

COMPTON DANDO PARISH COUNCIL

(SERVING BURNETT, CHEWTON KEYNSHAM, COMPTON DANDO, QUEEN CHARLTON, & WOOLLARD (EAST))

PRESENT: D Drury (Chair), P Paget, A Dawes (AD), C Willows (CW), T Butler (TD), B ter Haar (BT)

IN ATTENDANCE: S Smith (Clerk) and A Singleton (AS) (Ward Councillor)

MINUTES OF A PARISH COUNCIL MEETING

(VIRTUAL MEETING USING ZOOM)

HELD ON 20TH OCTOBER 2020

1. **APOLOGIES FOR ABSENCE:** Councillor HM
2. **NOTIFICATION OF ANY MEMBER'S PERSONAL OR PREJUDICIAL INTEREST IN ANY ITEM ON THE AGENDA:**

None

3. **QUESTIONS ON NOTICE BY MEMBERS**

None

4. **MINUTES OF THE PREVIOUS MEETING HELD ON 15TH SEPTEMBER 2020**

THE MINUTES WERE AGREED BY ALL TO BE A TRUE RECORD AND HAD BEEN SIGNED BY THE CHAIR.

5. **WARD COUNCILLOR'S UPDATE**

- The consultation on Pixash Lane recycling centre has been delayed but should be out by the end of October and last for 4 weeks.
- The Speedwatch check for Compton Dando and Chewton Keynsham villages has not been set up yet and the police recently checked the speed of vehicle travelling through Chewton Keynsham and found no-one speeding.
- Keynsham High Street is to be closed from 10am until 4pm everyday from the 23rd October.
- Resourceful Earth have submitted an environmental scoping check to Bath & NE Somerset Council (BANES). This is in preparation for an environmental impact assessment, with the hope of getting work underway during the first quarter of 2021.

It was reported that a residents' survey and a businesses' survey will be going out for feedback on the temporary closure of Keynsham High Street.

It was reported that this closure has an effect on the Chew Valley residents and that they should be consulted as well.

It was also suggested that a comparison with the effect on businesses in high streets that haven't been closed, should be made as a baseline reference point.

6. **FINANCE**

- 6.1 **Finance Report for Compton Dando Parish Council 20th October 2020**
Bank Reconciliation for

The attached Bank Reconciliation was received and noted.

- 6.2 **Schedule of Expenditure for 01/04/2020 to 20/10/2020**

The attached Schedule of Accounts was approved. The Clerk has been delegated authority to sign the pre-signed cheques.

6.3 Parish Hall Payments for 20/10/2020

The Schedule of Accounts was approved and the payments will be made by the Clerk with delegated power, using internet banking.

Cheque Number	Payee	Description	Amount
100053	P Paget	Covid-19 supplies	£303.19
Online Payments			
	CDPC	Heating services	£158.33
	CDPC	Insurance share	£645.10
	RJ & JK Davis	Covid-19 supplies	£42.41
	H Dottridge	Lottery Prizes	£50.00
	J Dottridge	Stationery	£8.99
	BANES	Annual Licence	£70.00

6.4 TO RECEIVE NOTICE OF A PRECEPT PAYMENT OF 6,320.50 WHICH WILL BE CREDITED IN OCTOBER

Received and noted.

7. TO RECEIVE UPDATES ON PROGRESS OF RESOLUTIONS FROM THE CDPC MEETING HELD ON 15TH SEPTEMBER

7.1 INSURANCE RENEWAL

The insurance has been renewed for a term of 3 years commencing 1st October using Pen Underwriting Ltd who use AXA as their insurance provider.

Received and noted.

7.2 WARD COUNCILLOR'S EMPOWERMENT FUND

This has now been fully allocated.

Received and noted.

8. MATTERS FOR DISCUSSION/DECISION

8.1 TO DISCUSS IDEAS FOR THE 2021- 2022 BUDGET

It was suggested that residents should be made aware that budget decisions were going to be made this autumn, and was there anything they would like the Parish Council to consider budgeting for.

It was reported that it is prudent and auditors recommend, that Parish Councils have a general reserve of half of the Precept, that is after any specific reserves have been allowed for e.g. S137 grants.

Residents should also be made aware that the budget would be reflected in the precept request and would be paid for by the residents.

It was DECIDED that Councillor BT would inform parishioners with the proviso that they are made aware of the restrictions listed above (ACTION COUNCILLOR BT).

8.2 TO DISCUSS THE WREATH LAYING CEREMONY FOR REMEMBRANCE SUNDAY AND CONTRIBUTIONS TO THE WREATH

Councillor BT volunteered to lay the wreath and to liaise with the church regarding the ceremony (ACTION COUNCILLOR BT).

It was DECIDED that Councillors would make individual payments to the British Legion this year. Councillor BT offered to find out the details for making the payments (ACTION COUNCILLOR BT).

It was reported that Government guidance stated that there would be no parades and only councillors, religious leaders, members of the armed services, veterans and MPs could attend the laying of the wreaths. Members of the public could observe by walking by.

8.3 TO REVIEW THE DOCUMENT RETENTION POLICY

The policy was reviewed and APPROVED. It will be signed out of the meeting.

8.4 TO CONFIRM COUNCILLORS' SUPPORT FOR THE SUBMISSIONS FOR THE PLANNING CONSULTATIONS DISCUSSED AT THE SEPTEMBER MEETING (DETAILS CIRCULATED PRE-MEETING)

The comments were APPROVED.

8.5 TO REVIEW THE ACCESSIBILITY STATEMENT

The statement was reviewed and APPROVED. It will be signed out of the meeting.

8.6 TO DECIDE ON ACTION FOR THE VERGE BEYOND COMPTON DANDO BRIDGE

It was reported that a survey of residents resulted in 2:1 against having bollards; the preference was for a layby.

It was RESOLVED that George Bottin of BANES Council should be emailed, asking that the request for a layby be put on the Capital Projects List for the future when funds became available (ACTION CLERK).

It was requested that he should be thanked for the provision of a sample bollard, that could now be collected and for the offer to replace curb stones and pay for 2 bollards.

8.7 TO DECIDE ON A COURSE OF ACTION WITH REGARD TO THE LACK OF INSTALLATION OF THE TRAFFIC ISLAND ON THE JUNCTION OF THE WELLSWAY AND CHEWTON ROAD

On the 20th July an email from B&NES Council stated the following:
"To avoid incurring additional costs we were looking to utilise a road closure that was scheduled for this road by another team however their works have been cancelled and re programmed due to the current pandemic and staffing resources at the time. I am currently in discussions with Volker and our Street works team to ascertain a date that we can proceed under my own closure to avoid further delays, unfortunately there is a minimum 8-week processing time for this due to advertising and legal requirements."

The 14th September was 8 weeks from the date of the email.

It was DECIDED that a 'strong' email should be sent to Sadie Cox-Alcuaz of BANES Council as there had been no indication that the work would be starting soon and payment in full had been made in March (ACTION CLERK).

8.8 TO RECEIVE FEEDBACK FROM THE MEETING OF PARISH COUNCILLORS AND MEMBERS OF THE PARISH HALL MANAGEMENT COMMITTEE (PHMC) ON THE 29TH SEPTEMBER WHEN THEY RECEIVED A PRESENTATION ON THE CLIMATE EMERGENCY

Received and noted.

It was reported that the Parish Hall is currently open for minimal activities due to the Covid-19 pandemic and the Government recommended safety measures are in place.

Consideration will be given to recycling in the PH when it is safe for groups that would use the kitchen, to do so.

8.9 TO RECEIVE NOTICE THAT THE APPLICATION TO THE AVON & SOMERSET POLICE COMMUNITY TRUST FOR FUNDING FOR THE WELLSWAY CHEWTON ROAD TRAFFIC ISLAND WAS UNSUCCESSFUL

Received and noted.

8.10 TO DECIDE IF A DOUBLE YELLOW LINES PARKING PROHIBITION SHOULD BE REQUESTED DUE TO CARS USING THE CAR SALES SHOWROOM AT THE TWO HEADED MAN PARKING ON THE PAVEMENT

It was DECIDED that the beat officer should be contacted first to see what is recommended (ACTION CLERK).

It was reported that this issue would also be brought to the Keynsham Forum

8.11 TO DECIDE IF THERE IS FUNDING AVAILABLE FOR THE REPLACEMENT OF A DAMAGED FINGER ON THE REDLYNCH/CHEWTON ROAD POST

The insurance policy covers the replacement but there is an excess of £400. This could be claimed from the lorry driver's insurance if the details are known.

Keynsham Forge estimate that it would be in the region of £250 if the weld to join the two pieces is straight forward.

It was RESOLVED to pay the £250 for the repair of the finger providing this included the painting.

The resident of Chewton Keynsham organising the repair will be informed (ACTION CLERK).

8.12 TO DECIDE ON THE ACTION FOLLOWING THE MIS-SPELLING OF THE HUNSTRETE FINGER

The pattern is being replaced free of charge. The cost for recasting would be £100 and gluing and tapping £50.

It was RESOLVED that the finger should be re-cast and prepared for painting by volunteers.

Bristol Foundry will be informed (ACTION CLERK).

9. PLANNING APPLICATIONS RECEIVED

9.1 None

10. APPEALS

10.1None

11. DECISIONS

11.1 20/03030/TCA Church Farm House Queen Charlton Lane Queen Charlton Bristol

Himalayan Birch (T1) - Crown thin by up to 30%

Crab Apple (T2) - Fell

Weeping Ash (T3) - Fell (Ash die back present) (CDPC support the opinion of the arboriculturist Sept 2020)

NO OBJECTION

11.2 20/03059/TCA Orchard Cottages Queen Charlton Lane Queen Charlton Bristol
3no. Sycamore (G1, T2, T1) - Reduce to allow 2m clearance from conductors
1no. Sycamore (G2) - Side prune where needed to allow 2m clearance from conductors (CDPC support the opinion of the arboriculturist Sept 2020)

NO OBJECTION

12. ENFORCEMENTS

Members of the Parish that may have a concern regarding suspected unauthorised building works, retrospective planning or non-permitted change of use to a building may report this directly to the Enforcement Department of Bath and North East Somerset Council by emailing development_management@bathnes.gov.uk or telephoning 01225 394041 (planning department extension) OR alternatively you may report the same in confidence to the Parish Clerk (details below). The matter of enforcement will be held in strict confidence and will not be discussed by the Parish Council until an Enforcement Notice is issued at which stage the matter will be brought to the attention of the Parish Council by the Local Authority.

UPDATES REQUESTED ON:

12.1 None

13. ITEMS FOR ACTION

13.1 None

14. CORRESPONDENCE FOR ACTION

14.1

15. CORRESPONDENCE FOR INFORMATION

15.1

16. REPORTS

16.1 PARISH HALL REPORT (APPENDED)

The Clerk reported that the Chairman of the Parish Hall has amended the report to add in thanks to another committee member who has worked hard on preparing the hall for re-opening.

The Parish Council also wish to thank the Chairman, the Secretary and those members of the Parish Hall Management Committee, who have worked so hard on the re-opening preparations.

16.2 VILLAGE UPDATES

- 16.2.1 It was reported that the majority of the posts protecting the Coronation Tree in Queen Charlton, had been deliberately knocked down. The matter has been reported to the police. They will be put back in place (ACTION COUNCILLOR CW).
- 16.2.2 There will be a report on the Park Copse Right of Way application next month.
- 16.2.3 It was reported that one of the arches under Compton Bridge is partially blocked by debris following the recent heavy rain. The Bath & Wells Diocese and the other landowner will be informed. The Environment Agency will also be copied in (ACTION CLERK)

16.3 REPORT FROM THE PARISH COUNCILS AIRPORT ASSOCIATION (PCAA) MEETING HELD ON 24TH SEPTEMBER – COUNCILLOR CW

It was reported that the Parish Councils Airport Association (PCAA) were unhappy with Bristol Airport asking for a new economic report. Nothing will be happening now until the new year.

The PCAA are contacting the local MPs for support.

The PCAA are asking for more funding. So far most of the money is coming from an environmental group.

It was also reported that Bristol supports the expansion of the airport and because the West of England Combined Authority (WECA) is dominated by Bristol, WECA are not that interested in stopping the expansion. Ward Councillor AS stated that he would bring this up (ACTION WARD COUNCILLOR AS).

It was reported that B&NES Council talking to the planning inspectors and at the hearing, once that can commence, is very important to get all views heard.

Councillor CW and Ward Councillor AS will liaise regarding the meetings (ACTION COUNCILLOR CW AND WARD COUNCILLOR AS).

16.4 REPORT FROM THE AVON LOCAL COUNCILS ASSOCIATION (ALCA) AGM MEETING HELD ON 10TH OCTOBER – COUNCILLOR DD

There was a report from National Association of Local Councils (NALC) on various topics including the increase in the subscription fee. It was reported that 48 parish councils were happy to pay the increase and 8 were not.

16.5 REPORT FROM ZERO CARBON COMPTON (ZCC) (APPENDED) – COUNCILLOR BT

It was reported that ZCC were liaising with groups in Pensford and Chew Valley.

17. ITEMS OF REPORT TO BE CARRIED FORWARD TO THE NEXT MEETING

None.

DATE OF NEXT MEETING IS 17TH NOVEMBER 2020 AT 8.00PM IN COMPTON DANDO PARISH HALL (VIRTUAL)

THE MEETING CLOSED AT 21.11PM

Minutes prepared by: Susan Smith (Clerk)

Agreed as a correct record on.....

Signed (Chairman).....

Performance against Budget

Name	Description	Budget	Actual	Difference	Variance
AUDIT	Audit Fees	210.00	200.00	-10.00	-4.76%
DONATIONS	Donation	52.50	200.00	147.50	280.95%
EXPENSES	Clerk's Expenses	89.25	35.82	-53.43	-59.87%
GRANTS GIVEN	Grants Given	1050.00	0.00	-1050.00	-100.00%
MAINTENANCE	Grass Cutting and general maintenance	871.50	0.00	-871.50	-100.00%
HALL HIRE	Hall Hire	210.00	0.00	-210.00	-100.00%
ICO	ICO	38.75	35.00	-1.75	-4.76%
KIOSKS	Telephone Kiosks	0.00	0.00		
MOBILE	Mobile Top Up	52.50	0.00	-52.50	-100.00%
PAYE	Clerk's PAYE	199.50	157.00	-42.50	-21.30%
PH INSURANCE	Parish Hall Insurance	588.00	1290.21	702.21	119.42%
POSTAGE	Postage	38.75	18.80	-19.95	-54.29%
SALARY	Clerk's Salary	5621.95	2198.04	-3425.91	-60.94%
SIGNS	Signs Notice boards	1575.00	1180.00	-395.00	-25.08%
SL ELEC	Street Light Electricity	483.00	240.27	-242.73	-50.25%
SL MAINT	Street Light Maintenance	525.00	66.96	-458.04	-87.25%
SOLICITOR	Solicitor Fees	0.00	0.00		
SUBS	Memberships and Subs	430.50	127.62	-302.88	-70.36%
SUPPLIES	Office Supplies	105.00	52.88	-52.12	-49.64%
TRAINING	Training	315.00	0.00	-315.00	-100.00%
WEBSITE	Website	189.00	12.59	-176.41	-93.34%
TOTAL	Total for year to date	12641.20	5811.18	-8830.01	-54.03%

Bank Reconciliation

Statement Entries

Date	Cashbook Date	Reference	Description	Debit	Credit	Balance
27/08/2020			Opening Balance			9212.55
18/09/2020	15/09/2020		Clerk's Salary and Expenses	400.45		8812.10
21/09/2020	15/09/2020		Cockers Hill/Hunstrete Lane fingerpost last phase	485.00		8327.10
24/09/2020	17/09/2020		Insurance renewal Came & Company	1290.21		7036.89
24/09/2020	24/09/2020		EDF Electricity 03 Jun - 02 Sep inv : 000008320495	126.14		6910.75
28/09/2020	18/08/2020		CDPH Audit Fee	120.00		6790.75
01/10/2020	01/10/2020		Precept		6320.50	13111.25

Outstanding Entries

Cashbook Date	Reference	Description	Debit	Credit	Balance
15/10/2019		PAYE 06 Sep to 5 Oct month 6	9.60		-9.60
17/09/2020		PCAA Rule of Six Status Fund	200.00		-209.60

Reconciliation

Closing Bank Balance	13111.25
Outstanding	-209.60
Closing Bank Balance + Outstanding	12901.65
Cashbook Balance	12901.65

Transactions to 20/10/2020

Transactions since Statement

Cashbook Date	Reference	Description	Debit	Credit	Balance
20/10/2020		Tincknell Heating boiler service	190.00		12711.65
20/10/2020		PAYE months 5 & 6	36.00		12675.65
20/10/2020		Clerk's Salary and Expenses	547.97		12127.68

**Parish Hall Report
October 2020**

Our thanks this month go to A.C.R. E., Action with Communities in Rural England, whose lawyers and other operatives have proved invaluable as they analysed and interpreted government edicts relating to the compliant, and thus, safe re-opening, of public spaces such as our hall. I must also thank our secretary, Harriette, and Pam Cole who, together, dedicated an enormous amount of time to, first, attending Zoom meetings with A.C.R. E. before, then, incorporating A.C.R.E.'s advice into a whole swathe of the documentation that is all part of running a public space.

The end result of all our efforts is that the hall is now back open, albeit for a limited range of activities all of which have to conform to the scrupulous rules imposed to keep people safe. Exercise classes are back, some old and some new but others may now book the hall for general business meetings.

Covid aside, the routine business of the hall continues: the flood guards were erected during the weekend of heavy rain at the beginning of the month and the trash gratings have been cleared of the post summer debris that is always washed down by the first rains of the autumn. The winter flood watch rota has been published and circulated to those participating and we are delighted that we have new people prepared to help. We also know that many others from the village stop and help when they are passing and we thank all of them as well. Their help is really appreciated.

We look forward to an ongoing return to normality and will do all we can to keep the hall a safe space and in good shape.

John Dottridge

ZERO CARBON COMPTON (ZCC) OCTOBER 2020 Update

This month ZCC has reached its target of 100 responses to its survey of the village of Compton Dando. These responses have come in from two thirds of the households, and have provided some great feedback and comments. The Survey will be open for the rest of October for any final responses before being analysed and the results fed back to the community – further responses welcome at <https://www.bwce.coop/zccsurvey/>.

ZCC has had support to date from Alastair Singleton's BANES Ward Councillor's Empowerment Fund, Compton Dando Community Association (CDCA), Chelwood Community Trust, and Bath & West Community Energy (BWCE). As a result of the villagers' very supportive feedback, BWCE is, on our behalf, now looking into possible generation schemes that might help reduce our carbon footprint.

Along the way, the possibility of using hydro-electric power from the river Chew has been raised, since, after all, the village used to have a water mill, for example. One of the reasons this has not been included in the Survey is that this is no longer a viable option since Chew Lake was created as a reservoir from which household water supplies are drawn off, reducing the normal flow downstream and through the village. Current climate change trends also mean that for much of the year the flow along the Chew is very limited. There are other technical reasons as well that means that this would not be a viable option.

Other areas where ZCC is active include the offer of advice to individuals about how they can make their homes more energy efficient, and part of the grants that have been raised will be offered to a number of villagers to have energy efficiency surveys carried out on their houses, from which advice will be provided as to what they can do to cut energy use. More about this opportunity will be circulated soon.

Elsewhere, ZCC is investigating where they can share know-how and experiences with neighbouring towns and villages – not just around energy, but also around widening recycling opportunities – for example ZCC is hoping to meet with the Pensford Climate group soon.

If you have questions around any of the ZCC initiatives, please feel free to contact Matt Jones (m.d.jones217@hotmail.com) or Clive Howarth (clivehowarth@gmail.com).