

COMPTON DANDO PARISH COUNCIL

(SERVING BURNETT, CHEWTON KEYNSHAM, COMPTON DANDO, QUEEN CHARLTON, & WOOLLARD (EAST))

PRESENT: D Drury (DD), P Paget (PP) (Vice- Chair), A Dawes (AD),
T Butler (TB), H Maggs (HM) + 1 member of the public
IN ATTENDANCE: S Smith (Clerk)

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING

HELD ON 21ST MAY 2019 in COMPTON DANDO PARISH HALL

1. APOLOGIES FOR ABSENCE

Ward Councillors Duncan Hounsell and Alastair Singleton

2. TO RECEIVE NOTIFICATION OF ANY MEMBERS PERSONAL OR PREJUDICIAL INTEREST IN ANY ITEM ON THE AGENDA

None

3. TO CONFIRM THE MINUTES OF THE PREVIOUS MEETING HELD ON TUESDAY 15TH MAY 2018

THE MINUTES WERE AGREED BY ALL TO BE A TRUE RECORD AND DULY SIGNED BY THE CHAIR

4. ELECTION OF CHAIRMAN AND RECEIVING OF THE SIGNED DECLARATION OF OFFICE

Nominations for Chairman were invited by the Clerk.

Councillor DD was proposed by Councillor HM and seconded by Councillor PP. This was carried unopposed. Following the election Councillor DD signed the Declaration of Acceptance of Office.

5. ELECTION OF VICE CHAIRMAN AND RECEIVING OF THE SIGNED DECLARATION OF OFFICE

Nominations for Vice-Chairman were invited by the Chair.

Councillor PP was proposed by Councillor DD and seconded by Councillor TB. This was carried unopposed. Following the election Councillor PP signed the Declaration of Acceptance of Office.

6. APPOINTMENT OF AUDITORS

It was suggested that as the company Chartax has split, a request should be made for the cost of the audit next year from the company that is still called Chartax (ACTION CLERK).

Councillor DD will find out the cost of an audit from the new company that has split from Chartax (ACTION COUNCILLOR DD).

7. NOTIFICATION OF PAYMENT OF ANNUAL SUBSCRIPTIONS (appended)

The list of annual subscriptions was unanimously approved.

Councillor AD arrived at 7.45pm and Councillor TB at 7.47pm.

8. INSPECTION OF REGISTER OF ASSETS

Following some clarification and the addition of a missing quantity against the Burnett telephone kiosk, the Asset Register was APPROVED and SIGNED.

It will be reviewed in May 2020.

9. ANY OTHER BUSINESS

9.1. Appointment of a representative from the Parish Council to the Parish Hall Management Committee.

Councillors TB and PP were proposed. Councillors TB and PP ACCEPTED.

9.2. Appointment of a representative for ALCA

Councillor DD said she was happy to be the ALCA representative. This was unanimously APPROVED.

Councillor CW was absent but unless he says otherwise will continue being the PCAA representative for the Parish Council.

9.3 To review the Standing Orders

The Standing Orders were reviewed and DULY SIGNED.

THE MEETING CLOSED AT 8.00 PM

Minutes Prepared by Susan Smith (Clerk)

Agreed as a correct record on.....

Signed (Chairman).....

COMPTON DANDO PARISH COUNCIL

**YEAR ENDING 31ST MARCH 2019
NOTICE OF SUBSCRIPTIONS
& CONTRACTS**

	£
Parish Council Airport Association	50.00
Avon Local Councils Association	105.69
Society of Local Councils Clerks	106.00
Association of Local Council Clerks	40.00
Information Commissioner – Data Protection	35.00
Grass cutting	800.00
CPRE	36.00
Malwarebytes	16.62
Heartsafe Defibrillator Monitoring	49.00
Total	1238.31