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www.comptondandopc.org.uk

COMPTON DANDO PARISH COUNCIL

(SERVING BURNETT, CHEWTON KEYNSHAM, COMPTON DANDO, QUEEN CHARLTON, & WOOLLARD (EAST))

PRESENT: D Drury (Chair), P Paget, A Dawes (AD), C Willows (CW), T Butler (TB)

IN ATTENDANCE: S Smith (Clerk) and D Hounsell (Ward Councillor)

MINUTES OF A PARISH COUNCIL MEETING

held on 19th July 2022

1. Apologies for absence (Local Government Act 1972, s 85 (3))

Councillors HM, BT and Ward Councillor Singleton.

2. Notification of any member's personal or prejudicial interest in any item on the agenda:

None

3. Questions on notice by members

None

4. Minutes of the previous meeting held on the 21st June 2022

The minutes were agreed by all to be a true record and were signed by the chair.

5. Ward councillor's update

1. **Bath & NE Somerset Council (BANES)** is responsible for 1,102km of highway, 877km of public rights of way, 30,790 road gullies, 16,200 streetlights, 885km of pavement, and 159 bridges.

2. All road markings bar the central white lining have been refreshed on **Charlton Road** from the junction with Woollard Lane into Keynsham.

3. The Wellsway (**B3116**) including Burnett Hill has been resurfaced. The final treatment is on 27th July (weather dependent). All road markings will be reinstated afterwards.

4. **Woollard** village has the 20-mph speed limit signage installed.

5. **Chewton Lane** is intended to have the reduced **20 mph speed limit** all the way from the junction with Wellsway continuing through **Chewton Keynsham** village. This is to be set out in a separate Traffic Regulation Order (TRO) to the one dealing with speeds on the Wellsway to avoid unnecessary public objections being raised in the required public consultation.

6. The Liveable Neighbourhood scheme to prevent rat-running through **Queen Charlton** continues to be developed albeit slowly. There will be an "exhibition" of a detailed proposal at the beginning of September. If there is a positive reaction to that, implementation will be "this calendar year".

7. Resurfacing of **Bath Road**, Saltford, from Copse Road junction to just past the Uplands Road junction will take place w/b 1st August over 5 nights from 7pm to 7am at a cost of £250,000.
8. The (Pixash) Keynsham **Re-use and Recycling Hub** will include a building with a 1700 square metres solar array delivering 650MWh of electricity per annum, covering most of the site's operational needs. It is expected that the NEW public waste and recycling facilities will be open to the public around November this year. Entrance will be from a widened Worlds End Lane off Pixash Lane. The rest of the development will be complete by Summer 2023. Note that Farrans, contractors for the Keynsham recycling hub, have an e-newsletter. Contact: Keynsham@farrans.com
9. B&NES Council has a fleet of 193 vehicles of which 27 are currently electric with 4 more **electric vehicles** on order. The new Keynsham Re-use and Recycling hub will have recharging capacity for the B&NES recycling and waste fleets when all vehicles are electric.
10. A 60-acre **solar farm** in green belt at Farmborough has been given planning permission. This will generate renewable energy for the equivalent of 4700 homes per year. The planning committee decided that there were very special circumstances that outweighed any harm to the openness of green belt.
11. **Pollution has fallen across Bath.** There has been a 22% reduction in annual mean Nitrogen Dioxide emissions within the Clean Air Zone and a 22% reduction outside the zone. There are 123 monitoring sites. Only three remain a concern – Walcot Parade, Wells Road, and Dorchester Street. A financial assistance scheme has led to around 720 of the most polluting vehicles in Bath being replaced with compliant ones. Note the traffic lights at Queen Square were included in the Clean Air Zone scheme by the previous Conservative administration. It was not possible to take these out without the whole scheme being significantly delayed.
12. **Pollution continues to fall on the Bath Road, Saltford.** There are two monitoring points. The target for Nitrogen Dioxide is an annual mean of 40 micrograms per cubic metre. The figures for 2021 were 23 by the Crown pub and 19 on Bath Road (hill) opposite the speed camera. There were special factors in 2021 but the trend has been continually improvement for a number of years.
13. The **“Clean and Green”** week has happened (27th June to 1st July). It included a blitz on FixMyStreet reports. There will be a further such week probably in February 2023. However, work needing to be done can be submitted at any time. FixMyStreet seems the most efficient form of contact with the Council or via the B&NES officer Sheryl Marsh Sheryl_Marsh@bathnes.gov.uk (note the underscore between the names). Copy Alastair and I in on emails.
14. **Ukraine refugee schemes:**
“Ukraine family visa scheme” and “Homes for Ukraine” (Council responsible for pre and post arrival checks, DBS checks on all resident sponsor family members over 16, grants, support and sign-posting). B&NES has 134 sponsors with over 300 guests matched. 83 sponsor homes have received guests. 179 guests arrived so far (inc 71 children and young people)
Breakdown of sponsor homes by Area Forums - Bath 61, Bathavon 11, Chew 18, Keynsham area 22, Somer 22.
(All data as at 23rd June)
Finance £200 grant on arrival for individual refugees and sponsors receive £350 thank-you payment.
Community Wellbeing Hub Tel: 0300 247 0050
Council web-site: <https://beta.bathnes.gov.uk/ukraine-family-visa-scheme>
- B&NES will support financially any gap between the initial grant and Universal Credit commencing.
B&NES welfare support team: 01225 477277 welfare_support@bathnes.gov.uk
15. B&NES officer **Pam Turton** is the designated **“Place Team Lead”** for the Keynsham Area Forum area. Pam_Turton@bathnes.gov.uk
16. **B&NES Council** is reviewing and **refreshing its constitution**. This is the first comprehensive review for over 20 years. The re-write has already brought 550 pages down to 350. The aim is that the constitution becomes clearly set out and straightforward to understand and apply.

17. B&NES has purchased a special **chewing gum removal** machine.

18. **Casework** continues.

19. Please continue to make use of **FixMyStreet** to report problems to B&NES <https://fix.bathnes.gov.uk>

20. Cllr Singleton and I plan to take up an invitation to visit **Bristol Airport** to discuss flight paths, frequency of flights, and night flights.

21. There is a **planning application** 22/01822/FUL for the erection of a 2-storey building at Keynsham Motors, the sales garage, located at the **Two-Headed Man junction**. This is a green belt location in Corston Parish. This application may be of interest to councillors on Compton Dando PC and others. Consultation expires on 21st July with a target decision date of 12th August.

Information reported during the meeting:

- The Ashton Way toilets in Keynsham also accept 20p coins as well as card payment
- BANES had received a good report from their auditors, Grant Thornton.

6. Finance

6.1 Finance Report for Compton Dando Parish Council 19/07/2022

Bank Reconciliation for 27/06/2022

The attached Bank Reconciliation was received and noted.

6.2 Schedule of Expenditure for 01/04/2022 to 19/07/2022

The attached Schedule of Accounts was approved.

6.3 Parish Hall Payments for 19/07/2022

The Schedule of Accounts was approved and the payments will be made by the Clerk with delegated power, using internet banking.

Payee	Description	Amount
JCE Contracting Ltd	Maintenance	£94.73
H Dottridge	Lottery Prizes	£50.00

7. Clerk's Report

7.1 The Certificate of Exemption, the notice for the making provision for the Public's Rights to view the accounts and contact details have all been submitted to PKF Littlejohn, the external auditors.

7.2 To receive notice that Bath &NE Somerset Council (BANES) have been out and inspected all drains and gullies in Burnett and they have been added to this year's programme for clearing and flushing.

7.3 Bristol River Blitz has taken place from 11th -18th July. Bristol Avon Rivers Trust (BART) aimed to collect (with help!) as many water quality samples as possible from rivers, streams and lakes of the Bristol Avon catchment. This data will provide them with an indication of water quality of each sampled river and enable BART to initiate enhancement and restoration opportunities across the catchment.

7.4 Planning application: Mill Farm 22/01449/LBA 22/01448/FUL is going to committee on 27th July (CDPC supported the application – erection of timber orangery)

Received and noted.

8. Matters for discussion/decision

8.1 To approve the Transparency Code Statement

The Transparency Code Statement was APPROVED and SIGNED.

8.2 To decide if the Coronation Tree in Queen Charlton requires replacement

The family of the lady who donated the tree in 1953 when Queen Elizabeth was crowned, have offered to plant another tree close by to replace the current tree that is showing signs of deterioration.

It was reported that as Queen Charlton was a conservation village, approval would be required and it should be a decision for the residents of the village.

It was DECIDED that any decision should be left until after the Liveable Neighbourhood plan had been finalised.

8.3 To decide if the Parish Council wishes to request any 'Clean and Green' works for the Parish

It was DECIDED that the signs along the Wellsway would need cleaning after the road resurfacing had been completed.

It was also DECIDED that a request to have the finger post repainted at the top of Gypsy Lane where it meets the Wellsway, should be made. THE Clerk will contact Sheryl Marsh with the requests (ACTION CLERK).

8.4 To discuss the low altitude and the flight paths to and from Bristol Airport

Ward Councillor Hounsell reported that he and Ward Councillor Singleton, would be meeting with Bristol Airport to discuss the current concerns over the decrease in altitude of flights over some of the Parish villages and an increase in the number of night flights and flight paths.

It was reported that some flight paths have been changed to take off in an easterly direction.

It was also reported that because of the recent cancellation of flights, some of the aircraft could be in the wrong place and needed to move, resulting in the number of flights increasing. There could also be the possibility that an attempt to save fuel was being made.

8.5 To review of the Compton Dando planning application checklist

Ward Councillor Hounsell discussed his proposed changes to the planning checklist and it was DECIDED to make the changes and bring the amended document to the August meeting before a final decision is made.

Thanks were given to Ward Councillor Hounsell for his time and hard work, which will bring the checklist up-to-date with current planning policies.

8.6 To review the proposed road marking and signage changes in connection with the 20-mph speed limit in Compton Dando (details circulated with pre-meeting documents)

The Parish Council could see no problem with the proposed changes.

9. Planning applications received

9.1 None.

10. Appeals

10.1 22/00047/RF Land Adjacent to River Chew Hunstrete Lane Woollard Bristol Proposal: Change of use to dual use (agricultural/commercial) and site Shepherd's hut used ancillary to Bell Farm Alpacas and as cafe (Retrospective). Application Ref: 21/00606/FUL (CDPC object March 2021)

It was reported that the Parish Council could not comment on the appeal unless they had new information that would be relevant.

11. Decisions

11.1 22/01601/VAR Warners Farm Chewton Road Chewton Keynsham Bristol Proposal: Variation of condition 22 (Plans List) of application 18/01959/FUL (Erection of three dwellings and subdivision of land following demolition of existing buildings at Warners Farm (Resubmission) (CDPC support May)

PERMIT

11.2 22/00960/FUL: Manor Farm Old Burnett Lane Burnett Keynsham Bristol Description of Proposal: Proposed change of use of 3no. chicken sheds to self-storage units (Class B8) and associated works (CDPC support March 2022)

PERMIT

12. Enforcements

Members of the Parish that may have a concern regarding suspected unauthorised building works, retrospective planning or non-permitted change of use to a building may report this directly to the Enforcement Department of Bath and North East Somerset Council by emailing development_management@bathnes.gov.uk or telephoning 01225 394041 (planning department extension) OR alternatively you may report the same in confidence to the Parish Clerk (details below). The matter of enforcement will be held in strict confidence and will not be discussed by the Parish Council until an Enforcement Notice is issued at which stage the matter will be brought to the attention of the Parish Council by the Local Authority.

updates requested on:

12.1 None

13. Items for action

13.1 None

14. Correspondence for action

14.1 An email was received from BANES asking for people to help with their 'Let's Get Buzzing' campaign (poster appended for display in the Parish)

Let's Get Buzzing is part of the BANES Pollinator Action Plan, and signs explaining to the public why BANES have relaxed the mowing regime are being displayed. Currently BANES maintain approximately 260 hectares of grass in the area. Since 2019, they have reduced the cutting frequency of approximately 42 hectares of grass to improve habitats for wildlife and create wildflower meadow areas.

This scheme aims to help increase biodiversity by encouraging the creation of new wildflower meadows and planted green spaces. BANES want to improve and protect green spaces for pollinators such as

bees, butterflies and other wildlife. It is vital that the 1,500 species of insect pollinators in the UK are supported as they play an essential role in the pollination of agricultural crops and wildflowers.

Received and noted.

15. Correspondence for information

15.1 Email from BANES notifying of a road closure THHTC2906 REDLYNCH LANE, CHEWTON KEYNSHAM from 14th September for 2 days (details appended)

Received and noted.

16. Reports

16.1 Parish Hall report

No report this month.

16.2 Village updates

16.2.1 It was reported that the Parish Council had not been informed about the 2-Headed Man planning application 22/01822/FUL, although on the border of Compton Dando Parish. This would be looked into.

It was also reported that the plans on the BANES website are of poor-quality making viewing difficult. This had been reported at the recent Parish Liaison Meeting and would also be looked into.

16.2.2 Queen Charlton had a successful summer fete raising about £5000 and the 'Open Gardens' event in the village raised £1200.

16.2.3 The Liveable Neighbourhoods Workshop went well despite the poor organisation for inviting people to attend; only 3 villagers were asked to attend.

Ward Councillor Hounsell reported that by early August information about the Liveable Neighbourhoods application would be online for villagers to make comments. There would also be an exhibition, probably in Queen Charlton village hall, in early September.

16.2.4 Compton Dando's fete was also successful, despite the showers and raised about £4000.

16.3 Report from the Avon Local Councils Association (ALCA)/National Association of Local Councils (NALC) AGM 6th June

The Clerk will circulate the minutes (ACTION CLERK).

16.4 Report from the Parish Councils Airport Association (PCAA) AGM on 30th June

Thanks were given to the Chair Hilary Burns for all her hard work as Chair of the PCAA for 19 years.

16.5 Report from Keynsham Area Forum 23rd June

It was reported that on the main item of interest to the Parish was the safety of Keynsham High Street. Councillor Hale read the Health & Safety report issued on design faults. There have been high numbers of pedestrian trip and fall accidents, following recent street works carried out.

17. Items of report to be carried forward to the next meeting

None.

Date of next meeting is the 16th August at 8.00pm

The meeting closed at 9:07 pm

Minutes prepared by: Susan Smith (Clerk)

Agreed as a correct record on.....

Signed (Chairman).....

Bank Reconciliation

Statement Entries

Date	Cashbook Date	Details	Description	Debit	Credit	Balance
27/05/2022			Opening Balance			17813.23
13/06/2022	13/06/2022		YU Energy May 2022	36.19		17777.04
14/06/2022	17/05/2022	001501	PCAA annual subscription	75.00		17702.04
23/06/2022	21/06/2022	001615	Clerk's salary and expenses + Fasthosts	505.22		17196.82
23/06/2022	21/06/2022	001618	HMRC PAYE months 1-3	139.00		17057.82
27/06/2022	21/06/2022	001616	Parish Hall audit fee	180.00		16877.82
27/06/2022	21/06/2022	001617	Parish Council internal audit fee	180.00		16697.82

Reversed Entries

Cashbook Date	Details	Description	Reason	Debit	Credit	Balance
21/05/2022	001615	Clerk's salary and expenses + Fasthosts	incorrect date	505.22		-505.22

Outstanding Entries

Cashbook Date	Details	Description	Debit	Credit	Balance
15/03/2022	001608	S137 Grant Payment for Thermal camera & bench - reissue	665.36		-665.36
19/04/2022	001611	S137 Grant for bug hotel	48.95		-712.31
19/04/2022	001612	Queen Chariton village hall hire	9.00		-721.31

Reconciliation

Closing Bank Balance	16697.82
Outstanding	-721.31
Closing Bank Balance + Outstanding	15976.51
Cashbook Balance	15976.51

Transactions to 19/07/2022

Transactions since Statement

Cashbook Date	Reference	Description	Debit	Credit	Balance
19/07/2022		Clerk's salary and expenses	406.39		15570.12

Performance against Budget

Name	Description	Budget	Actual	Difference	Variance
AUDIT	Audit Fees	210.00	150.00	-60.00	-28.57%
DONATIONS	Donation	52.50	0.00	-52.50	-100.00%
EXPENSES	Clerk's Expenses	75.60	24.12	-51.48	-68.10%
GRANTS GIVEN	Grants Given	1050.00	46.95	-1003.05	-95.53%
GRASS CUTTING	Grass Cutting	950.25	0.00	-950.25	-100.00%
HALL HIRE	Hall Hire	224.70	9.00	-215.70	-95.99%
ICO	ICO	36.75	35.00	-1.75	-4.76%
KIOSKS	Telephone Kiosks	52.50	0.00	-52.50	-100.00%
MAINTENANCE	Maintenance	1050.00	0.00	-1050.00	-100.00%
MOBILE	Mobile Top Up	31.50	0.00	-31.50	-100.00%
PAYE	Clerk's PAYE	388.50	139.00	-249.50	-64.22%
PH INSURANCE	Parish Hall Insurance	714.00	0.00	-714.00	-100.00%
POSTAGE	Postage	31.50	0.00	-31.50	-100.00%
SALARY	Clerk's Salary	5785.50	1786.53	-3998.97	-69.12%
SIGNS	Signs Notice boards	210.00	0.00	-210.00	-100.00%
SL ELEC	Street Light Electricity	478.80	107.76	-371.04	-77.49%
SL MAINT	Street Light Maintenance	1050.00	0.00	-1050.00	-100.00%
SOLICITOR	Solicitor Fees	0.00	0.00		
STREET FURNITURE	Street Furniture	115.50	0.00	-115.50	-100.00%
SUBS	Memberships and Subs	693.00	227.83	-465.17	-67.12%
SUPPLIES	Office Supplies	52.50	0.00	-52.50	-100.00%
TRAINING	Training	157.50	0.00	-157.50	-100.00%
WEBSITE	Website	204.75	12.58	-192.16	-93.85%
TOTAL	Total for year to date	13615.35	2538.78	-11076.57	-81.35%

How you can get involved



Creating habitats for bees, butterflies, and other wildlife not only helps us tackle the emergency it can make our neighbourhoods look more varied and colourful. Here are some ways you can get involved;

1 MAKE A PERSONAL COMMITMENT

For those with any outdoor space, whether a window box a balcony or a garden. It doesn't matter how small the space is, by planting to encourage pollinators you are helping the planet. The RSPB has created a guide [here](#)

2 VOLUNTEER AT YOUR PACE

Getting out into nature is so positive for our mental and physical wellbeing.

There are many ways you can volunteer and we know that some would prefer just to turn up when they can. Keep an eye on our news pages for events happening in your area.



Follow us [@bathnesparks](#)

3 JOIN A FRIENDS GROUPS

[Friends of Parks](#) groups are a strong link between the council and the community. Group members are regular park users who care about their local green spaces and want to give their opinion on ways that we can improve our parks.

Friends groups help us to create development and improvement plans that meet the needs of the parks they regularly use. This allows us to prioritise improvements that have local support, are sustainable, and offer better value for money.



TACKLING THE CLIMATE AND ECOLOGICAL EMERGENCY

BATH AND NORTH EAST SOMERSET COUNCIL

**(THTTC2906 REDLYNCH LANE, CHEWTON KEYNSHAM)
(TEMPORARY PROHIBITION OF USE BY VEHICLES) ORDER 2022**

Notice is given that Bath and North East Somerset Council in exercise of its powers under section 14 of the Road Traffic Regulation Act 1984 intends to make an order to the effect of which will be to temporarily introduce a road closure in that length of Redlynch Lane, Chewton Keynsham from its junction with Chewton Road extending to its junction with Charlton Road. USRN: 47917440.

This order is required because works are being or are proposed to be executed on or near the road to change over a decayed BT pole by HSC Worcester Ltd on the 14th September 2022 for a maximum period of 2 days. The road will only be restricted as and when traffic signs are in position and may not be effected for the whole of the period but only for so long as is necessary to execute the works. This is anticipated to be for ONE DAY.

ALTERNATIVE ROUTE: Chewton Road – Peppershells Lane – Slate Lane – Charlton Road – Vice Versa.

Link to One.network: <https://one.network/?tm=129423069>

Applicant Details: Carl Hobbs
Telephone: Carl Hobbs 07595 710729
Email: scott.hsc@outlook.com