

COMPTON DANDO PARISH COUNCIL

Serving: Burnett, Chewton Keynsham, Compton Dando, Queen Charlton and Woollard (East)

ANNUAL GENERAL MEETING MINUTES

HELD ON 19 MAY 2015 AT 7.55PM IN COMPTON DANDO PARISH HALL

PRESENT: CLLRS T MITCHELL (CHAIR) (TM), P PAGET (VICE-CHAIR) (PP), H MAGGS (HD), C WILLOWS (CW), S SMITH (CLERK) AND 1 PARISHIONER

REF	DESCRIPTIONS	ACTION
1	APOLOGIES FOR ABSENCE: D Drury	
2	TO RECEIVE NOTIFICATION OF ANY MEMBER'S PERSONAL OR PREJUDICIAL INTEREST IN ANY ITEM ON THE AGENDA. NONE	
3	TO CONFIRM MINUTES OF THE PREVIOUS ANNUAL GENERAL MEETING HELD 20 MAY 2014: The Minutes of the Meeting held on 20 May 2014 were agreed as an accurate record and approved by all those present.	
4	ELECTION OF CHAIRMAN AND RECEIVING OF THE SIGNED DECLARATION OF ACCEPTANCE OF OFFICE Nominations for Chair were invited by the Clerk. PP proposed Cllr Dawn Drury. This was seconded by CW. DD had accepted. This was carried unopposed.	
5	ELECTION OF VICE-CHAIRMAN: Nominations for Vice-Chairman were invited by the Clerk. CW proposed Cllr Philippa Paget. This was seconded by HM. This was carried unopposed. Following the election, PP signed the Declaration of Acceptance of Office.	
6	APPOINTMENT OF AUDITORS: PP proposed the Keynsham based firm Chartax as internal auditors for the financial year 2015-2016. CW seconded the proposal. The Clerk reported that Chartax would charge a nominal amount of £100 for this service.	
7	NOTIFICATION OF PAYMENT OF ANNUAL SUBSCRIPTIONS: The Clerk submitted a list to the Council (appended) of annual subscriptions to the year ending March 2015. It was noted that membership to Campaign for the Protection of Rural England (CPRE) and not been taken up during the last financial year. Decision to take up membership again is carried forward to the June Meeting.	
8	INSPECTION OF REGISTER OF ASSETS: It was reported that there had been no changes but that the values need reviewing. It was also reported that the insurance company had increased the values by 3%.	
9	AOB None.	
The meeting finished at 8.15 pm		

COMPTON DANDO PARISH COUNCIL

YEAR ENDING 31ST MARCH 2015

NOTICE OF SUBSCRIPTIONS

& CONTRACTS

£

Parish Council Airport Association	50.00
Avon Local Councils Association	111.67
Society of Local Councils Clerks	77.00
Information Commissioner – Data Protection	70.00
Parish Council website	100.00
Grass cutting	540.00