

COMPTON DANDO PARISH COUNCIL

(SERVING BURNETT, CHEWTON KEYNSHAM, COMPTON DANDO, QUEEN CHARLTON, & WOOLLARD (EAST))

PRESENT: D Drury (Chair), P Paget, C Willows (CW), T Butler (TD), H Maggs (HM), B ter Haar (BT)

IN ATTENDANCE: S Smith (Clerk) and A Singleton (Ward Councillor)

MINUTES OF A PARISH COUNCIL MEETING

(VIRTUAL MEETING USING ZOOM)

HELD ON 16TH JUNE 2020 AT 8 PM

1. **APOLOGIES FOR ABSENCE:** Councillor AD and Councillors BT and CW for lateness
2. **NOTIFICATION OF ANY MEMBER'S PERSONAL OR PREJUDICIAL INTEREST IN ANY ITEM ON THE AGENDA:**

Councillor PP for item 9.1 and Councillor BT for item 8.2

3. **QUESTIONS ON NOTICE BY MEMBERS**

None

4. **MINUTES OF THE PREVIOUS MEETING HELD ON 19TH MAY 2020**

THE MINUTES WERE AGREED BY ALL TO BE A TRUE RECORD AND HAD BEEN SIGNED BY THE CHAIR.

5. **WARD COUNCILLOR'S UPDATE**

The Parish Councils have been thanked for all their hard work during the Covid-19 crisis.

BANES Council are working on opening the other two recycling centres but this is proving difficult due to the 2-metre social distancing requirement. Likewise, with the opening of libraries.

Work is being carried out on the financial recovery plan which should be published within the next few weeks.

The extension request by Resourceful Earth to their planning application has been turned down. They now have to withdraw the current one and re-submit a different plan or leave the current one in place, which will be discussed on the 20th of June. As they have not put in place the necessary requirements for a successful application, the outcome is not likely to be in their favour.

A local Environment Group based in Keynsham (POKE), have also challenged the application by Resourceful Earth. Following research by the group they have stated that the applicant is 'Resourceful Earth Anaerobic Limited' which does not exist. A company of a similar name ('Resourceful Earth Limited') is in Administration, but they are not the applicants.

The group have reported that an application for planning permission (PP) must of course be submitted by an actual person or body who are legally responsible for serving notice on land owners, etc. It cannot lawfully be made under a made-up name.

The group reported that the agent for the application, Mr Carpenter, has mentioned that the applicant is 'Privilege Project Finance Limited (PPFL)' who are the creditors and landowners of the site. They are not, however, mentioned on the application form.

POKE have contacted BANES Council with the information their research has uncovered.

6. FINANCE

6.1 Finance Report for Compton Dando Parish Council 16th June 2020 Bank Reconciliation for

The attached Bank Reconciliation was received and noted.

6.2 Schedule of Expenditure for 01/04/2020 to 16/06/2020

The attached Schedule of Accounts was approved. The Clerk has been delegated authority to sign the pre-signed cheques.

6.3 Parish Hall Payments for 16/06//2020

The Schedule of Accounts was approved and the payment will be made by the Clerk with delegated power, using internet banking.

Payee	Description	Amount
PJ Cole	Dome inserts	23.40
H Dottridge	Lottery Prizes	£50.00

6.4 TO RECEIVE THE INTERNAL AUDITOR REPORT

Received and noted.

The Clerk reported that Paulley's Accountancy Ltd have agreed to be the internal auditors for the financial year 2020 to 2021.

6.5 TO APPROVE AND SIGN SECTION 1 OF THE ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN (AGAR) 2019/2020

Section 1 of the AGAR forms was approved and signed.

6.6 TO APPROVE AND SIGN SECTION 2 OF THE ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2019/2020

Section 2 of the AGAR forms was approved and signed.

7. TO RECEIVE UPDATES ON PROGRESS OF RESOLUTIONS FROM THE CDPC MEETING HELD ON

7.1 None.

8. MATTERS FOR DISCUSSION/DECISION

8.1 TO RECEIVE NOTICE OF TEMPORARY ROAD CLOSURES UNDER THHTC2225 (APPENDED)

Received and noted.

8.2 TO DISCUSS THE S137 APPLICATION TO FUND CUTTING BACK THE GRASS AND REMOVAL OF SAPLINGS FROM THE STREAM EDGING THE GLEBE LAND IN COMPTON DANDO

£326 has been requested.

It has been confirmed by Greenslade Taylor Hunt that the Parish Council is responsible for the maintenance of the land up to the stream alongside the Millennium Green, and for that side of the stream bank.

It was reported that the CDCA have decided to withdraw their application for an S137 Grant for this work.

It was suggested that the management of the river bank should be carried out with consideration for the environment, with the cutting of saplings to take place only twice per year.

It was also reported that if limited cutting of saplings is carried out, then the flow of the river is reduced which could lead to problems.

It was DECIDED that the grass cutting contractor should be contacted to see if they are willing to take on the work of cutting the Millennium Green down to the edge of the river bank and also cutting down the saplings. An indication of how many times they could carry out the work in one year should also be ascertained (ACTION CLERK).

Councillor CW joined the meeting at 20.35 pm.

8.3 TO DISCUSS THE POINTS RAISED ON THE SUMMARISED VILLAGE MEETING NOTES (APPENDED)

The investigation into the recycling of items not currently recycled by BANES Council has been put on hold due to the Covid-19 crisis.

Climate change is born in mind by the Parish Council when taking decisions and the Zero Carbon Compton Group are making progress (item 8.11).

The Parish Council have joined the BANES Rural Transport Group (BRTG), which regularly updates progress being made.

The Parish Council have received an update on Resourceful Earth (item 5.)

It was reported that the traffic calming in Queen Charlton has now been repaired.

8.4 TO REVIEW THE FREEDOM OF INFORMATION POLICY

The policy was reviewed and APPROVED and will be signed when meetings take place in person.

8.5 TO REVIEW THE DATA PROTECTION/PRIVACY POLICY

The policy was reviewed and APPROVED and will be signed when meetings take place in person.

8.6 TO REVIEW THE DATA AUDIT INVENTORY

The policy was reviewed and APPROVED and will be signed when meetings take place in person.

8.7 TO APPROVE A RESOLUTION TO AMEND THE STANDING ORDERS ALLOWING THE HOLDING OF VIRTUAL MEETINGS DURING THE COVID-19 PANDEMIC

The amendment to the Standing Orders was APPROVED and will be signed when meetings take place in person.

The Clerk reported that all reviewed and new policies are put on the website following the meeting.

8.8 TO RECEIVE NOTICE THAT RESOURCEFUL EARTH ARE CARRYING OUT SITE INVESTIGATION WORK FOR A NUMBER OF WEEKS FROM THE MIDDLE OF JUNE

Received and noted. It was reported that this may not take place due to information detailed in item 5.

8.9 TO DECIDE IF AN APPLICATION SHOULD BE MADE FOR THE FOOTPATH THROUGH PARK COPSE TO BE ADDED TO THE DEFINITIVE MAP AND STATEMENT FOR BATH & NE SOMERSET – COUNCILLOR BT

If an application was to be made based on user evidence, witness evidence would be required from people who have actually used the route (it is not sufficient for a witness to say they have seen others use the route), and provide evidence to show:

- that the route has been used openly (that is without force, secrecy or permission) **for at least 20 years** by the public;
- that more than a few people used the route - i.e. the public in general;
- that the landowner never tried to prevent people using the route during the 20-year period; and
- that a specific route from A to B is used, rather than people wandering freely over open land.

An application pack with detailed guidance notes and a template witness questionnaire can be found using the link below:

<https://www.bathnes.gov.uk/services/streets-and-highway-maintenance/public-rights-way/definitive-map-and-statement/modifying-0>

It was reported that to date, two letters had been received from people who have walked the route for at least 40 years.

It was suggested that the evidence gathering and completion of the application form, could be done by a local group.

It was then reported that BANES Council suggested that it was done through the Parish Council.

The Clerk reported that an email had been received that day from Graeme Stark, the Principal Officer for Public Rights of Way for BANES Council, stating the following:

The landowner made a deposit with the Council on 20 November 2012 stating that they didn't intend to dedicate any new rights of way across their land. Consequently, you would need to provide evidence showing use of the route by the public from 1992 until 2012, unless you are relying on older historical evidence that shows the route is a public right of way.

It was agreed that as the work needed would be more than the Clerk can take on at the moment, it can be a very lengthy process, and because Councillor BT has local knowledge of the path in question, he would gather the details needed and complete the application form. Only at that point it would return to the Parish Council to submit (ACTION COUNCILLOR BT) .

8.9 REVIEW OF PUBLIC FOOTPATHS – COUNCILLOR BT

It was reported that many footpaths that have been used for a long time were possibly missed out of the Definitive Map and Statement for Bath and North East Somerset.

It was also reported that there was a time limit of about 2 years for any amendments to be made to the Definitive Map and Statement.

It was DECIDED that the first Definitive Map Modification Order (DMMO) (item 8.9) should be applied for before any other routes are considered.

8.11 TO RECEIVE AN UPDATE FROM ZERO CARBON COMPTON (APPENDED)

Received and noted.

8.12 TO DISCUSS THE IMPLICATIONS FOR THE PARISH AND A RESPONSE TO PLANS TO CLOSE KEYNSHAM HIGH STREET TO TRAFFIC FROM 9AM – 4PM DAILY MAKING IT PEDESTRIAN ACCESS ONLY – COUNCILLOR PP

To discuss the implications to the Parish and response to plans to close Keynsham High Street to traffic 9am – 4p.m. daily and make it pedestrian only.

Concerns were raised that this would make rat running through the villages worse, since rat running had increased following the one-way system being implemented in Keynsham.

It was reported that the temporary closure was required to make the high street safe for shoppers whilst queuing 2 metres apart outside closely located shops.

Concern was raised that the pedestrianisation could become permanent.

It was reported that when high streets had become pedestrianised the concern over reduced customers had often been proved unwarranted as footfall and takings often go up.

It was reported that a trial at a time when people were still self-isolating and cycling more, would not be a good judge on the level of rat running.

It was DECIDED to contact BANES with the concerns over rat-running (ACTION CLERK). Councillor PP would provide the contact details (ACTION COUNCILLOR PP).

Councillor PP was put in the 'Waiting Room' whilst item 9.1 was discussed.

9. PLANNING APPLICATIONS RECEIVED

**9.1 20/01620/FUL: Elm Farm Old Burnett Lane Burnett Keynsham Bristol Bath and North East Somerset BS31 2TF
Erection of single storey front and side extensions to existing farmhouse to create additional living accommodation**

The Parish Council unanimously SUPPORT the application for the following reasons:

The amenity of the neighbours' is preserved, the materials and design are satisfactory and the scale, height and degree of the extension is acceptable (Policy D2, LP p.28).

However, the Parish Council ask for a condition on the application, stating that the extension be kept as an annexe to the house and not sold or rented as a separate property.

10. APPEALS

10.1 None

11. DECISIONS

**11.1 19/04849/FUL Rosebank Common Lane Compton Dando Bristol Bath and North East Somerset
Construction of new masonry chimney to west elevation and new stainless steel flue to east elevation. Alterations to external materials and fenestration approved under application 18/04892/ADCOU.**

PERMIT

12. ENFORCEMENTS

Members of the Parish that may have a concern regarding suspected unauthorised building works, retrospective planning or non-permitted change of use to a building may report this directly to the Enforcement Department of Bath and North East Somerset Council by emailing development_management@bathnes.gov.uk or telephoning 01225 394041 (planning department extension) OR alternatively you may report the same in confidence to the Parish Clerk (details below). The matter of enforcement will be held in strict confidence and will not be discussed by the Parish Council until an Enforcement Notice is issued at which stage the matter will be brought to the attention of the Parish Council by the Local Authority.

UPDATES REQUESTED ON:

12.1 None

13. ITEMS FOR ACTION

13.1 None

14. CORRESPONDENCE FOR ACTION

14.1 EMAIL RECEIVED FROM THE PCAA WITH THE AGREED RESPONSE TO THE DEPT FOR TRANSPORT CONSULTATION ON BRISTOL AIRPORT: DESIGNATION AS A “CO-ORDINATED” AIRPORT

The consultation is open until the 20th June.

The Parish Council Support the PCCA response to the consultation.

It was DECIDED that the Parish Council will submit the following response to the consultation:

Compton Dando parish Council object to any change in the Night Restrictions proposed in the consultation. We believe that any change in Night Restrictions will need to be discussed at a public inquiry. This would allow the democratic process to be upheld. We consider that responding to the consultation should be unnecessary because if the consultation can't be withdrawn, it should at least be postponed until after the outcome of a public inquiry. (ACTION CLERK).

15. CORRESPONDENCE FOR INFORMATION

15.1 None.

16. REPORTS

16.1 PARISH HALL REPORT (APPENDED)

It was reported that Parish Halls could possibly open from the 4th July.

It was also reported that Parish Council meetings could not take place there until legislation had changed. The Parish Council needs to wait for advice from NALC.

16.2 VILLAGE UPDATES

16.2.1 It was reported that the new wooden bin in Compton Dando could not be emptied because the lid, which has been planted up with flowers, was too heavy to lift. The possibility of having a door put into the back of the bin was raised.

It was thought that a door could be put into the back of the bin once the Covid-19 crisis was over.

16.2.2 It was reported that a resident could not take recyclable items to Pixash Lane.

It was reported that in such cases Council Connect should be emailed or telephoned and the Recycling/Refuse service requested.

<https://www.bathnes.gov.uk/webforms/waste/reportit/reportit.aspx>

16.3 REPORT FROM ALCA AGM HELD ON 11TH JUNE VIA ZOM – COUNCILLOR DD

Carried forward to July meeting.

17. ITEMS OF REPORT TO BE CARRIED FORWARD TO THE NEXT MEETING

DATE OF NEXT MEETING IS 16TH JULY 20120 AT 8.00PM IN COMPTON DANDO PARISH HALL

THE MEETING CLOSED AT 21.30 PM

Minutes prepared by: Susan Smith (Clerk)

Agreed as a correct record on.....

Signed (Chairman).....

Statement Date 28/05/2020

Bank Reconciliation

Statement Entries

Date	Cashbook Date	Reference	Description	Debit	Credit	Balance
01/05/2020			Opening Balance			11652.10
04/05/2020	04/05/2020		CDPH part electrical testing		200.00	11852.10
05/05/2020	21/04/2020		PAYE month 12	9.40		11842.70
05/05/2020	05/05/2020		CDPH part electrical testing		180.80	12023.50
07/05/2020	21/04/2020		SSE Lighting Maintenance	80.35		11943.15
21/05/2020	19/05/2020		Clerk's salary and home expenses	400.45		11542.70
28/05/2020	19/05/2020		PAYE month 1 06 Apr to 05 May	37.00		11505.70

Outstanding Entries

Cashbook Date	Reference	Description	Debit	Credit	Balance
15/10/2019		PAYE 06 Sep to 5 Oct month 6	9.60		-9.60
17/03/2020		Queen Charlton Hall Hire	8.00		-17.60
19/05/2020		PCAA annual subscription	75.00		-92.60

Reconciliation

Closing Bank Balance	11505.70
Outstanding	-92.60
Closing Bank Balance + Outstanding	11413.10
Cashbook Balance	11413.10

Transactions to 16/06/2020

Transactions since Statement

Cashbook Date	Reference	Description	Debit	Credit	Balance
16/06/2020		Internal Audit Fee	120.00		11293.10
16/06/2020		PAYE month 2 06 May to 05 June	18.00		11275.10
16/06/2020		Clerk's Salary & Expenses	416.54		10858.56

Performance against Budget

Name	Description	Budget	Actual	Difference	Variance
AUDIT	Audit Fees	210.00	100.00	-110.00	-52.38%
DONATIONS	Donation	52.50	0.00	-52.50	-100.00%
EXPENSES	Clerk's Expenses	89.25	17.91	-71.34	-79.93%
GRANTS GIVEN	Grants Given	1050.00	0.00	-1050.00	-100.00%
MAINTENANCE	Grass Cutting and general maintenance	871.50	0.00	-871.50	-100.00%
HALL HIRE	Hall Hire	210.00	0.00	-210.00	-100.00%
ICO	ICO	36.75	35.00	-1.75	-4.76%
KIOSKS	Telephone Kiosks	0.00	0.00		
MOBILE	Mobile Top Up	52.50	0.00	-52.50	-100.00%
PAYE	Clerk's PAYE	199.50	64.40	-135.10	-67.72%
PH INSURANCE	Parish Hall Insurance	588.00	0.00	-588.00	-100.00%
POSTAGE	Postage	36.75	16.80	-19.95	-54.29%
SALARY	Clerk's Salary	5621.95	1259.56	-4362.39	-77.60%
SIGNS	Signs Notice boards	1575.00	400.00	-1175.00	-74.60%
SL ELEC	Street Light Electricity	483.00	0.00	-483.00	-100.00%
SL MAINT	Street Light Maintenance	525.00	66.96	-458.04	-87.25%
SOLICITOR	Solicitor Fees	0.00	0.00		
SUBS	Memberships and Subs	430.50	91.62	-338.88	-78.72%
SUPPLIES	Office Supplies	105.00	3.50	-101.50	-96.67%
TRAINING	Training	315.00	0.00	-315.00	-100.00%
WEBSITE	Website	189.00	12.59	-176.41	-93.34%
TOTAL	Total for year to date	12641.20	2068.34	-10572.86	-83.64%

BATH AND NORTH EAST SOMERSET COUNCIL

(THTTC2225, BANES SURFACE DRESSING)
(TEMPORARY SUSPENSION OF PARKING)
(TEMPORARY PROHIBITION OF USE BY VEHICLES) ORDER 2020

Notice is given that Bath and North East Somerset Council in exercise of its powers under section 14 of the Road Traffic Regulation Act 1984 intends to make an order the effect of which will be to temporary close and suspend all parking to vehicles at the locations detailed in schedules 1 and 2 of this notice.

This order is required because works are being or are proposed to be executed on or near the road for carriageway surface dressing by Bath & North East Somerset Council operative from **08th June 2020**, for a maximum period of **18 Months**. The roads will only be restricted as and when traffic signs are in position and may not be effected for the whole of the period but only for so long as is necessary to execute the works. This is anticipated to be for periods of up to **1 week at each location**.

Alternative Route – signs to be in situ during closures.

Applicant: Ryan Crew, BANES
Email: ryan_crew@bathnes.gov.uk
Telephone: 01225 394262

Dated: 21st May 2020
Bath and North East Somerset Council
Traffic Management Team
Lewis House
Manvers Street,
Bath BA1 1JG

Kelvin Packe
Group Manager
Highways and Traffic

Walley Lane & Wallycourt Road, Chew Stoke	From its junction with Bushy Thorn Road to its point with Denny Lane
East Harptree Road, West Harptree B3114	From its junction with A368 (The Street) to a point approximately 1.2 kilometres south east ending on Coley Road, East Harptree
Hunstrete Lane, Hunstrete & Rankers Lane Compton Dando	From its junction with A368 Chelwood Road to its junction with Rankers Lane, including Rankers Lane from the junction of Hunstrete to a point approximately 500 metres before Cockers Hill junction
Fairy Hill, Compton Dando	For its entire length

A37 Main Road, Temple Cloud	From its junction with Eastcourt Road to the properties West Houses (before White Cross signals)
Staunton Lane, Whitchurch	From its junction with the A37 Bristol Road to the BANES Authority Boundary on Stockwood Lane

Schedule 2 Parking Suspensions

Walley Lane & Wallycourt Road, Chew Stoke	From its junction with Bushy Thorn Road to its point with Denny Lane
East Harptree Road, West Harptree B3114	From its junction with A368 (The Street) to a point approximately 1.2 kilometres south east ending on Coley Road, East Harptree
Hunstrete Lane, Hunstrete & Rankers Lane Compton Dando	From its junction with A368 Chelwood Road to its junction with Rankers Lane, including Rankers Lane from the junction of Hunstrete to a point approximately 500 metres before Cockers Hill junction
Fairy Hill, Compton Dando	For its entire length
A37 Main Road, Temple Cloud	From its junction with Eastcourt Road to the properties West Houses (before White Cross signals)
Staunton Lane, Whitchurch	From its junction with the A37 Bristol Road to the BANES Authority Boundary on Stockwood Lane

Summary of Notes of the Village Meetings 2020

- Recycling of items not currently recycled by BANES

It was reported that there was a green box with lid available free from BANES. It was felt that more information was required. Sharing of information considered useful.

- Climate change

It was reported that BANES Planning were trying to be more helpful to permit changes to listed buildings but the policies required would take about 2 years to put in place.

BANES are looking into cheaper solar panels which have now greatly reduced in price.

Compton Dando village have set up a group called Zero Carbon Compton (ZCC)

- Public transport

Public transport availability was poor. The fact that the few buses that do come are packed so this suggests they are needed.

There is no free parking for mopeds in Bath as there is in London. Mopeds are fuel efficient and less polluting.

It was reported that plans for mini park & rides are being considered for the Keynsham area, the aim being to connect up the different transport systems.

- Missed Rubbish Collection
- Queen Charlton have Concerns about people still turning left out of the development at Whitchurch.
- Resourceful Earth concerns over what is happening and where the waste will come from
- Traffic calming in QC in bad state of repair (Whitchurch end) – reported on FixMyStreet – scheduled.

ZERO CARBON COMPTON (ZCC) UPDATE

We are off and flying. There's lots happening and the village is behind us. But there is still room for more supporters. If you live outside of Compton Dando Village but are in the Parish and want to get involved get in touch!

Our aim is to see what we, as a village, can do to make Compton Dando a Zero Carbon village by 2030. This could reach beyond the village if there is enough interest.

Did you know?

- 78% of local residents agreed that we should use more renewable energy technology in the local plan.
- 18-26% of homes in our area are classed as fuel poor.

ZCC want to address these challenges by supporting residents to decarbonise and lower their energy bills.

People are interested! About 20 people joined ZCC for the film night where we watched videos outlining renewable energy, we saw how some schools, villages and towns are already generating their own power and heat and viewed a vision of what the future might hold. If you missed this but would like to watch you can access the films here:

<https://drive.google.com/file/d/1eNZtOMaVWlwxHFtUykh4rPGmbgZzPWK/view?usp=sharing>

Do you know that for the last couple of months the UK has not used any coal for its power generation?

What's happening here in Compton Dando? We've had lots of discussions with local community energy groups, talked to our local and regional authorities, had discussions with our councillors and are delighted with the enthusiastic support we've received. So, what are our next steps?

The journey of a thousand miles starts with the first steps says the Chinese proverb. Thus, we are:

- Surveying the village's total energy consumption/ gathering thoughts on an energy generation scheme
- Sourcing and distributing energy advice leaflets

- Planning, in the winter, to conduct some energy surveys of houses
- Investigating the best ways of generating community power and heat sources for the village. Ground and Air, the sun, Water and Wind. This is called scoping
- Applying for funding to undertake a full feasibility study to see whether one or more of these energy sources will work commercially for the community to benefit from
- Seeking funds to enable us to do this work.

What are the benefits?

- Contributing towards tackling climate change
- Stabilising and reducing energy bills for residents
- Supporting residents to move away from fossil fuel energy use
- Creating a community benefit fund to be used as the village sees fit
- Investment opportunity with steady rates of return (approx. 3-6%)

We've identified a community energy group, Bath and West Community Energy (BWCE) who are keen to help us. Their charge for the scoping and supporting us to apply for feasibility study funding is around £8K. If we can get this done in time this could unlock a £40K grant from the Rural Community Energy Fund (RCEF) for the feasibility works. This fund closes in September.

So, we've been urgently seeking funds and have applied to the Chelwood Community Energy Benefit Fund and other for grants.

So, here comes an urgent request. **We need help to find funding.** Can you help us please, either with a donation or by helping us find more grant making funds? Talk to Clive, Jonathan or Matt.

Time is of the essence in this climate emergency.

Parish Hall Report

June 2020

A recent Zoom conference with ACRE's representative locally, Dick Whittington, and a number of my fellow hall managers, leads me to assume that we may be able to resume some, very limited, activities in the Hall after July 4th. That is the Government's proposed date (subject to R numbers and other important factors) for the re-opening of pubs, restaurants and the like. However, any opening will be subject to extremely stringent terms and conditions, weighing equally on both us, the hirer, and those who hire from us.

In the meantime, the state of limbo continues in which we carry on making small improvements to the Hall ourselves as well as organising more important work from others. In this latter category, I must thank Councillor Alastair Singleton for his award of a Ward Community Event Fund grant of £750 to install low carbon LED lighting in the Hall. I am advised that this work will be commenced very soon so we look forward to a literally brighter future and, also, playing a small part in reducing the Hall's carbon footprint.

John Dottridge

