

COMPTON DANDO PARISH COUNCIL

(SERVING BURNETT, CHEWTON KEYNSHAM, COMPTON DANDO, QUEEN CHARLTON, & WOOLLARD (EAST))

PRESENT: D Drury (Chair), P Paget (PP) (Vice- Chair)), A Dawes (AD), C Willows (CW), T Butler (TD), J Davis (JD) + 1 parishioner and her agent.

IN ATTENDANCE: S Smith (Clerk), S Davis (Ward Councillor)

MINUTES OF A PARISH COUNCIL MEETING

HELD ON 19TH SEPTEMBER 2017 IN COMPTON DANDO PARISH HALL

- 1. APOLOGIES FOR ABSENCE:** Councillor TB for being late and Councillor HM
- 2. NOTIFICATION OF ANY MEMBER'S PERSONAL OR PREJUDICIAL INTEREST IN ANY ITEM ON THE AGENDA:**
District Councillor S Davis requested that it be recorded that any comments made by her on planning matters would be in line with papers before the Parish Council.
- 3. QUESTIONS ON NOTICE BY MEMBERS**
None

The Chair read out the public notice as there was a request to speak.

The agent for planning application 8.1 17/04239/FUL Warner's Farm Chewton Road, spoke asking the Parish Council for their support in replacing several dilapidated farm buildings with 3 four-bedroomed detached houses.

Councillor TB arrived whilst the agent was speaking (8.10 pm)

Councillor CW left during the discussion about this application (8.35 pm)

- 4. MINUTES OF THE PREVIOUS MEETING HELD ON 15TH AUGUST 2017**
THE MINUTES WERE AGREED BY ALL TO BE A TRUE RECORD AND DULY SIGNED BY THE CHAIR.
- 5. FINANCE**
 - 5.1 Finance Report for Compton Dando Parish Council 19/09/2017**
Bank Reconciliation for 21st August 2017
The attached Bank Reconciliation was received and noted.
 - 5.2 Schedule of Expenditure for 01/04/2017 to 19/09/2017**
The attached Schedule of Accounts was approved and the cheques duly signed.
 - 5.3 Parish Hall Payments for 19th September 2017**
The Schedule of Accounts was approved and the cheques duly signed.

Cheque no.	Payee	Description	Amount
1029	L Fox	Consumables	£53.08
1030	H Dottridge	Lottery Prizes	£75.00

5.4 GRANT THORNTON, THE EXTERNAL AUDITORS, HAVE SIGNED OFF THE ACCOUNTS FOR THE YEAR 01 APRIL 2016 TO 31 MARCH 2017

The Clerk reported that the accounts were accurate but that it had not been noticed that there were two errors in the Internal Audit (Section 4 of the Annual Return).

Grant Thornton stated that the Parish Council should review the Internal Audit before it is submitted in future and that this review should be minuted.

6. MATTERS ARISING

To receive any available updates on matters arising from last meeting:

None.

7. MATTERS FOR DISCUSSION/DECISION

7.1 TO CHECK IF EMAILS FORWARDED FROM TIMOTHY WILMOT OF AVON AND SOMERSET POLICE WERE FORWARDED TO ALL PARISH COUNCILLORS FOR CIRCULATION.

The Clerk reported that Chewton Keynsham have their own neighbourhood watch scheme (NHW), so they would not need any emails circulated. The Clerk also reported that she was now included in emails as part of the Compton Dando NHW scheme.

At this point Cllr. CW had left, so the Clerk will email him to determine if Queen Charlton have their own NHW scheme (ACTION CLERK).

7.2 TO DECIDE WHETHER TO DELEGATE VOTING POWER TO THE CLERK FOR ATTENDANCE AT ALCA MEETINGS AS A REPRESENTATIVE OF COMPTON DANDO PARISH COUNCIL.

It was AGREED that the Clerk should have the power to VOTE as a representative of the Parish Council providing a decision on the way to vote had already been decided by the Parish Council.

7.3 TO DECIDE ON AN INSURANCE COMPANY

The current insurance runs out on 30 September. The quotes received are as follows:

Came and Company (the current insurance company):

£1092.29 for 1 year £1037.68 for a 3-year commitment (5% reduction) with Hiscox.

AON provided a quote but also stated that they are withdrawing from the Local Council market and would need a decision by the end of August as they have to withdraw all quotes that have an inception after the 30/09/2017.

The Clerk reported that Zurich and Norris Fisher had not come back with quotes.

It was DECIDED to take out a 3-year term agreement with Came and Company for insurance cover.

7.4 TO DECIDE IF THE PARISH COUNCIL WILL FUND THE MAINTENANCE COSTS OF THE COMPTON DANDO DEFIBRILLATOR

Carried forward as Councillor HM was absent.

7.5 TO DECIDE WHO SHOULD REPAIR THE FINGER POST ON THE JUNCTION OF CHEWTON ROAD AND THE WELLSWAY

Two residents of Chewton Keynsham have offered to fund the repair of the finger post, although contributions to the cost would be welcome.

Joe Nemeth, an experienced engineer and repairer of railway signs, has quoted for the repair. His experience can be read about in the following link:

<http://www.joenemethengineering.co.uk/content/railwayana>

It was DECIDED that Joe Nemeth's quote and knowledge were acceptable for the repair of the fingerpost and the Parish Council give their approval for the restoration to be carried out. The Clerk confirmed that George Bottin of B&NES Council had previously given permission to the Parish Council to organise the repair/restoration of fingerposts, providing details were submitted. The information provided by Joe Nemeth will be forwarded to George Bottin (ACTION CLERK). The residents of Chewton Keynsham will also be informed (ACTION CLERK).

7.6 TO DISCUSS CHANGES WITH REGARD TO THE NEW GENERAL DATA PROTECTION REGULATIONS (GDPR), WHICH WILL APPLY FROM MAY 2018

"The ICO is committed to assisting businesses and public bodies to prepare to meet the requirements of the GDPR ahead of May 2018 and beyond. We acknowledge that there may still be questions about how the GDPR would apply in the UK on leaving the EU, but this should not distract from the important task of compliance with the GDPR."

The Clerk reported that there are '12 steps to do now', suggested by the ICO. It was DECIDED to discuss two of these steps per agenda so that the Parish Council should have covered all areas of change by May 2018.

It was reported that the changes introduced by the GDPR regulations would also apply to the Parish Council as Sole Trustee of the Parish Hall.

8. PLANNING APPLICATIONS RECEIVED

8.1 17/04239/FUL Warners Farm Chewton Road Chewton Keynsham Keynsham BS31 2SS Erection of 3no four bed dwellings and subdivision of land following demolition of existing buildings at Warners Farm

The Parish Council SUPPORT the application for the following reasons:

It was thought that the materials were appropriate although all stone, rather than a rendered end elevation, would be preferred. (Policy D2 Page 71)

It was thought that if the height of the buildings was 1.5 storeys then they would fit in better with the original house and the surrounding buildings. (Policy D2 Page 71)

It was not thought that the site is in a sustainable location but the advantages out way the disadvantages.

The buildings will fit in well with the Green Belt setting. (Policy CP8 Page 107)

Several neighbours had commented on the danger of gravel escaping from Warner's Farm onto the shared driveway. The Parish Council support the neighbours in their request for the gravel to be replaced by a metalled road should the application be permitted. This should be for sufficient distance to prevent the escape of gravel onto the shared drive.

There was also concern that any buildings that are to remain should be made secure.

8.2 17/04385/VAR Chewton Place Chewton Road Chewton Keynsham Keynsham Variation of condition 8 (plans list) of application 14/05746/VAR (Variation of condition 8 (plans list) of application 14/05746/VAR (Variation of condition 8 (plans list) of application 14/02775/VAR. (Variation of condition 8 (plans list) of application 13/04273/FUL (Demolition of existing training and conference centre accommodation block and erection of

3no detached dwellings and conversion of and extension to an outbuilding to a single dwelling with associated parking and landscaping))))).

The Parish Council have NO OBJECTIONS.

8.3 17/04386/VAR 1 Chewton Place Chewton Road Chewton Keynsham Keynsham
Variation of condition 6 (plans list) of application 16/00251/FUL (Erection of two storey detached dwelling with garage and associated landscaping.)
Condition Number(s): 6

The Parish Council have NO OBJECTIONS.

9. APPEALS

9.1 None

10. DECISIONS BANES DECISION NOTICE GIVING FULL DETAILS CAN BE FOUND ON THE B&NES PLANNING PORTAL at www.bathnes.gov.uk

10.1 17/02270/VAR Manor Farm Buildings Chewton Road Chewton Keynsham Keynsham
Variation of condition 14 (plans List) of application 15/05792/FUL (Erection of rural worker's dwelling ancillary to equestrian use and additional stabling) (CDPC objected June 2017)

PERMIT

10.2 17/03043/FUL Brooklands Watery Lane Burnett Keynsham Bristol
Erection of two storey rear & side extension and orangery following demolition of existing utility room. (CDPC supported July 2017)

PERMIT

11. ENFORCEMENTS

Members of the Parish that may have a concern regarding suspected unauthorised building works, retrospective planning or non-permitted change of use to a building may report this directly to the Enforcement Department of Bath and North East Somerset Council by emailing development_management@bathnes.gov.uk or telephoning 01225 394041 (planning department extension) OR alternatively you may report the same in confidence to the Parish Clerk (details below). The matter of enforcement will be held in strict confidence and will not be discussed by the Parish Council until an Enforcement Notice is issued at which stage the matter will be brought to the attention of the Parish Council by the Local Authority.

UPDATES REQUESTED ON

11.1 None

12. ITEMS FOR ACTION

12.1 None

13. CORRESPONDENCE FOR ACTION

13.1 WEST OF ENGLAND STRATEGY DISCUSSION PAPER – PUBLIC ENGAGEMENT

This survey is open for nine weeks, and ends on 27 September 2017.

<https://bristol.citizenspace.com/weca/west-of-england-strategy-discussion-paper/consultation/intro/>

[The PCAA are also responding to this survey and have asked for any comments to be sent to them by the Wednesday 27 September.](#)

It was DECIDED that this was for individuals to respond.

13.2 EMAIL RECEIVED FROM DAVID CATTANACH, NEWS AND MEDIA MANAGER FOR B&NES COUNCIL, INFORMING OF THE START OF AN AIR QUALITY CONSULTATION

www.bathnes.gov.uk/services/environment/pollution/air-quality/action-plan

The consultation period for the new Bath Air Quality Action Plan runs between Monday 4th September and midnight on Sunday 26th November 2017.

Received and noted.

13.3 THE PCAA HAVE ASKED FOR COMMENTS ON THE 'CALL FOR EVIDENCE' CONSULTATION ON THE AVIATION STRATEGY FOR THE UK

<https://www.gov.uk/government/consultations/a-new-aviation-strategy-for-the-uk-call-for-evidence>

This call for evidence is the first stage of developing a [new aviation strategy](#) for the UK.

Comments are to be with the PCAA by Friday the 29th September, to be included in their response.

It was DECIDED that this was for individuals to respond.

14. CORRESPONDENCE FOR INFORMATION

14.1 EMAIL RECEIVED WITH THE REPORT ON THE MEETING BETWEEN THE CHAIR AND VICE-CHAIR OF THE PCAA AND NORTH SOMERSET COUNCIL ON 10TH AUGUST 2017 AS PART OF THE BRISTOL SOUTH WEST ECONOMIC LINK. A COPY OF WHICH HAS BEEN CIRCULATED TO THE COUNCILLORS.

Received and noted.

14.2 EMAIL FROM ALCA WITH INFORMATION ON THE GOVERNMENT'S LITTER STRATEGY FOR ENGLAND

The Government's *Litter Strategy for England* which was recently updated, was originally published in April 2017. The strategy is starting to emerge and have an impact.

There is only one mention of local councils within the strategy and there is no apparent representation on the Litter Strategy Advisory and Working Groups of the National Association of Local Councils or affiliated Local Associations. However, there is a clear understanding that the litter is an 'avoidable problem' about which many residents feel frustrated (they quote 81%) with economic, social and environmental consequences.

Overall the Strategy is based on three themes: "Education", "Enforcement" and "Infrastructure". You are promised that 'This is a strategy that will not gather dust' and if 'voluntary approaches' do not work they will 'consider other measures'. This document sets the framework for future activities and its implementation. If it is implemented, as stated, it would impact on both individuals and organisations. The strategy can be found by following the link below:

https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/630999/litter-strategy-for-england-2017-v2.pdf

Received and noted.

14.3 LETTER AND PUBLIC PATH DIVERSION ORDER RECEIVED FROM B&NES COUNCIL FOR PUBLIC FOOTPATHS BA8/25, BA8/26, BA8/77 AND BA8/81 WICK FARM COMPTON DANDO

Received and noted.

14.4 EMAIL RECEIVED FROM DAVID CATTANACH INFORMING OF B&NES NEW PARTNERSHIP WITH AVON & SOMERSET POLICE, TO 'GIVE CYCLISTS SPACE WHEN PASSING

Bath & NE Somerset Council, in partnership with Avon & Somerset Police, is launching a campaign aimed at improving the safety of cyclists.

A highly visible display on a bus is to be used to raise awareness of the space motorists need to give cyclists when overtaking. It serves as a reminder that our roads are as much for cyclists as they are for cars, vans and lorries.

Over the last five years there's been a significant reduction in the number of people injured in road traffic collisions across Bath and North-East Somerset. However, the number of cyclist casualties has remained relatively consistent over this period.

This campaign supports a recent initiative by Avon and Somerset Police, 'Operation Close Pass', which has seen plain clothes police officers on bicycles identifying drivers that pass dangerously close, who have then been stopped by colleagues in uniform and offered roadside advice on how to pass cyclists safely.

The Timsbury Cycling Club have asked if the Parish Council would support them by asking B&NES Council to erect signs along the dual carriageway approaching the Two-Headed man junction, saying something like "please give cyclists space when overtaking".

Received and noted.

14.5 THE PCAA HAVE SUBMITTED THEIR RESPONSE TO THE DEPARTMENT OF TRANSPORT ON THE BRISTOL AIRPORT SLOT CO-ORDINATION STATUS CONSULTATION. A COPY OF WHICH HAS BEEN CIRCULATED TO THE COUNCILLORS

Received and noted.

14.6 A RESIDENT HAS REPORTED TWO DEAD BADGERS LOCATED BETWEEN THE WELLSWAY AND CHEWTON KEYNSHAM, TO COUNCIL CONNECT

Received and noted.

14.7 EMAIL FROM CHERYL HANNAH, PUBLIC RIGHTS OF WAY INSPECTOR FOR B&NES COUNCIL, INFORMING OF PLOUGHING AND CROPPING ON PUBLIC RIGHTS OF WAY

It was DECIDED that this notice should be displayed on the Parish Council's website (ACTION CLERK).

15. REPORTS

15.1 PARISH HALL REPORT (APPENDED)

15.2 VILLAGE UPDATES

It was reported that there were still many Compton Dando Village Fete signs displayed around the area and that parishioners said they had tried to remove them without success.

16. ITEMS OF REPORT TO BE CARRIED FORWARD TO THE NEXT MEETING

The HEELA paperwork will soon be released and it is very important to check the details.

DATE OF NEXT MEETING IS 17TH OCTOBER AT 8.00PM IN COMPTON DANDO PARISH HALL

THE MEETING CLOSED AT 9.30 PM

Minutes prepared by: Susan Smith (Clerk)

Agreed as a correct record on.....

Signed (Chairman).....

Bank Reconciliation
Compton Dando Parish Council

Meeting Date: 19/09/2017

Prepared by: Clerk Susan Smith
Approved by : Chair

Date: 11/09/2017
Date: 19/09/2017

Bank Reconciliation Date:	21/08/2017
Bank Balance at Date:	10,890.49
Unpresented cheques	500.00
Bank Balance less unpresented cheques	10390.49
 Cashbook Balance at Date	 10390.49

Unpresented cheques		
16/05/2017	Compton Dando Nomads Cricket Club (€001355	500.00
Unpresented cheques		500.00

Cheques to be paid

Description	Cheque No	Amount
Grant Thornton (audit)	001340	120
PCAA	001341	50
Clerk's Salary & Expenses	001342	462.04
EDF(Direct Debit) Invoice no: 000003222003 01/01/2017 to 31/03/2017		106.7
EDF (Direct Debit) Invoice no:000003222004 01/04/2017 to 30/06/2017		106.55

Financial Report				
From	01/04/2017	To	19/09/2017	
	Net	Budget	Variance	%Variance
Clerk's Salary	2007.03	4133.20	-2126.17	-51.44%
Clerk's Expenses	22.55	64.26	-41.71	-64.91%
Clerk's PAYE	0.00	0.00	0.00	
Audit Fees	200.00	367.20	-167.20	-45.53%
Solicitor Fees	0.00	0.00	0.00	
Donation	0.00	25.50	-25.50	-100.00%
Grants Given	1250.00	2040.00	-790.00	-38.73%
Grass Cutting	0.00	816.00	-816.00	-100.00%
Hall Hire	168.00	171.36	-3.36	-1.96%
Hall Refurb	0.00	0.00	0.00	
ICO	0.00	35.70	-35.70	-100.00%
Parish Hall Insurance	0.00	1224.00	-1224.00	-100.00%
Memberships and Subs	36.00	267.24	-231.24	-86.53%
Signs Notice boards	0.00	0.00	0.00	
Mobile Top Up	10.00	71.40	-61.40	-85.99%
Postage	10.20	30.60	-20.40	-66.67%
Office Supplies	48.93	40.80	8.13	19.93%
Telephone Kiosks	47.58	102.00	-54.42	-53.35%
Street Light Electricity	103.45	546.72	-443.27	-81.08%
Street Light Maintenance	133.92	382.40	-248.48	-64.98%
Training	78.00	306.00	-228.00	-74.51%
Website	0.00	122.40	-122.40	-100.00%
Parish Hall Expenses	0.00		0.00	

Parish Hall Report

September 2017

There is nothing of significant to report this month. Lorraine Fox reports that the last month of the school summer holidays is always a very quiet time.

The chairman is looking for a builder/odd job man to re-level and stabilise the paving slabs along the front of the hall to make them safer.

The chairman is also attending the first of a series flood prevention meetings organised by B&NES. He hopes that a closer relationship with B&NES may be helpful to our needs in the future.

John Dottridge

