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COMPTON DANDO PARISH COUNCIL

(SERVING BURNETT, CHEWTON KEYNSHAM, COMPTON DANDO, QUEEN CHARLTON, & WOOLLARD (EAST))

PRESENT: P Paget, A Dawes (AD), C Willows (CW), T Butler (TD), H Maggs (HM), B ter Haar (BT) + 1 member of the public

IN ATTENDANCE: S Smith (Clerk) and A Singleton (Ward Councillor)

MINUTES OF A PARISH COUNCIL MEETING

held on 19th October 2021

1. Apologies for absence

Councillor DD

2. Notification of any member's personal or prejudicial interest in any item on the agenda:

None

3. Questions on notice by members

None

4. Minutes of the previous meeting held on the 21st September 2021

The minutes were agreed by all to be a true record and had been signed by the vice-chair.

5. Ward councillor's update

- It is the beginning of the budget process and Bath & NE Somerset Council (BANES) are waiting to hear from the Government regarding the financial settlement for the coming year.
- A 40mph speed limit on Charlton Road; a 20mph speed limit through Chewton Keynsham and a no-thorough road installation in Queen Charlton have all been requested by Ward Councillors, but it is likely that there will be pressures on the Highways budget, so we need to monitor developments to try to stop the schemes being given a low priority and not proceeding.
- There is concern around the provision of social care particularly because the extra funding will take 2 years to come through, so next year will be more difficult than this year.
- BANES are losing staff due to better salaries being offered elsewhere and the pressure of work due to low staff levels encouraging people to leave. The gaps in staffing levels are mainly in planning and highways, with the obvious knock-on effect.

6. Finance

6.1 Finance Report for Compton Dando Parish Council 19/10/2021

Bank Reconciliation for 01/10/2021

The attached Bank Reconciliation was received and noted.

6.2 Schedule of Expenditure for 01/04/2020 to 19/10/2021

The attached Schedule of Accounts was approved.

6.3 Parish Hall Payments for 19/10/2021

The Schedule of Accounts was approved and the payments will be made by the Clerk with delegated power, using internet banking.

Payee	Description	Amount
H Dottridge	Lottery Prizes	£75.00
H Dottridge	Adjustment lottery cash	£40.00
H Dottridge	HDMI cable	£19.98
BANES licensing	Annual license fee	£70.00
CDPC	Boiler service	£131.67

6.4 To receive notice that the daily payment limit of the Parish Hall's HSBC account has now been raised to £750.00

Received and noted.

6.5 To receive notice that £6645.36, the second half of the Precept has been received

Received and noted.

7. To receive updates on progress of resolutions from the CDPC meeting held on 21st September 2012

7.1 Update on hole on Woollard Bridge

The hole has now been filled in.

Received and noted.

7.2 Update on reporting problems with FixMyStreet

The last Parish Liaison Meeting minuted that any issues with FixMyStreet should be reported to Council Connect or the Community Engagement Team.

Senior Highways have been informed of this issue and their response was as follows:

Drainage and Flooding

Highway gullies and their immediate pipe connection are emptied and cleansed as part of a proactive maintenance programme. Reactive cleansing of highway drainage will be prioritised on the risk of flooding of residential or commercial property, or if it is presenting a hazard to road users. Surface blockages such as leaves or debris will be passed to our cleansing team. Blockages within the drain itself will be cleared by our maintenance contractor using specialist equipment. During periods of excessive rainfall, some drainage and flooding issues are more likely to occur and will clear naturally over time. Issues with foul water drainage (i.e., sewers) must be reported to your utility company.

Looking at your most recent report: <https://fix.bathnes.gov.uk/report/2914300> this was reviewed and closed by the inspector with the comment: We have looked at this issue and included it in an existing programme of work. The report is now closed, further comments may not be monitored.

Councillor BT was thanked for his hard work and perseverance in repeatedly contacting BANES concerning several reports that had not been acted on although reported as complete. The result of

which has been a very good job being made of drain clearance in Compton Dando with the exception of one drain in Peppershells Lane and another in Cockers Hill. Councillor BT will follow this up (ACTION COUNCILLOR BT).

A thank you was also given to those locals that also remove leaves covering drains when they notice it needs doing.

It was reported that the drains are next due to be cleared in February 2022, 18 months after the previous occasion which was August 2020.

7.3 Update on printing of the noticeboard poster

The Clerk has ordered 10 A4 size colour outdoor posters to be printed from www.alocalprinter.co.uk for a cost of £20 + VAT.

Approval for this purchase was made by email.

The Clerk had received the posters and distributed them for display.

8. Matters for discussion/decision

8.1 To discuss the Remembrance Service

It was reported that currently there was no-one available to hold a service at St Mary's, Compton Dando, since Denise Calverley would be officiating in Publow. (There will be a cafe church event at St Mary's instead).

Under these circumstances Councillor BT and Ward Councillor AS agreed to liaise to organise the Parish Council wreath laying and to liaise with the attendees from the church regarding the Remembrance Sunday ceremony at the Compton Dando War Memorial. (ACTION COUNCILLOR BT AND WARD COUNCILLOR AS).

8.2 To decide on a course of action for road closure signs being left up when the road no longer needs to be closed

It was DECIDED not to pursue this but felt it was irritating to have a road blocked unnecessarily, and signs left up after the work was finished.

8.3 To discuss any pre-budget decision ideas

There were no suggestions at this time.

8.4 To decide on comments on the Permitted Developments Rights part of the consultation from the Department for Levelling Up, Housing and Communities

This consultation contains proposed changes to two permitted development rights in the Town and Country Planning (General Permitted Development) (England) Order 2015 that were introduced to support businesses and the high street in response to the coronavirus pandemic. It covers the following areas:

1. Class BB of Part 4 permitting moveable structures within the curtilage of a pub, café, restaurant, or historic visitor attractions
2. Class BA of Part 12 permitting for markets to be held by or on behalf of Local Authorities.

<https://www.gov.uk/government/consultations/supporting-defence-infrastructure-and-the-future-of-time-limited-permitted-development-rights/supporting-defence-infrastructure-and-the-future-of-time-limited-permitted-development-rights>

It was DECIDED that this was not relevant to the Parish.

9. Planning applications received

9.1 21/04336/FUL Rudgeworth, Woollard Lane, Whitchurch, Bristol, Bath and North East Somerset, BS14 0QR

Proposal: Erection of bungalow following demolition of 3no. existing equestrian stables.

It was DECIDED not to comment on this application.

10. Appeals

10.1 None

11. Decisions

11.1 None.

12. Enforcements

Members of the Parish that may have a concern regarding suspected unauthorised building works, retrospective planning or non-permitted change of use to a building may report this directly to the Enforcement Department of Bath and North East Somerset Council by emailing development_management@bathnes.gov.uk or telephoning 01225 394041 (planning department extension) OR alternatively you may report the same in confidence to the Parish Clerk (details below). The matter of enforcement will be held in strict confidence and will not be discussed by the Parish Council until an Enforcement Notice is issued at which stage the matter will be brought to the attention of the Parish Council by the Local Authority.

updates requested on:

12.1 None

13. Items for action

13.1 None

14. Correspondence for action

14.1 Email received from Alice Keogh (Digital Communications and Community Engagement Officer) of BANES, asking for input on the support our parish would find useful when addressing issues around climate.

It was reported that Councillors DD and BT had attended a meeting concerning the Climate Emergency in late September. Approximately 12 parishes were represented.

The consensus was that addressing the Climate Emergency in parishes was best made by local groups. Chew Valley had done the most work and the Clerk will now receive information from the Chew Valley Forum for distribution in the Parish.

14.2 Letter via email received from a resident with concerns about the verges on Bathford Hill (letter circulated with pre-meeting documents)

The Clerk read out a parishioner's letter of support for the resident.

It was reported by way of a reminder of what actions had taken place to date, which are as follows:

When contacted by a concerned resident that his verge was being damaged by traffic being forced onto it, because the road was narrowing as a result of overgrown vegetation and trees on the wall opposite, the Parish Council met with George Bottin of BANES Highways on site.

George Bottin stated that at that time, no work was the responsibility of Highways and would only be so if the highway was obstructed. He stated that the care of the wall and hedge/trees was the responsibility of the landowners adjacent to the wall. He was asked to provide information on care of the historic wall, which he did. This information was sent to the landowners at the time along with a detailed report of Highways advice, and subsequently new landowners also received the same information.

The concerned resident was informed that no work was required at that time. He was also informed of the importance of retaining a strip of soil in front of the wall by way of protecting the wall. It was suggested that he monitor the situation.

It was DECIDED that the Parish Council had done its duty by contacting BANES and arranging for information to be passed to the relevant people and could not take part in issues relating to private land. The care of the wall is a matter for the landowners and they can ask Highways for advice, should they wish. Should anything block the road then BANES can be contacted.

15. Correspondence for information

15.1 Road Closure thttc2674 Queen Charlton Lane, Queen Charlton (details appended)

Received and noted.

16. Reports

16.1 Parish Hall report (appended)

Received and noted.

16.2 village updates

16.2.1 It was reported that Queen Charlton village hall has re-opened for hire.

16.2.2 It was reported that people are still able to turn left out of the Whitchurch housing estate toward Queen Charlton because the bollard has been badly positioned. Ward Councillor AS will look into the matter (ACTION WARD COUNCILLOR AS).

16.2.3. Councillor CW will look into the repair of the fence around the Coronation Tree traffic island (ACTION COUNCILLOR CW).

16.2.4 The Parish Council had been contacted with dates for a Zoom meeting with Bath & West Community Energy (BWCE) to provide pre-consultation information. The start of the consultation and a new website release is due next week on the 26th October.

It was decided that the Clerk should suggest the 8th or 9th of November at 8pm for the Zoom meeting as alternatives to the suggested dates (ACTION CLERK).

16.3 Report from the Parish Councils Airport Association (PCAA)

It was reported that the consultation has now finished and they are now waiting for the inspector's report and recommendations, expected in the New Year.

16.4 Report from the Avon Local Councils Association (ALCA) AGM on the 9th October

The minutes will be circulated when received.

16.5 Report from the Parish Liaison meeting 13th October (appended)

Received and noted.

17. Items of report to be carried forward to the next meeting

17.1 Repair of the Coronation tree traffic island fence.

Date of next meeting is the 16th November 2021 at 8.00pm

The meeting closed at 9.09 pm

Minutes prepared by: Susan Smith (Clerk)

Agreed as a correct record on.....

Signed (Chairman).....

Bank Reconciliation

Statement Entries

Date	Cashbook Date	Reference	Description	Debit	Credit	Balance
27/08/2021			Opening Balance			11529.34
03/09/2021	17/09/2021		Defibrillator adult pads	108.11		11421.23
23/09/2021	21/09/2021		Clerk's Salary	488.20		10933.03
23/09/2021	23/09/2021		CDPH Fuel Oil		206.16	11139.19
24/09/2021	21/09/2021		Clerk's expenses	15.89		11123.30
24/09/2021	21/09/2021		Parish Hall accounts audit	120.00		11003.30
28/09/2021	21/09/2021		PAYE months 4,5 and 6	103.20		10900.10
28/09/2021	28/09/2021		CDPH share of annual insurance		663.71	11563.81
30/09/2021	21/09/2021		EDF inv: 000010511632	95.56		11468.25
30/09/2021	21/09/2021		Insurance renewal 2021-2022 Came & Company	1327.42		10140.83
01/10/2021	01/10/2021		BANES Precept 2nd payment		6645.36	16786.19

Outstanding Entries

Cashbook Date	Reference	Description	Debit	Credit	Balance
15/10/2019		PAYE 06 Sep to 5 Oct month 6	9.60		-9.60
17/08/2021		S137 Grant payment for bench	224.00		-233.60
21/09/2021		Replacement lantern outside Eastwood Barn, Queen Charlton	706.87		-940.47
21/09/2021		S137 Grant award for thermal camera	395.79		-1336.26

Reconciliation

Closing Bank Balance	16786.19
Outstanding	-1336.26
Closing Bank Balance + Outstanding	15449.93
Cashbook Balance	15449.93

Transactions to 19/10/2021

Transactions since Statement

Cashbook Date	Reference	Description	Debit	Credit	Balance
15/10/2021		Street Light Energy	33.68		15416.25
19/10/2021		Tincknell Fuels boiler service	158.00		15258.25
19/10/2021		S137 grant for thermal imaging camera replacement	441.36		14816.89

Performance against Budget

Name	Description	Budget	Actual	Difference	Variance
AUDIT	Audit Fees	204.00	200.00	-4.00	-1.96%
DONATIONS	Donation	204.00	0.00	-204.00	-100.00%
EXPENSES	Clerk's Expenses	73.44	35.34	-38.10	-51.88%
GRANTS GIVEN	Grants Given	1020.00	921.62	-98.38	-9.65%
GRASS CUTTING	Grass Cutting	918.00	0.00	-918.00	-100.00%
HALL HIRE	Hall Hire	214.20	0.00	-214.20	-100.00%
ICO	ICO	35.70	35.00	-0.70	-1.96%
KIOSKS	Telephone Kiosks	0.00	0.00		
MAINTENANCE	Maintenance	1020.00	90.09	-929.91	-91.17%
MOBILE	Mobile Top Up	40.80	10.00	-30.80	-75.49%
PAYE	Clerk's PAYE	275.40	185.00	-90.40	-32.82%
PH INSURANCE	Parish Hall Insurance	1326.00	863.71	-462.29	-34.90%
POSTAGE	Postage	40.80	20.40	-20.40	-50.00%
SALARY	Clerk's Salary	5712.00	3084.21	-2627.79	-46.00%
SIGNS	Signs Notice boards	510.00	0.00	-510.00	-100.00%
SL ELEC	Street Light Electricity	510.00	226.05	-283.95	-55.68%
SL MAINT	Street Light Maintenance	510.00	935.12	425.12	83.36%
SOLICITOR	Solicitor Fees	0.00	0.00		
STREET FURNITURE	Street Furniture	0.00	107.57		
SUBS	Memberships and Subs	540.60	127.62	-412.98	-76.39%
SUPPLIES	Office Supplies	71.40	24.00	-47.40	-66.39%
TRAINING	Training	489.60	0.00	-489.60	-100.00%
WEBSITE	Website	198.90	10.49	-188.41	-94.73%
TOTAL	Total for year to date	13914.84	6676.22	-7238.62	-52.02%

BATH AND NORTH EAST SOMERSET COUNCIL

(THTTC2674 QUEEN CHARLTON LANE, QUEEN CHARLTON)
 (TEMPORARY PROHIBITION OF USE BY VEHICLES) ORDER 2021

Notice is given that Bath and North East Somerset Council in exercise of its powers under section 14 of the Road Traffic Regulation Act 1984 intends to make an order to the effect of which will be to temporarily introduce a road closure in that length of Queen Charlton Lane, Queen Charlton from its junction of Maesknoll Drive extending east for approximately 20 metres. USRN: 47919213

This order is required because works are being or are proposed to be executed on or near the road for remedials to 278 works on Queen Charlton Lane for Barratt Homes at the end of the maintenance period. The block paving in a gateway feature has settled and needs resetting by Brandwells Construction Co. Ltd on Tuesday 30th November 2021 for a maximum period of 5 days. The road will only be restricted as and when traffic signs are in position and may not be affected for the whole of the period but only for so long as is necessary to execute the works. This is anticipated to be for THREE DAYS.

Link to One.network: <https://one.network/?tm=123822475>

ALTERNATIVE ROUTE: Woollard Lane - Charlton Road - Queen Charlton Lane.

Applicant Details: Symon Wheeler
 Telephone: 07836 571739

Email: Symonw@brandwells.co.uk

Dated: 11th November 2021.

Traffic Management Team
Lewis House
Manvers Street,
Bath
BA1 1JG

Chris Major
Director of Place Management

Parish Hall Report October 2021

I am very pleased to be able to report that Hall life is returning to normality: we are really quite busy again, recently enjoying back-to-back children's parties as well as our regular Coffee Mornings, multiple yoga and Pilates classes, table tennis, the Art Class, two different musical groups and, now, the well supported craft days.

Enduring Covid good practice notwithstanding, especially in the kitchen, we really are now fully operational again with our seating capacity back to 80 people. Thus, allowing the likes of the resumption of the ever-popular Compton Dando Community Association (CDCA) quiz night so please ask if you have some such activity in prospect.

With the CDCA in mind, can I advise that their compilation of villagers' portraits is now proudly presented on a wall of the Hall. Please drop in and admire!

I hope to report further progress in our next report but, in the meantime and as ever, many thanks to all those people who contribute to making this happen.

John Dottridge

Notes on the Parish Liaison Meeting 13th October 2021

The meeting mainly consisted of the talks by 2 speakers, Mark Shelford the Police and Crime Commissioner (PCC) for Avon and Somerset and Dan Norris the West of England Combined Authority (WECA) Mayor.

Dine Romero also presented a Cross Party Motion on Safety for Women.

Mark Shelford talk:

- The PCC is to set up a Councillor's Crime Forum in the new year for councillors from different areas to present their issues. The forum will take place twice in the first year and thereafter, once per year.
- By law the PCC has to provide a secure and efficient police service and also appoint a Chief Constable.
- The PCC will set a Police and Crime Plan, which is a legal document and will hold the Chief Constable to account. This has been out for consultation and will now go before the Police and Crime Panel for scrutiny

- The PCC has to fund the police service partially through Government funds and partially through the Precept.
- Contributions have to be made towards national and international police and crime capabilities e.g., used at the G7 meeting.
- The PCC intends to make communities safer and get communities involved including introducing education branches.
- The PCC is part of the Criminal Justice Board.
- The PCC will commission a victims support survey. The Bridge in Bristol is the only available centre for support for sexual assault and rape victims. One centre is not enough. Considering making it more mobile or creating more.
- Providing an efficient service is a priority as well as regaining community trust, particularly following the murder of Sarah Everard.
- Intend focussing on preventing the crimes rather than just catching criminals.
- Involved in eco and cyber-crime prevention.
- After Christmas all 60+ year olds will receive a card to help prevent them becoming victims of scams and what to do if they are. This is a local trial and if they prove effective, the cards will be distributed nationwide.
- Misogyny is unacceptable in the police force and the intention is to get this dealt with by low level commanders before things get out of hand.
- Avon and Somerset Police have a telephone report line that is anonymous for employees to use.
- Intend using a more evidence-based approach to sexual crimes with more emphasis on the perpetrator rather than the victim.
- Location apps on mobile phones are supported by the police.

Cross Party Motion on Sexual violence:

Dine Romero presented the points listed in the motion which will be circulated.

'Ask for Angela' is a related scheme based on a poster. The safety initiative 'Ask for Angela' is being rolled out to bars, clubs and other licensed businesses across London. People who feel unsafe, vulnerable or threatened can discreetly seek help by approaching venue staff and asking them for 'Angela'. This code-phrase will indicate to staff that they require help with their situation and a trained member of staff will then look to support and assist them. This might be through reuniting them with a friend, seeing them to a taxi, or by calling venue security and/or the police.

It was also suggested that parishes should contact BANES if there are issues e.g., trees blocking out street lights, that need sorting to increase safety.

Dan Norris talk:

- The region would benefit from strategic working. WECA needs more money which other regions have been given. In order to get increased funding from the Government you need to work strategically across the counties. The Government wants this type of approach rather than each county trying to get money for their projects. Unitary Authorities need to work together and get funding for projects that will benefit the whole area.
- Transport improvements will mainly be focussed on the urban and just outside urban areas with the emphasis on buses. More funding is available once the Government gives the go ahead but this is still not enough.
- The Bristol Bath link is very important and a consultation will be started.
- Hubs need to be part of the solution although funding is an issue.
- There were complaints about the increase in traffic through Bath Easton and concerns over the effect over the M4 to the south coast route.
- It was reported that Wiltshire was not cooperating with the increase in traffic through BANES – this is where strategic working is needed.

- Will try and anticipate the need for more affordable housing. Affordable housing doesn't really exist at the moment. Houses need to be better insulated.
- The Green Belt needs to be protected.
- There are big challenges to building affordable homes and more money is needed by Unitary Authorities from the Government to be able to do the building.
- Dan said he would support the Cross-Party Motion for Safety for Women.
- It was reported that there is a Valley Parishes Alliance (Limpley Stoke Valley parishes) who are looking at the M4 to south coast route particularly the A36.
- A suggestion that empty retail places could be converted into housing. Dan said good ideas will be looked at.
- Dan suggested that staggering work starting and finishing times and working from home would all help the traffic congestion.
- Productivity has gone up in some areas of a couple of local large business, but down in other areas, so it is important to analyse this data.
- It was reported that Bath's Clean Air Zone (CAZ) had pushed the problem onto Wiltshire – again Dan said working strategically would help. It was reported that CAZ provide funding for vehicle upgrades so they weren't trying to push the problem into Wiltshire.
- Dan stated that there are more HGVs on the roads as the public is now shopping differently.

