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## **COMPTON DANDO PARISH COUNCIL**

(SERVING BURNETT, CHEWTON KEYNSHAM, COMPTON DANDO, QUEEN CHARLTON, & WOOLLARD (EAST))

**PRESENT:** P Paget, A Dawes (AD), C Willows (CW), T Butler (TD), B ter Haar (BT) + 1 member of the public

**IN ATTENDANCE:** S Smith (Clerk) and A Singleton (Ward Councillor)

## **MINUTES OF A PARISH COUNCIL MEETING**

**held on 27<sup>th</sup> September 2022**

### **1. Apologies for absence (Local Government Act 1972, s 85 (3))**

Councillors DD and HM.

### **2. Notification of any member's personal or prejudicial interest in any item on the agenda:**

None

### **3. Questions on notice by members**

None

### **4. Minutes of the previous meeting held on the 16<sup>th</sup> August 2022**

The minutes were agreed by all to be a true record and had been signed by the vice-chair.

### **5. Ward councillor's update**

With the end of the official mourning period marking the sad passing of Her Majesty Queen Elizabeth II, the pace of Council activity is gradually picking up again. A number of meetings and services have had to be re-arranged – including, of course, the September Compton Dando Parish Council.

Ward Councillors have followed up with the Highways team for an update on timings for the tidying up of speed signage within Compton Dando and the proposed 20 mph speed limit for Chewton Keynsham, and have been informed that we should see progress within the next month. As so often, things seem to be moving more slowly than we originally expected, but we remain confident that both projects will be completed within the current financial year.

We have had a further meeting with the Liveable Neighbourhoods team to discuss the Queen Charlton scheme. Apparently over 60% of those who responded to the most recent public engagement exercise expressed support for closing the village to through traffic, and the works to carry this out are scheduled to be completed before Christmas. This will constitute Phase 1 of a larger scheme, and the team will now analyse other issues which arose during initial consultation. We have emphasised the safety aspects of

the Charlton Road/Redlynch Lane crossing, and they have undertaken to pay this junction particular attention.

We have had a site visit to the Keynsham Recycling Centre at Pixash Lane, and were briefed on progress by Farrans, the key contractor, and by the Bath & NE Somerset Council (BANES) Project Manager. It is an impressive site, and construction is going at pace. One general point put across to us was the shortage of key trades people, and the difficulty they have had in recruiting staff for the works. Young people, it seems, are reluctant to pursue careers in construction. They expect that the centre will open to the public in late 2022 or very early 2023. We were given further reassurance that the Midland Road recycling centre in Bath will remain operative until suitable Bath-based alternatives are available.

We have interceded with Curo to expedite works on a wall damaged in a police car chase in Queen Charlton some weeks ago. We have been given access to a dedicated Director at Curo, who takes a particular interest in the Curo operations within Saltford Ward. She has shown herself to be diligent and responsive on several issues which have arisen over the last three years. **(It was reported at the meeting that the wall has now been repaired).**

Last week we visited Bristol Airport to explore a number of concerns from local people, particularly around noise, night flights and the altitude and routing of aircraft. The airport team have undertaken to come back to us with considered answers to our questions. In summary, though, they say that there has been a change in the prevailing wind direction this year, and that has impacted on flight routings, as aircraft have to land into the wind. There has been an increase in night flights caused by a number of factors, including disruption to travel patterns caused by constricted airspace as a result of the Ukraine war, and delays caused largely by airports around Europe taking time to rebuild capacity post-Covid. Bristol Airport told us rather proudly that they were the fastest UK airport to return to pre-Covid operational levels – but that this has had an increased impact on perceived aircraft noise in particular. **(It was reported at the meeting that there is currently a flight path consultation underway and this would come into effect in 2023. It was also reported that Bristol Airport would be happy to speak to the Parish Council at one of their meetings).**

WPD have now had a preliminary response from OFGEM to their proposed business plan for the period 2023 to 2028. Disappointingly, we hear that their plans to add resilience and strength to the local grid – which is in places woefully inadequate – have been put in doubt. If they are unable to reverse that view, there may be significant adverse impacts on key priorities in the future, including the roll out of Electric Vehicle Charging infrastructure and bringing on stream new renewable energy projects.

And, for the statistically minded:

Data released June 2022 in BANES's new strategic evidence base: There were 193,400 residents in BANES (2021) up 10% since 2011. The growth is largely from increasing student numbers and housing developments. Life expectancy is 84.7 years for women and 80.8 years for men, higher than the national average. 84% of residents are satisfied with BANES as a place to live (compared with 75% nationally). The Employment rate is 79% which is higher than elsewhere in the West of England area). 49% of adults are educated to degree level and overall children achieve higher grades at all stages of education compared to regional and national rates. BANES is ranked 269 out of 317 Local Authorities for overall deprivation, making it one of the least deprived in the country. However, two sub- areas are listed in the most deprived 10% nationally – Twerton West and Whiteway. There are 5,842 households on the waiting list for social housing up 12.5% since 2021. There are 200 children in care, the highest number ever

recorded for BANES. 1708 children are on Education Health and Care Plans for Special Educational Needs and Disability (SEND) up 128% since 2016. It is anticipated that at least 15,000 more homes will be needed by 2042. This will be considered in the next Local Plan. The 65+ year old population in BANES is expected to rise by 16% by 2042. Since 2019, average weekly wages have reduced by 4% and the house price/wage ratio has increased by 20%. 62% of residents are working at home > 2 days a week yet traffic volumes are at or near to pre-pandemic levels. Rates of hospitalisation are up and are comparatively large for Under 18 mental health, Under 18 alcohol conditions, eating disorders, and self-harm particularly young women and girls. Levels of anxiety are thought to be quite high in the general local population.

## 6. Finance

### 6.1 Finance Report for Compton Dando Parish Council 27/09/2022

#### Bank Reconciliation for 22/08/2022

The attached Bank Reconciliation was received and noted.

### 6.2 Schedule of Expenditure for 01/04/2022 to 27/09/2022

The attached Schedule of Accounts was approved.

### 6.3 Parish Hall Payments for 27/09/2022

The Schedule of Accounts was approved and the payments will be made by the Clerk with delegated power, using internet banking.

Payee	Description	Amount
PJ Cole	Brass Plaque	£25.00
CDPC	Insurance (share)	£738.43
CDPC	Heating oil	£395.75
H Dottridge	Maintenance	£1.38
H Dottridge	Lottery Prizes	£100.00

Councillor CW arrived at 8:13pm.

### 6.4 To decide whether to opt out of Small Authorities Annual Audit (SAAA) (information circulated with pre-meeting documents)

“During the previous 5-year period **all** smaller authorities were 'opted-in' to the central procurement regime managed by SAAA - no authority decided to 'opt-out' and follow the various complex procedures required under statute to appoint their own external auditor. **If you wish to continue as part of the SAAA sector led auditor appointment regime then no action is required, you will remain part of central scheme.**”

It was DECIDED to continue being 'opted-in' to the scheme.

### 6.5 To receive insurance renewal documents (circulated with pre-meeting documents)

There is an increase of £149.44 to £1476.86 for the year compared with £1327.42 for last year. The Parish Hall pays for half of the fee, which is £738.43.

Received and noted.

### 6.6 To minute the payment outside a meeting by the Clerk using delegated powers, of an amount of £415.53 for Parish Hall boiler fuel. This was necessary due to the delay of the September meeting because of the mourning period for Her Majesty Queen Elizabeth II.

Received and noted.

## **7. Clerk's Report**

**7.1** FixMYStreet have closed the report on flooding and badly rutted Uplands Road.

**7.2** The Park Copse DMMO application is now at the consultation stage asking for comments and evidence by the 19<sup>th</sup> September:

[https://www.bathnes.gov.uk/sites/default/files/sitedocuments/Streets-and-Highway-Maintenance/FootpathsandPublicrightsofway/00\\_park\\_copse\\_consultation\\_notice.pdf](https://www.bathnes.gov.uk/sites/default/files/sitedocuments/Streets-and-Highway-Maintenance/FootpathsandPublicrightsofway/00_park_copse_consultation_notice.pdf)

**7.3** The stones from the crumbled wall and any loose material, by the cottages going east from Queen Charlton towards the Redlynch/Charlton Road junction, have now been removed and the area is safe. CURO are getting a quote for the repair work and we will be informed of the date(s) for the work to be carried out. **(See comment in 5.)**

## **8. Matters for discussion/decision**

### **8.1 To discuss the Definitive Map Modification Order (DMMO) for Park Copse report (documents circulated with pre-meeting documents)**

It was DECIDED that there was no further information to submit. Clerk to update Graeme Stark (ACTION CLERK).

### **8.2 To discuss any requirements for Remembrance Sunday**

Councillor BT agreed to lay the wreath on behalf of the Parish Council and will liaise with the Church Wardens regarding the Remembrance Service and laying of wreaths.

### **8.3 To consider a change in style for public bins from general waste to general and recycling (photograph circulated with pre-meeting documents) – Councillor BT**

It was DECIDED to bear this bin style in mind when a bin needs to be replaced. The Clerk will contact Tim Rawlings of BANES to find out if there are plans in the future to empty this style of bin (ACTION CLERK).

### **8.4 To decide on the wording of the email to circulate to Parishioners regarding the length of time the street lights are on.**

After considering the many views received from the Compton Dando Community Association (CDCA), it was DECIDED to continue with the previous decision of replacing any broken bulbs with LED ones and to leave the timings that the lights were on as they currently are and review September 2023.

It was DECIDED not to send out an email to gather more views.

Thanks were given to the parishioners of Compton Dando who gave their views to the CDCA.

## **9. Planning applications received**

**9.1** None

## **10. Appeals**

**10.1 22/00038/RF Resourceful Earth Ltd Charlton Field Lane Queen Charlton Bristol Proposal: Development of an Anaerobic Digester Facility (including retention of the**

existing Feedstock Reception Building, Digester Tank (x5), Storage Tank, CHEngine(x4), Transformer, GRP Substation, GRP Technical Room (x5) and Gas Equipment) to produce both gas and electricity for injection into the local grid networks, alongside the restoration of the former Queen Charlton Quarry Site with ecological and landscape enhancements

#### APPEAL WITHDRAWN

It was reported that the enforcement notice has now been activated as the appeal has been withdrawn. The deadline for compliance is March 2023.

#### 11. Decisions

**11.1 22/03285/COND Manor Farm Cottage, Chewton Road, Chewton Keynsham BS31 2SU**  
Proposal: Discharge of condition 2 (Materials – sample cladding (Bespoke Trigger) of application 22/00172/FUL (Removal of Conservatory and erection of 2-storey extension)

CONDITION DISCHARGED

**11.2 22/00207/FUL: 1 Culverhay Compton Dando Bristol BS39 4LQ**  
Proposal: Erection of two storey rear extension and extension to existing front terrace area (CDPC support March 2022)

PERMIT

**11.3 22/00328/LBA Chewton Place, Chewton Road, Chewton Keynsham, Keynsham, Bristol**

Proposal: External alterations to include masonry repair to Owl Tower (CDPC support Feb 2022)

CONSENT

#### 12. Enforcements

*Members of the Parish that may have a concern regarding suspected unauthorised building works, retrospective planning or non-permitted change of use to a building may report this directly to the Enforcement Department of Bath and North East Somerset Council by emailing [development\\_management@bathnes.gov.uk](mailto:development_management@bathnes.gov.uk) or telephoning 01225 394041 (planning department extension) OR alternatively you may report the same in confidence to the Parish Clerk (details below). The matter of enforcement will be held in strict confidence and will not be discussed by the Parish Council until an Enforcement Notice is issued at which stage the matter will be brought to the attention of the Parish Council by the Local Authority.*

updates requested on:

12.1 None

#### 13. Items for action

13.1 None

#### 14. Correspondence for action

**14.1 The Parish Councils Airport Association (PCAA) have informed of the application 22/9/183/AOC which it has objected to on behalf of the parish councils**

The parish councils have been requested to also respond.

It was DECIDED that the Parish Council would SUPPORT the response of the PCAA. Councillor CW will write the response (ACTION COUNCILLOR CW).

## **15. Correspondence for information**

### **15.1 Road Closure THTSC785 for Remembrance Day Parade through Keynsham (details appended)**

Received and noted.

## **16. Reports**

### **16.1 Parish Hall report (appended)**

Received and noted.

### **16.2 Village updates ('for information only at the meeting. matters for discussion will be carried forward to next meeting' (maximum of 2 items per Councillor unless considered urgent and previously agreed with the Clerk).**

**16.2.1** It was reported that hedges had been trimmed in Compton Dando but the vegetation around the speed signs had been left uncut, probably due to the type of machinery being used.

The Clerk will contact Highways to ask about the trimming around the signs (ACTION CLERK).

**16.2.2** Councillors BT and HM will liaise with Sally Crudge, Tree and Woodland Delivery Manager for BANES regarding the 'Parish Tree Giveaway', following completion of the 'Expression of Interest Survey'.

### **16.3.1 Report from the Liveable Neighbourhoods Exhibition in Queen Charlton 17<sup>th</sup> August**

Ward Councillor Singleton reported that action on 'Phase 1' to complete the blocking of Queen Charlton Lane, should be started before Christmas.

Councillor CW reported that at the recent Trustee meeting, the fact that the junction at Queen Charlton Lane and Charlton Road was not part of 'Phase 1' was raised. Assurances were given that this would be given a priority as part of the Liveable Neighbourhoods scheme.

The Clerk will inquire with Highways about the Parish Councils request for speed limit reduction on Charlton Road (ACTION CLERK).

### **16.3.2 Report from ALCA meeting 7<sup>th</sup> September**

The minutes will be circulated by the Clerk when received (ACTION CLERK).

### **16.3.3 Report from PCAA meeting 15<sup>th</sup> September – Councillor CW**

It was reported that the new Chair of the PCAA, Louise Leeder, is settling well into the job.

### **16.3.4 Report from West of England Combined Authority (WECA) meeting regarding transport 22<sup>nd</sup> September – Councillor BT**

It was reported that there is £750 million available over the next few years to spend on bus transport. Fares are to be capped. First Bus runs the majority of the routes. Parish Councils were given the opportunity to speak. The use of smaller buses was suggested.

Councillor BT brought the WECA questionnaire, consisting of 4 questions, to the meeting as the deadline is 4th October.

Q1. The name of the Parish.

Q2 The Parish Council chose not to answer as it was based on bus services currently in the Parish.

Q3. Which of the following improvements would encourage your residents to use the bus service more often? (Please tick as many as apply)

- It was more frequent and less crowded
- Earlier start/later finish
- Cheaper fares

The Parish Council felt that all the suggestions would help, however, with the caveat referred to in answer to Q4.

Q4. Do you have any suggestions for new services which would help residents in your area?

Scope the use of modern technology (such as an app) to enable people to get to nodal points (by car share or other means) for accessing existing bus routes to know where the nodal points are, and the timing of the services through those points.

**17. Items of report to be carried forward to the next meeting**

None.

**Date of next meeting is 18<sup>th</sup> October 2022 at 8.00pm  
To be preceded by a Sole Trustees Meeting at 7.45pm**

The meeting closed at 9.55 pm

Minutes prepared by: Susan Smith (Clerk)

Agreed as a correct record on.....

Signed (Chairman).....

**Bank Reconciliation**

## Statement Entries

Date	Cashbook Date	Details	Description	Debit	Credit	Balance
22/07/2022			Opening Balance			15593.09
05/08/2022	05/08/2022		YU Energy Julyusage	33.63		15559.46
17/08/2022	16/08/2022	001620	Clerk's salary and home expenses	406.59		15152.87
22/08/2022	22/08/2022		CPRE subscription	36.00		15116.87

## Reversed Entries

Cashbook Date	Details	Description	Reason	Debit	Credit	Balance
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## Outstanding Entries

Cashbook Date	Details	Description	Debit	Credit	Balance
19/04/2022	001611	S137 Grant for bug hotel	46.95		-46.95
19/04/2022	001612	Queen Charlton village hall hire	9.00		-55.95

## Reconciliation

Closing Bank Balance	15116.87
Outstanding	-55.95
Closing Bank Balance + Outstanding	15060.92
Cashbook Balance	15060.92

Transactions to 27/09/2022

**Transactions since Statement**

Cashbook Date	Reference	Description	Debit	Credit	Balance
13/09/2022		PH boiler fuel	415.53		14645.39
20/09/2022		PH boiler fuel	415.53		14229.86
20/09/2022		necessary to pay earlier		415.53	14645.39
27/09/2022		Clerk's salary and expenses	499.62		14145.77
27/09/2022		PAYE months 4, 5 & 6	114.40		14031.37
27/09/2022		Gallagher Insurance annual premium	1476.88		12554.51
27/09/2022		WALC Training - Difficult people & conversations	72.00		12482.51
27/09/2022		Invoice amended		72.00	12554.51
27/09/2022		WALC training - Difficult people and conversations	36.00		12518.51



**Performance against Budget**

Name	Description	Budget	Actual	Difference	Variance
AUDIT	Audit Fees	210.00	150.00	-60.00	-28.57%
DONATIONS	Donation	52.50	0.00	-52.50	-100.00%
EXPENSES	Clerk's Expenses	75.80	30.15	-45.45	-60.12%
GRANTS GIVEN	Grants Given	1050.00	48.95	-1003.05	-95.53%
GRASS CUTTING	Grass Cutting	950.25	0.00	-950.25	-100.00%
HALL HIRE	Hall Hire	224.70	113.00	-111.70	-49.71%
ICO	ICO	36.75	35.00	-1.75	-4.76%
KIOSKS	Telephone Kiosks	52.50	0.00	-52.50	-100.00%
MAINTENANCE	Maintenance	1050.00	0.00	-1050.00	-100.00%
MOBILE	Mobile Top Up	31.50	0.00	-31.50	-100.00%
PAYE	Clerk's PAYE	388.50	253.40	-135.10	-34.77%
PH INSURANCE	Parish Hall Insurance	714.00	1478.86	762.86	106.84%
POSTAGE	Postage	31.50	0.00	-31.50	-100.00%
SALARY	Clerk's Salary	5785.50	2679.72	-3105.78	-53.68%
SIGNS	Signs Notice boards	210.00	0.00	-210.00	-100.00%
SL ELEC	Street Light Electricity	478.80	171.20	-307.60	-64.24%
SL MAINT	Street Light Maintenance	1050.00	0.00	-1050.00	-100.00%
SOLICITOR	Solicitor Fees	0.00	0.00		
STREET FURNITURE	Street Furniture	115.50	0.00	-115.50	-100.00%
SUBS	Memberships and Subs	693.00	263.83	-429.17	-61.93%
SUPPLIES	Office Supplies	52.50	6.98	-45.51	-86.69%
TRAINING	Training	157.50	30.00	-127.50	-80.95%
WEBSITE	Website	204.75	12.58	-192.18	-93.85%
TOTAL	Total for year to date	13815.35	5195.68	-8419.68	-61.84%

**(THTSC785 REMEMBRANCE PARADE SERVICE) (VARIOUS ROADS, KEYNSHAM) (TEMPORARY PROHIBITION OF USE BY VEHICLES) ORDER 2022**

Notice is given that Bath and North East Somerset Council in exercise of its powers under section 21 of the Town Police Clauses Act 1847 has made an order the effect of which will be to close temporarily to vehicles that length of: a) Ashton Way, Keynsham from its junction with Charlton Road to its junction with Rock Road; b) Rock Road from its junction with Ashton Way to its junction with Temple Street; c) Temple Street from its junction with Rock Road to its junction with High Street; d) High Street from its junction with Temple Street for a distance of approximately 175 metres in a north westerly direction, to the St John the Baptist Church; e) Station Road from its junction with Park Road to its junction with High Street; f) High Street from its junction with Station Road to its junction with Bath Hill; g) Bath Hill from its junction with High Street to a point adjacent to Keynsham Memorial Park; h) Following the laying of the wreaths, this order will then close temporarily to vehicles that length of Bath Hill extending from Keynsham Memorial Park to its junction with High Street, the full length of High Street extending to its junction with Charlton Road into Ashton Way for dismissal. This order is required in order to prevent obstruction during the Remembrance Parade Service and will be operative on Sunday 13th November 2022. All closure times are approximate. The closures will be for approximately 20 minutes per road and are scheduled to run between the times of 8:45am and 12:00pm. All roads will re-open as soon as practicable.

Dated: 27th October 2022 Bath and North East Somerset Council Traffic Regulation Order Team Lewis House Manvers Street, Bath, BA1 1JG

## **Parish Hall Report**

**September 2022**

After a couple of months without any news worth reporting, I am pleased to say that, in truth, the same applies to the last month. The reason that I am pleased to report this is as, obviously, it implies that the Hall is being run uneventfully and without significant trouble.

Bookings continue to increase; not only are exercise classes growing in number but there are more children's parties and other irregular hirers and they provide a better balance of income.

Our program of rolling repairs continues and, although there are no radical changes to be seen, there are constant small changes such as another Heather Maggs painting being hung, chairs resealed and the odd lick of paint that all combine to keep the building fresh and our hirers satisfied.

John Dottridge  
September 2022