

COMPTON DANDO PARISH COUNCIL

(SERVING BURNETT, CHEWTON KEYNSHAM, COMPTON DANDO, QUEEN CHARLTON, & WOOLLARD (EAST))

PRESENT: D Drury (Chair), P Paget, A Dawes (AD), C Willows (CW), T Butler (TD), H Maggs (HM) + 3 members of the public

IN ATTENDANCE: S Smith (Clerk), S Davis (Ward Councillor)

MINUTES OF A PARISH COUNCIL MEETING

HELD ON 15TH JANUARY 2019 IN COMPTON DANDO PARISH HALL

RESIGNATION OF COUNCILLOR

NOTICE OF THE RESIGNATION OF COUNCILLOR JO DAVIS ON THE 7TH JANUARY 2019 WAS RECEIVED.

It was reported that because there was less than six months to the elections, there was no need to take any immediate action to replace Councillor Jo Davis.

- 1. APOLOGIES FOR ABSENCE:** None.
- 2. NOTIFICATION OF ANY MEMBER'S PERSONAL OR PREJUDICIAL INTEREST IN ANY ITEM ON THE AGENDA:**
District Councillor S Davis requested that it be recorded that any comments made by her on planning matters would be in line with papers before the Parish Council.
- 3. QUESTIONS ON NOTICE BY MEMBERS**
None.
- 4. MINUTES OF THE PREVIOUS MEETING HELD ON 18TH DECEMBER 2018**

THE MINUTES WERE AGREED BY ALL TO BE A TRUE RECORD AND DULY SIGNED BY THE CHAIR.

5. FINANCE

5.1 Finance Report for Compton Dando Parish Council 15/12/2019

Bank Reconciliation for

The attached Bank Reconciliation was received and noted.

5.2 Schedule of Expenditure for 01/04/2018 to 15/01/2019

The attached Schedule of Accounts was approved and the cheques duly signed.

5.3 Parish Hall Payments for 15/01/2019

The Schedule of Accounts was approved and the cheques duly signed.

Cheque Number	Payee	Description	Amount
1086	CDPC	Heating Oil	£235.00
1087	H Dottridge	Lottery Prizes	£75.00

5.4 TO DECIDE ON THE PRECEPT FOR 2019 TO 2020

The agreed need to increase the budget by 3% meant that the Precept request for 2019 to 2020 would be £12,233.45.

The Precept form was DULY SIGNED by the Chair.

5.5 TO RECEIVE NOTIFICATION OF AN OFFER OF £675 FROM THE BRISTOL AIRPORT DIAMOND FUND

Received and noted.

6. TO RECEIVE UPDATES ON PROGRESS OF RESOLUTIONS FROM THE CDPC MEETING HELD ON 18TH DECEMBER 2018 7.2, 7.3

6.1 TO DISCUSS MEASURES TO BE TAKEN FOLLOWING TRAFFIC ACCIDENTS DUE TO SPEEDING THROUGH WOOLLARD AND ALONG TO CHARLTON ROAD

The Clerk reported that PC James Evans had inspected the area and felt that with proper driving standards there was not a problem with the two junctions. He requested further information.

Further information was emailed to him by Councillor HM.

The Clerk reported that no further updates had been received from either PC James Evans or Stefan Chiffers.

It was reported that there had been two recent early morning accidents on the hill of Hunstrete Lane in Woollard.

It was suggested that Stefan Chiffers and PC James Evans should be informed (ACTION CLERK).

6.2 TO DISCUSS THE STATE OF THE RAISED MUDDY AREA BEYOND COMPTON BRIDGE ON THE RIGHT-HAND SIDE IN THE DIRECTION OF KEYNSHAM

The Clerk reported that the request not to have bollards installed to prevent access to the ground had been received and noted by B&NES Council.

The Clerk reported that a request for 'Grasscrete' to be installed in the area had been sent to Highways but that no response had yet been received.

7. MATTERS FOR DISCUSSION/DECISION

7.1 TO DECIDE ON DATES FOR THE VILLAGE MEETINGS

These have to take place before the 18th March due to Purdah.

It was DECIDED to delay the meetings until after the elections so that the Parishioners could meet the new Parish Council.

Possible dates will be discussed at February's meeting.

7.2 TO CONSIDER QUOTES FOR PROTECTION OF THE CORONATION TREE TRAFFIC ISLAND IN QUEEN CHARLTON

Carried forward.

7.3 TO DECIDE ON A NOMINEE FOR THE 21ST MAY ROYAL GARDEN PARTY DRAW ORGANISED BY ALCA

It was DECIDED to nominate the previous Chair, Trudie Mitchell.

The Clerk will complete the necessary forms and contact Trudie (ACTION CLERK).

7.4 TO DECIDE WHETHER TO ASK ALL THE PARISH VILLAGES IF THEY WOULD LIKE COPIES OF FOOTPATH MAPS FOR THEIR AREA.

It was DECIDED that replacement maps would be useful.

Ward Councillor SD offered to organise the printing (ACTION WARD COUNCILLOR SD).

8. PLANNING APPLICATIONS RECEIVED

8.1 19/00073/TCA Tree Works Notification in Conservation Area

Tolzey Cottage Penn Hill Lane Queen Charlton Bristol Bath and North East Somerset BS31 2SJ

T2 - Ornamental Juniper - remove

The Parish Council has NO OBJECTION and will go with the recommendation of the B&NES Council arboriculture specialist.

9. APPEALS

9. 1 None.

10. DECISIONS BANES DECISION NOTICE GIVING FULL DETAILS CAN BE FOUND ON THE B&NES PLANNING PORTAL at www.bathnes.gov.uk

10.1 18/04892/ADCOU Rosebank Common Lane Compton Dando Bristol Bath & NE Somerset
Prior approval request for change of use from Agricultural Building to 2no
Dwellings (C3) and for associated operational development. (CDPC strongly objected Nov 2018)

APPROVE

10.2 18/04838/REM Brook Cottage Hunstrete Lane Woollard Bristol BS39 4HU

Removal of conditions 2,3,4,5 and 6 of application 14/04717/FUL
(Installation of country style gateway to provide pedestrian and vehicular access to the rear of
Brook Cottage and Lower Brook Cottages.) (CDPC Support Nov 2018)

PERMIT

11. ENFORCEMENTS

Members of the Parish that may have a concern regarding suspected unauthorised building works, retrospective planning or non-permitted change of use to a building may report this directly to the Enforcement Department of Bath and North East Somerset Council by emailing development_management@bathnes.gov.uk or telephoning 01225 394041 (planning department extension) OR alternatively you may report the same in confidence to the Parish Clerk (details below). The matter of enforcement will be held in strict confidence and will not be discussed by the Parish Council until an Enforcement Notice is issued at which stage the matter will be brought to the attention of the Parish Council by the Local Authority.

UPDATES REQUESTED ON:

11.1 17/00/563/WASTE – Anaerobic Digester site, Charlton Field Lane.

The Clerk reported that the case officer, Martin Almond, had replied stating that the current owners were preparing an application to first deal with the changes to the site, but no timescale was available.

Carried forward.

12. ITEMS FOR ACTION

12.1 None

13. CORRESPONDENCE FOR ACTION

13.1 EMAIL FROM SARA DIXON, LOCALITY MANAGER FOR B&NES COUNCIL CONCERNING A DRAFT COMMUNITY ASSET TRANSFER (CAT) POLICY

The Council has produced a draft Community Asset Transfer (CAT) policy and guidance which will be considered by the Council's Cabinet on the 6th February. Community assets are land or buildings that have current or future potential use for community value. They can be brought into community ownership through a number of routes and can involve different organisational structures and terms of ownership. The policy provides a framework and criteria for organisations wishing to apply. It follows the principles set out in the guidance document produced by [Locality](#) on Community Asset Transfer and examples taken from other local authorities including Bristol City Council, Isle of Wight and Wigan Borough Council.

Any views or comments on the [draft policy](#) can be submitted by completing the on-line form [here](#), deadline 25th January 2018. The draft policy will be presented to the [CTE Scrutiny Panel](#) on the 21st January 2019.

It was reported that there were no assets in the Parish relevant to the consultation.

13.2 THE PCAA WILL SEND OUT THEIR COMMENTS FOR BRISTOL AIRPORT'S LATEST APPLICATION ON THE 18TH JANUARY. THEY HAVE ASKED THAT PARISHIONERS ARE ENCOURAGED TO COMMENT. COMMENTS CAN BE TAKEN TO THEIR MEETING ON THE 24TH JANUARY IN WRINGTON.

Councillor CW will draft an email for circulation to the Parishioners by the Clerk (ACTION COUNCILLOR CW AND CLERK).

13.3 EMAIL RECEIVED FROM SARAH WILSON INFORMING THAT A COMMUNITY SPEEDWATCH IS IN THE PROCESS OF BEING SET UP TO MONITOR TRAFFIC SPEED THROUGH THE VILLAGES

Training will be provided by the police.

In order for the Community Speedwatch to be set up, a total of at least 10 volunteers are required.

There are currently 6 volunteers from Chewton Keynsham.

Please contact Sarah if you are interested in volunteering.

It was reported that there were now sufficient volunteers for the Community Speedwatch to be set up.

Thanks, were extended to Sarah for organising this (ACTION CLERK).

14. CORRESPONDENCE FOR INFORMATION

14.1 EMAIL RECEIVED INFORMING OF ANNUAL LITTER PICK DAY FOR COMPTON DANDO AND BURNETT (DETAILS APPENDED)

Received and noted.

It was reported that other villages are welcome to take part.

15. REPORTS

15.1 PARISH HALL REPORT

There was nothing to report.

15.2 VILLAGE UPDATES

15.2.1 It was reported that an application had been received from a Parishioner regarding the S137 Grants.

The Clerk will circulate information and put details on the website for the current year (ACTION CLERK).

It was DECIDED that because of Purdah, decisions on the applications could not be taken until after the election.

15.2.2 It was reported that the damaged 20MPH road sign in Burnett, was being dealt with through FixMyStreet.

16. ITEMS OF REPORT TO BE CARRIED FORWARD TO THE NEXT MEETING

Apologies from Ward Councillor SD for 19th February meeting.

DATE OF NEXT MEETING IS 19TH FEBRUARY 2019 AT 8.00PM IN COMPTON DANDO PARISH HALL

THE MEETING CLOSED AT 8.50 PM

Minutes prepared by: Susan Smith (Clerk)

Agreed as a correct record on.....

Signed (Chairman).....

Financial Report

From	01/04/2018	To	15/01/2019	
	Net	Budget	Variance	%Variance
Clerk's Salary	3625.23	4133.20	-507.97	-12.29%
Clerk's Expenses	51.84	64.26	-12.42	-19.33%
Clerk's PAYE	0.00	0.00	0.00	
Audit Fees	200.00	367.20	-167.20	-45.53% no external auditor
Solicitor Fees	350.00	0.00	350.00	
Donation	150.00	25.50	124.50	488.24% WWI Memorial
Grants Given	500.00	2040.00	-1540.00	-75.49%
Grass Cutting	0.00	816.00	-816.00	-100.00% inv just received
Hall Hire	172.00	171.36	0.64	0.37%
Hall Refurb	0.00	0.00	0.00	
ICO	35.00	35.70	-0.70	-1.96%
Parish Hall Insurance	1079.18	1224.00	-144.82	-11.83%
Memberships and Subs	281.00	267.24	13.76	5.15%
Signs Notice boards	1445.14	0.00	1445.14	
Mobile Top Up	30.00	71.40	-41.40	-57.98% will vary
Postage	16.08	30.60	-14.52	-47.45% will vary
Office Supplies	79.09	40.80	38.29	93.85% will vary
Telephone Kiosks	0.00	102.00	-102.00	-100.00% no expenditure
Street Light Electricity	338.07	546.72	-208.65	-38.16% bills due
Street Light Maintenance	200.88	382.40	-181.52	-47.47% bills due
Training	165.00	306.00	-141.00	-46.08%
Cil Payments	0.00		0.00	
Website	0.00	122.4	-122.40	-100.00% no invoice rec
Parish Hall Expenses	4104.19		4104.19	



Compton Dando & Burnett Litter Pick followed by soup Lunch 10.00 am Sunday 17th February 2019

Once again, this year we will be giving our villages the annual spring clean. Anyone wishing to join in would be more than welcome - we will be meeting outside the village hall at 10am on Sunday 17th February. Depending on the number of volunteers, it usually takes us around two hours to cover all the lanes in and out of the village. Please wear suitable clothing and protective gloves, children will be most welcome but will need to be supervised. I will organise hi-vis vests, bags, gloves and litter pickers and will post the health & safety information on the village noticeboards so you can read at your leisure.

If there is anyone with 4 x 4 or who could help drop off people at the start of each route, that would be most welcome - please just let me know if you can help - sarahwilson@comptongardenflowers.co.uk mobile: 07836 201611. A big thank you to Chris Daubney and Roger Piercy for offering to help with van/trailer.

Harriette will be providing a ploughmans/soup lunch, which thanks to Liz will be served in Liz's garage, aka the Compton Caff! You don't have to pick litter to come to the lunch, all are welcome. Lunches will start at around midday after the litter collection complete. Cost of lunch to be covered by your donations, please (suggested £2.00 per head). To book ploughmans and soup lunch please call Harriette Dottridge on 01761 490445 or email: hdottridge@hotmail.com by Sunday 10th February.

Last year's crew managed to collect a significant pile last year - the inevitable fast food wrappers & cups, there was also an old freezer (wedged under a bridge), tyres, drain pipes, dog poo bags, nappies and very surprisingly several socks!!

