

COMPTON DANDO PARISH COUNCIL

(SERVING BURNETT, CHEWTON KEYNSHAM, COMPTON DANDO, QUEEN CHARLTON, & WOOLLARD (EAST))

PRESENT: D Drury (Chair), P Paget, T Butler (TD), B ter Haar (BT)

IN ATTENDANCE: S Smith (Clerk) and A Singleton (Ward Councillor)

NOTES OF A CONSULTATION WITH THE CLERK (VIRTUAL USING ZOOM)

HELD ON 18TH MAY 2021 AT 8PM

1. Apologies for absence: Councillor HM

2. Notification of any member's personal or prejudicial interest in any item on the agenda:

Non required as no decisions will be taken.

3. Questions on notice by members

None

4. Minutes of the previous meeting held on the 22nd April 2021

Approval of the minutes was carried forward to the next meeting as this was a Consultation with the Clerk and not a meeting.

5. Ward councillor's update

- Ward Councillor Singleton will chase up the response from FixMyStreet concerning the decision not to replace the lamination on the Wellsway traffic island, at the junction with Chewton Road.
- The new cabinet was sworn in at the Bath & NE Council (BANES) AGM on 4th May. A second Deputy Leader position has been created with specific responsibility for Climate Emergency and Active Travel. (Cllr Sarah Warren has been appointed to the portfolio).
- The dust is still settling to allow the Council to continue to function after the ending of flexibility over conducting remote and virtual meetings. Some Committees and Panels have seen meetings postponed until revised arrangements, with appropriate social distancing, can be put in place.
- Charges for some items of waste, including rubble, plasterboard, large items of sanitary ware and tyres, will start from Monday 24th May at all B&NES House Waste Recycling Centres, including at Pixash Lane. There is some concern that the new charges may lead to increased instances of fly-tipping, but research from other Council areas where charges have been introduced, suggests - counter-intuitively - that this has not occurred. But vigilance and prompt reporting of fly-tipping incidents remains essential.

The Chair reported that most items are being charged at a rate of £2 each item, e.g., £2 per toilet, £2 per sink.

- The new West of England Combined Authority (WECA) Mayor and the new Police and Crime Commissioner know the area well and it is hoped that but they may be more in tune with the needs of our communities.

6. Finance

6.1 Finance Report for Compton Dando Parish Council 27/04/2021

Bank Reconciliation for 27th January 2021

The attached Bank Reconciliation was received and noted.

The Clerk reported that a cheque for £20 for the ground rental of the Millennium Green had been written, but that this was not part of the Parish Council accounts so was not shown on the Finance Report.

6.2 Schedule of Expenditure for 01/04/2020 to 18/05/2021

The attached Schedule of Accounts was presented. The Clerk has been delegated authority to sign the pre-signed cheques.

6.3 Parish Hall Payments for 18/05/2021

The Schedule of Accounts was presented and the payments will be made by the Clerk with delegated power, using internet banking.

Payee	Description	Amount
H Dottridge	Consumables	£2.25
H Dottridge	Lottery Prizes	£25.00

6.4 To receive notice that Paulley's Accountancy Ltd will audit the financial year accounts 2021-2022 for the same fee as the 2020-2021 financial year i.e., £100

Received and noted.

6.5 To receive notice that a purchase order for £346.06 to replace the lantern on Fairy Hill to accommodate LED bulbs, has been sent to Volker

The Clerk reported that the invoice had now been received and a cheque written.

7. To receive updates on progress of resolutions from the CDPC meeting held on 22nd April 2021

7.1. None

8. Matters for discussion/decision

8.1 To announce the notice of public rights to view the accounts for the year ended 31 March 2021

The right to inspect commences on Monday 14th June and finishes on Friday 23rd July 2021. Further information can be found on the Parish Council website:

[Audits | Compton Dando Parish Council \(comptondandopc.org.uk\)](http://comptondandopc.org.uk)

Received and noted

8.2 To receive any information on issues that need fixing to report to FixMyStreet

It was reported that the blocked culverts in Compton Dando had not been unblocked.

The Clerk reported that an email from Jim McEwen stated that there was a programme of works that scheduled Compton Dando for August each year.

It was reported that this was not a sufficient number of times per year and that the road edges were being damaged in the meantime.

It was reported that the edges of the road were the responsibility of a different department in BANES and would therefore come out of a different budget.

It was reported that the white markings indicating the location of pothole repairs were wearing off as BANES had not carried out any repairs in Compton Dando. However, potholes had been repaired on the road from Compton Dando to Burnett.

8.3 The Park Copse Definitive Map Modification Order (DMMO) is now displayed on the BANES website

[Definitive Map Modification Orders Case Documents | Bathnes](#)

The first stage of the process are searches, so the application cannot currently be viewed on-line.

Received and noted.

9. Planning applications received

9.1 21/01780/FUL Court Hill House Rankers Lane Compton Dando Bristol Bath and North East Somerset BS39 4JY

Proposal: Erection of a cedar-framed greenhouse.

The Clerk reported a comment of Support.

9.2 21/0163/LBA Manor Farm Cottage, Access Road to Charlton Farm, Queen Charlton, Bristol, Bath and North East Somerset, BS31 2SH

Proposal: Replacement of 2No. casement windows to rear elevation

The Clerk reported a comment of Support.

For information only:

9.3 21/01924/HPD Blackers Mead, Rankers Lane, Compton Dando, Bristol, Bath and North East Somerset, BS39 4JY

Proposal: Prior approval request for 2no. single storey rear extensions that would 1) extend beyond the rear wall of the original house by 8.00 metres 2) have a maximum height of 4.00 metres and 3) have eaves that are 3.00 metres high.

Received and noted.

9.4 21/02091/FUL The Old Barn Vicarage Lane Compton Dando Bristol Bath and North East Somerset BS39 4LA

Proposal: Erection of single storey front and side extension and new double garage following removal of existing double garage and store

The Clerk reported a comment of Support for the following reasons:

The materials are acceptable (Policy D2, LP 71) and that there would be no visible impact on the Green Belt (GB1, LP 108).

10. Appeals

10.1 None

11. Decisions

11.1 20/03508/VAR Manor Farm Buildings Chewton Road Chewton

Proposal: Variation of condition 15 (plans list) of application 17/02270/VAR (Variation of condition 14 (plans List) of application 15/05792/FUL (Erection of rural worker's dwelling ancillary to equestrian use and additional stabling) (The Clerk commented on the application in April 2021)

PERMIT

12. Enforcements

Members of the Parish that may have a concern regarding suspected unauthorised building works, retrospective planning or non-permitted change of use to a building may report this directly to the Enforcement Department of Bath and North East Somerset Council by emailing development_management@bathnes.gov.uk or telephoning 01225 394041 (planning department extension) OR alternatively you may report the same in confidence to the Parish Clerk (details below). The matter of enforcement will be held in strict confidence and will not be discussed by the Parish Council until an Enforcement Notice is issued at which stage the matter will be brought to the attention of the Parish Council by the Local Authority.

updates requested on:

12.1 None

13. Items for action

13.1 None

14. Correspondence for action

14.1 None.

15. Correspondence for information

15.1 Road Closure notice THTTC2494 Chewton road, Chewton Keynsham (appended)

Chewton Road is to be closed for 8 weeks from Thursday 10th June 2021 for essential maintenance work to the Chewton Mill Sluice Bridge.

It was reported that for 2 weeks prior to this date, Western Power Distribution would close Chewton Road further along from the bridge for essential works.

15.2 Petition received from Charlton Road Equestrian Centre which is being submitted by Ward Councillor Singleton to BANES regarding the reduction of the speed limit on Charlton Road

Received and noted.

15.3 Email received informing of a re-design of road closure notices

The Unique Street Reference Number (USRN) will be added to the notices and also a link to the closure on [one. Network](#) showing exactly where the road is closed and the diversion route.

Received and noted.

15.4 Update received from the Parish Councils Airport Association (PCAA) that Edward Romaine, the planning lawyer appointed by the PCCA to fight Bristol Airport's appeal, has recently written to the Inspectorate requesting the Airport to provide more environmental information on the following:

- A cumulative impact assessment of the carbon emissions from other airports and proposed airport expansions (Cumulative Assessment)
- Updated environmental information and assessment on carbon emissions to include international emissions and the effects of these emissions on the ability of the UK to meet the 6th Carbon Budget.

Received and noted.

16. Reports

16.1 Parish hall report (appended)

The Clerk read out the report.

16.2 Village updates

16.2.1 The replacement Hunstrete finger is now in position on the finger post at the junction of Cockers Hill and Hunstrete Lane. Thanks were given to the parishioners who had taken on the task of the painting and reattachment of the finger. It was suggested that the Clerk email the parishioners concerned to thank them (ACTION CLERK).

16.2.2 The question of when the visit to the Wessex Water sewage works will take place was raised. The Clerk reported that she was waiting to hear from Wessex Water and that a total of 40 people, 4 of whom were children, had shown an interest in the visit.

It was reported that nothing would happen until the current works were completed.

16.2.3 It was reported that the Compton Dando Community Association (CDCA) coffee morning would restart outside on the Millennium Green on the 25th of May or if not then, on the 9th of June.

It was hoped that green recycling boxes provided free of charge by BANES could be used to start the recycling of items not currently recycled by BANES. A reminder to adhere to Government Guidelines on the handling of the items was made.

It was reported that possibly some of the 5 donated boxes (one for each village), maybe required by other villages.

It was also reported that the recycling of soft plastic items by BANES should be starting soon.

17. Items of report to be carried forward to the next meeting

None.

**Date of next meeting is the 22nd June at 8 pm in Compton Dando Parish Hall
This meeting is a week later than normal to fall within the Government safety
recommendations which begin on the 21st June.**

**Please note that the number of people that can be in the Parish Hall is limited to 16
including the Councillors and Clerk, so if you wish to speak or attend the meeting, please
contact the Clerk beforehand to register for one of the remaining 7 places.**

The meeting closed at 8.35 pm

Notes prepared by: Susan Smith (Clerk)

Agreed as a correct record on.....

Signed (Chairman).....

Bank Reconciliation

Statement Entries

Date	Cashbook Date	Reference	Description	Debit	Credit	Balance
02/04/2021			Opening Balance			7704.74
07/04/2021	07/04/2021		Precept from BANES Council		6645.36	14350.10
09/04/2021	16/03/2021		Unpaid VAT for Keynsham finger (15/12/2020)	50.00		14300.10
26/04/2021	22/04/2021		Clerk's Salary	488.20		13811.90
27/04/2021	22/04/2021		Clerk's expenses including Malwarebyted subscription	22.51		13789.39

Outstanding Entries

Cashbook Date	Reference	Description	Debit	Credit	Balance
15/10/2019		PAYE 06 Sep to 5 Oct month 6	9.60		-9.60

Reconciliation

Closing Bank Balance	13789.39
Outstanding	-9.60
Closing Bank Balance + Outstanding	13779.79
Cashbook Balance	13779.79

Transactions to 18/05/2021

Transactions since Statement

Cashbook Date	Reference	Description	Debit	Credit	Balance
18/05/2021		Keynsham Town Council	129.08		13650.71
18/05/2021		Paulley's Accountancy Ltd	120.00		13530.71
18/05/2021		Clerk's Salary and Expenses	429.77		13100.94
18/05/2021		Volker Highways Ltd	415.27		12685.67

Performance against Budget

Name	Description	Budget	Actual	Difference	Variance
AUDIT	Audit Fees	204.00	100.00	-104.00	-50.98%
DONATIONS	Donation	204.00	0.00	-204.00	-100.00%
EXPENSES	Clerk's Expenses	73.44	11.78	-61.66	-83.96%
GRANTS GIVEN	Grants Given	1020.00	0.00	-1020.00	-100.00%
GRASS CUTTING	Grass Cutting	918.00	0.00	-918.00	-100.00%
HALL HIRE	Hall Hire	214.20	0.00	-214.20	-100.00%
ICO	ICO	35.70	35.00	-0.70	-1.96%
KIOSKS	Telephone Kiosks	0.00	0.00		
MAINTENANCE	Maintenance	1020.00	0.00	-1020.00	-100.00%
MOBILE	Mobile Top Up	40.80	0.00	-40.80	-100.00%
PAYE	Clerk's PAYE	275.40	0.00	-275.40	-100.00%
PH INSURANCE	Parish Hall Insurance	1326.00	0.00	-1326.00	-100.00%
POSTAGE	Postage	40.80	20.40	-20.40	-50.00%
SALARY	Clerk's Salary	5712.00	891.68	-4820.32	-84.39%
SIGNS	Signs Notice boards	510.00	0.00	-510.00	-100.00%
SL ELEC	Street Light Electricity	510.00	0.00	-510.00	-100.00%
SL MAINT	Street Light Maintenance	510.00	346.06	-163.94	-32.15%
SOLICITOR	Solicitor Fees	0.00	0.00		
STREET FURNITURE	Street Furniture	0.00	107.57		
SUBS	Memberships and Subs	540.80	16.62	-523.98	-96.93%
SUPPLIES	Office Supplies	71.40	0.00	-71.40	-100.00%
TRAINING	Training	489.60	0.00	-489.60	-100.00%
WEBSITE	Website	198.90	0.00	-198.90	-100.00%
TOTAL	Total for year to date	13914.84	1529.11	-12385.73	-89.01%

Parish Hall Report**May 2021**

The members of the Hall Committee met in person for the first time in over a year to hold their Annual General Meeting and I am pleased to report that they put themselves forward en bloc and were successfully re-elected.

The AGM could not have been more timely as we approach the 17th May and the partial re-opening of the Hall. To date we have various Pilates, yoga, table tennis and band practice sessions booked in and we hope to broaden out to private hirers at Stage 4 of the Government's relaxation of lock down on the 21st June.

Please contact Ian Collings on 07836 208 098 or comptonhalluk@gmail.com if you wish to make a booking. We look forward to welcoming you back.

Yet again I must thank people for working with us through this difficult time. There have, for example, been hundreds of hours of legislation to work through in order to be prepared for all the different stages of this pandemic, whilst the caretakers have been incredibly flexible in adapting to the preparation of the Hall between lettings and, when lettings stopped, turning their hands to re-decorating, amongst other tasks.

John Dottridge