

The Parish Council's Website contains lots of useful information and can be found at www.comptondandopc.org.uk

COMPTON DANDO PARISH COUNCIL

(SERVING BURNETT, CHEWTON KEYNSHAM, COMPTON DANDO, QUEEN CHARLTON, & WOOLLARD (EAST))

PRESENT: P Paget (PP), A Dawes (AD), T Butler (TD), B ter Haar (BT)

IN ATTENDANCE: S Smith (Clerk) and A Singleton (Ward Councillor)

MINUTES OF A PARISH COUNCIL MEETING

held on 21st December 2021

1. Apologies for absence

Councillors DD, CW and HM

2. Notification of any member's personal or prejudicial interest in any item on the agenda:

None

3. Questions on notice by members

To consider the request from the National Association for Local Councils (NALC) to keep bringing to the attention of our MPs, the needs for council meetings to be held virtually.

It was DECIDED to write to Jacob Rees-Mogg basing the letter on the NALC template and circulating the draft to the Councillors for amending and approval before posting (ACTION CLERK).

4. Minutes of the previous meeting held on the 16th November 2021

The minutes were agreed by all to be a true record and had been signed by the vice-chair.

5. Ward councillor's update

There has been a public information meeting on the budget. It is thought that any increase in council tax would be not much more than 3%. The Government central settlement had yet to be made public and this is required for budget calculations.

6. Finance

6.1 Finance Report for Compton Dando Parish Council 21/12/2021

Bank Reconciliation for 29/11/2021

The attached Bank Reconciliation was received and noted.

6.2 Schedule of Expenditure for 01/04/2020 to 21/12/2021

The attached Schedule of Accounts was approved.

6.3 Parish Hall Payments for 21/12/2021

The Schedule of Accounts was approved and the payments will be made by the Clerk with delegated power, using internet banking.

Payee	Description	Amount
PJ Coles	Radiator Reflectors	£47.99

H Dottridge	Lottery Prizes	£75.00
CDPC	Fuel Oil	£294.75

6.4 To approve the budget for 2022 to 2023

A budget increase of 5% was APPROVED.

6.5 To set the Precept for 2022 to 2023 and sign the Precept Requirement Form

The Precept was APPROVED at £13,615.35 to cover the increase in the budget.

7. To receive updates on progress of resolutions from the CDPC meeting held on 16/11/2021

7.1 Dead ash tree next to Compton Bridge

Overhanging branches have now been cut back.

Received and noted.

7.2 Unlocking of the defibrillator in Compton Dando

The resident that maintains the defibrillator has said that it will now need a different mechanism and that he would look into this.

Received and noted.

8. Matters for discussion/decision

8.1 To decide on how to repair the traffic island fence around the Coronation Tree in Queen Charlton – Councillor CW

This was carried forward as it might well be affected by the Liveable Neighbourhoods initiative.

8.2 To remind parishioners that any interests in applying for an S137 Grant should be made to the Clerk by the end of January 2022

Guidelines and an application form can be found on the Parish Council website:

<https://comptondandopc.org.uk/s137-grants/>

The Clerk reported that the information was on the website. It was DECIDED that an email should be circulated to Parishioners (ACTION CLERK).

8.3 To decide if Burnett village can unlock their defibrillator for easy access by users as recommended by South Western Ambulance Service Trust (SWAST)

The Councillors are happy for the defibrillator in Burnett village to be unlocked if the residents of the village are in agreement. The residents in charge of the defibrillator in Burnett, support the views of SWAST.

8.4 To decide if the preference for Parish Liaison Meetings in the following year, should be virtual or face-to-face

It was DECIDED that the Parish Liaison meetings should be virtual, not only over concerns about Covid but also it would help with the Climate Emergency. Alison Wells will be informed (ACTION CLERK).

8.5 To receive an update on the Electric Vehicle (EV) charging point contract with Charge My Street – Councillor BT

Councillor BT reported that he is still to receive a reply to the application. He also reported that the landlord of the Compton Inn was still happy for the pub car park to be used.

8.6 To receive information on the Queen Charlton Liveable Neighbourhood application – Councillor CW

Councillor CW informed the Parish Council by email, that a Residents Association has been set up to liaise with BANES throughout the initiative.

9. Planning applications received

9.1 None.

10. Appeals

10.1 None

11. Decisions

11.1 21/00606/FUL Land Adjacent to River Chew Hunstrete Lane Woollard Bristol

Proposal: Change of use to dual use (agricultural/commercial) and site Shepherd's hut used ancillary to Bell Farm Alpacas and as cafe (Retrospective).

REFUSE

12. Enforcements

Members of the Parish that may have a concern regarding suspected unauthorised building works, retrospective planning or non-permitted change of use to a building may report this directly to the Enforcement Department of Bath and North East Somerset Council by emailing development_management@bathnes.gov.uk or telephoning 01225 394041 (planning department extension) OR alternatively you may report the same in confidence to the Parish Clerk (details below). The matter of enforcement will be held in strict confidence and will not be discussed by the Parish Council until an Enforcement Notice is issued at which stage the matter will be brought to the attention of the Parish Council by the Local Authority.

updates requested on:

12.1 None

13. Items for action

13.1 None

14. Correspondence for action

14.1 None.

15. Correspondence for information

15.1 None.

16. Reports

16.1 Parish Hall report (appended)

The report was circulated with the pre-meeting documents.

16.2 village updates

16.2.1 It was reported that the lights from Stockwood Vale Driving Range were very visible from Burnett village at night. Photographs will be forwarded to Planning as it was understood that the level of lighting was meant to be reduced (ACTION CLERK).

16.2.2 It was reported that foil of any size could be put in the recycling bin with the plastics. Also, blister packs could be recycled with the plastic items.

16.3 Report from Keynsham Area Forum meeting on 30th November

The meeting was mainly about winter pressures on the council and local health services. The meeting can be viewed on You Tube by clicking on the following link:

<https://www.youtube.com/watch?v=m0Cq7nF-VEE>

It was reported that the meeting was not well attended.

16.4 To receive an update on the Fairly Hill Bath & West Community Energy) BWCE consultation and survey – Councillor BT

BWCE had 130 responses from around the Parish to their survey around a proposed site for a 4.5-acre solar farm on Fairy Hill. Overall, 70% of the responses were supportive, and 24% against. This degree of support has provided BWCE with the go-ahead to refine the project further, and prepare towards eventually seeking planning permission. BWCE has taken the time to engage more with the people closest to the proposed site, and continue to do so. Modified plans, based on the feedback received from the survey, are being put together, and a more detailed report will be circulated in the new year once the analysis of the survey data has been completed.

Received and noted.

17. Items of report to be carried forward to the next meeting

None.

**Date of next meeting is the 18th January 2022 at 8.00pm
Preceded by a Sole Trustee meeting at 7.30pm**

The meeting closed at 8:40pm

Minutes prepared by: Susan Smith (Clerk)

Agreed as a correct record on.....

Signed (Chairman).....

Statement Date 29/11/2021

Bank Reconciliation

Statement Entries

Date	Cashbook Date	Reference	Description	Debit	Credit	Balance
23/10/2021			Opening Balance			15585.94
09/11/2021	09/11/2021		Street Light electricity	37.56		15548.38
18/11/2021	16/11/2021		Clerk's salary and expenses	409.37		15139.01
26/11/2021	16/11/2021		Parish council websites	180.00		14959.01
29/11/2021	16/11/2021		Remembrance Wreath - JK Davis	25.00		14934.01

Outstanding Entries

Cashbook Date	Reference	Description	Debit	Credit	Balance
15/10/2019		PAYE 06 Sep to 5 Oct month 6	9.60		-9.60
22/03/2021		Dog Waste Bin	516.34		-525.94
17/08/2021		S137 Grant payment for bench	224.00		-749.94
21/09/2021		S137 Grant award for thermal camera	395.79		-1145.73
19/10/2021		S137 grant for thermal imaging camera replacement	441.36		-1587.09

Reconciliation

Closing Bank Balance	14934.01
Outstanding	-1587.09
Closing Bank Balance + Outstanding	13346.92
Cashbook Balance	13346.92

Transactions to 21/12/2021

Transactions since Statement

Cashbook Date	Reference	Description	Debit	Credit	Balance
02/12/2021		YU Energy November electricity charge	40.46		13306.46
21/12/2021		SLCC annual membership	112.00		13194.46
21/12/2021		Royal British Legion	25.00		13169.46
21/12/2021		Defibrillator pads for Burnett village defibrillator	126.75		13042.71
21/12/2021		Fee for grass cutting for the year	905.00		12137.71
21/12/2021		PAYE months 7, 8 & 9	82.00		12055.71
21/12/2021		Clerk's Salary and expenses	493.89		11561.82
21/12/2021		Parish Hall boiler fuel	309.49		11252.33

Performance against Budget

Name	Description	Budget	Actual	Difference	Variance
AUDIT	Audit Fees	204.00	200.00	-4.00	-1.96%
DONATIONS	Donation	204.00	50.00	-154.00	-75.49%
EXPENSES	Clerk's Expenses	73.44	47.12	-26.32	-35.84%
GRANTS GIVEN	Grants Given	1020.00	921.62	-98.38	-9.65%
GRASS CUTTING	Grass Cutting	918.00	905.00	-13.00	-1.42%
HALL HIRE	Hall Hire	214.20	0.00	-214.20	-100.00%
ICO	ICO	35.70	35.00	-0.70	-1.96%
KIOSKS	Telephone Kiosks	0.00	0.00		
MAINTENANCE	Maintenance	1020.00	90.09	-929.91	-91.17%
MOBILE	Mobile Top Up	40.80	10.00	-30.80	-75.49%
PAYE	Clerk's PAYE	275.40	267.00	-8.40	-3.05%
PH INSURANCE	Parish Hall Insurance	1328.00	663.71	-662.29	-49.95%
POSTAGE	Postage	40.80	20.40	-20.40	-50.00%
SALARY	Clerk's Salary	5712.00	3975.68	-1736.31	-30.40%
SIGNS	Signs Notice boards	510.00	0.00	-510.00	-100.00%
SL ELEC	Street Light Electricity	510.00	300.35	-209.65	-41.11%
SL MAINT	Street Light Maintenance	510.00	935.12	425.12	83.36%
SOLICITOR	Solicitor Fees	0.00	0.00		
STREET FURNITURE	Street Furniture	0.00	214.52		
SUBS	Memberships and Subs	540.60	239.62	-300.98	-55.68%
SUPPLIES	Office Supplies	71.40	24.00	-47.40	-66.39%
TRAINING	Training	489.60	0.00	-489.60	-100.00%
WEBSITE	Website	198.90	190.49	-8.41	-4.23%
TOTAL	Total for year to date	13914.84	9089.73	-4825.11	-34.68%

Parish Hall Report**December 2021**

The main thrust of this report must be that of the management committee keeping up to date with the daily changes forced upon us by the advent of the Omicron variety of the current Corona virus.

At present, a building the size and capacity of the Compton Dando Hall is not needed to make changes from the regulatory position over the summer apart from the re-introduction of mask wearing. The multiple signs advising hirers to wear masks and maintain fresh air are still in place from the Spring and their message has been reinforced by an email to all main hirers advising of the current rules.

Covid apart, things are running fairly smoothly: faulty LED lighting has been rectified, worn chairs have been mended, gutters have been cleared and we have experienced the first spell of heavy rain without mishap and in this last respect, we would like to thank the person or persons who so kindly clear our major flood prevention grating in the woods.

From a commercial point of view, we can report that occupancy remains high and we thank Ian Collings for managing bookings, an extremely important task!

We will, of course, continue to monitor Covid and to implement regulations as necessary but, for now at least, please go on enjoying the hall and its facilities and best wishes for a more sociable New Year.

John Dottridge
December 2021