

# COMPTON DANDO PARISH COUNCIL

(SERVING BURNETT, CHEWTON KEYNSHAM, COMPTON DANDO, QUEEN CHARLTON, & WOOLLARD (EAST))

**PRESENT:** D Drury (Chair), P Paget (PP) (Vice- Chair), A Dawes (AD), J Davis (JD),

**IN ATTENDANCE:** S Smith (Clerk), S Davis (Ward Councillor)

## MINUTES OF A PARISH COUNCIL MEETING

**HELD ON 21<sup>ST</sup> NOVEMBER 2017 IN COMPTON DANDO PARISH HALL**

1. **APOLOGIES FOR ABSENCE:** Councillor C Willows, Councillor T Butler, H Maggs (HM) and Ward Councillor SD for late arrival.
2. **NOTIFICATION OF ANY MEMBER'S PERSONAL OR PREJUDICIAL INTEREST IN ANY ITEM ON THE AGENDA:**  
District Councillor S Davis requested that it be recorded that any comments made by her on planning matters would be in line with papers before the Parish Council.
3. **QUESTIONS ON NOTICE BY MEMBERS**  
None
4. **MINUTES OF THE PREVIOUS MEETING HELD ON 17<sup>TH</sup> OCTOBER 2017**  
THE MINUTES WERE AGREED BY ALL TO BE A TRUE RECORD AND DULY SIGNED BY THE CHAIR.

### 5. FINANCE

#### 5.1 Finance Report for Compton Dando Parish Council 21/11/2017 Bank Reconciliation for 30/10/2017

The attached Bank Reconciliation was received and noted.

**Ward Councillor SD arrived at 8.10 pm during the Financial Report discussion.**

#### 5.2 Schedule of Expenditure for 01/04/2017 to 21/11/2017

The attached Schedule of Accounts was approved and the cheques duly signed.

#### 5.3 Parish Hall Payments for 21<sup>ST</sup> November 2017

The Schedule of Accounts was approved and the cheques duly signed.

The cheque for the Remembrance wreath was signed, however the payment for this from Parish Hall funds was questioned and it will be asked to be put on the next agenda of the PHMC for discussion (ACTION CLERK).

#### 5.4 NOTIFICATION OF £1000 FROM 'TESCO BAGS FOR HELP' GRANT BEING PAID INTO THE BANK ACCOUNT

Received and noted.

#### 5.5 NOTIFICATION OF VAT REFUND PAYMENT OF £441.41

Received and noted.

#### 5.6 TO DECIDE ON THE CONTRIBUTION OF THE PARISH HALL TOWARDS THE INSURANCE.

The total payment for the year Oct 2017 to Sept 2018 was £1037.68.

It was DECIDED that the Parish Hall should pay for half as it has previously done. It was reported that this should be reflected in the budget.

<b>Cheque no.</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
1034	J Davis	First Aid Supplies	£48.17
1035	H Dottridge	Consumables	£2.00
1036	L Fox	Consumables	£14.99
1037	Stone King	Training	£10.00
1038	St Mary's Compton Dando	Poppy Wreath Donation	£17.00
1039	J. Dottridge	Maintenance	£29.26
1040	H. Dottridge	Lottery Prizes	£75.00
		Stationery	£9.98
		KitchenEquipment	£6.98

## **6. MATTERS ARISING**

To receive any available updates on matters arising from last meeting:

### **6.1 RIPARIAN LETTER UPDATE – CLERK**

The Clerk reported that Mr. Baber had telephoned to say the land bordering Highwall and Dapwell Lanes did not belong to him and Keith Hasell should be contacted. The Clerk had not been able to find his details on the electoral register but it was reported that he lived in Norton Malreward. Clerk to send out an initial Riparian letter (ACTION CLERK).

### **6.2 RECLAIMING VAT WITH REGARD TO THE PARISH HALL**

Notes from Section 33:

Refunds cannot generally be claimed on purchases paid for using monies from trust funds. Exceptionally claims can be made where the payment comes from the funds of a trust of which the section 33 body is the sole managing trustee, for example a village hall. To be eligible for a refund:

- the body must be acting as sole trustee without payment
- the activities of the trust must be so closely related to the functions of the body as to be virtually indistinguishable from them
- the claim must relate to the non-business activities of the trust, and
- purchases made from the funds of the trust must not be on a scale that could distort competition.

Notes from ACRE:

Where a parish council is sole charity trustee of a charitable village hall, the parish council is entitled to reclaim VAT on any purchases made for the charity, in the same way as it can in its capacity as a local authority. The effect of this is that grant funding or donations, given to the parish council for expenditure on the hall, may be attributed to the parish council's non-business activities if the parish council uses this funding to purchase equipment or carry out work for the charity. The parish council may reclaim VAT, whether or not it is registered for VAT or charging VAT on hall hire.

Received and noted.

### **6.3 DEFIBRILLATOR CODES FROM THE AMBULANCE 999 SERVICE**

Enquiries have been made of BT 999 Services by the parish council where the problem of acquiring the code for the defibrillator arose during a recent emergency (Minutes October 2017 item 7.6).

The suggestion is that all Councils with defibrillators follow the advice (appended) and contact your defibrillator providers and ask for clearer signage to be added to any cabinets in their parish. It needn't be an expensive measure just a sticker added to the cabinets stating 'ask for the Ambulance service' should suffice.

Received and noted.

### **6.4 WAR MEMORIAL APPLICATION – CLERK**

The Clerk reported that after consulting with the War Memorial Trust before completing the application for funding, she had been informed that the cheaper quote would be more appropriate for the application but that it required more detail. Classic Memorials are to be asked for a more detailed quote (ACTION CLERK).

## **7. MATTERS FOR DISCUSSION/DECISION**

### **7.1 TO DECIDE ON ANY ADJUSTMENTS TO THE BUDGET FOR 2018 – 2019 BEFORE APPROVAL IN THE DECEMBER MEETING**

**An allocation for projects and by-election costs needs to be included.**

It was DECIDED that an amount of £2000 would be allocated to S137 grants.

It was DECIDED to set aside an amount of £500 for by-elections.

It was reported that a column for income should be included on the budget breakdown.

### **7.2 TO DECIDE ON A USE FOR THE EMPOWERMENT FUNDING**

**Deadline is 31<sup>st</sup> January 2018.**

**The amount available is £290 which would require 'match funding' by expertise or money.**

**Possible use for fingerpost repair/maintenance.**

It was DECIDED to apply for money from the Empowerment Fund to put towards the restoration of the fingerpost on the junction of Cockers Hill and Hunstrete Lane. This would be matched with expertise. (ACTION CLERK)

It was reported that a finger template costs £400 and labour £200- £250.

### **7.3 TO APPROVE THE FINANCIAL POLICY**

This item is to be carried forward to the December agenda to give Councillors the time to read the long document. A copy of the document is to be sent to all Councillors (ACTION CLERK).

**7.4 TO DECIDE IF A SUITABLE PLACE FOR RECYCLING EQUIPMENT TO BE LOCATED FOR COLLECTION BY RESIDENTS IS REQUIRED**

It was DECIDED not to have a recycling equipment pick up point.

**7.5 TO DECIDE ON POSSIBLE USES FOR CIL FUNDING CONSIDERING THE RANGE THAT IS ALLOWED**

B&NES Council have stated that the funding can be spent on:

**Application of CIL by local councils**

**59C.** A local council must use CIL receipts passed to it in accordance with regulation 59A or 59B to support the development of the local council's area, or any part of that area, by funding—

(a) the provision, improvement, replacement, operation or maintenance of infrastructure; or

(b) anything else that is concerned with addressing the demands that development places on an area.

A more detailed explanation is as follows:

The levy can be used to fund a wide range of infrastructure, including transport, flood defences, schools, hospitals, and other health and social care facilities (for further details, see [section 216\(2\) of the Planning Act 2008](#), and [regulation 59](#), as amended by the [2012](#) and [2013](#) Regulations). This definition allows the levy to be used to fund a very broad range of facilities such as play areas, parks and green spaces, cultural and sports facilities, academies and free schools, district heating schemes and police stations and other community safety facilities. This flexibility gives local areas the opportunity to choose what infrastructure they need to deliver their relevant Plan (the Local Plan in England, Local Development Plan in Wales, and the London Plan in London).

**Items already mentioned at previous meetings are:**

Fingerposts, new posts for island/traffic calming at the entrance to Queen Charlton village, flooding in Burnett.

It was DECIDED to pay for one of the two road signs requested by Chewton Keynsham residents using CiL funding (diagram appended). It was reported that one sign costs £1168.41 to produce and labour to install would be £500 - £600.

Ward Councillor SD will pay for the second sign from the Ward Councillor's Initiative funding. The residents of Chewton Keynsham would need to apply for this themselves and will be informed of this by the Clerk (ACTION CLERK).

Consideration of alterations to the current ramp into the Parish Hall will be put on the January agenda.

**7.6 TO DECIDE ON A RESTORER FOR THE REPAIR OF THE MILLENNIUM GREEN FINGERPOST USING THE TESCO BAGS FOR HELP FUNDING AWARD**

**£1000 has been awarded for the repair of the Millennium Green fingerpost. A restorer needs to be appointed.**

It was suggested that the cost of the sign (labour and materials), recently restored in Chewton Keynsham should be determined and considered at the December meeting (ACTION CLERK).

#### **7.7 TO REVIEW THE CLERK'S PENSION REQUIREMENTS**

**This is part of the Parish Council's Risk Assessment Procedure.**

The Clerk confirmed that she wished to remain opted out of the pension scheme.

#### **7.8 TO DECIDE ON THE DATA PROTECTION CONTROLLER**

**NALC have informed the Parish Council that the Data Protection Controller cannot be the Clerk. The person has to be externally appointed.**

NALC are negotiating for more clarity on the impact that the new legislation will have on local councils.

It was DECIDED to wait for further details from NALC before taking any decisions.

#### **7.9 TO DECIDE ON A SOLICITOR FOR REGISTERING THE PARISH HALL WITH THE LAND REGISTRY**

##### **7.9.1 THIRD SOLICITOR QUOTE**

Michael Kelly & Co have quoted £500 + VAT + disbursements. Work could not commence until 15<sup>th</sup> January 2018.

Previous quotes were:

FDC Law Solicitors up to £400 + VAT+ about £25 for searches etc.

Wards Commercial side £450 -£700 + VAT with the original title deed.

The Land Registry charge according to the value of the property, which in the case of Compton Dando Parish Hall would be £200.00.

It was DECIDED to use FDC Law Solicitors because of their price and location.

The Clerk will contact them to start the process (ACTION CLERK).

The Clerk reported that all the documents pertaining to the Parish Hall had been collected from Bath Record Office for use in the First Registration application.

##### **7.9.2 REQUIREMENT FOR A LEASE FOR USE OF THE PARISH HALL**

**Dick Whittington of WERN confirmed that there is no need to have a lease drawn up for use of the Parish Hall by the Parish Hall Management Committee (PHMC):**

"A definite NO. As Councillors they - together - share responsibility for the Hall as a Charitable Trust. The Management Committee are looking after the running of the Hall on their (his!) behalf."

Received and noted.

#### **7.10 COMMUNICATION WITHIN THE PARISH**

**To agree the method for future communication with the Parish Hall Management Committee, other associations and residents within the Parish.**

It was DECIDED that all communication should now go through the Clerk.

It was suggested that the approved minutes could be put on the Compton Dando Facebook page. It was AGREED that this would be another way to communicate with residents. The Clerk will forward the approved minutes each month to Councillor JD (ACTION CLERK AND CLLR JD).

**8. PLANNING APPLICATIONS RECEIVED**

**8.1 17/05101/FUL Oakwood Barn Penn Hill Lane Queen Charlton Bristol Bath And North East Somerset BS31 2SJ  
Erection of single storey rear extension and associated changes to rear fenestration.**

Compton Dando Parish Council unanimously support the application for the following reasons:

The materials, design and scale, height and degree of the extension are acceptable (Policy ref D2 page 28). The extension is an improvement on what is there and is in keeping with buildings in the area.

**8.2 17/05209/FUL Chewton Place Chewton Road Chewton Keynsham  
Construction of an ornamental garden building.**

Compton Dando Parish Council unanimously support the application for the following reasons:

The materials, design and scale, height and degree of the garden building are acceptable (Policy ref D2 page 28). There will be no adverse visual impact on the Green Belt (Policy GB2 page 154 of LP).

**8.3 17/05359/FUL 2 Tynning Cottages Fairy Hill Compton Dando Bristol BS39 4LH  
Erection of a single storey rear extension following removal of existing conservatory.**

**WITHDRAWN**

**8.4 17/05312/FUL Chewton Place House Chewton Road Chewton Keynsham Keynsham BS31 2SX  
Internal and external alterations to the window and door positions and to include first floor accommodation**

Compton Dando Parish Council unanimously support the applications for the following reasons:

The materials, design and scale of the alterations are acceptable (Policy ref D2 page 28).

**8.5 17/05313/LBA : Chewton Place House Chewton Road Chewton Keynsham Keynsham BS31 2SX  
Internal and external alterations to the window and door positions and to include first floor accommodation**

Compton Dando Parish Council unanimously support the applications for the following reasons:

The materials, design and scale of the alterations are acceptable (Policy ref D2 page 28).

**9. APPEALS**

9.1 None

**10. DECISIONS** BANES DECISION NOTICE GIVING FULL DETAILS CAN BE FOUND ON THE B&NES PLANNING PORTAL at [www.bathnes.gov.uk](http://www.bathnes.gov.uk)

**10.1 15/04290/FUL Parcel 3100 Charlton Road Keynsham  
Parcel 3100 Charlton Road Keynsham (CDPC made comments only Oct 2015)**

PERMIT

10.2 17/04239/FUL Warners Farm Chewton Road Chewton Keynsham BS31 2SS  
Erection of 3no four bed dwellings and subdivision of land following  
demolition of existing buildings at Warners Farm. (CDPC supported Sept 2017)

WITHDRAWN

10.3 17/04385/VAR Chewton Place Chewton Road Chewton Keynsham Keynsham  
Variation of condition 8 (plans list) of application 14/05746/VAR (Variation of  
condition 8 (plans list) of application 14/05746/VAR (Variation of condition 8 (plans list) of  
application 14/02775/VAR. (Variation of condition 8 (plans list) of application 13/04273/FUL  
(Demolition of existing training and conference centre accommodation block and erection of 3no  
detached dwellings and conversion of and extension to an outbuilding to a single dwelling with  
associated parking and landscaping). (CDPC no objections Sept 2017)

PERMIT

10.4 17/04386/VAR 1 Chewton Place Chewton Road Chewton Keynsham Keynsham  
Variation of condition 6 (plans list) of application 16/00251/FUL (Erection of  
two storey detached dwelling with garage and associated landscaping.) (CDPC no objections Sept  
2017)

PERMIT

#### 11. ENFORCEMENTS

***Members of the Parish that may have a concern regarding suspected unauthorised building works, retrospective planning or non-permitted change of use to a building may report this directly to the Enforcement Department of Bath and North East Somerset Council by emailing [development\\_management@bathnes.gov.uk](mailto:development_management@bathnes.gov.uk) or telephoning 01225 394041 (planning department extension) OR alternatively you may report the same in confidence to the Parish Clerk (details below). The matter of enforcement will be held in strict confidence and will not be discussed by the Parish Council until an Enforcement Notice is issued at which stage the matter will be brought to the attention of the Parish Council by the Local Authority.***

#### UPDATES REQUESTED ON

11.1 None

#### 12. ITEMS FOR ACTION

12.1 None

#### 13. CORRESPONDENCE FOR ACTION

##### 13.1 EMAIL RECEIVED FROM THE PCAA REQUESTING COMMENTS ON A POSSIBLE DRAFT MASTER PLAN FOR BRISTOL AIRPORT

There is a 10-week consultation on the design considerations and options commencing on 16<sup>th</sup> November.

The Draft Master Plan is being published in the Spring 2018. Bristol Airport hasn't yet decided whether or not they will submit a planning application or seek consent through the Nationally Significant Infrastructure Projects (NSIP). Bristol Airport can only be considered as an NSIP once it has reached 10 mppa.

It was DECIDED that Councillors should comment as individuals and that the item should be put on the December agenda when Councillor CW will be present.

**13.2 INVITATION RECEIVED FROM BRISTOL AIRPORT FOR COUNCILLORS TO ATTEND THE END OF YEAR GET TOGETHER AT 6PM ON WEDNESDAY 6<sup>th</sup> DECEMBER TO REVIEW THE AIRPORT'S ACTIVITY DURING THE LAST 12 MONTHS**

The event will be held in the Bristol Room of the Administration Building, with parking available in the staff and visitors' car park (complimentary exit tickets will be provided).

Please RSVP to Olga Ortega by email [oortega@bristolairport.com](mailto:oortega@bristolairport.com) or telephone 01275 473854. The Clerk reported that Councillor CW was unable to attend. The Clerk will email the Councillors who are absent to ask if anyone is able to attend (ACTION CLERK).

**13.3 EMAIL FROM RESIDENT CONCERNING A DEEP MUDDY AREA NEAR THE COMPTON DANDO BRIDGE**

The Parish Council have been asked to contact B&NES Council concerning a deep muddy area near the bridge where cars are continuing to park.

Received and noted.

**14. CORRESPONDENCE FOR INFORMATION**

**14.1 BLOCKED GULLY COURT HILL**

Case Reference Number	254809
Enquiry Type	Blocked Gully
Location	Court Hill. Compton Dando.

Received and noted.

**14.2 FLY TIPPING IN SLATE LANE HAS BEEN REPORTED TO COUNCIL CONNECT BY A RESIDENT**

Received and noted.

**14.3 DEFIBRILLATOR AWARENESS EVENING ON MONDAY 27<sup>TH</sup> NOVEMBER AT PENSFORD MEMORIAL HALL.**

Telephone Janette Stephenson on 01761 490352 for more information.

Received and noted.

**14.4 BURNETT VILLAGERS HAVE FUNDED AND ARRANGED FOR A DEFIBRILLATOR TO BE INSTALLED IN THE VILLAGE IN DECEMBER 2017**

Received and noted.

**14.5 AN EMAIL WAS RECEIVED FROM SIMON DE BEER, POLICY & ENVIRONMENT MANAGER FOR B&NES COUNCIL, INFORMING OF A FULL COUNCIL MEETING ON 9<sup>TH</sup> NOVEMBER WHERE THE DRAFT JSP AND B&NES COUNCIL NEW LOCAL PLAN CONSULTATION DOCUMENT WILL BE DISCUSSED**

The JSP will be considered by the West of England Joint Committee on **Monday 30<sup>th</sup> October.**

Subject to approval by the four councils, the public engagement on the JSP is due to run from **22 November until 10 January, 2018.** Following this engagement, the draft Plan, along with the feedback received, will be sent to the Secretary of State for examination.

The draft JSP can be found online on the [West of England website](#)

The new Local Plan will provide more detail on the high level JSP proposals and an options consultation document will be considered by Full Council on 9<sup>th</sup> November. This consultation document covers issues such as how B&NES can respond to the JSP development requirements, the options for new housing at villages and the options for responding to growth in student accommodation. Unlike the JSP, the B&NES



Local Plan is at the start of its preparation process but a key message is that there will be two separate but related consultations under way at the same time. It must be emphasized that the purpose of consultation document is to initiate discussion and there is no commitment to any of the options included.

The consultation period is the same as that for the JSP - from **22 November until 10 January, 2018**. A provisional arrangement for a staffed exhibition has been made for Keynsham on Monday 4<sup>th</sup> December from 3 pm to 8 pm in the Civic Centre.

Received and noted.

This item will be carried forward to the December agenda.

It was suggested that Councillors might find it useful to attend the staffed exhibition at Keynsham Civic Centre on Monday 4<sup>th</sup> December from 3 -8 pm.

#### **14.6 EMAIL FROM DAVID CATTANACH, NEWS AND MEDIA MANAGER FOR B&NES COUNCIL, ASKING FOR INPUT FROM THE PUBLIC REGARDING BUDGET CUTS**

The Council wants to hear people's views on how best the authority can meet the pressures on its budget, people are invited to one of the Council's local area forums on:

- 15th Nov – Freshford Village Memorial Hall, 6pm
- 22nd Nov – The Kaposvar Room, Guildhall, Bath, 6pm
- 27th Nov – Council Chamber, Guildhall, Bath, 6pm
- 29th Nov – Midsomer Norton Town Hall (TBC), 6pm
- 30th Nov – Community Space, Keynsham, 6:30pm
- 4th Dec – Chew Valley School, Chew Magna, 6pm.

Councillor PP will attend the Keynsham Forum as the representative of the Parish Council.

#### **15. REPORTS**

##### **15.1 PARISH HALL REPORT (APPENDED)**

Received and noted.

##### **15.2 VILLAGE UPDATES**

It was reported that the fly-tipping in Queen Charlton had not been cleaned up. Clerk to report (ACTION CLERK).

The Remembrance wreath from the Parish Council was laid at the Remembrance Service by Councillor JD.

It was APPROVED that the Parish Council would pay for a donation of £17 to the British Legion organised by Richard Evans of St. Mary's Church, as the wreath from the previous year was re-used for the Remembrance Service.

A cheque will be raised for signing at the December meeting and a receipt will be requested from Richard Evans with a request made for advance warning of the cost for future years (ACTION CLERK).

##### **15.3 JSP BRIEFING 19<sup>TH</sup> OCTOBER – CLLRS DD, PP & CW**

It was reported that Compton Dando Parish Council will work with Whitchurch Parish Council.

It was reported that there will be more Joint Spatial Plan workshops.

##### **15.4 REPORT FROM THE PARISH LIAISON MEETING ON 26<sup>TH</sup> OCTOBER (APPENDED) – CLLR DD & CLERK**

Received and noted.

**15.5 REPORT FROM THE CPRE MEETING ON 4<sup>TH</sup> NOVEMBER 2017 – CLLR PP**

It was reported that CPRE encouraged use of their support services.

**16. ITEMS OF REPORT TO BE CARRIED FORWARD TO THE NEXT MEETING**

Local Boundary review if the details are published in time.

**DATE OF NEXT MEETING IS 19<sup>th</sup> DECEMBER 2017 AT 8.00PM IN COMPTON DANDO PARISH HALL**

**THE MEETING CLOSED AT 9.30 PM**

Minutes prepared by: Susan Smith (Clerk)

Agreed as a correct record on.....

Signed (Chairman).....

**Bank Reconciliation  
Compton Dando Parish Council**

**Meeting Date: 21/11/2017**

**Prepared by: Clerk Susan Smith**

**Date:**

**12/11/2017**

**Approved by : Chair**

**Date:**

**21/11/2017**

<b>Bank Reconciliation Date:</b>	<b>30/10/2017</b>
<b>Bank Balance at Date:</b>	<b>13,516.88</b>
<b>Unpresented cheques</b>	<b>610.34</b>
<b>Bank Balance less unpresented cheques</b>	<b>12906.54</b>
<b>Cashbook Balance at Date</b>	<b>12906.54</b>

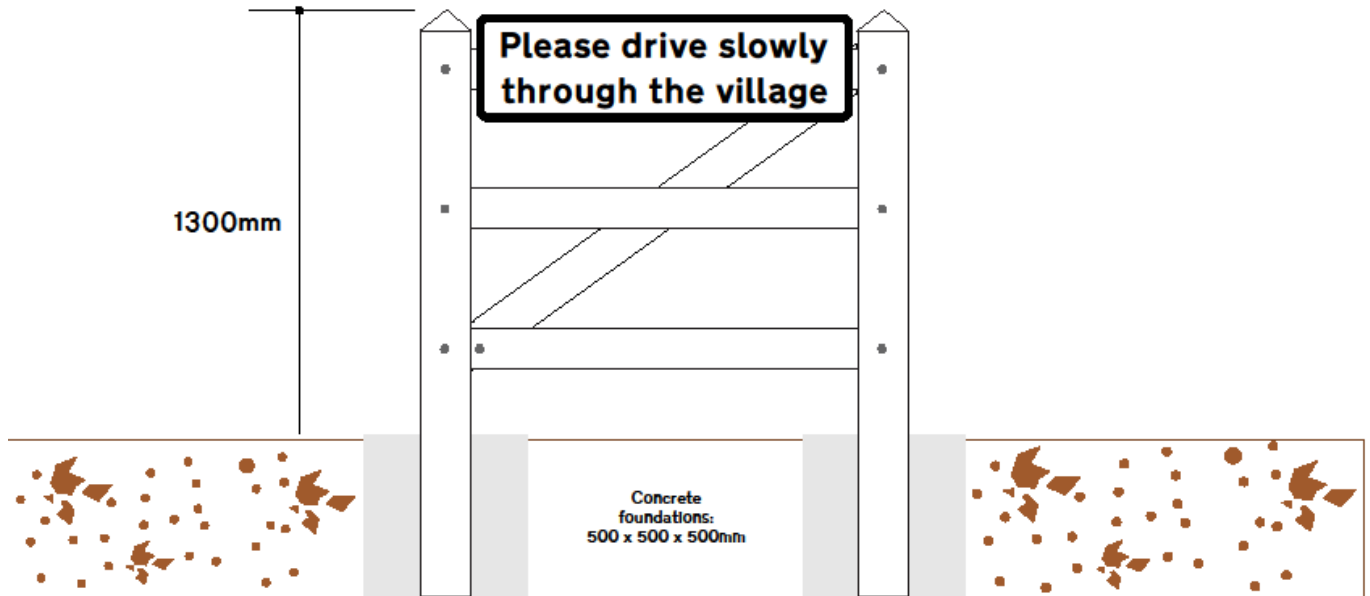
<b>Unpresented cheques</b>		
<b>16/05/2017</b>	<b>Compton Dando Nomads Cricket Club (£001355</b>	<b>500.00</b>
<b>17/10/2017</b>	<b>CDCA for Defibrillator maintenance/par 001346</b>	<b>110.34</b>
	<b>Unpresented cheques</b>	<b>610.34</b>

**Cheques to be paid**

<b>Description</b>	<b>Cheque No</b>	<b>Amount</b>
<b>ALCA -Chairmanship Training</b>	<b>001347</b>	<b>50</b>
<b>Lesley Bowes grass cutting</b>	<b>001348</b>	<b>800</b>
<b>Clerk's Salary &amp; Expenses</b>	<b>001349</b>	<b>446.67</b>

**Financial Report**

<b>From</b>	<b>01/04/2017</b>	<b>To</b>	<b>21/11/2017</b>		
	<b>Net</b>	<b>Budget</b>	<b>Variance</b>	<b>%Variance</b>	
Clerk's Salary	2802.92	4133.20	-1330.28	-32.19%	
Clerk's Expenses	31.57	64.26	-32.69	-50.87%	
Clerk's PAYE	0.00	0.00	0.00		
Audit Fees	300.00	367.20	-67.20	-18.30%	
Solicitor Fees	0.00	0.00	0.00		
Donation	91.95	25.50	66.45	260.59%	
Grants Given	1250.00	2040.00	-790.00	-38.73%	
Grass Cutting	0.00	816.00	-816.00	-100.00%	
Hall Hire	168.00	171.36	-3.36	-1.96%	
Hall Refurb	0.00	0.00	0.00		
ICO	0.00	35.70	-35.70	-100.00%	
Parish Hall Insurance	1037.68	1224.00	-186.32	-15.22%	
Memberships and Subs	86.00	267.24	-181.24	-67.82%	
Signs Notice boards	0.00	0.00	0.00		
Mobile Top Up	10.00	71.40	-61.40	-85.99%	
Postage	14.36	30.60	-16.24	-53.07%	
Office Supplies	62.22	40.80	21.42	52.50%	
Telephone Kiosks	47.58	102.00	-54.42	-53.35%	
Street Light Electricity	422.24	546.72	-124.48	-22.77%	
Street Light Maintenance	200.88	382.40	-181.52	-47.47%	
Training	78.00	306.00	-228.00	-74.51%	
Website	0.00	122.40	-122.40	-100.00%	
Parish Hall Expenses	0.00		0.00		



### EMERGENCY CODE FOR DEFIRILLATORS ADVICE

No defibrillator company or Ambulance Trust has agreed a special procedure for connection of 999 calls regarding defibrillators with BT. The calls can be from any telephone, even a user's personal mobile phone, with no special indicator present to highlight them to a BT operator. Therefore any 999 call received regarding defibrillators will follow the normal agreed procedure for connection of 999 calls.

The operator will say "Emergency which service?" if no request, "do you need Fire, Police or Ambulance?" If the caller is unable to decide or give clear indication as to which EA is needed, the call will be connected to the police. To enable connection to the Ambulance Service there must be a request or clear indication for Ambulance assistance through what the caller says, for example saying someone is not breathing. If this is not the case, the 999 call will be connected to the Police. Calls regarding access to defibrillators will be dependent on what the caller says to the operator to clearly show the requirement for Ambulance.

I will ensure a brief is given to all operators regarding the defibrillator products and the need to obtain access codes from the Ambulance Service. This will promote awareness of such products. However, to improve the process, you may wish to contact the defibrillator companies to update their signage and instructions to clearly advise users to call 999 and request Ambulance. This will ensure any potential user

understands their need for the Ambulance service and will ensure quick connection through the 999 service.

## **Parish Hall Report**

**November 2017**

A good deal of effort has gone into preparing new Risk Assessment and Health & Safety regimes for the Hall during the course of the month.

New sets of hiring documentation more clearly explain to hirers what the Hall managers have provided for them and what is expected of them as responsible hirers. Indeed, regular hirers now need to submit a copy of their own risk assessment as a condition of hire.

The Hall's first aid box has been refreshed and updated and an accident report file and report form provided for recording accidents.

All these revisions are a result of hard work from, in the main, Pam Cole, Mark Kuyser, Jenny Davis, Lorraine Fox and Harriette Dottridge and we are extremely grateful.

As well as the above, various other small physical improvements have been effected for the benefit of Health & Safety. These range from the Hall's step ladder being locked to prevent inappropriate use, to the stripping and reassembling of the emergency door's locking system to ensure its safe operation.

There is one forthcoming issue that will involve decisions from the Parish Council: namely, the Art Group have requested that the wheelchair ramp up to the entrance doors be rebuilt with a level platform immediately before the doors to facilitate the opening of the doors by wheelchair users. The present ramp cannot be reconfigured without impeding the overflow of water during times of flood risk and is clearly out of the question. However, it would be possible to provide a level platform in front of the doors if the ramp were to be repositioned to start at the water fountain feature, with suitable rearrangement of bollards and railings. The low, pointless wall between the doors and the water feature would have to be removed and there would surely have to be railings across the present paving slab footpath along the front of the Hall providing pedestrian access to Compton Cottage and the adjacent footpath.

The Management Committee is attempting to get estimates of cost but, no doubt, Councillor Dawes can provide an indicative cost with little effort.

I raise the matter now as it may be something that the Parish Council judges to be unnecessary. As a matter of interest, building regulations pertaining to the present building do not demand change but it may, nevertheless, be a consideration when faced with an ageing population.

John Dottridge  
15<sup>th</sup> November 2017

## NOTES ON PARISH LIAISON MEETING 26<sup>TH</sup> OCTOBER 2017

### **BUDGET UPDATE – TIM WARREN**

Budget is very challenging as getting a lot less from Government.

75% goes on adult and children social care and this cannot be changed so the cuts have to come from the remaining amount.

16 million to be cut over next 2 yrs and by 2020 a 50% reduction.

#### **Objectives:**

Be efficient and well run, invest in future and look after residents.

#### **Aim:**

To be self-sufficient by 2020.

To be done by investments and investing in enterprise zones which will generate money.

### **ECONOMIC AND COMMUNITY REGENERATION – PAUL MYERS**

#### **Parish Charter**

84% of parishes have been involved. A draft will be sent out for comments before it goes to Council in March 2018. It has been useful for councillors to understand the work of the PCs

#### **Aim**

To create a framework in order to work together.

Dave Dixon and Sara Dixon are the Locality Managers to which problems can be taken if it is felt there is not enough help coming from Council Connect. If still no success-email or phone Paul.

#### **Parish Sweeper**

It was started in April 2003 and is due for a review. 18 out of 51 parishes involved. Cleansing is administered from within the parish from the money allocated. Need to look into allowing more parishes to become involved.

#### **Community Empowerment**

13 applications, some of which have been paid out. 89% of the money is still available and deadline is 31<sup>st</sup> Jan 2018.

Suggest emailing ideas for funding to get the ball rolling

### **ENVIRONMENTAL SERVICES – MARTIN SHIELDS**

#### **Highways and Traffic**

Out of 16000 lights, 9000 are LEDS. These are being fitted with dimmers to reduce costs but give some light when they come into effect at midnight.

There is a £52 million back log on road resurfacing. Will allocate on a risk-based approach.

#### **Winter Maintenance**

There are 9 routes for gritting. Costs £8000 each time trucks go out.

There are 16 snow warden schemes. More volunteers are needed. Benefit – you can put the grit where you want and know is most needed. George Bottin in charge.

#### **Potholes**

On a road it is not considered to be a pothole until it is 40 mm deep; 20 mm on a pavement.

#### **Hedges and verges cutting for safety/visibility**

BANES cut verges twice per year unless privately owned.

Landowners are responsible for cutting hedges.

Will use money on a risk-based approach.

Farmers are often paid to cut verges and move snow.

#### **Speed Limits**

No more alteration to speed limits will take place until the report from the ongoing investigation by the DfT is published. DfT are investigating the effectiveness of 20mph limits.

#### **Solar Signs**

Unfortunately, these are not long lived. 40% currently not working. No money to replace any signs, lines or bollards. Burnett flashing light mentioned – felt dangerous for motorists not to have a warning when coming from the National Speed Limit speed- car in the hedge last week.

### **Recycling**

It cost £1000 for each truck full of non-recyclable waste to be disposed of. £100 is made by disposing of recyclable waste.

### **Road resurfacing**

This is based on the feedback from public, the inspection programme and independent technical surveys. Local transport strategies need to link with JTS.

PCs can contact BANES regarding swapping the services they currently fund out of their precepts to to another service.

### **PLANNING UPDATE**

Paul Myers suggested that on planning comments for 2-3 times per year, a PC could put ‘if you are minded to go against the decision of the PC please could you email/telephone for further information/explanation’.

### **CiL expenditure**

It was suggested that a workshop format could take place at the next PLM for people to understand more about CiL: the whole process and what it could be spent on.

### **BROADBAND – ROB DAWSON**

The Government are about to pilot (31<sup>st</sup> Oct – 31<sup>st</sup> March 2018 or until the £2m runs out) the fastest broadband. The pilot is to take place in the Bristol and Bath area. The suppliers would be Truespeed, Gigaclear and BT. There is a voucher scheme for the 2Gb supply.

It was suggested that local businesses could work together as a consortium in order to fund this.

There is a link on the BANES website to the Government Portal which provides help.

Next meeting 28<sup>th</sup> February 2018