COMPTON DANDO PARISH COUNCIL

(SERVING BURNETT, CHEWTON KEYNSHAM, COMPTON DANDO, QUEEN CHARLTON, & WOOLLARD (EAST))

PRESENT: D Drury (Chair), P Paget (Vice-Chair), A Dawes (AD), T Butler (TD)

IN ATTENDANCE: S Smith (Clerk), S Davis (Ward Councillor)

MINUTES OF A PARISH COUNCIL MEETING

HELD ON 18TH SEPTEMBER 2018 IN COMPTON DANDO PARISH HALL

1. APOLOGIES FOR ABSENCE: Councillor JD and Councillor HM

2. NOTIFICATION OF ANY MEMBER'S PERSONAL OR PREJUDICIAL INTEREST IN ANY ITEM ON THE AGENDA:

District Councillor S Davis requested that it be recorded that any comments made by her on planning matters would be in line with papers before the Parish Council.

3. QUESTIONS ON NOTICE BY MEMBERS

None

4. MINUTES OF THE PREVIOUS MEETING HELD ON 21ST AUGUST 2018

THE MINUTES WERE AGREED BY ALL TO BE A TRUE RECORD AND DULY SIGNED BY THE CHAIR.

5. FINANCE

5.1 Finance Report for Compton Dando Parish Council 18/09/2018

Bank Reconciliation for 29/08/2018

The attached Bank Reconciliation was received and noted.

5.2 Schedule of Expenditure for 01/04/2018 to 18/09/2018

The attached Schedule of Accounts was approved and the cheques duly signed.

5.3 Parish Hall Payments for 18th September 2018

The Schedule of Accounts was approved and the cheques duly signed.

Cheque Number	Payee	Description	Amount
1072	L Fox	Consumables	£16.30
1073	Compton Dando PC	Insurance	£539.60
1069	Compton Dando PC	New boiler (net)	£2953.21

6. TO RECEIVE UPDATES ON PROGRESS OF RESOLUTIONS FROM THE CDPC MEETING HELD ON 21ST AUGUST 2018 ITEM 7.1 & 7.2

6.1 QUOTE FROM KELSTON FORGE FOR RESTORATION OF THE MILLENNIUM GREEN FINGERPOST

The Clerk reported that Kelston Forge will contact her fairly soon with regard to starting on the work.

The Clerk also reported that she had contacted the Community Empowerment Fund department at B&NES Council and Tesco Bags for Help, to notify them of the possible delay to completion of the work due to change of the restoration company.

6.2 BROADBAND IN THE PARISH

It was noted that there is a parishioner who is Compton Dando Truespeed Champion and as such is in contact with Truespeed, and he will be contacted with any future questions for the company.

The Clerk reported that she had contacted Truespeed and understands that the work to connect Chewton Village to Truespeed broadband will not commence until next year, and the programme of works has yet to be drawn up. These should be sent to the Clerk once they have been prepared.

7. MATTERS FOR DISCUSSION/DECISION

7.1 TO DISCUSS CHARACTER AND SITE ASSESSMENTS FOR THE PARISH USING THE TRAINING FROM THE TOOLKIT TRAINING SESSIONS

It was reported that Councillor DD had produced the packs for each area to be assessed.

Councillors DD and PP will complete the assessments then distribute to the relevant Councillor for the site, for any additions/amendments (ACTION COUNCILLORS DD AND PP).

The site character assessments are to be checked by Councillors prior to the next Parish Council meeting.

7.2 TO DISCUSS THE REQUIREMENTS AND COSTS FOR THE PROTECTION AND PREPARATION OF THE TRIANGLE TRAFFIC ISLAND IN QUEEN CHARLTON VILLAGE

To be carried forward.

7.3 TO DECIDE ON THE WORDING OF A NOTE TO BE SENT TO THE RESIDENTS OF BURNETT TO REMIND THEM THAT LEAVES ON THE ROAD WHEN WET CREATE A SLIPPERY SURFACE.

The wording on the letter was APPROVED. It will be distributed via email (ACTION COUNCILLORS DD AND PP)

7.4 TO DECIDE IF THE PARISH COUNCIL WILL PAY FOR THE ADDITION OF FREDERICK LIGHT'S NAME TO THE WAR MEMORIAL.

The Clerk reported that Classic Memorials said in order to have names of equal size, the two original names would need to be moved higher up on the stone and the additional name placed underneath.

The Parish Council thought that the two original names had been there almost 100 years and were concerned about moving them. It was DECIDED to contact the Armistice Committee to see if they were happy for the additional name to be smaller than the other two names.

7.5 TO DECIDE IF THE PARISH COUNCIL WILL PAY FOR A WREATH FOR THE WAR MEMORIAL THIS NOVEMBER

It was DECIDED that the Councillors would make a personal donation.

7.6 TO DECIDE ON THE WORDING OF A RESPONSE TO BRISTOL AIRPORT'S DRAFT NOISE ACTION PLAN CONSULTATION

The Draft Noise Action Plan is available on the Bristol Airport web site (www.bristolairport.co.uk) and a consultation will run until 2nd October.

It was DECIDED that the Parish Council would support the comments to be sent by the PCAA and would not submit any comments directly to Bristol airport.

7.7 TO DECIDE ON THE WORDING IN RESPONSE TO BRISTOL AIRPORT'S DRAFT NOISE ACTION PLAN CONSULTATION TO BE SENT TO THE PCAA BY THE 21ST SEPTEMBER

The Parish Council whole heartedly SUPPORT the comments to be submitted by the PCAA.

The PCAA will be informed (ACTION CLERK).

8. PLANNING APPLICATIONS RECEIVED

8.1 18/03923/FUL Manor Farm Cottage Vicarage Lane Compton Dando Bristol Bath & North East Somerset BS39 4LA
Erection of single storey rear extension following removal of existing annexe and conservatory.

The Parish Council unanimously SUPPORT the application for the following reasons:

There will be no adverse visual impact on the Green Belt (Policy GB1, PP page 108) and the amenity of neighbours' light, access and noise is preserved (Policy D6, PP page 74).

The materials and design are satisfactory, and the scale, height and degree of extension is acceptable (Policy D2, PP page 71). The design is better than that currently there and will make the building look more balanced.

8.2 18/03790/FUL Compton Green Farm, The Green, Compton Dando, Bristol, BS39 4LE
Change of use from agricultural use to dwelling (C3) (CDPC objected May 2015)

Compton Dando Parish Council strongly OBJECT to the application for the following reasons:

The original small piggery was demolished and replaced with the current building without planning permission. Since the current building has never been proved to have been used as a barn, the Parish Council strongly object to the application to change it from an agricultural building into a residential building. The building has always been a redundant building.

9. APPEALS

9. 1 None.

10. DECISIONS BANES DECISION NOTICE GIVING FULL DETAILS CAN BE FOUND ON THE B&NES PLANNING PORTAL at www.bathnes.gov.uk

10.1 None.

11. ENFORCEMENTS
Members of the Parish that may have a concern regarding suspected unauthorised building works, retrospective planning or non-permitted change of use to a building may report this directly to the Enforcement Department of Bath and North East Somerset Council by emailing development_management@bathnes.gov.uk or telephoning 01225 394041 (planning department extension) OR alternatively you may report the same in confidence to the Parish Clerk (details below). The matter of enforcement will be held in strict confidence and will not be discussed by the Parish Council until an Enforcement Notice is issued at which stage the matter will be brought to the attention of the Parish Council by the Local Authority.

UPDATES REQUESTED ON:

11.1 None

12. ITEMS FOR ACTION

12.1 None

13. CORRESPONDENCE FOR ACTION

13.1 None.

14. CORRESPONDENCE FOR INFORMATION

14.1 EMAIL FROM FIXMYSTREET REPORTING THAT FOLLOWING INSPECTION NO WORK WOULD BE CARRIED OUT ON UPLANDS LANE

The Clerk reported that the parishioners were not happy with this response from B&NES Council. The Clerk suggested sending photographs and measurements of the pot holes to the Council.

15. REPORTS

15.1PARISH HALL REPORT (APPENDED)

15.2 VILLAGE UPDATES

It was reported that traffic through the villages had increased due to the roadworks at Marksbury. It was reported that Shane Charles was the person to contact concerning this.

15.3 REPORT FROM MEETING WITH REPRESENTATIVES OF BRISTOL AIRPORT – CLLR CW

Carried forward.

16. ITEMS OF REPORT TO BE CARRIED FORWARD TO THE NEXT MEETING

None.

DATE OF NEXT MEETING IS 16TH OCTOBER 2018 AT 8 PM IN QUEEN CHARLTON VILLAGE HALL
IT WILL BE PRECEDED BY A PRESENTATION BY TRUESPEED AT 7 PM

THE MEETING CLOSED AT 9.10 PM

Minutes prepared by: Susan Smith (Clerk)

Agreed as a correct record on…….

Signed (Chairman)…….

Bank Reconciliation

Compton Dando Parish Council

Meeting Date:18/09/2018

Prepared by: Clerk Susan Smith	Date:	10/09/2018
Approved by : Chair	Date:	18/09/2018

Bank Reconciliation Date:	29/08/2018
Bank Balance at Date:	5,429.10
Unpresented cheques	300.00
Bank Balance less unpresented cheques	5129.10
Cashbook Balance at Date	5129.10

Unpresented cheques

15/05/2018	CDCA Youth Gp S137 Grant	001406	250.00
19/06/2018	PCAA annual subscription	1410	50.00
	Unpresented cheques		300.00

Cheques to be paid

Description	Cheque No	Amount
EDF Direct Debit inv:000004695018 03/06/18 to 02/09/2018		118.76
Clerk's salary + expenses	001421	378.34

Financial Report

From	01/04/2018	To	18/09/2018	
	Net	**Budget**	**Variance**	**%Variance**
Clerk's Salary	2041.77	4133.20	-2091.43	-50.60%
Clerk's Expenses	28.80	64.26	-35.46	-55.18%
Clerk's PAYE	0.00	0.00	0.00	
Audit Fees	200.00	367.20	-167.20	-45.53%
Solicitor Fees	350.00	0.00	350.00	
Donation	0.00	25.50	-25.50	-100.00%
Grants Given	500.00	2040.00	-1540.00	-75.49%
Grass Cutting	0.00	816.00	-816.00	-100.00%
Hall Hire	156.00	171.36	-15.36	-8.96%
Hall Refurb	0.00	0.00	0.00	
ICO	35.00	35.70	-0.70	-1.96%
Parish Hall Insurance	1079.19	1224.00	-144.81	-11.83%
Memberships and Subs	135.00	267.24	-132.24	-49.48%
Signs Notice boards	0.00	0.00	0.00	
Mobile Top Up	30.00	71.40	-41.40	-57.98%
Postage	8.04	30.60	-22.56	-73.73%
Office Supplies	68.50	40.80	27.70	67.89%
Telephone Kiosks	0.00	102.00	-102.00	-100.00%
Street Light Electricity	113.11	546.72	-433.61	-79.31%
Street Light Maintenance	133.92	382.40	-248.48	-64.98%
Training	125.00	306.00	-181.00	-59.15%
CiL Payments	0.00		0.00	
Website	0.00	122.4	-122.40	-100.00%
Parish Hall Expenses	4181.24		4181.24	

Parish Hall Report

September 2018

In the absence of the chairman I have been asked to send the report this month.

The new boiler was installed on the 20th of August and we plan ensure that radiators are balanced once we reach central heating season.

The caretaker reports that the isolation valve on one of the ladies' toilets has been installed and those in the disabled toilet and the other ladies' one will be done shortly.

There is a fault with the hand dryer in the men's toilet and Councillor Dawes has been contacted to arrange for this to be resolved as it became faulty not long after it was installed. We have also asked if he could advise about stabilising some of the paving stones on the footpath by the hall as these could be hazardous as winter progresses.

The caretaker has a holiday next month but her duties are being covered by members of the hall committee for which we would like to thank them and wish her a well-deserved rest.

Harriette Dottridge
Secretary Compton Dando Parish Hall

John Dottridge
August 2018