

# COMPTON DANDO PARISH COUNCIL

(SERVING BURNETT, CHEWTON KEYNSHAM, COMPTON DANDO, QUEEN CHARLTON, & WOOLLARD (EAST))

**PRESENT:** P Paget, A Dawes (AD), T Butler (TD), B ter Haar (BT)

**IN ATTENDANCE:** S Smith (Clerk) and A Singleton (Ward Councillor)

## MINUTES OF A PARISH COUNCIL MEETING

Held on 22<sup>nd</sup> June 2021 in Compton Dando Parish Hall

### 1. Apologies for absence

Councillor D Drury, Councillor H Maggs and Councillor C Willows

### 2. Notification of any member's personal or prejudicial interest in any item on the agenda:

Councillor BT declared an interest on item 8.2 as he is the Secretary of the Compton Dando Community Association (CDCA).

### 3. Questions on notice by members

None

### 4. Minutes and notes of previous meetings

#### 4.1 To confirm the minutes of the meetings held on the 22<sup>nd</sup> April and the 4<sup>th</sup> May

Both sets of minutes were agreed to be a true record and signed by the Vice-Chair.

#### 4.2 To note receipt of the notes of the Consultation with the Clerk held on the 18<sup>th</sup> May

The notes were agreed to be a true record and signed by the Vice-Chair.

### 5. Ward councillor's update

- The Liveable Neighbourhoods application for a no-through road through Queen Charlton village is due to come before the Cabinet tomorrow.
- A reminder that applications for the Ward Councillor's Fund can still be made. A total of £1000 is available and the deadline for applications is September.
- Ward Councillor Duncan Hounsell who is on the Planning Committee will, re-iterate the Parish Council's request at the meeting next Wednesday, that when the Pixash Lane recycling application 21/00435/EREG03 is considered, the necessity of permanent recycling facilities opening in Bath before the expanded Pixash Lane site is in operation.

### 6. Finance

#### 6.1 Finance Report for Compton Dando Parish Council 22/06/2021 Bank Reconciliation for 28<sup>th</sup> May 2021

The attached Bank Reconciliation was received and noted.

#### 6.2 Schedule of Expenditure for 01/04/2021 to 22/06/2021

The attached Schedule of Accounts was approved.

The Clerk reported that she had written to HMRC, on recommendation by the Internal Auditor, asking if they would like the cheque for £9.60, which is now out of date, to be re-issued. HMRC have recorded the amount as being paid but have not banked the cheque.

### **6.3 Parish Hall Payments for 22/06/2021**

The Schedule of Accounts was approved and the payments will be made by the Clerk with delegated power, using internet banking.

<b>Payee</b>	<b>Description</b>	<b>Amount</b>
Mrs C Cooper	Consumables	£6.20
H Dottridge	Lottery Prizes	£75.00

### **6.4 To approve and sign section 1 of the annual governance and accountability return 2020/2021**

AGAR Section 1 was APPROVED and SIGNED by the Vice-chair and Clerk.

### **6.5 To approve and sign section 2 of the annual governance and accountability return 2020/2021**

AGAR Section 2 was APPROVED and SIGNED by the Vice-chair and Clerk.

### **6.6 To receive notice that an amount of £676.67 VAT Refund has been received**

Received and noted.

### **7. To receive updates on progress of resolutions from the Compton Dando Parish Council Consultation with the Clerk held on 18<sup>th</sup> May 2021**

7.1 None as no resolutions were made.

### **8. Matters for discussion/decision**

#### **8.1 Future Parish Council communications**

**8.1.1 To discuss the Communications Strategy Paper– Councillor BT**

**8.1.2 To decide on how information will be circulated in the Parish**

**8.1.3 To decide on information to be displayed on the village noticeboards – all Councillors**

**8.1.4 To decide on any additions or amendments to the Parish Council website – all Councillors**

It was decided to carry this item forward to July when hopefully more Councillors will be able to attend.

**Councillor AD arrived at 8.25pm**

#### **8.2 To decide on the S137 Grant applications**

**8.2.1 the CDCA acting as banker for ZCC, have requested £780 to buy a thermal imaging camera**

Some discussion took place as to the hiring of a thermal imaging camera as opposed to buying one, as it was not obvious what the camera would be used for once all the houses had been assessed.

It was DECIDED to award £500 towards the cost of hiring or purchasing of a camera.

### **8.2.2 the CDCA have requested £224 for a public bench**

It was DECIDED to award the full request of £224 for the purchase of a bench to be located near the river Chew between Compton Dando and Chewton Keynsham.

### **8.2.3 the CDCA for £122 to build a bug hotel – permission of the landowner has been received**

It was DECIDED to award the full amount of £122 for the construction of a 'bug hotel'. The permission of the landowner where the structure will be located, has been received.

## **8.3 The verge cutting regime used by Bath & NE Somerset Council (BANES)**

It was reported that some pressure had been received from parishioners about what BANES were doing with regards to the cutting of the verges in the Parish.

It was reported that George Bottin is the point of contact and no response had been received from him.

Ward Councillor AS will follow up on this.

After some discussion, it was decided that depending on the response received by Ward Councillor AS, the Clerk would send an email requesting that verges are cut as soon as possible due to the concern raised about overhanging vegetation from the verges, causing both cars and pedestrians to use the centre of some narrow lanes. A few 'near misses' were reported.

It was also reported that BANES had declared an Ecological Emergency and leaving some of the verges uncut would increase the biodiversity in the area. However, the consensus was that road safety should be a priority, however, there should be a balance between safety and ecology and that residents should be informed of B&NES decision. (ACTION WARD COUNCILLOR AS AND CLERK).

### **8.4 To decide if information previously sent to a resident should be also sent to any new owners of a property**

It was DECIDED that as a general rule this would not be necessary, but a current issue for which advise from BANES was requested and recommendations were received, was thought useful to forward to the new occupiers.

### **8.5 Recycling of items not covered by BANES (details appended)– Councillor BT**

It was reported that all parishioners from the 5 villages are welcome to bring their items for recycling to the CDCA coffee morning to be held on the 10<sup>th</sup> of July in Compton Dando Parish Hall.

Should demand be high for recycling these items, arranging to place recycling boxes in individual villages would be investigated.

### **8.6 Update on Compton Dando Water Treatment site visit**

The response received from Wessex Water was as follows:

“Due to ongoing SSE works in the local area we have been unable to secure a further road closure through BANES Council until the 9<sup>th</sup> of August, The road closure is required to allow us to complete the final Tarmac finish to the site access new road from Old Burnett Lane and final verge tidying. We expect to complete our construction works – w/c August 2<sup>nd</sup> to August 13<sup>th</sup> with a two-day road closure to Old Burnett Lane on the 9<sup>th</sup> & 10<sup>th</sup> August – BANES confirmation attached for information. Could I therefore suggest the first weekend in September for the site visit, this would ensure we are completely finished on site, is after the main holiday season including August Bank Holiday and, hopefully, by this point in time we will be clear of all Covid related restrictions. We are of course happy to discuss and be flexible to suit the councillors.”

It was AGREED that the first weekend in September would be fine for the visit.

The Clerk to let Wessex Water know (ACTION CLERK).

### **8.7 BANES weekly road closure notices – Councillor BT**

It was reported that although BANES now provide a link to [one.network](#) for the exact location of the road closure, it was not obvious from the front page of the report, which of the many e.g. ‘High Street’ or ‘Bath Road’ in the B&NES area was being referred to, you have to click on each item for further information.

It was also felt that there was superfluous information on the front sheet.

The Clerk will contact BANES asking if the report can be improved (ACTION CLERK).

### **8.8 To receive notice that the recycling centre charges have been dropped**

Received and noted.

### **8.9 Dead tree next to Compton Bridge**

The Clerk reported that the Environment Agency had confirmed that they did not own the land the tree was on.

The Clerk reported that Council Connect have forwarded the information to FixMyStreet.

## **9. Planning applications received**

### **9.1 21/02400/FUL Willowbrook Peppershells Lane Compton Dando Bristol Bath and North East Somerset BS39 4LL**

**Proposal: Extension to provide new double car port and office raising ridge to improve performance and internal and external alterations**

The Parish Council UNANIMOUSLY SUPPORT the application for the following reasons:

There will not be an adverse impact on the Green Belt because the design is an improvement on what is currently there (Policy GB1; LP Page 108).

Although the building will be slightly closer to the neighbour’s property, the noise and light levels will not be changed (Policy D6; LP page 74)

The materials and design and the scale, height and degree of the extension are acceptable (Policy D2; LP Page 71)

**9.2 21/02553/LBA Chewton Place, Chewton Road, Chewton Keynsham  
Proposal: External alterations for repair to boundary wall.**

The Parish Council UNANIMOUSLY SUPPORT the application.

**For information only:**

**9.3 21/02651/HPD Blackers Mead, Rankers Lane, Compton Dando, Bristol, Bath and North East Somerset, BS39 4JY**

**Proposal: Prior approval request for 2no. single storey rear extensions that would 1) extend beyond the rear wall of the original house by 8.00 metres 2) have a maximum height of 4.00 metres and 3) have eaves that are 3.00 metres high.**

Received and noted.

## **10. Appeals**

**10.1 None**

## **11. Decisions**

**11.1 21/00584/CLPU Willowbrook Peppershells Lane Compton Dando Bristol  
Proposal: Erection of single storey flat roof carport and workshop and small side extension. Alterations to openings and sizes of windows and doors in external elevations (Certificate of Lawfulness for a Proposed Development). (CDPC Object Feb 2021)**

WITHDRAWN

**11.2 21/01924/HPD Blackers Mead, Rankers Lane, Compton Dando, Bristol, Bath and North East Somerset, BS39 4JY**

**Proposal: Prior approval request for 2no. single storey rear extensions that would 1) extend beyond the rear wall of the original house by 8.00 metres 2) have a maximum height of 4.00 metres and 3) have eaves that are 3.00 metres high.**

NOT PD - FULL APPLICATION REQUIRED

**11.3 21/01623/FUL Parcel 5425 Rankers Lane Compton Dando Bristol Bath and North East Somerset**

**Proposal: Construction of an equestrian exercise area for personal (Hobby) use only. Replacing existing temporary agricultural barn (used for hay storage/lambing) with slightly larger permanent barn. Make existing temporary stable block permanent. Install track and hardstanding area (started). (CDPC support April 2021)**

PERMIT

## **12. Enforcements**

***Members of the Parish that may have a concern regarding suspected unauthorised building works, retrospective planning or non-permitted change of use to a building may report this directly to the Enforcement Department of Bath and North East Somerset Council by emailing [development\\_management@bathnes.gov.uk](mailto:development_management@bathnes.gov.uk) or telephoning 01225 394041 (planning department extension) OR alternatively you may report the same in confidence to the Parish Clerk (details below). The matter of enforcement will be held in strict confidence and will not be discussed by***

***the Parish Council until an Enforcement Notice is issued at which stage the matter will be brought to the attention of the Parish Council by the Local Authority.***

**updates requested on:**

**12.1** None

**13. Items for action**

**13.1** None

**14. Correspondence for action**

**14.1** None.

**15. Correspondence for information**

**15.1** THTC2519 Temporary Prohibition of Vehicles Order Hunstrete Lane Compton Dando (details appended)

Received and noted.

**16. Reports**

**16.1** Parish Hall report (appended)

**16.2** village updates

It was reported that there had been a hole due to ongoing works on Woollard Bridge for about 2 months without any work being carried out.

Councillor AD will report this to FixMyStreet (ACTION COUNCILLOR AD)

**16.3** Reports

There were no items to report.

**17. Items of report to be carried forward to the next meeting**

**Date of next meeting is the 20<sup>th</sup> July 2021 at 8.00pm in Compton Dando Parish Hall**

The meeting closed at 10.10PM

Minutes prepared by: Susan Smith (Clerk)

Agreed as a correct record on.....

Signed (Chairman).....

**Bank Reconciliation**

## Statement Entries

Date	Cashbook Date	Reference	Description	Debit	Credit	Balance
28/04/2021			Opening Balance			13789.39
04/05/2021	04/05/2021		HMRC VAT refund		676.67	14466.06
20/05/2021	18/05/2021		Clerk's Salary and Expenses	429.77		14036.29
21/05/2021	18/05/2021		Paulley's Accountancy Ltd	120.00		13916.29
25/05/2021	18/05/2021		Keynsham Town Council	129.08		13787.21
28/05/2021	18/05/2021		Volker Highways Ltd	415.27		13371.94

## Outstanding Entries

Cashbook Date	Reference	Description	Debit	Credit	Balance
15/10/2019		PAYE 06 Sep to 5 Oct month 6	9.60		-9.60

## Reconciliation

Closing Bank Balance	13371.94
Outstanding	-9.60
Closing Bank Balance + Outstanding	13362.34
Cashbook Balance	13362.34

Transactions to 22/06/2021

**Transactions since Statement**

Cashbook Date	Reference	Description	Debit	Credit	Balance
22/06/2021		PCAA membership	75.00		13287.34
22/06/2021		Clerk's salary and expenses	421.96		12865.38
22/06/2021		PAYE months 1 & 2	61.60		12803.78

## Performance against Budget

Name	Description	Budget	Actual	Difference	Variance
AUDIT	Audit Fees	204.00	100.00	-104.00	-50.98%
DONATIONS	Donation	204.00	0.00	-204.00	-100.00%
EXPENSES	Clerk's Expenses	73.44	17.87	-55.77	-75.94%
GRANTS GIVEN	Grants Given	1020.00	0.00	-1020.00	-100.00%
GRASS CUTTING	Grass Cutting	918.00	0.00	-918.00	-100.00%
HALL HIRE	Hall Hire	214.20	0.00	-214.20	-100.00%
ICO	ICO	35.70	35.00	-0.70	-1.96%
KIOSKS	Telephone Kiosks	0.00	0.00		
MAINTENANCE	Maintenance	1020.00	0.00	-1020.00	-100.00%
MOBILE	Mobile Top Up	40.80	0.00	-40.80	-100.00%
PAYE	Clerk's PAYE	275.40	61.60	-213.80	-77.63%
PH INSURANCE	Parish Hall Insurance	1326.00	0.00	-1326.00	-100.00%
POSTAGE	Postage	40.80	20.40	-20.40	-50.00%
SALARY	Clerk's Salary	5712.00	1295.16	-4416.84	-77.33%
SIGNS	Signs Notice boards	510.00	0.00	-510.00	-100.00%
SL ELEC	Street Light Electricity	510.00	0.00	-510.00	-100.00%
SL MAINT	Street Light Maintenance	510.00	346.06	-163.94	-32.15%
SOLICITOR	Solicitor Fees	0.00	0.00		
STREET FURNITURE	Street Furniture	0.00	107.57		
SUBS	Memberships and Subs	540.80	91.62	-448.98	-83.05%
SUPPLIES	Office Supplies	71.40	0.00	-71.40	-100.00%
TRAINING	Training	489.60	0.00	-489.60	-100.00%
WEBSITE	Website	198.90	10.48	-188.41	-94.73%
TOTAL	Total for year to date	13914.84	2085.57	-11829.27	-85.01%

## Local waste recycling

### What can be done with items handled by B&NES and not handled by B&NES

Between Compton Dando Community Association (CDCA) and the Parish Council, we are planning a trial to collect together items that can be recycled, but currently are not covered by B&NES' facilities.

#### First – what is covered by B&NES?

- i. In the weekly collections: **In the 'kitchen caddy'**: food, egg shells, bones, tea bags, coffee grounds. **In the blue bag**: cardboard (folded down), brown paper, food/drink cartons. **In the green box(es)**: Paper, greeting cards, glass bottles, cans, aerosols, metal packaging, foil, unbroken spectacles, oil filters, plastic containers. **If left in a plastic bag**: small batteries, textiles, footwear, small electrical items, printer ink cartridges, engine oil in a sealed container. **In a green wheelie bin** (fortnightly): garden waste and biodegradable animal bedding.
- ii. **At the Pixash recycling centre**: Building materials, tyres, large electrical items, garden waste, wood, CDs and DVDs, general rubbish, scrap metal, bikes.

#### So, what else could be recycled?

- cellophane,
- crisp and biscuits packaging,
- soft plastic film (e.g., plastic bags),
- biros,
- contact lenses,
- toothpaste tubes,
- inhalers,



- plastic animal-feed bags,
- foil-covered plastic pill packs.

### **The trial**

When CDCA monthly coffee mornings restart in the Parish Hall – currently 10 July if the 19 July date brought forward, or 10 August, Boris and COVID permitting - we will be putting out separate bins for each of the items listed on the 'what else' list, above and arrange to get the contents taken to appropriate recycling sites for you afterwards. Please make sure the items are clean when placed in the containers. If you would like further detail or information around any of the items covered above, please feel free to email Barend ter Haar at [cdogterhaar@gmail.com](mailto:cdogterhaar@gmail.com)

### **(THTTC2519 HUNTSTRETE LANE, COMPTON DANDO)** **(TEMPORARY PROHIBITION OF USE BY VEHICLES) ORDER 2021**

Notice is given that Bath and North East Somerset Council in exercise of its powers under section 14 of the Road Traffic Regulation Act 1984 intends to make an order to the effect of which will be to temporarily introduce a road closure in that length of Huntstrete Lane, Compton Dando for approximately 50 metres either side of Clayley Cottage.

This order is required because works are being or are proposed to be executed on or near the road to repair or replace leaking wash out by Bristol Water on **Wednesday 30<sup>th</sup> June 2021** for a maximum period of **4 days**. The road will only be restricted as and when traffic signs are in position and may not be affected for the whole of the period but only for so long as is necessary to execute the works. This is anticipated to be for **3 days**.

### **ALTERNATIVE ROUTE**

Cockers Hill – Rankers Lane – Vice Versa.

Applicant Details: R LEWIS

Telephone: 0117 9662267

Email: [RHIANNE.LEWIS@BRISTOLWATER.CO.UK](mailto:RHIANNE.LEWIS@BRISTOLWATER.CO.UK)

### **Parish Hall Report** **June 2021**

There is very little to report this month. Obviously, we are disappointed that we are unable to fully reopen the Hall for a further month now that the Government has postponed the further relaxing of restrictions planned for the 21<sup>st</sup> June. Nevertheless, there is a steady trickle of returnees: we have yoga, pilates, table tennis and "band" practice all happily using us again with the prospect of more exercise classes and more music groups in the wings. Obviously, we are also delighted that the Parish Council is returning to live meetings in their hall.

Most will be aware that the hall, together with other community buildings in the area, benefits from free wifi supplied by Truespeed, our local broadband provider. Well, the other day Truespeed advised us that they would like us to erect a plaque announcing their generosity. We, of course, agreed as the wifi is an important addition to our services and the chairman, secretary and bookings manager were all photographed with a Truespeed representative receiving the plaque. Should the presentation make your local paper, we apologise for upsetting your day.

John Dottridge  
June 2021