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www.comptondandopc.org.uk

COMPTON DANDO PARISH COUNCIL

(SERVING BURNETT, CHEWTON KEYNSHAM, COMPTON DANDO, QUEEN CHARLTON, & WOOLLARD (EAST))

PRESENT: P Paget, A Dawes (AD), C Willows (CW), T Butler (TD), H Maggs (HM), B ter Haar (BT) + one member of the public

IN ATTENDANCE: S Smith (Clerk)

MINUTES OF A PARISH COUNCIL MEETING

held on 15th February 2022

1. Apologies for absence

Councillor DD, Ward Councillors A Singleton and D Hounsell

2. Notification of any member's personal or prejudicial interest in any item on the agenda:

None

3. Questions on notice by members

None

4. Minutes of the previous meeting held on the 18th January 2022

The minutes were agreed by all to be a true record and had been signed by the vice-chair.

Item 9.1 was brought forward at this point.

The applicant spoke in support of his planning application.

5. Ward councillor's update

- The first co-design engagement meeting for the Queen Charlton Liveable Neighbourhoods project was held on Teams on Tuesday 15th February afternoon. The scheme is one of four across Bath & NE Somerset Council (BANES) which have been selected for 'fast track' treatment, meaning that there will be streamlined consultation and an expectation that the scheme will be established in Summer 2022. Queen Charlton Residents Association, Compton Dando Parish Council and Ward Councillors were invited to the meeting with BANES officers.
- There are a number of positive items for the Parish in the BANES Budget for 2022-2023, which will be debated – and hopefully adopted – this evening. These include:
 - £215,000 for Carriageway Resurfacing on Wellsway/Burnett Hill
 - £7,000 for a 20-mph speed limit in Chewton Keynsham
 - £7,000 to rectify the contradictory road speed signage in Compton Dando

Received and noted.

6. Finance

6.1 Finance Report for Compton Dando Parish Council 15/02/2022

Bank Reconciliation for 24/01/2022

The attached Bank Reconciliation was received and noted.

6.2 Schedule of Expenditure for 01/04/2021 to 15/02/2022

The attached Schedule of Accounts was approved.

A request was made for a new cheque to be issued with Compton Dando Community Association as payee for the S137 grants awarded for the bench and the thermal imaging camera (ACTION CLERK).

6.3 Parish Hall Payments for 15/02/2022

The Schedule of Accounts was approved and the payments will be made by the Clerk with delegated power, using internet banking.

Payee	Description	Amount
H Dottridge	Lottery Prizes	£25.00
C Cooper	December consumables	£10.60
C Cooper	January consumables	£4.50
BANES Council	Lottery Annual Fee	£20.00
Dustin Time	PH Window Cleaning	£20.00

7. To receive updates on progress of resolutions from the CDPC meeting held on 18th January 2022

7.1 Update on strapline on the agenda and minutes documents

The new style was approved but to make the document accessible it was DECIDED to change the colour used for the heading to black.

7.2 Update on the display of agendas and minutes on the website

The Clerk reported that the agendas will now only appear for the current year with the minutes being listed for every year.

The Clerk also reported that under 'Local Information', there is a page showing road closures.

7.3 Update on the letter sent to The Rt Hon. Jacob Rees-Mogg requesting help promoting virtual meetings for councils to the Government

Received and noted.

8. Matters for discussion/decision

To receive an update on the Definitive Map Modification Order (DMMO) for Park Copse

The Clerk reported that she had no response as yet to the email requesting an update.

Another request will be sent in a couple of weeks (ACTION CLERK).

It was also reported that new information had been received regarding footpath usage in the area. An item to discuss this will be added to the March agenda.

8.1 To receive an update on the Queen Charlton Liveable Neighbourhood application

It was reported that one option had been decided on. This involves closing about $\frac{3}{4}$ of a mile of Queen Charlton Lane with a lockable gate at the Queen Charlton end allowing access to farmers' fields, and a permanent closure at the Whitchurch end.

Discussion also took place to make the junction at the end of Queen Charlton Lane opposite Redlynch Lane/Poplars Cottage, safer for exiting from both Queen Charlton Lane and Redlynch Lane onto Charlton Road.

It was reported that the application will go straight to execution using statutory orders.

8.2 To decide on the dates for the annual village meetings

Chewton Keynsham village meeting will take place on Monday 14th March at 7pm via Zoom.

Woollard (East) and Compton Dando village meetings will take place before the Parish Council meeting on the 15th March at 7.45pm in the Parish Hall.

The date of the 16th March was decided on for the Burnett meeting. A decision on whether a face-to-face meeting or by Zoom is still to be decided.

The Queen Charlton village meeting will take place in Queen Charlton village hall at 7pm on the 22nd March.

8.3 To decide on any items for the village meeting agendas

No items were suggested at the meeting but the draft agendas will be circulated for items to be added (ACTION CLERK).

8.4 To receive notice that an interest has been received for an S137 Grant

The Compton Dando Community Association (CDCA) have registered an interest in applying for an S137 Grant to purchase 2 picnic benches.

Received and noted.

8.5 To decide if a speaker on recycling should be organised

It was decided that having a speaker from BANES to talk before a Parish Council meeting in the summer for 20-30 minutes would be useful and of interest. Parishioners from all villages would be invited.

Councillor BT offered to facilitate (ACTION COUNCILLOR BT).

8.6 To decide if the Parish Council wish to organise anything for the Queen's Platinum Jubilee

It was reported that several events were being planned in Compton Dando and Chewton Keynsham would be planning theirs at their annual meeting.

It was DECIDED that the celebrations for the jubilee would be best planned by the individual villages.

9. Planning applications received

9.1 22/00173/FUL Manor Farm Cottage Chewton Road Chewton Keynsham Bristol BS31 2SU Proposal: Removal of conservatory and erection of two-story extension.

The Parish Council unanimously support this application for the following reasons:

There will be no visual adverse effect on the Green Belt (Policy GB1, PP p.108).

The amenity of the neighbours' is preserved (Policy D6, PP p.74).

There is no expected impact on the flora and fauna (Policy D6, PP p.74).

The materials, design, scale height and degree of the extension are acceptable (PolicyD2, PP p.71).

9.2 22/00328/LBA Chewton Place, Chewton Road, Chewton Keynsham, Keynsham, Bristol

Proposal: External alterations to include masonry repair to Owl Tower

The Parish Council unanimously support the preservation of this historic structure.

10. Appeals

10.1 None

11. Decisions

11.1 22/00024/AGRN Parcel 7534, Fairy Hill, Compton Dando, Bristol

Proposal: Erection of 2no. green houses and 3no. polytunnels

AGRICULTURAL PRIOR APPROVAL NOT REQUIRED

12. Enforcements

Members of the Parish that may have a concern regarding suspected unauthorised building works, retrospective planning or non-permitted change of use to a building may report this directly to the Enforcement Department of Bath and North East Somerset Council by emailing development_management@bathnes.gov.uk or telephoning 01225 394041 (planning department extension) OR alternatively you may report the same in confidence to the Parish Clerk (details below). The matter of enforcement will be held in strict confidence and will not be discussed by the Parish Council until an Enforcement Notice is issued at which stage the matter will be brought to the attention of the Parish Council by the Local Authority.

updates requested on:

12.1 None

13. Items for action

13.1 None

14. Correspondence for action

14.1 None.

15. Correspondence for information

15.1 None.

16. Reports

16.1 Parish Hall report (appended)

16.2 village updates

16.2.1 It was reported that a litter pick is taking place from Compton Dando this Sunday at 10am but any litter collected at different times or villages can be left in The Pound and BANES will collect it next week.

The Clerk was asked to fill out the Great British Litter Pick Survey on behalf of the Parish Council (ACTION CLERK).

16.2.2 It was reported that the road sweeper had only removed about 1/3 of the debris from the lanes in Compton Dando. A large quantity of debris had built up during the 18 months since the last sweep. The Clerk will contact BANES (ACTION CLERK).

16.3 Report from Keynsham Area Forum on 19th January 2022

The meeting had been postponed until the 17th February and will be reported on in the March meeting.

16.4 Report from the Parish Councils Airport Association (PCAA) 27th January 2022

It was reported that the inspectorate had allowed the appeal by Bristol Airport. The PCAA are currently considering if they should appeal against this decision. The appeal could only be brought on a matter of law which would be expensive. It was DECIDED that the Parish Council would not financially support any further action.

17. Items of report to be carried forward to the next meeting

17.1 Discrepancy in footpath in fields adjacent to Smallbrook Lane between the mapping and usage

17.2 Effectiveness of road sweeping by BANES in Compton Dando Lanes

**Date of next meeting is the 15th March 2022 at 8.00pm in the Parish Hall
Preceded by the Woollard and Compton Dando annual village meetings at 7.45 pm**

The meeting closed at 9.30 pm

Minutes prepared by: Susan Smith (Clerk)

Agreed as a correct record on.....

Signed (Chairman).....

Bank Reconciliation

Statement Entries

Date	Cashbook Date	Details	Description	Debit	Credit	Balance
01/01/2022			Opening Balance			13241.17
04/01/2022	21/12/2021	001600	PAYE months 7,8 & 9	82.00		13159.17
10/01/2022	21/12/2021	001597	Royal British Legion	25.00		13134.17
10/01/2022	10/01/2022		YU Energy	42.87		13091.30
19/01/2022	19/01/2022		CDPH fuel oil		279.75	13371.05
20/01/2022	18/01/2022	001603	Clerk's Salary and Expenses	409.37		12961.68
24/01/2022	18/01/2022	001604	Fuel Oil for CDPH	293.74		12667.94

Reversed Entries

Cashbook Date	Details	Description	Reason	Debit	Credit	Balance
15/10/2019	1458	PAYE 08 Sep to 5 Oct month 6	Cheque not presented	9.60		-9.60
22/03/2021	001566	Dog Waste Bin	Invoice Error	516.34		-525.94
21/09/2021	001589	S137 Grant award for thermal camera	Faulty Camera	395.79		-921.73

Outstanding Entries

Cashbook Date	Details	Description	Debit	Credit	Balance
17/08/2021	001579	S137 Grant payment for bench	224.00		-224.00
19/10/2021	001591	S137 grant for thermal imaging camera replacement	441.36		-665.36

Reconciliation

Closing Bank Balance	12667.94
Outstanding	-665.36
Closing Bank Balance + Outstanding	12002.58
Cashbook Balance	12002.58

Transactions to 15/02/2022

Transactions since Statement

Cashbook Date	Reference	Description	Debit	Credit	Balance
15/02/2022		SLCC Clerk training (agnedas and minutes)	72.00		11930.58
15/02/2022		Clerk's salary and expenses + ALCC membership	449.37		11481.21

Performance against Budget

Name	Description	Budget	Actual	Difference	Variance
AUDIT	Audit Fees	204.00	200.00	-4.00	-1.96%
DONATIONS	Donation	204.00	50.00	-154.00	-75.49%
EXPENSES	Clerk's Expenses	73.44	58.90	-14.54	-19.80%
GRANTS GIVEN	Grants Given	1020.00	591.80	-428.20	-41.98%
GRASS CUTTING	Grass Cutting	918.00	905.00	-13.00	-1.42%
HALL HIRE	Hall Hire	214.20	0.00	-214.20	-100.00%
ICO	ICO	35.70	35.00	-0.70	-1.96%
KIOSKS	Telephone Kiosks	0.00	0.00		
MAINTENANCE	Maintenance	1020.00	90.09	-929.91	-91.17%
MOBILE	Mobile Top Up	40.80	10.00	-30.80	-75.49%
PAYE	Clerk's PAYE	275.40	257.40	-18.00	-6.54%
PH INSURANCE	Parish Hall Insurance	1326.00	663.71	-662.29	-49.95%
POSTAGE	Postage	40.80	20.40	-20.40	-50.00%
SALARY	Clerk's Salary	5712.00	4782.65	-929.35	-16.27%
SIGNS	Signs Notice boards	510.00	0.00	-510.00	-100.00%
SL ELEC	Street Light Electricity	510.00	341.18	-168.82	-33.10%
SL MAINT	Street Light Maintenance	510.00	935.12	425.12	83.36%
SOLICITOR	Solicitor Fees	0.00	0.00		
STREET FURNITURE	Street Furniture	0.00	-215.76		
SUBS	Memberships and Subs	540.60	279.62	-260.98	-48.28%
SUPPLIES	Office Supplies	71.40	24.00	-47.40	-66.39%
TRAINING	Training	489.60	60.00	-429.60	-87.75%
WEBSITE	Website	198.90	190.49	-8.41	-4.23%
TOTAL	Total for year to date	13914.84	9279.60	-4635.24	-33.31%

Parish Hall Report

January 2022

Yet another quiet month in terms of reporting from the Hall: bookings are slowly building back up as our latest Covid restrictions are lifted. Whilst exercise classes, music groups and table tennis were the first to recover, we are now seeing private parties and other social events catching up.

To celebrate, we have had the windows cleaned! This was done at cost by Dustin Time as a gesture of support for the community. So, many thanks to them.

As ever, many others in the village are also in need of thanks as they clear gratings or monitor stream levels and the threat of flooding amongst all sorts of jobs that are essential to the running of a public resource that would be cripplingly expensive if not carried out by volunteers.

John Dottridge
February 2022