

# COMPTON DANDO PARISH COUNCIL

(SERVING BURNETT, CHEWTON KEYNSHAM, COMPTON DANDO, QUEEN CHARLTON, & WOOLLARD (EAST))

**PRESENT:** D Drury (Chair), P Paget (Vice-Chair), A Dawes (AD), C Willows (CW), T Butler (TD), J Davis (JD), H Maggs (HM)

**IN ATTENDANCE:** S Smith (Clerk) and Ward Councillor Sally Davis

## MINUTES OF A PARISH COUNCIL MEETING

**HELD ON 15<sup>TH</sup> MAY 2018 IN COMPTON DANDO PARISH HALL**

1. **APOLOGIES FOR ABSENCE:** None

2. **NOTIFICATION OF ANY MEMBER'S PERSONAL OR PREJUDICIAL INTEREST IN ANY ITEM ON THE AGENDA:**  
None

3. **QUESTIONS ON NOTICE BY MEMBERS**

Councillor DD asked the question: Did the Parish Council wish to approve that the Clerk was the main and only contact for the process of registering the Parish Hall with the Land Registry, as requested by FDC Law who are handling the registration?

The Parish Council APPROVED that the Clerk should be the main and only contact with FDC Law.

4. **MINUTES OF THE PREVIOUS MEETING HELD ON 17<sup>TH</sup> APRIL 2018**

THE MINUTES WERE AGREED BY ALL TO BE A TRUE RECORD AND DULY SIGNED BY THE CHAIR.

5. **FINANCE**

5.1 **Finance Report for Compton Dando Parish Council 15/05/2018**

**Bank Reconciliation for 26/04/2018**

The attached Bank Reconciliation was received and noted.

5.2 **Schedule of Expenditure for 01/04/2018 to 15/05/2018**

The attached Schedule of Accounts was approved and the cheques duly signed.

The Clerk asked that a cheque payable for £20 from the Millennium Green Account held for the village of Compton Dando by the Parish Council, for the rent of Glebe Land payable to Greenslade, Taylor Hunt be signed. The cheque was duly signed.

5.3 **Parish Hall Payments for 15<sup>th</sup> May 2018**

The Schedule of Accounts was approved and the cheques duly signed.

Cheque No	Payee	Description	Amount £
1059	CDPC	Oil & Boiler Service	607.00
1060	CDPC	Repairs	24.99
1061	L Fox	Consumables	2.72
1062	H Dottridge	Lottery Prizes	75.00

5.4 **TO APPROVE THE NATIONAL PAY AWARD FOR THE CLERK'S SALARY**

The National Joint Council for Local Government Services (NJC) has reached agreement on the following:

- New pay scales for 2018-2019 to be implemented from 1 April 2018. Salary will increase from £11.054 to £11.643 per hour.
- New pay scales for 2019-2020 to be implemented from 1 April 2019 (Further information on these will be issued by NALC later this year).

**This item was brought forward before the signing of the cheques.**

The Parish Council APPROVED the salary increase for the Clerk.

#### **5.5 TO CONSIDER MAKING THE TREASURER OF THE PARISH HALL A SIGNATORY FOR THE PARISH HALL ACCOUNTS**

The Parish Council APPROVED that the Treasurer of the Parish Hall should become a signatory once the accounts for the Parish Hall had been moved to HSBC bank.

#### **5.6 TO APPROVE THE COST OF DEFIBRILLATOR TRAINING**

It was reported that two hours of training for 30 people would be provided for a cost of £125.

It was also reported that the defibrillator recently installed in Burnett village included two free training sessions.

It was DECIDED that the young people attending the 5 Villages Youth Group should be encouraged to attend one of the sessions.

Alison will be contacted to arrange a suitable date for the 5 Villages Youth Group training (ACTION CLERK).

Anyone wishing to take part should contact Councillor DD who is co-ordinating the training sessions. It was reported that places would be given to the first 60 people to contact Councillor DD.

The payment of £125 for the training in the use of a defibrillator was APPROVED.

### **6. TO RECEIVE UPDATES ON PROGRESS OF RESOLUTIONS FROM THE CDPC MEETING HELD ON 17<sup>TH</sup> APRIL 2018: ITEMS 6.1, 6.4, 7.7 – 7.9**

#### **6.1 UPDATE ON TRANSFERRING BANK ACCOUNTS FROM THE NAT WEST**

The Clerk reported that the application to HSBC bank had to be online and this method would only accept 4 signatories. Once the account is open then more signatories could be added.

It was also reported that the application included a savings account.

#### **6.2 UPDATE ON COSTS FOR PROTECTION OF THE CORONATION TREE TRAFFIC ISLAND – CLLR DD**

Carried forward.

#### **6.3 TO RECEIVE ANY UPDATES ON GDPR**

It was reported that MPs have accepted the Government amendment to exempt all parish and town councils and parish meetings from the requirement to appoint a Data Protection Officer (DPO) under the General Data Protection Regulation.

The Bill now enters the House of Lords but it is hoped that the decision will not be reversed.

## **7. MATTERS FOR DISCUSSION/DECISION**

### **7.1 TO DECIDE ON A DATE FOR THE CLERK'S PERFORMANCE MANAGEMENT REVIEW**

It was reported that this should take place in 2 weeks' time when the dates and times have been finalised.

### **7.2 TO DECIDE ON DATES FOR THE DEFIBRILLATOR TRAINING**

#### **7.2.1 FOR PARISHIONERS**

The Clerk reported that the Parish Hall was available every Tuesday and Wednesday evening in June and every Saturday in June except the 16<sup>th</sup> when it was available from 1pm.

Councillor DD will report back once the dates have been finalised (ACTION CLLR DD).

#### **7.2.2 FOR YOUTH CLUB MEMBERS**

Discussed in item 5.6.

## **8. PLANNING APPLICATIONS RECEIVED**

### **8.1 18/01959/FUL Warner's Farm Chewton Road Chewton Keynsham BS31 2SS**

**Erection of three dwellings and subdivision of land following demolition of existing buildings at Warner's Farm (Resubmission).**

The Parish Council DECIDED to make COMMENTS only on this application for the following reasons:

In respect of application 17/04239/FUL, the recommendations of the Parish Council were not taken into account with the resubmission of the plans and hence the Parish Council strongly reiterate the previous comments made for application 17/04239/FUL.

The materials should be stone throughout to fit in with the rural setting, rather than rendered.

It was thought that if the height of the buildings was 1.5 storeys then they would fit in better with the original farmhouse and the surrounding buildings (Policy D2 Page 71).

It was thought that the site is in a sustainable location but the advantages out way the disadvantages.

The buildings will fit in well with the Green Belt setting (policy CP8 Page 107).

Several neighbours commented on the first application about escaping gravel from Warner's Farm onto the shared driveway and the PC feel that this is still a concern. The Parish Council feel the gravel should be replaced by a metalled road if the application should be permitted, which should be for sufficient distance to prevent the escape of gravel onto the shared drive.

## **9. APPEALS**

### **9.1 None**

## **10. DECISIONS**

### **10.117/05512/CLEU Warner's Farm Chewton Road Chewton Keynsham BS31 2SS**

**Use of the land for the keeping, exercising and grazing of horses, and use of outbuildings for storage and as a livery (Certificate of lawfulness for an existing use) (CDPC supported December 2017)**

## LAWFUL

10.218/00653/FUL Common Wood Hunstrete Marksbury Bristol BS39 4NT  
Change of use of part of a building currently used as storage and as ancillary facilities to an outdoor pursuits use (quad biking and paintball) to a dog training centre (Use Class Sui Generis). (CDPC support March 2018)

## PERMIT

10.318/01265/FUL Parcel 9959 Elm Park Lane Chewton Keynsham  
Change of use from agricultural land to seasonal use, 20 pitches caravan/camping site with erection of toilet block, manager's lodge and shop/office block. (CDPC objected April 2018)

## REFUSE

### 11. ENFORCEMENTS

*Members of the Parish that may have a concern regarding suspected unauthorised building works, retrospective planning or non-permitted change of use to a building may report this directly to the Enforcement Department of Bath and North East Somerset Council by emailing [development\\_management@bathnes.gov.uk](mailto:development_management@bathnes.gov.uk) or telephoning 01225 394041 (planning department extension) OR alternatively you may report the same in confidence to the Parish Clerk (details below). The matter of enforcement will be held in strict confidence and will not be discussed by the Parish Council until an Enforcement Notice is issued at which stage the matter will be brought to the attention of the Parish Council by the Local Authority.*

#### UPDATES REQUESTED ON

11.1 None

### 12. ITEMS FOR ACTION

12.1 None

### 13. CORRESPONDENCE FOR ACTION

#### 13.1 EMAIL NOTIFYING OF B&NES COUNCIL CONSULTATION ON LOCAL LIST OF HERITAGE ASSETS

*Within Bath and North East Somerset (B&NES) there are a wide range of buildings, structures and landscape features that provide a valuable contribution to the local character and distinctiveness of the area. These features are termed “non-designated heritage assets” or “locally listed heritage assets”.*

*B&NES has prepared this draft Supplementary Planning Document (SPD) in relation to the identification, recording and management of locally listed heritage assets within the Council's area. The document is principally about the process involved in selecting any buildings/ structures or landscape features that may be of local value. It provides guidance on how to go about nominating local heritage assets, how the selection of them will be undertaken and how they will be recorded. The document also aims to raise the profile and encourage recognition of the contribution that local heritage assets make to the special character of B&NES.*

*This consultation is your chance to comment on the SPD and the process involved in identifying local heritage assets.*

*The Draft SPD Local List of Heritage Assets is available to view on our website through the link below, together with a draft nomination form:*

<http://www.bathnes.gov.uk/services/your-council-and-democracy/consultations>

**Please send your views on the process being proposed through the SPD between 23 April and 4 June 2018.**

*Following the public consultation, all contributions will be scrutinised and the SPD amended accordingly. It will then require formal approval and adoption by the Council for development management purposes.*

*The Draft Supplementary Planning Document Local List of Heritage Assets document can also be viewed at the following locations during opening hours:*

- *The One Stop Shop, Manvers Street, Bath, BA1 1JG*
- *The Hollies, Midsomer Norton, Bath, BA3 2DP*
- *Civic Centre One Stop Shop, Temple Street, Keynsham, Bristol, BS31 1LA*
- *At all public libraries in the District, including the mobile libraries.*

**How to make comments:**

*Before responding please have a look at the following documents online:*

- [Draft Locally Listed Heritage Assets SPD](#)
- [Nomination Form](#)

*or in paper form at the Council's offices and libraries.*

- *Fill in the questionnaire on our website. Link here: <http://www.bathnes.gov.uk/consultations/draft-locally-listed-heritage-assets-supplementary-planning-document-spd-consultation>*
- *Email your comments to [conservation\\_andplanning@bathnes.gov.uk](mailto:conservation_andplanning@bathnes.gov.uk)*
- *Send your comments in a letter to Planning and Conservation, Development Management, Bath & North East Somerset Council, Lewis House, Manvers Street, Bath, BA1 1 JG*

*Please note that all comments will be made publicly available.*

*It was reported that the consultation is giving people the opportunity to contribute towards the criteria used for choosing assets.*

*It was DECIDED that this should be completed by individuals.*

**13.2 EMAIL FROM BRISTOL AIRPORT INFORMING OF CONSULTATION WITH REGARD TO AN APPLICATION TO INCREASE PASSENGER NUMBERS FROM 10 MPPA TO 12 MPPA**

*Bristol Airport will be conducting a non-statutory 8-week consultation on this planning application between 14th May and 6th July, running alongside an update on their progress towards developing their Master Plan to serve circa 20mppa by the mid-2040s.*

*It was reported that Councillor CW will be attending a meeting in June with representatives from Bristol Airport. A report will be given at the July meeting.*

*Councillor DD will send email addresses of people who the report should be sent to (ACTION DD).*

**13.3 EMAIL FROM THE PCCA INFORMING OF AN EMERGENCY MEETING ON 16<sup>TH</sup> MAY WITH REGARD TO THE IMMINENT CONSULTATIONS BY BRISTOL AIRPORT**

- *Pre- planning consultation, a non-statutory 8-week consultation running from 14th May to 6th July for growth from 10 to 12 mppa*
- *Master Plan consultation to grow to 20mppa by the mid-2040s from 14 May to 6 July*
- *Bristol Airport Noise Action Plan consultation from 10 July 2018 for ten weeks*
- *A planning application under operational request under the General Permitted Development Order for*
  - *New Administration Building*
  - *2 no coaching gates to forward coaching lounge*
  - *Silver Zone internal access road*
- *A planning application under reserve matters under the 2011 consent*
  - *Car Hire Consolidation Centre*
  - *Aircraft Stands where the old terminal is currently situated*
  - *Acoustic fence*

**Other Consultations relevant to Bristol Airport**

- *North Somerset Council Local Plan 2036 consultation from June*
- *Bristol South West Economic Link Consultation on A38 southwards towards M5 dates to be advised*
- *West of England consultation on A38 to Bristol dates to be advised*

It was reported that Councillor CW will be unable to attend the meeting but will forward the options if it goes ahead.

**14 CORRESPONDENCE FOR INFORMATION**

**14.3 EMAIL RECEIVED FROM B&NES COUNCIL NOTIFYING OF APPROVAL BY WEJC, FUNDING FOR A MAJOR ROAD IN THE AREA**

*The Committee agreed to contribute £700,000 through the LEP's Local Growth Fund for improvements to the A39 Bences Garage Junction. The project aims to ease congestion and enhance the functioning of the highway network by improving the current pinch point at the A39 junction with the A368 Marksbury Road. The improvement scheme will add capacity to the junction by providing an additional lane for vehicles on the southbound approach and will build on the improvement work recently completed at Two Headed Man Junction on the A39, which was again supported via the LGF.*

Received and noted.

**14.4 EMAIL FROM B&NES COUNCIL UPDATING ON FUNDING FOR WOOLLARD LANE JUNCTION**

*Highways secured from developments in Keynsham a Section 106 contribution of £100,000.00 for works to investigate improvements and also fund the construction of the Woollard Lane junction. An initial feasibility study has been undertaken looking at options to upgrade this junction; opportunities for making it a roundabout have been assessed and also a signalised T*

*junction. These were presented to the Ward Councillors last year. They asked me to investigate a further option which we have done however the results are yet to be reported back to them.*

*Only Section 106 money has been used to undertake this work. No CiL money has been needed or used.*

*A point to note is that you cannot mix and match CIL and S106 monies, the CIL regulations do not allow that. You can use CIL on anything that is on the Infrastructure Delivery Plan however S106 is specific in what you can spend it on. In this instance there is £100k to spend on this junction by 2025, if it is not used it will have to be handed back to the developers, hence why S106 money was used to progress this Feasibility Study.*

Received and noted.

**14.5 EMAIL FROM SSE INFORMING THAT LIGHT C001 ON BURNETT HILL IS NOW WORKING**

Received and noted.

**14.6 EMAIL FROM WEJP INFORMING THAT THE WEST OF ENGLAND JOINT SPATIAL PLAN HAS BEEN SUBMITTED TO THE SECRETARY OF STATE ON 13<sup>TH</sup> APRIL 2018**

Received and noted.

**14.7 EMAIL FROM B&NES COUNCIL FOLLOWING A REQUEST FOR INFORMATION ON ROAD COLLISIONS ON THE B3116 (DIAGRAM APPENDED)**

*Only records of accidents that involve personal injury and which have been reported to the police are held.*

*Details of two traffic collisions that have been reported in the requested area, during the period from 01/04/2013 – 31/03/2018 (see attached).*

*Collision 171701854 was caused by the driver exceeding the speed limit and losing control when their nearside front wheel hit the grass verge.*

*Collision 171706923 was caused by the driver swerving to avoid wildlife in the road and hit the nearside bank.*

Received and noted. The parishioner asking the question will be informed (ACTION CLERK)

**15 REPORTS**

**15.1 PARISH HALL REPORT**

To be read at the Annual Meeting of the Parish.

**15.2 VILLAGE UPDATES**

Queen Charlton's fete will take place on the 9<sup>th</sup> June.

Rubbish is regularly dumped in Crosspost Lane. B&NES Council to be informed (ACTION CLERK).

**15.3 FROM RURAL TRANSPORT WORKSHOP 19 APRIL 2018 – COUNCILLOR DD (APPENDED)**

It was reported that there will be more working group sessions in the future.

#### **15.4 KEYNSHAM AREA FORUM 30<sup>TH</sup> APRIL (APPENDED)**

#### **15.5 REPORT FROM SITE ASSESSMENT TRAINING FOR WES – COUNCILLOR DD & PP**

It was reported that the training will aid response to the identified sites in the Parish using the Toolkit provided.

It was reported that it is important that the views from Queen Charlton village should be included in the response using the Toolkit, especially with the extension of building onto the village of Whitchurch.

Funding will be provided for community engagement. Councillors DD, PP and CW will meet with B&NES Council and Whitchurch Parish Council, to discuss the matter.

#### **15.6 ALCA MEETING 9<sup>TH</sup> MAY – COUNCILLOR DD**

It was reported that the meeting mainly dealt with AGM matters. The same Chair and Vice-Chair were appointed.

Items for the next PLM were also discussed and will include rural transport and taxation.

#### **16. ITEMS OF REPORT TO BE CARRIED FORWARD TO THE NEXT MEETING**

It was suggested that it would be useful to display on village noticeboards, a list of the items available on the Parish Council website. It was thought that this would alleviate the problem of displaying large amounts of paper on the noticeboards and items being covered up and better inform Parishioners and others who are interested.

**DATE OF NEXT MEETING IS 19<sup>TH</sup> JUNE AT 8.00PM IN COMPTON DANDO PARISH HALL  
THIS WILL BE PRECEDED BY THE SOLE TRUSTEE MEETING AT 7.45 PM**

**THE MEETING CLOSED AT 9.30 PM**

Minutes prepared by: Susan Smith (Clerk)

Agreed as a correct record on.....

Signed (Chairman).....



**Bank Reconciliation**  
Compton Dando Parish Council

Meeting Date: 15/05/2018

Prepared by: Clerk Susan Smith

Date:

11/05/2018

Approved by : Chair

Date:

15/05/2018

Bank Reconciliation Date:	26/04/2018
Bank Balance at Date:	13,369.73
Unpresented cheques	8.00
Bank Balance less unpresented cheques	13361.73
Cashbook Balance at Date	13361.73

Unpresented cheques			
20/03/2018	Queen Charlton village hall hire	001390	8.00
Unpresented cheques			8.00

**Cheques to be paid**

Description	Cheque No	Amount
CDPH Hire for June 2018 to May20 19	001401	144
Appollo Technology inv COM 003	001402	29.99
Tincknell Heating (Service) inv no 13362	001403	117
Tincknell Fuels inv 485433	001404	534.98
Clerk's salary + expenses	001405	390.81
CDCA Youth Gp S137 Grant	001406	250
Alison Ter Haar S137 WWI Tea	001407	250
ICO Direct Debit on 03/04/2018		35

**Financial Report**  
**From**

01/04/2018

To

15/05/2018

	<b>Net</b>	<b>Budget</b>	<b>Variance</b>	<b>%Variance</b>
Clerk's Salary	360.74	4133.20	-3772.46	-91.27%
Clerk's Expenses	5.76	64.26	-58.50	-91.04%
Clerk's PAYE	0.00	0.00	0.00	
Audit Fees	0.00	367.20	-367.20	-100.00%
Solicitor Fees	0.00	0.00	0.00	
Donation	0.00	25.50	-25.50	-100.00%
Grants Given	0.00	2040.00	-2040.00	-100.00%
Grass Cutting	0.00	816.00	-816.00	-100.00%
Hall Hire	0.00	171.36	-171.36	-100.00%
Hall Refurb	0.00	0.00	0.00	
ICO	35.00	35.70	-0.70	-1.96%
Parish Hall Insurance	0.00	1224.00	-1224.00	-100.00%
Memberships and Subs	0.00	267.24	-267.24	-100.00%
Signs Notice boards	0.00	0.00	0.00	
Mobile Top Up	10.00	71.40	-61.40	-85.99%
Postage	0.00	30.60	-30.60	-100.00%
Office Supplies	0.00	40.80	-40.80	-100.00%
Telephone Kiosks	0.00	102.00	-102.00	-100.00%
Street Light Electricity	0.00	546.72	-546.72	-100.00%
Street Light Maintenance	66.96	382.40	-315.44	-82.49%
Training	0.00	306.00	-306.00	-100.00%
CiL Payments	0.00		0.00	
Website	0.00	122.4	-122.40	-100.00%
Parish Hall Expenses	0.00		0.00	



# **Rural Transport Workshop Notes**

19 April 2018 in Timsbury

A meeting of 25 Parish Council representatives and B&NES Councillors reviewed the travel difficulties facing rural residents without access to a car or who are unable to drive and considered ways in which things might be improved.

Following extended discussion, it was agreed that working groups would be encouraged to pursue several promising options:

- Engage with First Bus and other local services to ensure a better flow of timetable and pricing information to Parish Clerks for onward transmission.
- Encourage the West of England Combined Authority in its work to introduce franchising as a means of supporting important but individually-unviable services.
- Research the possibilities of using website and phone app technology to encourage ride sharing.
- Work with Dial-a-ride and other community travel providers to ensure greater awareness and better utilization of existing vehicles.
- Research transport provision in other areas to find successful solutions.
- Consider ways to ensure better liaison between groups of adjacent parishes.

Timsbury Parish Council will follow up expressions of interest in joining these groups.

Problems outlined during the discussion included:

- Significant hardship from the loss of supported bus services; poor practice, especially by First Bus, re timetable changes, high costs and poor communications.
- Isolation of many people, especially those who are older and physically challenged.
- Absence of appropriate provision in school holidays
- Country lanes becoming 'rat runs' to escape busy main roads.
- Unattractive bus shelters without any access to real-time information.

Existing solutions that are working well in some areas:

- Peasedown St John AgeUK community bus works very well socially.
- Wellow community bus works well
- Community Transport services are popular but need extra support and modernising for new generations.

Changes in transport governance:

- The West of England Combined Authority has taken responsibility for transport services and has recently appointed a transport officer who should be the main contact to lobby.
- The Public Transport Strategy will be published in July and will probably envisage moving to franchising bus services from current licensing. This would enable WECA to include non/less profitable rural services with bundles of profitable services.
- Potential to plan small rural buses linking to hubs/nodes connecting to larger buses, with through ticketing.
- Plans for Bath Park&Ride to convert to pay-to-park with free buses.
- Decisions about current bus support due later in the year.

Suggestions for further consideration:

- Franchise contracts to include improved communications and the option of cycle parking, e.g. with electric bicycles.
- WECA should include rural areas as a special focus to improve access to towns e.g. for work v
- Allow multi-occupancy cars to use bus lanes
- Look at options for developing rural cycle ways and footpaths.

## Keynsham Area Forum Notes

**Monday 30<sup>th</sup> April 2018, at 6.30 pm**

1. Update from Avon Fire and Rescue – There was no one available to give an update report
2. Update from the Police, PC James Evans – Comparison year on year for period 30/11/17 – 15/03/2018 compared to 30/11/17 – 15/03/2018 crime figures were down for the offences of:-  
Theft and handling, Dwelling/non dwelling burglary, there was no change in the offence of arson which related to accounts of bin fires. Violence against the person had increased by 8 accounts, Criminal damage had increased by 15 accounts which falls in line with the recent problems of anti-social behaviour which the Police are getting under control. There were 6 accounts of robbery (where violence was offered) – this was reported as being in hand now. There were 6 more incidents of drug related crime which means that the Police are being pro-active in this area. There were 10 more incidents of anti-social behaviour. An additional full-time member of staff has been taken on to deal with this area of crime. All social media platforms are being monitored and please are asking residents not to post scare mongering comments that may cause other residents to be alarmed for no reason. The Police reported that several anti-social behaviour contracts have been issued.
3. Feedback from anti-social behaviour meeting and subsequent project developments. Keynsham Community Spirit have now had several meetings and will be instigating several outlets for liaising with young people.

Community At 67 in conjunction with One Church will be trialling a Monday evening young person's (11 – 16 years) café (limited number 30) for 5 sessions. If there is the demand the café then the project may be increased. In addition there will be activities such as board games and the opportunity to cook food for the café.

4. Community Showcase
  - Keynsham and Saltford Dementia Action Alliance Film was shown. This details the services that are on offer from this group.
  - Information was provided by B&NES on the following three local authority services: 1 Big Database, Bathnes, Rainbow Resource and Wellbeing Options
  - Keynsham Community Town Radio – Ric Davison gave an update on the local radio which following being granted an off-comm licence for FM radio provision will be broadcasting 24/7 7 days a week from April 2019. It is hoped that a permanent studio will be developed in the heart of Keynsham.
5. Virtual reality tour of the £10m Keynsham Leisure Centre refurbishment. Programme of works for the Keynsham Leisure Centre are as follows:-
  - Strip out works are underway and are soon to be completed.
  - The Sports Hall will be closed to the public as of 1<sup>st</sup> May until February 2019
  - Redevelopment of the snooker hall has started and it is hoped that the new soft play area, café and dance studio will be open in March 2019.
  - The pool will be refurbished and construction of the new learner pool will commence in 6 months' time with full completion in September of 2019.
6. Review of the Fit for Life Strategy – An update was given in respect of this matter.
7. Dates and topics for future Forum meetings:
  - 19<sup>th</sup> July 2018 - Sofa-Surfing and homelessness (Julian House), Support vulnerable people (DHL Services)
  - 25<sup>th</sup> September 2018 - speaker confirmed – Sue Mountstevens, Police and Crime Commissioner to include Emergency Planning
  - 3<sup>rd</sup> December 2018 - Council Budget and AGM

Venue: All meetings will take place in Community Space, Market Walk, Keynsham.