Press Release with more information about the campaign can be found here:

<https://www.rsonline.org.uk/government-urged-to-produce-new-rural-strategy-ahead-of-brexite>

→ Please join us and sign up at the link below:

<https://www.surveymonkey.co.uk/r/time-for-a-rural-strategy>

The Parish Council decided to support the request for a rural strategy. The Clerk will complete the questionnaire on-line (ACTION CLERK).

13.4 EMAIL RECEIVED FROM B&NES COUNCIL NOTIFYING OF PLANNING POLICY CONSULTATION ON DEVELOPERS CONTRIBUTIONS (GREEN INFRASTRUCTURE) AND AN AMENDMENT TO CIL INFRASTRUCTURE LEVY

“We are inviting feedback on focused amendments to the Planning Obligations Supplementary Planning Document (SPD) with particular reference to Green Infrastructure, and an amendment to the Community Infrastructure Levy (CIL) Infrastructure List (CIL Regulation 123 list).

The consultation documents can be accessed online at: www.bathnes.gov.uk/developercontributions

Comments on both consultation documents must be received by Bath and North East Somerset Council Planning Policy team by **5.00 pm on Thursday 25 April 2019.**”

This item will be carried forward to April’s meeting.

14. CORRESPONDENCE FOR INFORMATION

14.1 TO RECEIVE NOTICE OF CHANGE OF CONTACT DETAILS FOR ALL ISSUES CONCERNING THE POLICE

James EVANS Pc 3803 James.Evans@avonandsomerset.police.uk Mobile: - 07889656353

Kerry GRACE Pc 4135 Kerry.Grace@avonandsomerset.police.uk Mobile: - 07739628670

Received and noted. The details will be circulated within the Parish (ACTION CLERK).

14.2AN EMAIL HAS BEEN RECEIVED FROM B&NES COUNCIL INFORMING OF CABINET APPROVAL OF BATH CLEAN AIR ZONE

A meeting of Bath and North East Somerset’s cabinet has approved a recommendation for a Class C option which exempts cars from being charged to drive in the zone but charges higher emission buses, coaches, HGVs, LGVs/vans, private hire vehicles and taxis.

Charges for higher emission vehicles to drive in the zone remain consistent with the original proposal: £100 for buses, coaches and HGVs and £9 for LGVs/vans, private hire vehicles and taxis.

In response to public feedback, there is a firmer commitment to financial assistance in the shape of interest-free loans to help businesses upgrade pre-Euro 6 commercial vehicles (older than approx. 2015). Businesses with Euro 4 or 5 diesel commercial vehicles unable to obtain a loan would be able to apply for a concession to 1 January 2023.

Following the decision, more detailed information on the scheme including bids for funding will be sent to central government. After receiving approvals and funding needed, the council will then start the formal processes for implementing the scheme including any required consultation, with the aim of the scheme starting in December 2020.

Received and noted.

14.3 EMAIL FROM B&NES COUNCIL INFORMING OF A ROAD CLOSURE

**(THTTC1935, HUNSTRETE LANE, COMPTON DANDO)
(TEMPORARY PROHIBITION OF USE BY VEHICLES) ORDER 2019**

Notice is given that Bath and North East Somerset Council in exercise of its powers under section 14 of the Road Traffic Regulation Act 1984 intends to make an order to the effect of which will be to temporarily introduce a road closure in that length of Hunstrete Lane, Compton Dando from its point outside of Woollard Place to its junction with Publow Lane.

This order is required because works are being or are proposed to be executed on or near the road to facilitate repair works by Bristol Water PLC on **8th April 2019** for a maximum period of **7 days**. The road will only be restricted as and when traffic signs are in position and may not be effected for the whole of the period but only for so long as is necessary to execute the works. This is anticipated to be for **5 Days**.

ALTERNATIVE ROUTE

Hunstrete Lane - A368 Main Road – Wells Road – New Road – Pensford Hill – Parsonage Lane – Publow Lane. Vice Versa

Applicant Details: Rhianne Lewis, Bristol Water
Telephone: 0117 3051455
Email: rhianne.lewis@bristolwater.co.uk

Received and noted.

15. REPORTS

15.1 PARISH HALL REPORT (APPENDED)

15.2 VILLAGE UPDATES

None.

15.3 REPORT FROM KEYNSHAM AREA FORUM ON 20TH FEBRUARY – COUNCILLOR DD

It was reported that crime in some areas had gone down and that Sam Kayser, the Beat Manager for Keynsham, had been promoted.

There was a very good talk on Parkinson's. Also, Curo Communities work, Salford Post office and Library and also transport and buses were mentioned.

15.4 REPORT FROM THE WHITCHURCH MEETING ON THE JLTP4 CONSULTATION ON THE 26TH FEBRUARY – COUNCILLOR DD

Most of the discussion was about the South Bristol road.

15.5 REPORT FROM THE PUBLIC MEETING ON BRISTOL AIRPORT EXPANSION ON 25TH FEBRUARY – COUNCILLOR CW

It was reported that Hilary Burns gave a good exposition and there was a good exchange of views. Forty nine out of 50 people voted that Keynsham Town Council should object to the expansion.

Jacob Rees-Mogg has been asked to write to the Secretary of State for a meeting to be 'called-in'.

15.6 REPORT FROM THE PLM MEETING ON 6TH MARCH – COUNCILLOR DD

The minutes of the meeting can be found at this link:

<https://democracy.bathnes.gov.uk/ieListDocuments.aspx?MId=5156&x=1>

It was reported that there will be more funding for Community Empowerment and that if the money is not taken up within 6 months it will be put back in the pot, so that people who have made use of the fund could reapply for further funding.

16. ITEMS OF REPORT TO BE CARRIED FORWARD TO THE NEXT MEETING

None.

**DATE OF NEXT MEETING IS 16TH APRIL AT 8.00PM IN COMPTON DANDO PARISH HALL
PRECEDED BY A SOLE TRUSTEES MEETING AT 7.45PM**

THE MEETING CLOSED AT 9.20 pm

Minutes prepared by: Susan Smith (Clerk)

Agreed as a correct record on.....

Signed (Chairman).....

Bank Reconciliation
Compton Dando Parish Council

19/02/2019

Prepared by: Clerk Susan Smith
Approved by : Chair

Date:
Date:

08/03/2019
19/03/2019

Bank Reconciliation Date:	26/02/2019
Bank Balance at Date:	7,676.56
Unpresented cheques	241.24
Bank Balance less unpresented cheques	7435.32
 Cashbook Balance at Date	 7435.32

Unpresented cheques			
	19/02/2019 Thomas Silvey Ltd inv 509150	001396	241.24
			Unpresented cheques
			241.24

Cheques to be paid

Description	Cheque No	Amount
NALC/ALCA membership renewal	001397	105.69
Clerk Salary and Expenses	001398	440.46
Clerk for Malwarebytes payment	001399	16.62
PAYE 05 Feb to 05 Mar month 11	001400	30.6

Financial Report					
From	01/04/2018	To	19/03/2019		
	Net	Budget	Variance	%Variance	
Clerk's Salary	4203.01	4133.20	69.81	1.69%	
Clerk's Expenses	63.36	64.26	-0.90	-1.40%	
Clerk's PAYE	137.54	0.00	137.54		
Audit Fees	200.00	367.20	-167.20	-45.53%	
Solicitor Fees	864.04	0.00	864.04		
Donation	150.00	25.50	124.50	488.24%	
Grants Given	500.00	2040.00	-1540.00	-75.49%	
Grass Cutting	800.00	816.00	-16.00	-1.96%	
Hall Hire	172.00	171.36	0.64	0.37%	
Hall Refurb	0.00	0.00	0.00		
ICO	35.00	35.70	-0.70	-1.96%	
Parish Hall Insurance	1079.18	1224.00	-144.82	-11.83%	
Memberships and Subs	281.00	267.24	13.76	5.15%	
Signs Notice boards	2055.14	0.00	2055.14		
Mobile Top Up	40.00	71.40	-31.40	-43.98%	
Postage	24.12	30.60	-6.48	-21.18%	
Office Supplies	79.09	40.80	38.29	93.85%	
Telephone Kiosks	0.00	102.00	-102.00	-100.00%	
Street Light Electricity	338.07	546.72	-208.65	-38.16%	
Street Light Maintenance	267.84	382.40	-114.56	-29.96%	
Training	165.00	306.00	-141.00	-46.08%	
CiL Payments	1250.00		1250.00		
Website	0.00	122.4	-122.40	-100.00%	
Parish Hall Expenses	4568.94		4568.94		

Parish Hall Report

March 2019

Following my report last month that the Hall's caretaker had resigned, a number of avenues have been explored in our attempts to find a replacement.

Specifically, an of announcement of the search for a replacement has gone out over the two village wide email lists, physical notices have been posted around Compton Dando and an advertisement for the role will appear in the next Parish Magazine.

We have yet to receive any specific responses and will escalate our search if necessary.

We have also increased the hire charges for the Hall; approximately 2.5% for each of the four years since the last increase but still very competitive in comparison with other neighbouring halls. These new rates will be introduced in April at the commencement of the Hall's new financial year.

John Dottridge