

COMPTON DANDO PARISH COUNCIL

(SERVING BURNETT, CHEWTON KEYNSHAM, COMPTON DANDO, QUEEN CHARLTON, & WOOLLARD (EAST))

PRESENT: D Drury (Chair), P Paget, A Dawes (AD), C Willows (CW), T Butler (TD), H Maggs (HM),
B ter Haar (BT)

IN ATTENDANCE: S Smith (Clerk) and A Singleton (Ward Councillor)

MINUTES OF A PARISH COUNCIL MEETING (VIRTUAL MEETING USING ZOOM)

HELD ON 15TH SEPTEMBER 2020

1. **APOLOGIES FOR ABSENCE:** None
2. **NOTIFICATION OF ANY MEMBER'S PERSONAL OR PREJUDICIAL INTEREST IN ANY ITEM ON THE AGENDA:**
Councillor CW has an interest in item 10.1.

3. **QUESTIONS ON NOTICE BY MEMBERS**

None

4. **MINUTES OF THE PREVIOUS MEETING HELD ON 18TH AUGUST 2020**

THE MINUTES WERE AGREED BY TO BE A TRUE RECORD AND HAD BEEN SIGNED BY THE CHAIR.

5. **LENGTH OF PARISH COUNCIL AGENDA**

To discuss limiting the number of items submitted by each Councillor and making meetings more efficient.

The Chair suggested that resolutions should be in place to:

- ensure items for the agenda were with the Clerk by the Thursday before the meeting.
- That the use of FixMyStreet was encouraged for use by residents and Councillors.
- To keep to the point during discussions.
- Limit the number of items on the agenda for each Councillor.

RESOLVED that items for the agenda would be prioritised by the Chair and Clerk, rather than pick an exact number of additions to the agenda for each Councillor.

5. **WARD COUNCILLOR'S UPDATE**

- The future of Pixash Recycling Centre has to be decided following the closure of the Midland Road site. In October there will be a 4-week consultation on what will happen. It is important to consider the implications for traffic levels on the A4.
- The new Electoral Roll will be available on the 1st of December and Councillors are entitled to a copy.

7. **FINANCE**

7.1 **Finance Report for Compton Dando Parish Council 15th September 2020** **Bank Reconciliation for**

The attached Bank Reconciliation was received and noted.

7.2 Schedule of Expenditure for 01/04/2020 to 15/09/2020

The attached Schedule of Accounts was approved. The Clerk has been delegated authority to sign the pre-signed cheques.

7.3 Parish Hall Payments for 15/09/2020

The Schedule of Accounts was approved and the payments will be made by the Clerk with delegated power, using internet banking.

Payee	Description	Amount
H Dottridge	Lottery Prizes	50.00
H Dottridge	Covid Supplies	37.62

7.4 UPDATE ON AVON LOCAL COUNCILS ASSOCIATION (ALCA) SUBSCRIPTIONS

To note that despite originally giving Parish and Town Councils notice of a possible increase of subscriptions at 10% per annum for the next 3 years, the main Resources Committee have now put a motion forward that the subscriptions will increase 30% in 2021 and 30% in 2022.

Comparison as follows - Current subscription £90.46 to ALCA (NALC part not included).

2021

10% increase = £99.51

30% increase = £117.60

2022

10% increase = £109.46

30% increase = £152.88

To decide whether to vote for or against the motion of the 30% increases at the ALCA AGM in October.

It was reported that the increase in the subscription fee was due to the bookkeeper retiring, who worked for a nominal fee, and the need for a part-time administrative person to cope with the increase in workload.

If income did not increase, then the association would need to reduce the services provided or even be disbanded. The nearest alternative association would be Somerset with a current annual fee of £129.06 before 30% is added.

It was reported that if the fee increased by 30%, then the Parish Councils would be offered 2 free Councillor training sessions, which would compensate for the increase.

It was DECIDED to SUPPORT the 30% increase in subscriptions. ALCA will be informed (ACTION CLERK) and the Chair will vote for the motion at the ALCA AGM on 10th October 2020.

8. MATTERS FOR DISCUSSION/DECISION

8.1 TO DECIDE ON A RESPONSE TO NALC ON CHANGES TO THE CURRENT PLANNING SYSTEM

NALC have responded to the consultation questions (notes circulated before the meeting) which can be found:

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/907215/200805_Changes_to_the_current_planning_system_FINAL_version.pdf

The Parish Council can respond via the link in the notes or via NALC by email: policycomms@nalc.gov.uk by 17.00 on the 17th September.

The Chair PROPOSED that she would use the Keynsham Town Council responses as guidance and that this information would be forwarded to the Vice-Chair for the addition of information from Campaign to Protect Rural England (CPRE), carried out under Delegated Power.

This was UNANIMOUSLY SUPPORTED.

Concerns over the following items were reported and asked to be included in the responses:

- It is not clear what the replacement for S106/CIL will be and what it will mean in financial terms.
- It is not clear if the Parish Council will be in the Protect Bracket; who decides this and how can this be influenced?
- Concern over moving the target date for Zero Carbon to 2050. The target should be 2030.
- More detail on the plans for affordable housing are needed, including what will be done to keep it affordable. The current percentages of developments are not being honoured or challenged. What will be done to improve this?

8.2 TO DECIDE ON A RESPONSE TO NALC ON PLANNING FOR THE FUTURE WHITE PAPER

NALC have responded to the consultation questions (notes circulated before the meeting) which can be found:

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/907956/Planning_for_the_Future_web_accessible_version.pdf

The Parish Council can respond via the link in the notes or via NALC by email:

policycomms@nalc.gov.uk by 17.00 on 15 October 2020.

The Chair PROPOSED that she would use the Keynsham Town Council responses as guidance and that this information would be forwarded to the Vice-Chair for the addition of information from CPRE carried out under Delegated Power.

This was UNANIMOUSLY SUPPORTED.

8.3 TO DECIDE ON A RESPONSE TO NALC ON TRANSPARENCY AND COMPETITION: DATA AND LAND CONTROL

NALC have responded to the consultation questions (notes circulated before the meeting) which can be found:

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/907213/Call_for_evidence_on_Contractual_Controls.pdf

The Parish Council can respond via the link in the notes or via NALC by email: policycomms@nalc.gov.uk by 17.00 on 16 October 2020.

It was reported that this consultation was particularly difficult to understand.

The Chair PROPOSED that she would use the Keynsham Town Council responses as guidance and that this information would be forwarded to the Vice-Chair for the addition of information from CPRE carried out under Delegated Power.

This was UNANIMOUSLY SUPPORTED.

8.4 TO DISCUSS THE REPORT FROM THE CENTRE OF SUSTAINABLE ENERGY AND DECIDE ON ANY ACTIONS

Councillor BT shared a video and PowerPoint via Zoom and summarised his report previously circulated to the Councillors.

It was RESOLVED not to declare a Climate Emergency because currently the Parish Council do not have a mandate for any actions, and although there is interest in Compton Dando village for doing so, the other 4 villages had not been consulted. The Climate Emergency would continue to be considered as part of any decisions taken by the Parish Council.

It was felt that more discussion was required which should include consideration for the financial implications for any decisions taken.

A suggestion of starting small, with for example a recycling bin was made, however the sorting of the material would be difficult during the pandemic.

It was suggested that consideration of the Climate Emergency should be part of the Parish Council's input into the Local Plan, which will soon be coming up for consultation.

It was suggested that a request for the use of sustainable materials should be made when commenting on planning applications.

Councillor BT was thanked for his informative report and the time given to this and attending the webinar.

8.5 TO DECIDE ON THE COMPANY TO RENEW THE INSURANCE WITH DUE 1ST OCTOBER 2020

Came and Company have provided three quotes and another quote has been received from Zurich, details of which have been circulated with pre-meeting documents.

The Clerk reported that her attention had been brought to the fact that the Zurich insurance did not cover floods, making this choice unsuitable.

The Parish Hall Secretary had provided information on how the Parish Hall Management Committee (PHMC), have made provisions for preventing further flooding of the Parish Hall.

It was RESOLVED that the cheaper quote, recommended by Came & Company from Pen Underwriting, was the preferred choice, not just because it was the cheapest, but it actually provided better cover for certain items. Information about the previous flood and the preventative measures, should be forwarded to the company to see if they would still offer the insurance at the same price (ACTION CLERK).

A decision, depending on the response from the insurance company, could be taken by the Chair and Clerk under delegated powers, to make sure the insurance cover did not expire.

8.6 TO RECEIVE A REMINDER THAT FUNDS REMAIN IN THE WARD COUNCILLORS EMPOWERMENT FUND

It was suggested that funding could be applied to provide the wooden bollards to protect the verge beyond Compton Dando bridge.

It was reported that the request for funding would need to come from the CDCA, i.e. an organisation. Councillor HM offered to contact the CDCA for their views (ACTION COUNCILLOR HM).

There would be no cost to the village, because B&NES Council will provide 2 bollards and the Parish Council will make up any difference in cost that the Empowerment Fund doesn't cover.

The Clerk will contact George Bottin to find out where the posts should be purchased from and if the Parish Council needs to do this or if B&NES Council will organise the purchase (ACTION CLERK).

8.7 TO DECIDE WHETHER TO GIVE FUNDS TO THE PARISH COUNCILS AIRPORT ASSOCIATION (PCAA) FOR 'RULE SIX STATUS' IN THE PUBLIC INQUIRY INTO BRISTOL AIRPORT'S APPEAL

A concern was raised that the villages should be consulted before a decision was taken, but it was reported that the Councillors were elected to make decisions.

It was reported that supporting the PCAA would be a positive action to help the Climate Emergency, since this could help prevent the expansion of Bristol Airport and pollution from the planned increase in number of flights in and out of the airport.

It was RESOLVED to donate £200 by a vote of 6 Councillors with one abstention.

The Clerk will make the payment before the next meeting under delegated powers (ACTION CLERK).

8.8 TO NOTE THAT THE PARISH COUNCIL REITERATED THEIR RESPONSE TO THE NORTH SOMERSET COUNCIL LOCAL PLAN

A request was received from the PCAA for a response by the 27th August, which is before this meeting. The Chair and the Parish Council Representative for the PCAA, suggested that we reiterated the previous response sent on 23rd of May 2020.

Received and noted.

8.9 TO RECEIVE NOTICE THAT THERE HAS BEEN A NEW LOCAL GOVERNMENT PAY SERVICES AGREEMENT FOR 2020-2021 AND TO DECIDE IF THE PARISH COUNCIL SUPPORT THE 2.75% INCREASE

An agreement has been reached between the National Employers and the NJC Trade Union Side on rates of pay applicable from 1 April 2020.

If the Parish Council agree to the salary increase, the Clerk's salary would be adjusted accordingly and this would be backdated to 1st April 2020 with payment in October 2020.

It was unanimously RESOLVED to uphold the salary increase for the Clerk.

8.10 TO DECIDE WHETHER TO MAKE A DONATION TO CPRE

CPRE have not been able to put on events due to the Covid-19 Pandemic and being a charity are running low on funds.

It was reported that the Parish Council do not usually make donations to charities.

It was unanimously RESOLVED not to make a donation to CPRE.

9. TO RECEIVE UPDATES ON PROGRESS OF RESOLUTIONS FROM THE CDPC MEETING HELD ON 18TH AUGUST

9.1 THHTC 2238 SLATE LANE/PEPPERSHELLS LANE WORK STARTED BEFORE 28TH AUGUST

Email received from Chris Major (Assistant Director for Highways & Transport) that the information will be forwarded to his team to investigate and report back:

"Our Street works inspector visited site this morning and has reported that no Truespeed works have commenced along Slate Lane or Peppershells before their Permit date. Volker are working in the area today carrying out patching work along Slate Lane. The Network coordinator for that

area and myself are monitoring the works in Compton Dando and while there is a lot happening, they are planned to follow on from each other.

If there are any further issues please feel free to email Street_works@bathnes.gov.uk and we will have an inspector visit site or be able to pass onto the BANES department currently working there.”

Received and noted.

9.2 UPDATE ON THE REPORTING OF DAMAGED STREET SIGNS IN VICARAGE LANE, COURT HILL, THE GREEN AND BATHFORD HILL

FixMyStreet looked into these reports and decided not to take any action for now. The reports have been closed.

Received and noted.

It was reported that due to issues with work being incomplete, FixMyStreet have been asked to wait to hear from the contractor before stating that the work is complete and closing the report.

9.3 UPDATE ON THE REPORTING OF A LEANING ROAD SIGN ON COURT HILL

FixMyStreet have reported that the contractor has completed the work.

Received and noted.

9.4 UPDATE ON THE COCKERS HILL/HUNSTRETE LANE FINGERPOST

The new centre tube has been fitted and the fingers delivered ready for painting.

It was reported that a request for volunteers to paint the fingers had been circulated, resulting in a couple of volunteers who have been supplied with the paint and kit for the work.

It was reported that more paint may have to be purchased.

9.5 UPDATE ON THE PAINTING OF COMPTON DANDO TELEPHONE KIOSK

It was reported that the Compton Dando Telephone Kiosk now has a new coat of paint and there was paint left over if any of the other villages needed some.

Thanks were given to the resident of Compton Dando for kindly carrying out the work.

9.6 UPDATE ON ELECTRIC VEHICLE CHARGING POINT – COUNCILLOR BT

It was reported that the landlord of the Compton Inn was happy to allocate a parking slot to the EV Point but the inn does not have sufficient power to support the unit.

It was reported that using power from the Parish Hall to a space in the inn car park was being investigated.

It was also reported that Bath & West Community Energy (BWCE), were working on a scheme to install self-funding EV Points which would have maintenance and insurance built into the proposal.

10. PLANNING APPLICATIONS RECEIVED

10.1 20/03030/TCA Church Farm House Queen Charlton Lane Queen Charlton Bristol Bath and North East Somerset BS31 2SQ

Himalayan Birch (T1) - Crown thin by up to 30%

Crab Apple (T2) - Fell

Weeping Ash (T3) - Fell (Ash die back present)

It was reported that the Clerk, in consultation with the Chair, had already sent in the usual comment that the Parish Council would SUPPORT the opinion of the arboriculturist, since this was always the response and it was felt unnecessary to request the comments extension that would have been needed.

10.2 20/03059/TCA Orchard Cottages Queen Charlton Lane Queen Charlton BS31 2SQ

3no. Sycamore (G1, T2, T1) - Reduce to allow 2m clearance from conductors

1no. Sycamore (G2) - Side prune where needed to allow 2m clearance from conductors

The Parish Council SUPPORT the opinion of the arboriculturist.

11. APPEALS

11.1 None

12. DECISIONS

12.1 20/02034/FUL The Cottage Clayley Hunstrete Lane Compton Dando Bristol

Erection of a single and two storey extension to The Cottage

(Resubmission) (CDPC support July 2020)

PERMIT

13. ENFORCEMENTS

Members of the Parish that may have a concern regarding suspected unauthorised building works, retrospective planning or non-permitted change of use to a building may report this directly to the Enforcement Department of Bath and North East Somerset Council by emailing development_management@bathnes.gov.uk or telephoning 01225 394041 (planning department extension) OR alternatively you may report the same in confidence to the Parish Clerk (details below). The matter of enforcement will be held in strict confidence and will not be discussed by the Parish Council until an Enforcement Notice is issued at which stage the matter will be brought to the attention of the Parish Council by the Local Authority.

UPDATES REQUESTED ON:

13.1 None

14. ITEMS FOR ACTION

14.1 None

15. CORRESPONDENCE FOR ACTION

15.1 None.

16. CORRESPONDENCE FOR INFORMATION

16.1 EMAIL FROM B&NES COUNCIL ATTACHING THE LOCAL PLAN PARTIAL UPDATE WITH CONSULTATION FEEDBACK

Received and noted.

16.2 NOTIFICATION OF ROAD CLOSURE IN QUEEN CHARLTON LANE ON 7TH OCTOBER (APPENDED)

Received and noted.

17.REPORTS

17.1 PARISH HALL REPORT (APPENDED)

Received and noted.

17.2 VILLAGE UPDATES

None.

17.3 REPORT FROM WEBINAR ON 26TH AUGUST ON THE LGA DRAFT MODEL CODE OF CONDUCT - COUNCILLOR DD

It was reported that the changes would have little affect for the Parish Council because only one member of staff was employed.

17.4 REPORT FROM ALCA MEETING ON 3RD SEPTEMBER – COUNCILLOR DD

The report was circulated with the pre-meeting documents.

The increase in Avon Local Councils Association (ALCA) fees was discussed; the slow progress due to Covid-19, of the collective street light maintenance contract negotiations with Volker and virtual meetings, were also discussed.

18. ITEMS OF REPORT TO BE CARRIED FORWARD TO THE NEXT MEETING

None.

DATE OF NEXT MEETING IS 20TH OCTOBER 2020 AT 8.00PM IN COMPTON DANDO PARISH HALL

THE MEETING CLOSED AT 9:40 pm

Minutes prepared by: Susan Smith (Clerk)

Agreed as a correct record on.....

Signed (Chairman).....

Performance against Budget

Name	Description	Budget	Actual	Difference	Variance
AUDIT	Audit Fees	210.00	200.00	-10.00	-4.76%
DONATIONS	Donation	52.50	0.00	-52.50	-100.00%
EXPENSES	Clerk's Expenses	89.25	35.82	-53.43	-59.87%
GRANTS GIVEN	Grants Given	1050.00	0.00	-1050.00	-100.00%
MAINTENANCE	Grass Cutting and general maintenance	871.50	0.00	-871.50	-100.00%
HALL HIRE	Hall Hire	210.00	0.00	-210.00	-100.00%
ICO	ICO	36.75	35.00	-1.75	-4.76%
KIOSKS	Telephone Kiosks	0.00	0.00		
MOBILE	Mobile Top Up	52.50	0.00	-52.50	-100.00%
PAYE	Clerk's PAYE	199.50	121.00	-78.50	-39.35%
PH INSURANCE	Parish Hall Insurance	588.00	0.00	-588.00	-100.00%
POSTAGE	Postage	36.75	16.80	-19.95	-54.29%
SALARY	Clerk's Salary	5621.95	1654.04	-3967.91	-70.58%
SIGNS	Signs Notice boards	1575.00	1180.00	-395.00	-25.08%
SL ELEC	Street Light Electricity	483.00	120.14	-362.86	-75.13%
SL MAINT	Street Light Maintenance	525.00	66.96	-458.04	-87.25%
SOLICITOR	Solicitor Fees	0.00	0.00		
SUBS	Memberships and Subs	430.50	127.62	-302.88	-70.36%
SUPPLIES	Office Supplies	105.00	52.88	-52.12	-49.64%
TRAINING	Training	315.00	0.00	-315.00	-100.00%
WEBSITE	Website	189.00	12.59	-176.41	-93.34%
TOTAL	Total for year to date	12641.20	3622.85	-9018.35	-71.34%

Bank Reconciliation

Statement Entries

Date	Cashbook Date	Reference	Description	Debit	Credit	Balance
01/08/2020			Opening Balance			10041.86
21/08/2020	18/08/2020		Clerk's Salary & Expenses	459.71		9582.15
21/08/2020	21/08/2020		CPRE annual membership	36.00		9546.15
24/08/2020	18/08/2020		PD Wintle removal of fingers from fingerpost	295.00		9251.15
26/08/2020	18/08/2020		PAYE month 4 o6 July to 05 August	38.60		9212.55

Outstanding Entries

Cashbook Date	Reference	Description	Debit	Credit	Balance
15/10/2019		PAYE 06 Sep to 5 Oct month 6	9.60		-9.60
18/08/2020		CDPH Audit Fee	120.00		-129.60

Reconciliation

Closing Bank Balance	9212.55
Outstanding	-129.60
Closing Bank Balance + Outstanding	9082.95
Cashbook Balance	9082.95

Transactions to 15/09/2020

Transactions since Statement

Cashbook Date	Reference	Description	Debit	Credit	Balance
15/09/2020		Cockers Hill/Hunstrete Lane fingerpost last phase	485.00		8597.95
15/09/2020		Clerk's Salary and Expenses	400.45		8197.50

BATH AND NORTH EAST SOMERSET COUNCIL
(TTRN529, QUEEN CHARLTON LANE, WHITCHURCH)
(TEMPORARY PROHIBITION OF USE BY VEHICLES) ORDER 2020

Notice is hereby given that the Bath and North East Somerset Council in pursuance of the provisions of section 14(2)(a) of the Road Traffic Regulation Act 1984 will, by virtue of this Notice, for a period of **1 day** commencing on **Monday 5th October 2020** from **9am – 4pm** close temporarily to vehicles in the length of **Queen Charlton Lane, Whitchurch** from its junction with Highwall Lane and Dapwell Lane for 700 metres in a westerly direction .

The above restriction is necessary because works are being or are proposed to be executed on or near the road for emergency works to cleanse and CCTV highway drainage system that is currently causing flooding across the full width of the carriageway by Bath and North East Somerset Council but shall not apply to any vehicle carrying out the repairs.

Alternative Route:

Woollard Lane

Applicant details: Jim McEwen

Email: Jim_McEwen@bathnes.gov.uk

Telephone number: 01225 394409

Parish Hall Report

The committee is working hard to draw up Risk Assessments, Covid preventative terms of hire and purchase the necessary items for Covid compliance. We are in touch with regular users and keeping them informed of progress. We hope to be able to reopen before the end of the month for yoga and Pilates classes in the first instance.

The boiler was serviced on Monday and last week the stream cleared of weed in preparation for autumn downpours.

Harriette Dottridge
Secretary