

Compton Dando Parish Council

Policy Guidelines for the approval and distribution of Parish Council Grants

1. The Parish Council is prepared to consider applications for financial assistance from properly constituted:
 - (a) Clubs and societies;
 - (b) Voluntary bodies and associations;
 - (c) Non-profit making organisations;
 - (d) Charitable bodies
2. In order to qualify for assistance, applications must demonstrate a direct benefit to the Parish of Compton Dando, or any part of it, or all or some of its residents. In addition, the direct benefit accruing must be commensurate with the expenditure to be incurred. Local groups that are affiliated to regional or national organisations will qualify provided the local group is required to function substantially as an independent financial unit.
3. Applications must be made using the Parish Council's Grant application form. Incomplete applications will not be considered and will be returned.
4. Applications must be submitted by the closing date which is **31st March 2019**
5. In the case of a successful application, the financial assistance should normally be taken up during the financial year (1 April to 31 March) in which the Parish Council approves the application.
6. The primary intention of the Parish Council's grant scheme is to support new events/projects/items in the Parish and **the maximum grant payable to any one organisation will be £1,000.**
7. Grants will not be given to organisations for the promotion of political or religious beliefs or for illegal activities.
8. Grants or donations are not payable to organisations or charities operating abroad.
9. Grants or donations cannot be utilised to "sponsor" named individuals, e.g. aspiring sportsmen etc.
10. Where a grant is awarded towards a capital project, the organisation concerned should be able to demonstrate that it has clear plans for raising the remainder of the necessary finance.
11. Where a grant is given towards the purchase of equipment or as a contribution to building works etc., the grant will only be paid once an invoice has been received from the organisation concerned, or upon the production of other equivalent evidence to the satisfaction of the Parish Clerk.
12. A condition of any grant is that the Parish Clerk reserves the right, on behalf of the Council, to inspect any purchase of furniture and equipment, etc, or any building work that has been carried out, to verify that the grant has been used for the purpose authorised.

13. Any changes to how an allocated grant is spent will be at the discretion the Parish Council.
14. Where a "starter grant" is provided, the Parish Council will need to be satisfied that the organisation concerned has proposals to become self-supporting.
15. The Parish Council reserve the right to withdraw or reclaim any monies given if the eligibility criteria for, and conditions relating to, grants have been breached.
16. Grants will not be paid where the service is normally provided directly by a principal Council, the Health Authority or Central Government.
17. Grants will not be made to charitable trusts seeking to add to their capital investments.
18. Local groups whose total fund raising is sent to their central headquarters for redistribution will not be assisted.
19. Grants will not normally be given to profit making organisations with unallocated reserves.

Help and advice

The Parish Clerk can be contacted for further details about grants. You can contact the Parish Council by telephone 07746 930582 or e-mail clerk@comptondando-parishcouncil.org.uk