

COMPTON DANDO PARISH COUNCIL

(SERVING BURNETT, CHEWTON KEYNSHAM, COMPTON DANDO, QUEEN CHARLTON, & WOOLLARD (EAST))

PRESENT: D Drury (Chair), P Paget, A Dawes (AD), T Butler (TD), B ter Haar (BT) + 2 members of the public

IN ATTENDANCE: S Smith (Clerk) and A Singleton (Ward Councillor)

MINUTES OF A PARISH COUNCIL MEETING

Held on 20th July 2021 at 8pm

1. Apologies for absence Councillor HM

2. Notification of any member's personal or prejudicial interest in any item on the agenda:

Councillor PP for item 8.6.

3. Questions on notice by members

None

4. Minutes of the previous meeting held on the 22nd June 2021

The minutes were agreed by all to be a true record and were signed by the Chair.

5. Ward councillor's update

- There is to be a briefing on a West of England Combined Authority (WECA) initiative for a Rapid Bus Service along the A4 next week. The consultation for the public ends on the 26th July.
- There has been disruption to the recycling service due to a shortage of drivers through illness and European drivers returning home. This has led to wage pressures which Bath & NE Somerset Council (BANES), struggle to meet. Catch up has been taking place over the weekends to ensure that the recycling is collected weekly.
- The Local Plan Partial Update Consultation will be open for public comments from late August until early October. Only those bodies or individuals who register comments during the Consultation will be able to engage in the process when the plan is examined by Inspectors early next year.
- The Pixash Lane planning application is going before Planning on the 28th July. There will be an operational site somewhere in Bath before the Midland Road site is closed, so there should be no need for an increase in the use of the Pixash site by residents of Bath.

Item 8.6 was brought forward

6. Finance

6.1 Finance Report for Compton Dando Parish Council 20/07/2021

Bank Reconciliation for 30/06/2021

The attached Bank Reconciliation was received and noted.

6.2 Schedule of Expenditure for 01/04/2020 to 20/07/2021

The attached Schedule of Accounts was approved.

6.3 Parish Hall Payments for 20/07/2021

The Schedule of Accounts was approved and the payments will be made by the Clerk with delegated power, using internet banking.

Payee	Description	Amount
H Dottridge	Lottery Prizes	£50.00

7. To receive updates on progress of resolutions from the CDPC meeting held on 22nd June 2021

7.1 Weekly road closure reports – details

The following response has been received from Paul Britton of the Street Works Team:

“The One.Network provide the weekly Road Report service.

At present, the Works Descriptions are no longer publicly available due to the Government's Department for Transport data processing policies. The DfT have confirmed that it's had to happen due to GDPR.”

It was felt that although BANES were not producing the report, that they were paying for an unsatisfactory service with public money.

This will be added to the next Parish Liaison Meeting agenda (ACTION COUNCILLOR DD).

8. Matters for discussion/decision

8.1 Future Parish Council communications

8.1.1 To discuss the Communications Strategy Paper– Councillor BT (a discussion paper to be circulated prior to the meeting)

A pre-meeting discussion paper had been previously circulated to the Councillors.

There was a lot of information in the discussion paper and Councillor BT was thanked for the time and effort he had put into this. It was not possible in the time available, to discuss every item in the paper.

The Clerk reported that she would be unable to put all the emails from BANES currently circulated via Councillors, on the Parish Council website as an alternative to email circulation, as it would involve too much time.

It was reported that the work could not be delegated, but could only be given to a new employee which would have costs involved.

8.1.2 To decide on how information will be circulated in the Parish

The majority of Councillors felt that the number of emails circulated to villagers was appropriate. A reminder was given about the importance of speaking to villagers as not all will use the internet.

It was DECIDED to put a strapline on the top of the agendas and minutes, advertising the website (ACTION CLERK).

8.1.3 To decide on information to be displayed on the village noticeboards

It was DECIDED to produce a poster for the noticeboards to inform people of the useful information that is on the Parish Council website (ACTION COUNCILLOR BT AND CLERK).

8.1.4 To decide on any additions or amendments to the Parish Council website

It was thought that the Footpaths links were a little confusing, but other than that the website contained similar information to another local parish council website (ACTION CLERK).

It was DECIDED that the website content should be reviewed in January 2021 along with consideration of the implemented communications decided on at the meeting.

8.2 To decide on the company to provide the street light electricity when the current contract finishes on the 31st August (information to be provided prior to the meeting)

It was DECIDED to use Clear Utilities Solutions, a broker company recommended by the National Association of Local Councils (NALC). The energy will be 100% green and provided by YU Energy.

8.3 To receive notice that the Hunstrete Lane Cockers Hill fingerpost has been fully restored, painted and re-assembled

The new fingerpost is looking very smart and thanks were given to the volunteers who painted the fingers and re-attached them to the post. The help was much appreciated.

The Clerk reported that emails thanking the volunteers had already been sent.

8.4 To approve the Transparency Code Statement (document circulated prior to meeting)

The Transparency statement was APPROVED.

8.5 To decide if the Parish Hall should be revalued

It was DECIDED that the Parish Hall and other Parish Council assets should be re-valued.

It was DECIDED to ask Great Western Surveys, who did the previous valuation in 2009, to carry out the survey (ACTION CLERK).

8.6 To receive ideas on generating renewable energy from (Bath & West Community Energy) BCWE and (Zero Carbon Compton) ZCC

A summary of the information received at the meeting is appended.

As the information was received virtually, no discussion could take place, so it was decided to arrange another meeting specifically for this purpose (ACTION CLERK).

9. Planning applications received

9.1 21/02885/CLEU Parcel 1977, Charlton Road, Keynsham, Bath and North East Somerset,

Proposal: Siting of a caravan for residential use, a container for storage, and the storage of caravans/mobile homes on the site (Certificate of Lawfulness of Existing Use).

It was reported that the Parish Council could not object to this type of application.

10. Appeals

10.1 None

11. Decisions

**11.1 21/01780/FUL Court Hill House Rankers Lane Compton Dando
Erection of a cedar framed greenhouse (Clerk submitted a comment of support)**

PERMIT

**11.2 21/02091/FUL The Old Barn Vicarage Lane Compton Dando
Erection of single storey front and side extension and new double garage following
removal of existing garage and store (Clerk submitted a comment of support)**

PERMIT

**11.3 21/0235/FUL Blackers Mead, Rankers Lane, Compton Dando, Bristol, Bath and North
East Somerset, BS39 4JY**

**Prior approval request for 2no. single storey rear extensions that would 1) extend beyond
the rear wall of the original house by 8.00 metres 2) have a maximum height of 4.00 metres
and 3) have eaves that are 3.00 metres high.**

APPROVE

12. Enforcements

Members of the Parish that may have a concern regarding suspected unauthorised building works, retrospective planning or non-permitted change of use to a building may report this directly to the Enforcement Department of Bath and North East Somerset Council by emailing development_management@bathnes.gov.uk or telephoning 01225 394041 (planning department extension) OR alternatively you may report the same in confidence to the Parish Clerk (details below). The matter of enforcement will be held in strict confidence and will not be discussed by the Parish Council until an Enforcement Notice is issued at which stage the matter will be brought to the attention of the Parish Council by the Local Authority.

updates requested on:

12.1 None

13. Items for action

13.1 None

14. Correspondence for action

14.1 None

15. Correspondence for information

15.1 None

16. Reports

16.1 Parish Hall report – no report this month

16.2 village updates

16.2.1 It was reported that there is some difficulty in getting the South Western Ambulance Service to register the Compton Dando defibrillator.

The resident in Compton Dando that monitors the defibrillator is looking into this.

16.2.2 It was reported that no action has been taken by FixMyStreet following the report last month of the hole on Woollard Bridge that is awaiting action by Volker. The Clerk will look into this (ACTION CLERK).

16.2.3 It was reported that the verges in the Parish had now been cut and that information on verge cutting is in the Parish Liaison Report (appended).

16.2.4 It was reported that people had brought items that BANES do not recycle, to the Compton Dando 10th July coffee morning where the green recycling boxes were available for these items. One person from outside Compton Dando village also used the facility.

16.3 Report from (Parish Councils Airport Association) PCAA meeting on 25th June – Councillor CW

No report was available.

16.4 Report from the Parish Liaison Meeting 14th July

The report was circulated to Councillors prior to the meeting and is appended.

17. Items of report to be carried forward to the next meeting

None.

Date of next meeting is the 17th August 2021 at 8.00 pm

The meeting closed at 9:45 pm

Minutes prepared by: Susan Smith (Clerk)

Agreed as a correct record on.....

Signed (Chairman).....

Bank Reconciliation

Statement Entries

Date	Cashbook Date	Reference	Description	Debit	Credit	Balance
29/05/2021			Opening Balance			13371.94
24/06/2021	22/06/2021		Clerk's salary and expenses	421.98		12949.98
24/06/2021	24/06/2021		EDF Inv: 000009879666 Street light electricity 03 Mar-02 Jun 2021	108.11		12841.87
30/06/2021	22/06/2021		PAYE months 1 & 2	61.60		12780.27

Outstanding Entries

Cashbook Date	Reference	Description	Debit	Credit	Balance
15/10/2019		PAYE 06 Sep to 5 Oct month 6	9.60		-9.60
22/06/2021		PCAA membership	75.00		-84.60

Reconciliation

Closing Bank Balance	12780.27
Outstanding	-84.60
Closing Bank Balance + Outstanding	12695.67
Cashbook Balance	12695.67

Transactions to 20/07/2021

Transactions since Statement

Cashbook Date	Reference	Description	Debit	Credit	Balance
20/07/2021		PAYE month 2	20.20		12675.47
20/07/2021		Clerk's Salary & Expenses	494.09		12181.38

Performance against Budget

Name	Description	Budget	Actual	Difference	Variance
AUDIT	Audit Fees	204.00	100.00	-104.00	-50.98%
DONATIONS	Donation	204.00	0.00	-204.00	-100.00%
EXPENSES	Clerk's Expenses	73.44	23.56	-49.88	-67.92%
GRANTS GIVEN	Grants Given	1020.00	0.00	-1020.00	-100.00%
GRASS CUTTING	Grass Cutting	918.00	0.00	-918.00	-100.00%
HALL HIRE	Hall Hire	214.20	0.00	-214.20	-100.00%
ICO	ICO	35.70	35.00	-0.70	-1.96%
KIOSKS	Telephone Kiosks	0.00	0.00		
MAINTENANCE	Maintenance	1020.00	0.00	-1020.00	-100.00%
MOBILE	Mobile Top Up	40.80	0.00	-40.80	-100.00%
PAYE	Clerk's PAYE	275.40	81.80	-193.60	-70.30%
PH INSURANCE	Parish Hall Insurance	1326.00	0.00	-1326.00	-100.00%
POSTAGE	Postage	40.80	20.40	-20.40	-50.00%
SALARY	Clerk's Salary	5712.00	1783.36	-3928.64	-68.78%
SIGNS	Signs Notice boards	510.00	0.00	-510.00	-100.00%
SL ELEC	Street Light Electricity	510.00	102.96	-407.04	-79.81%
SL MAINT	Street Light Maintenance	510.00	346.06	-163.94	-32.15%
SOLICITOR	Solicitor Fees	0.00	0.00		
STREET FURNITURE	Street Furniture	0.00	107.57		
SUBS	Memberships and Subs	540.60	91.62	-448.98	-83.05%
SUPPLIES	Office Supplies	71.40	0.00	-71.40	-100.00%
TRAINING	Training	489.60	0.00	-489.60	-100.00%
WEBSITE	Website	198.90	10.48	-188.41	-94.73%
TOTAL	Total for year to date	13914.84	2702.82	-11212.02	-80.58%

Community Energy Feasibility Study Update for Compton Dando Parish Council Status 20th July 2021

Background

Bath and West Community Energy and Zero Carbon Compton Dando sought to identify renewable energy opportunities which could become community owned projects in the parish in 2020 and carried out a survey of local public opinion about renewable energy:

- 91% of residents surveyed were supportive or very supportive of having their own community renewable energy supply
- 89% would support community solar generation projects

Since then, BWCE and ZCC have also secured support from the CDCA, CDPC, and B&NES to support an application for special grant funding (from the Rural Community Energy Feasibility grant scheme, called RCEF for short). This funding is designed to fund feasibility studies for community owned renewable energy projects. The application was successful, and work has commenced looking at the technical, environmental and economic feasibility for a not-for-profit scheme designed to generate community benefit for the local area.

Recent Status

As part of this grant funded work, BWCE have commissioned the following:

- Ecology and landscape studies to understand how projects will make a positive contribution to the local biodiversity of the area with photomontages to illustrate what they might look like

- Technical studies to look at options for design of systems and their carbon saving and community benefit generating capability
- Financial modelling to quantify the benefits to the local community

In addition to this, BWCE are working behind the scenes with ZCC to plan a consultation programme with the local community.

What's coming soon

In September, BWCE is planning to consult with the community to share the worked-up ideas with local residents, secure feedback, and test the level of community support. The consultation will ensure the community has a good understanding of the impacts as well as the opportunities and how they can be of benefit to the local area. We are hoping to organise displays online and in person and wish to share the findings from the study with residents.

BWCE would also like to arrange a meeting with the Parish Council to enable the sharing of the plans with councillors.

Notes on the Parish Liaison Meeting 14th July 2021

- There have been various cabinet changes
- **The Community Wellbeing Hub** is divided into 'pods' each one serving the different needs that people have since the covid pandemic. These include: health, money, employment, food, housing. Bath Mind, Curo and WERN Village agents among others, also provide support following a triage system following contact with the hub.
- **Children community and Activities** – the free school meal vouchers provide less funding than hoped for so the council are lobbying for more. There will be free activities for children aged 5-11 yrs. old and a 'Team Breakout' organised for 12-16 yr. olds during the summer holidays.
- **Caution over easing of Covid regulations on the 19th July urged**
- **New days for the Vaccination bus to be advertised**
- **Drop in vaccinations for Pfizer vaccination available at the Pavilion.** Sufficient time between the 2 jabs is a requirement.
- **Tennis courts have been upgraded** including the ones in Keynsham which will be completed shortly.
- **A decision is pending on Expansion of Pixash Lane recycling planning application**
- **The Neighbourhood Services are being expanded** – The Council are trying to reverse the effects of the spending cuts by investing in increasing the frequency of gulley clearance and verge cutting (safety issues assessed against wildlife benefits), re-painting of road markings. Verge cutting is often sub-contracted to local farmers and will take place in May, June Sept & Oct, depending on growth rate and decisions on the frequency of cutting required
- **There have been driver shortages for waste collection due to Covid and Brexit**
- **The Council are looking at options for street lighting for the Parishes**

- **There will be a Climate Emergency (CE) festival in Sept.** Community groups are invited to contribute as well as events organised by the council.
- **Internal performance will be monitored to assess decision are compliant with the CE**
- **Sustainable Transport provision is being worked on to provide cycle ways and pedestrian ways in the Bristol Rd and Beckford Rd.**
- **Liveable Neighbourhoods** – the first 15 schemes include provision of cycling and walking paths and residents parking with a couple of no-through roads. **The next deadline for new applications is the 5th August – contact the Ward Councillors with the application**
- **There is a WECA consultation on Sustainable Transport and they are also bidding for more funding for it**
- **Some security barriers in Bath City have been asked to remain following the removal of Covid regulations on the 19th July, as they have improved certain areas**
- **A review on on-street parking charges will go to Cabinet next week as will the City Centre Security Scheme**
- **The Local Plan Update will bring environmental policies onboard**
- **New planning framework will help to reach zero carbon by 2030** – a draft consultation will be open to the public for 6 weeks. It is hoped that this will be in place by 2024
- **Kathy Thomas is the new Chair of ALCA BANES and Dawn Drury the Vice-Chair** – a new website is being developed. The emphasis on training has moved more to on-line training because of the pandemic but is now thought to be easier for people to attend. One free training session is to be provided for each councillor. There are concerns over how hybrid meetings, if brought in, will be organised.
- **Tree Planting and Grass Initiative** – The implementation of tree planting is being offered help by the Avon Forest Trust and England's Community Forest. DEFRA will provide some funding for Trees for Learning and Trees for Climate.

The aim is to plant 100,000 trees in BANES and also replace the ash die back trees, as part of the zero carbon by 2030 aim. There are currently 11 Community forests and the intention is to increase these.

The West of England aim to double the tree cover which they state should lead to £540m of benefits through the reduction of carbon and air pollution.

The aim is to plant 30,000ha per annum. Any size above 0.5ha will need an Environmental Impact Assessment and this can be done through the Avon Forest Trust.

The forest of Avon Plan is now in the 2nd year of talking to anyone that has land for tree planting. Bespoke help will be offered and up to 100% of costs given and future maintenance costs will be paid.

1500 trees have been planted on Bath Skyline.
There will be various events on biodiversity taking place in Sept.