

COMPTON DANDO PARISH COUNCIL

(serving Burnett, Chewton Keynsham, Compton Dando, Queen Charlton, & Woollard (east))

Present: D Drury (Chair - DD), P Paget (PP), A Dawes (AD), T Butler (TB), Chris Willows (CW), B ter Haar (BT)

In attendance: Clerk S Smith

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING

(Virtual Meeting using Zoom)

Held on the 4th May 2021 at 8pm

1. Apologies for absence

Councillor H Maggs and Ward Councillors Singleton and Hounsell

2. To receive notification of any members personal or prejudicial interest in any item on the agenda

None.

3. Election of chairman and receiving of the signed declaration of office

Nominations for Chairman were invited by the Clerk.

Councillor DD was proposed by Councillor PP and seconded by Councillor CW.

This was carried unopposed. Councillor DD signed the Declaration of Acceptance of Office.

4. Election of vice chairman and receiving of the signed declaration of office

Nominations for Vice-Chairman were invited by the Clerk.

Councillor PP was proposed by Councillor DD and seconded by Councillor CW.

This was carried unopposed. Councillor PP signed the Declaration of Acceptance of Office

5. Appointment of auditors

It was unanimously agreed to appoint Paulley's Accountancy Ltd to be the auditors for the financial year 2021 to 2022.

The Clerk will confirm with the auditors (ACTION CLERK).

6. Notification of payment of annual subscriptions (appended)

Received and noted.

Susan Smith

Clerk to the Compton Dando Parish Council

comptondando-parishcouncil@outlook.com

Mob: 07746930582

7. Inspection of register of assets

The Clerk reported that there had been no amendments during the year.

The register was APPROVED.

8.1 Appointment of a representative(s) from the Parish Council to the Parish Hall Management Committee.

Councillor PP was happy to continue as a representative and the Chair will be present at the Sole Trustee Meetings which she also chairs, with Councillor BT as the Vice-Chair for the Sole Trustee meetings.

It was hoped that Councillor HM would also continue as a representative, attending meetings when possible but mainly being available for advice.

The Clerk will contact Councillor HM to ask if she is willing to be a representative in this capacity (ACTION CLERK).

8.2 Appointment of a representative for (Avon Local Councils Association (ALCA)

Councillor DD agreed to continue as the representative.

8.3 Appointment for a representative for the Parish Councils Airport Association (PCAA)

Councillor CW agreed to continue as the representative.

9. Delegation of Powers to the Clerk for decisions at the May meeting as virtual meetings can no longer take place, there will be a discussion only meeting

Delegation of Powers to the Clerk for finance and reporting of comments on planning applications was AGREED.

10. Any other business

An update of all the noticeboards was suggested. This will be discussed as part of the Communications Strategy at the June meeting

The meeting closed at 8.30 pm.

If the Parish Council Minutes are not available on this notice board – you may request a copy by contacting the Parish Clerk on 07746930582

COMPTON DANDO PARISH COUNCIL

**YEAR ENDING 31ST MARCH 2021
NOTICE OF SUBSCRIPTIONS
& CONTRACTS**

	£
Parish Council Airport Association	75.00
Avon Local Councils Association	131.78
Society of Local Councils Clerks	112.00
Association of Local Council Clerks	40.00
Information Commissioner – Data Protection	35.00
Parish Council website	180.00
Grass cutting	855.00
CPRE	36.00
Malwarebytes	16.62
Total	1481.40

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