

**The Parish Council's Website contains lots of useful information
and can be found at**

www.comptondandopc.org.uk

PARISH COUNCIL AGENDA

A meeting to be held on the 15th March 2022

To all Parish Councillors

**You are summoned to attend a meeting of the Parish Council on Tuesday 15th March 2022
at 8.00pm in Compton Dando Parish Hall
this will be preceded by the annual village meetings for Woollard (East) and Compton Dando at 7.45
pm**

Susan Smith – Clerk to the Parish Council

Date: 7th March 2022

The public are welcome to attend.

Public participation:

Please note that prior to the official business of the meeting; members of the Parish are welcome to raise any Parish issues. Additionally, planning applications may be verbally presented by the applicant or their agent.

Please inform the Parish Clerk **4 clear days** prior to the meeting if you wish to arrange a speaking slot. Please keep your speech to a maximum of 3 minutes.

This meeting may be filmed or recorded (please refer to the Parish Council protocol on the filming and recording of meetings, adopted 16th September 2014, available at [http://: www.comptondando-parishcouncil.org.uk/docs_publications/](http://www.comptondando-parishcouncil.org.uk/docs_publications/)).

- 1. Apologies for absence (Local Government Act 1972, s 85 (3))**
- 2. To receive notification of any members personal or prejudicial interest in any item on the agenda**
- 3. Questions on notice by members**

Members may ask the Chairman any question concerning the business of the Council, provided that notice of the question has been given to the Parish Clerk in writing at least 4 clear days before the meeting where possible, and in any case to the Chairman, in writing, before the meeting.

- 4. To confirm the minutes of the previous meeting held on the 15th February 2022.**
- 5. Ward Councillor's update**
- 6. Finance**

6.1 To receive a report of parish council finance

6.2 To approve and sign cheques for payment for the parish council

6.3 To approve and sign cheques for payment for the parish hall

6.4 To approve the National Pay Award for the Clerk's salary

The Clerk is on SCP 19, which means the hourly rate would increase from £13.24 to £13.48.

6.5 To receive notice that the Precept for 2022/2023 has been confirmed

Confirmation of the Precept has been confirmed at £13,615.35. The first payment of £6,807.68 will be made on or around 4th April 2022, and a second payment of £6,807.67 on or around 3rd October 2022.

7. Clerk's report (details circulated prior to meeting)

To receive a report from the Parish Clerk outlining actions taken following the meeting held on 15th February.

8. Matters for discussion/decision

8.1 To decide on action regarding the poor quality of the road sweeping in Compton Dando Lanes

8.2 Update on the Liveable Neighbourhoods application in Queen Charlton – Councillor CW

8.3 To review the Finance Policy

It is required that the Finance Policy is reviewed every year.

9. To consider responses to the following Planning Applications:

9.1 Chapel House Burnett Hill Burnett Keynsham Bristol BS31 2TQ

Proposal: Removal of condition 6 of application WB 04258/A (Change of use and conversion of chapel to dwelling at Burnett Chapel, Burnett, Keynsham).

9.2 22/00207/FUL 1 Culverhay Compton Dando Bristol BS39 4LQ

Proposal: Erection of two-storey side extension at basement and ground floor level, adjoining garage with roof terrace and two-storey rear extension.

9.3 22/00960/FUL Manor Farm Old Burnett Lane Burnett Bristol BS31 2TF

Proposal: Proposed change of use of 3 No. chicken sheds to self-storage units (Class B8) and associated works

10. Appeals

10.1 None

11. Decisions

11.1 2/00173/FUL Manor Farm Cottage Chewton Road Chewton Keynsham Keynsham Bristol Description of Proposal: Removal of conservatory and erection of two-storey extension. (CDPC support Feb 2022)

PERMIT

12. Enforcements

Members of the Parish that may have a concern regarding suspected unauthorised building works, retrospective planning or non-permitted change of use to a building may report this directly to the Enforcement Department of Bath and North East Somerset Council by emailing development_management@bathnes.gov.uk or telephoning 01225 394041 (planning department extension) OR alternatively you may report the same in confidence to the Parish Clerk (details below). The matter of enforcement will be held in strict confidence and will not be discussed by the Parish Council until an Enforcement Notice is issued at which stage the matter will be brought to the attention of the Parish Council by the Local Authority.

Updates requested on:

12.1 None

13. Items for action

13.1 None

14. Correspondence for action

14.1 None

15. Correspondence for information

15.1 None

16. Reports

16.1 Parish Hall report

16.2 Village updates ('for information only at the meeting. matters for discussion will be carried forward to next meeting' (maximum of 2 items per Councillor unless considered urgent and previously agreed with the Clerk).

16.3 Report from Keynsham Area Forum on 17th February 2022

16.4 Report from Cyber Security Webinar on 16th February – Clerk

Ashley Jones, the Regional Fraud Protect Advisor presented the webinar which can be booked, free of charge by any organisation. The main points made to avoid being a victim of fraud were as follows:

- If an offer sounds too good to be true it probably is.
- Don't be pressured into anything.
- Never pay for something in an unusual way such as wiring money or bitcoin.
- Never give your details over the phone even if they say they are a police officer.
- If unsure, ask a friend or neighbour for advice.
- Take time to think.
- Listen to your instincts.
- ALWAYS REPORT A FRAUD – FIRSTLY TO THE BANK IF YOU HAVE GIVEN YOUR PERSONAL FINANCIAL DETAILS.
- THEN REPORT TO ACTION FRAUD:

The National Fraud and Cyber Reporting Centre Tel: 0300 123 2040

Report phishing to report@phising.gov.uk

There are links to the Little Book of Big Scams, the audio version and the business edition on the Parish Council website:

<https://comptondandopc.org.uk/2021/07/21/little-book-of-big-scams/>

More useful links are below:

An audio version of the Little Book of Big Scams can be found at this link:

<https://soundcloud.com/metropolitan-police/the-little-book-of-big-scams>

A business edition of the Little Book of Big Scams can be found at this link:

<https://nbcc.police.uk/images/guidance/the-little-book-of-big-scams-business-edition.pdf>

A video version of the fraud prevention PowerPoint presentation narrated by Ashley Jones (via YouTube):

<https://youtu.be/Oyc3IToxvsY>

16.5 Report from Solar Park, Engine House Lane Consultation on 9th March – Councillor CW

17. Items of report to be carried forward to the next meeting

Date of next meeting is 19th April 2022 at 8.00pm