

COMPTON DANDO PARISH COUNCIL

(SERVING BURNETT, CHEWTON KEYNSHAM, COMPTON DANDO, QUEEN CHARLTON, & WOOLLARD (EAST))

PRESENT: D Drury (Chair), P Paget (PP), A Dawes (AD), T Butler (TD), J Davis (JD)

IN ATTENDANCE: S Smith (Clerk), S Davis (Ward Councillor)

MINUTES OF A PARISH COUNCIL MEETING

HELD ON 17TH JULY 2018 IN COMPTON DANDO PARISH HALL

1. **APOLOGIES FOR ABSENCE:** Councillor HM, Councillor CW and Councillor TB for late arrival
2. **NOTIFICATION OF ANY MEMBER'S PERSONAL OR PREJUDICIAL INTEREST IN ANY ITEM ON THE AGENDA:**
District Councillor S Davis requested that it be recorded that any comments made by her on planning matters would be in line with papers before the Parish Council.
3. **QUESTIONS ON NOTICE BY MEMBERS**
None
4. **MINUTES OF THE PREVIOUS MEETING HELD ON 19TH JUNE 2018**

THE MINUTES WERE AGREED BY ALL TO BE A TRUE RECORD AND DULY SIGNED BY THE CHAIR.

5. FINANCE

5.1 Finance Report for Compton Dando Parish Council 17/07/2018

Bank Reconciliation for 27/06/2018

The attached Bank Reconciliation was received and noted.

5.2 Schedule of Expenditure for 01/04/2018 to 17/07/2018

The attached Schedule of Accounts was approved and the cheques duly signed.

5.3 Parish Hall Payments for 17th July 2018

The Schedule of Accounts was approved and the cheques duly signed.

Cheque Number	Payee	Description	Amount
1067	H Dottridge	Lottery Prizes	£25.00
1068	Tincknell Heating	New Heating Boiler	£3543.85
1069	Chubb Fire & Security	Servicing Fire Equipment	£92.94

5.4 TO APPROVE AN OUTSIDE OF MEETING DECISION IN ORDER TO GET THE BEST PRICE FOR A NEW PARISH HALL BOILER

This was APPROVED.

5.5 TO DECIDE WHETHER THE PARISH COUNCIL SHOULD PAY FOR THE MONITORING SERVICE OF THE COMPTON DANDO DEFIBRILLATOR BY HEARTSAFE ON AN ANNUAL BASIS

The charge will be £49 + VAT for the current year.

This item was brought forward and APPROVED.

6. TO RECEIVE UPDATES ON PROGRESS OF RESOLUTIONS FROM THE CDPC MEETING HELD ON 19TH JUNE 2018: items 6.2

6.1 UPDATE ON COSTS FOR PROTECTION OF THE CORONATION TREE TRAFFIC ISLAND – CLLRS DD AND CW

It was reported by the Clerk after receiving an email from Councillor CW, that Judges (supplier of poles), estimated a cost of £2000 to place 50 posts on the triangle, (4 days labour at £400 per day, plus £350 for the poles).

It was decided to put this on the list of items to be considered for funding from CiL.

It was reported that two more quotes will be needed for the work before a decision can be taken (ACTION COUNCILLOR CW).

7. MATTERS FOR DISCUSSION/DECISION

7.1 TO APPROVE AND SIGN THE TRANSPARENCY CODE

The Transparency Statement was APPROVED and DULY signed.

7.2 TO DISCUSS CHARACTER AND SITE ASSESSMENTS FOR THE PARISH USING THE TRAINING FROM THE TOOLKIT TRAINING SESSIONS

This item was carried forward to the August agenda.

7.3 TO APPROVE INFORMATION TO BE DISPLAYED ON A POSTER IN THE NOTICEBOARDS PROVIDING INFORMATION AVAILABLE ON THE PARISH COUNCIL WEBSITE – CLLR DD

This item was carried forward to the August agenda.

Councillor TB arrived at 8.17 pm.

7.4 TO DECIDE ON THE OWNERSHIP OF THE BENCH IN WOOLLARD WITH A VIEW TO DECIDING IF A MEMBER OF THE PUBLIC COULD ATTACHED A COMMEMORATIVE PLAQUE TO IT

It was reported that the ownership of the bench was unknown and suggested that B&NES Council be contacted by email and Publow with Pensford Parish Council telephoned.

8. PLANNING APPLICATIONS RECEIVED

8.1 None.

9. APPEALS

9.1 APPEAL NOTICE: 17/04279/CLPU APPEAL REF: 18/00045/CLPURF Middle Field Charlton Road Queen Charlton Bristol

Reinstatement of Queen Charlton quarry involving the restoration of the land to agricultural use (Certificate of Lawfulness of Proposed Use).

Received and noted.

10. DECISIONS BANES DECISION NOTICE GIVING FULL DETAILS CAN BE FOUND ON THE B&NES PLANNING PORTAL at www.bathnes.gov.uk

10.1 18/02167/FUL Russets Redlynch Lane Chewton Keynsham Bristol Erection of a single storey rear and side extension. (CDPC supported June 2018)

PERMIT

11. ENFORCEMENTS

Members of the Parish that may have a concern regarding suspected unauthorised building works, retrospective planning or non-permitted change of use to a building may report this directly to the Enforcement Department of Bath and North East Somerset Council by emailing development_management@bathnes.gov.uk or telephoning 01225 394041 (planning department extension) OR alternatively you may report the same in confidence to the Parish Clerk (details below). The matter of enforcement will be held in strict confidence and will not be discussed by the Parish Council until an Enforcement Notice is issued at which stage the matter will be brought to the attention of the Parish Council by the Local Authority.

UPDATES REQUESTED ON:

11.1 None

12. ITEMS FOR ACTION

12.1 None

13. CORRESPONDENCE FOR ACTION

13.1 None

14. CORRESPONDENCE FOR INFORMATION

14.1 None

15. REPORTS

15.1 PARISH HALL REPORT (APPENDED)

15.2 VILLAGE UPDATES

15.2.1 It was reported that the Compton Dando village fete went well.

15.2.2 It was decided to support the requests for improved safety for equestrians listed below from Anne Thorpe, BHS Access and Bridleways Officer for B&NES Council:

To make the roads safer for the riders in this area, particularly the crossing between Redlynch Lane and Charlton Road we are asking for the following road safety measures to be considered as a matter of priority:

- A reduction of the speed limit on Redlynch Lane to 30mph.
- Placement of mirrors on the Redlynch Lane junction with Charlton Lane so that riders and drivers are aware of oncoming traffic
- Replacing the anti-skid 'red' surfacing that was once laid at this junction and which has now 'smoothed' over
- A reduction of the speed limit on Charlton Lane between the junction with Parkhouse lane and for at least 500m past the junction with Redlynch Lane in the direction of Woollard Lane.
- Vehicle activated signs, warning drivers of horses on the road/crossing at the junction ahead
- Installation of a 'horse crossing' on Charlton Lane with the junction with Redlynch Lane. (We are aware of the policy of only using crossings where a bridleway is cut in two by a main road, however we consider this policy to be very short sighted given that there are very few bridleways within BANES compared to footpaths).
- Replacement of 'old and 'invisible' static warning triangles of horse riders on the road at the Woollard end of Charlton Lane

- Avon and Somerset police to undertake a 'close pass' operation on Redlynch Lane and Charlton Lane

Clerk to email Anne Thorpe to confirm the support of Compton Dando Parish Council and also to inform her that the Parish Council does not have responsibility for speed limits and signage and that B&NES Council Highways department should be contacted for this purpose (ACTION CLERK).

15.3REPORT FROM MEETING WITH REPRESENTATIVES OF BRISTOL AIRPORT – CLLR CW

Carried forward to the August agenda.

15.4 REPORT FROM EMERGENCY PCAA MEETING HELD ON 16TH MAY – CLLR CW

Carried forward to the August agenda.

16. ITEMS OF REPORT TO BE CARRIED FORWARD TO THE NEXT MEETING

None.

DATE OF NEXT MEETING IS 21ST AUGUST AT 8.00PM IN COMPTON DANDO PARISH HALL

THE MEETING CLOSED AT 8.30 PM

Minutes prepared by: Susan Smith (Clerk)

Agreed as a correct record on.....

Signed (Chairman).....

Bank Reconciliation
Compton Dando Parish Council

Meeting Date: 17/07/2018

Prepared by: Clerk Susan Smith
Approved by : Chair

Date: 06/07/2018
Date: 17/07/2018

Bank Reconciliation Date:	27/06/2018
Bank Balance at Date:	11,346.70
Unpresented cheques	300.00
Bank Balance less unpresented cheques	11046.70
Cashbook Balance at Date	11046.70

Unpresented cheques			
15/05/2018	CDCA Youth Gp S137 Grant	001406	250.00
19/06/2018	PCAA annual subscription	1410	50.00

Unpresented cheques	300.00
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Cheques to be paid

Description	Cheque No	Amount
Clerk's salary + expenses	001413	388.34
SSE Contracting Ltd inv: 832371	001414	80.35
AED Locator (EU) Ltd Defib monitoring	001415	58.8
Tallowood Training Solutions Dfib Trainin	001416	150
CDPH for hall hire for defib training	001417	12

Financial Report	From	01/04/2018	To	17/07/2018	
	Net	Budget	Variance	%Variance	
Clerk's Salary	1203.47	4133.20	-2929.73	-70.88%	
Clerk's Expenses	17.28	64.26	-46.98	-73.11%	
Clerk's PAYE	0.00	0.00	0.00		
Audit Fees	200.00	367.20	-167.20	-45.53%	
Solicitor Fees	350.00	0.00	350.00		
Donation	0.00	25.50	-25.50	-100.00%	
Grants Given	500.00	2040.00	-1540.00	-75.49%	
Grass Cutting	0.00	816.00	-816.00	-100.00%	
Hall Hire	144.00	171.36	-27.36	-15.97%	
Hall Refurb	0.00	0.00	0.00		
ICO	35.00	35.70	-0.70	-1.96%	
Parish Hall Insurance	0.00	1224.00	-1224.00	-100.00%	
Memberships and Subs	50.00	267.24	-217.24	-81.29%	
Signs Notice boards	0.00	0.00	0.00		
Mobile Top Up	10.00	71.40	-61.40	-85.99%	
Postage	8.04	30.60	-22.56	-73.73%	
Office Supplies	0.00	40.80	-40.80	-100.00%	
Telephone Kiosks	0.00	102.00	-102.00	-100.00%	
Street Light Electricity	113.11	546.72	-433.61	-79.31%	
Street Light Maintenance	66.96	382.40	-315.44	-82.49%	
Training	0.00	306.00	-306.00	-100.00%	
CiL Payments	0.00		0.00		
Website	0.00	122.4	-122.40	-100.00%	
Parish Hall Expenses	631.99		631.99		

Parish Hall Report

July 2018

The Hall Management Committee is grateful to the Parish Council for making it possible to book Tinknells to replace the boiler in the time frame permitted. The quote is now fixed and the work should be carried out on the 20th August.

The Hall was busily employed serving tea and cakes during the recent fete. Perhaps more importantly, the emptying of the fete equipment from the boiler room of the Hall, gave us the opportunity to have a thorough sort out and to generate room for the new boiler's installation.

The area behind the Hall has also been cleared in preparation for the the boiler condensation drain and we hope to stop this area being a general dumping ground in future.

All else seems more or less routine.

John Dottridge
9th July 2018