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www.comptondandopc.org.uk

COMPTON DANDO PARISH COUNCIL

(SERVING BURNETT, CHEWTON KEYNSHAM, COMPTON DANDO, QUEEN CHARLTON, & WOOLLARD (EAST))

PRESENT: D Drury (Chair), P Paget, A Dawes (AD), T Butler (TD), B ter Haar (BT)

IN ATTENDANCE: S Smith (Clerk)

MINUTES OF A PARISH COUNCIL MEETING

held on 21st February 2023

1. Apologies for absence (Local Government Act 1972, s 85 (3))

Ward Councillors A Singleton and D Hounsell and Councillor CW.

2. Notification of any member's personal or prejudicial interest in any item on the agenda:

None

3. Questions on notice by members

One Councillor raised the possibility of changing the day that the Parish Council meetings are held.

It was DECIDED that this will be considered again after the May election.

4. Minutes of the previous meeting held on the 17th January 2023

The minutes were agreed by all to be a true record and had been signed by the chair.

5. Ward councillor's update

B&NES Full Council meets on 21st February to debate adoption of the budget for the coming year. We apologise that this means that we cannot attend CDPC this month.

The proposed budget is challenging. As you will know, the Council is required to balance its budget each year, and the present cost of living crisis, with attendant higher inflation, has made that tougher than ever. Proposals have managed to avoid cuts to key services and avoided redundancies amongst Council staff. Critical emphasis has been on providing support for those hardest hit in the current economic climate, including changed rules to let more people access local Council Tax Support, as well as other initiatives including the Wellbeing Hub, the Household Support Fund and Free School Meals holiday vouchers. The Ward Councillor Empowerment Fund and Community Contribution Fund are extended, and funding for the Clean and Green Team continues into the coming year. Council Tax is proposed to rise by 2.99%, and the Social Care Precept by 2%, equivalent weekly increases of 91p and 61p respectively for a Band D home.

On 7th February, B&NES announced that, following investigation, it has declined to modify the Definitive Map with regard to Park Copse. There is a 28-day window in which to appeal from the date of receipt of the decision.

The Local Plan Partial Update (LPPU) was adopted by the full B&NES Council on 19th January. There were no votes against and 3 abstentions.

- Purpose of the update is to address corporate priorities – the climate and ecological emergencies, housing supply, and some other policies.
- The Inspector recommended modifications to make the plan ‘sound’ in December 2022.
- B&NES will be first authority in the country to adopt a net zero carbon construction policy
- B&NES can now demonstrate a 5-year housing land supply throughout the remaining years of the existing Local Plan (2014-2029). The next LP will cover 2022-2042, but anything built under the current plan will count towards the next local plan housing targets.
- Biodiversity Net Gain – requiring a minimum of 10% BNG, a year ahead of national mandatory requirements. B&NES will review/raise the percentage in the new Local Plan.
- Park and Ride sites – agreed these be removed from green belt restrictions to enable use as transport interchange hubs and install renewable energy infrastructure for recharging electric vehicles.

Overall, this puts B&NES Council in a stronger position while B&NES prepares a new Local Plan and while national policy is changing (e.g., government published prospectus for updating NPPF on 23.12.22)

A new DRT (Demand Responsive Transport) service badged as “West Link” is being introduced across a wide area by the Metro Mayor and the West of England Combined Authority (WECA) from 2nd April. Passengers will access the service by booking at least one hour ahead (by phone, or using digital booking including mobile devices) and passengers will then be picked up by mini-bus at an agreed point. The DRT service is not intended to compete against existing commercial services but to feed into them. We await full details.

We are delighted to report that the new 20 mph signage has now been installed in Chewton Keynsham. There remain some snagging issues – notably one or two rogue legacy 30 mph repeaters, and a messy interface at the Chewton Hill/Wellsway junction, but local residents are so far very positive. Whether the new signs impact on the speed of through traffic remains to be seen .

Received and noted.

6. Finance

6.1 Finance Report for Compton Dando Parish Council 21/02/2023

Bank Reconciliation for 25/01/2023

The attached Bank Reconciliation was received and noted.

6.2 Schedule of Expenditure for 01/04/2022 to 21/02/2023

The attached Schedule of Accounts was approved.

6.3 Parish Hall Payments for 21/02/2023

The Schedule of Accounts was approved and the payments will be made by the Clerk with delegated power, using internet banking.

| Payee | Description | Amount |
|-----------------------|--------------------|---------------|
| H Dottridge | Lottery Prizes | 75.00 |
| H Dottridge | Consumables | 6.96 |
| H Dottridge | Stationery | 9.99 |
| C Cooper | Consumables | 9.00 |
| CDPC | Heating Oil | 387.25 |
| Chew Valley East News | Advertising | 45.00 |
| CDPC | Boiler service | 187.55 |

7. Clerk's Report

To receive a report from the Parish Clerk outlining actions taken following the meeting held on the 17th January 2023.

7.1 A request for the amendment of the speed limit to 30mph for the full length of Cockers Hill has been submitted to Highways at BANES. Stefan Chiffers has emailed to say it would be looked into.

7.2 The FixMyStreet request to deal with the large tree entwined around the Compton Bridge has now been resolved.

7.3 A request for Clean and Green to clean dirty signs in Compton Dando has been forwarded to BANES. Also, a request for cutting back hedging along the wasteland that runs below the CURO houses has been forwarded. The latter is not BANES responsibility, but an area that is showing as belonging to the Somer Community Trust is the responsibility of CURO and the area behind the garages is the responsibility of the landowner.

Received and noted.

8. Matters for discussion/decision

8.1 To decide on the Annual Village meeting dates for all villages

The Chewton Keynsham meeting will take place on the 30th March at 6.45pm.

The Compton Dando and Woollard East meetings will take place before the 21st of March Parish Council meeting at 7.45 pm.

The Queen Charlton and Burnett meetings will take place on the same date which is yet to be decided.

8.2 To receive S137 Grant registers of interest

The following items of interest have been registered:

- Planting bulbs by the Millennium Stones (no organisation quoted)
- Repair of the Compton Dando notice board (no organisation quoted)
- Help with the cost to replace the windows at the Cricket Clubhouse (Cricket Club)
- Erection of swift boxes in the Parish (no organisation quoted)
- The printing of pictures and descriptions of flora and fauna found in Compton Dando and with making them available around the Parish (no organisation quoted)
- Putting a hard surface onto the pathway that leads from the road to St. Michael's Church, in order to make it more accessible for both those who are unsteady on their feet or who are using a wheelchair (St Michaels' Church, Burnett)

It was reported that the Compton Dando Community Association (CDCA) have reviewed their proposals and have now withdrawn the interest in funding for the swift boxes and the publications.

Received and noted.

It was DECIDED that the latest information with regard to making payments to the Church of England should be checked (ACTION CLERK).

8.3 To discuss options for suggestions of road closure diversions during the closure of the Wellsway while Wessex Water replace the old sewer pipe

It was reported that discussions had been held between Keynsham Town Council councillors and Wessex Water. Problems with using narrow country lanes for diversions and other possible issues, has been raised.

It was reported that this is an item on the Annual Meeting of the Town agenda on Thursday 20th April at 7.30 pm, where the public will be consulted again, but Wessex Water will not be attending this meeting.

8.4 To receive an update on the flood risk assessment (amended policy circulated with pre-meeting documents)

It was DECIDED to add this as an item to the Sole Trustees meeting in April.

8.5 To delegate decisions from the 20th March until the 9th of May

No decisions can be taken during the pre-election period (the time the election is announced to the time the election is held), previously known as Purdah.

It was AGREED that decisions during this period should be delegated to the Clerk.

8.6 To review the finance policy

The finance policy was APPROVED and SIGNED.

8.7 To give feedback to the Queen Charlton through-traffic restriction trial

<https://beta.bathnes.gov.uk/queen-charlton-through-traffic-restriction-trial-etoro-consultation>

At the end of six months, BANES will gather all of the feedback they have collected on the trial before deciding whether to make the restriction permanent.

This item was carried forward and Councillor CW will be asked to write a report on the effect of the through-traffic restriction (ACTION CLERK AND COUNCILLOR CW).

8.8 To consider the Parish Councils Airport Association's (PCAA) request for funding to appeal against the High Court's decision to allow Bristol Airport to expand

The intention is to apply to the Court of Appeal to overturn the High Court's decision to permit Bristol Airport to expand to a capacity of 12 million passengers per annum (mppa). The PCCA will work closely with Bristol Airport Action Network (BAAN) in taking Bristol Airport to the Appeal Court.

It was DECIDED not to provide any funding as the funds are going to BAAN.

8.9 To consider an appeal against the decision by BANES to reject the application for the Park Copse Diminutive Map Modification Order (DMMO)

Councillor BT offered to collect the information to be submitted for an appeal, which would be circulated to the councillors for approval before being sent by the Clerk (ACTION COUNCILLOR BT AND CLERK).

8.10 To decide if the landowner of the adjoining land (just over Cradle Bridge) to where a fallen tree has fallen into the river and has caused some land slippage, should be contacted?

This incident has been reported to BANES, who have confirmed that it is not their responsibility and the landowner should be contacted.

General maintenance including the removal of debris is the responsibility of the riparian owner, unless it is causing a flood risk and the Environment Agency should be informed, which it has been for them to assess.

The Clerk reported that the Environment Agency do not provide clearance in this area and are busy in other areas so are unable to offer any help.

The information was received and noted.

8.11 To discuss the broken road edge East of Bathford Brook Bridge on Bathford Hill

Concerns were raised over this reported problem being considered resolved by FixMyStreet, when there is the danger that a car or person could fall between the newly erected bollards into the river.

Councillor PP will submit some photographs to support this concern (ACTION COUNCILLOR PP).

The Clerk will email Highways with a request that any repairs are carried out in sympathy with the ancient bridge (ACTION CLERK).

8.12 To clarify what cannot be discussed during the pre-election period and the dates of the pre-election period (a tool-kit has been circulated)

It was reported that anything can be discussed but no voting can take place during this period when the election is announced on the 20th March until the election on the 4th May.

No support of anything political is permitted.

It was reported that the current councillors stay in place until the 9th May, when the new councillors take over.

9. Planning applications received

9.1 23/00335/TCA Home Farm Buildings, Queen Charlton Lane, Queen Charlton, Bristol

Proposal: Ash (T1) – fell due to die back.

The Parish Council support the decision of the arboriculturist.

10. Appeals

10.1 None

11. Decisions

11.1 None

12. Enforcements

Members of the Parish that may have a concern regarding suspected unauthorised building works, retrospective planning or non-permitted change of use to a building may report this directly to the Enforcement Department of Bath and North East Somerset Council by emailing development_management@bathnes.gov.uk or telephoning 01225 394041 (planning department extension) OR alternatively you may report the same in confidence to the Parish Clerk (details below). The matter of enforcement will be held in strict confidence and will not be discussed by the Parish Council until an Enforcement Notice is issued at which stage the matter will be brought to the attention of the Parish Council by the Local Authority.

updates requested on:

12.1 None

13. Items for action

13.1 None

14. Correspondence for action

14.1 None

15. Correspondence for information

15.1 BANES adopted the Local Plan Partial Update (LPPU) on 19th of January 2023

This means that the LPPU now forms part of the Council's statutory [Development Plan](#), including for the purposes of determining planning applications.

Along with the LPPU, the Council has recently adopted three [Supplementary Planning Documents \(SPDs\)](#); Planning Obligations, Sustainable Construction Checklist and Transport Development. These documents are material considerations in determining planning applications and provide further guidance and information on specific areas related to the Local Plan.

The adopted Local Plan and SPDs are now available for public inspection on the Council's website: <https://beta.bathnes.gov.uk/local-planning-policy-and-guidance>

Received and noted.

16. Reports

16.1 Parish Hall report (appended)

Received and noted.

16.2 Village updates

It was reported that large lorries are still coming out of Gypsy Lane and driving at speed. This has been reported to the police who has said they will carry out checks again.

16.3 Report from the Association of Local Councils (ALCA) meeting on the 1st February 2023

The minutes will be circulated (ACTION CLERK).

16.4 Report from the Parish Councils Airport Association (PCAA) meeting on 2nd February 2023

The minutes will be circulated (ACTION CLERK).

17. Items of report to be carried forward to the next meeting

17.1 Feedback from the LPPU workshops

Date of next meeting is the 21st March at 8.00pm

Preceded by the Annual Village Meetings for Compton Dando and Woollard East at 7.45pm

The meeting closed at 9:15 PM

Minutes prepared by: Susan Smith (Clerk)

Agreed as a correct record on.....

Signed (Chairman).....

Bank Reconciliation

Statement Date 25/01/2023

Statement Entries

| Bank Date | Cashbook Date | Details | Description | Debit | Credit | Balance |
|------------|---------------|---------|----------------------------------|---------|--------|----------|
| 23/12/2022 | | | Opening Balance | | | 18655.92 |
| 09/01/2023 | 09/01/2023 | | YU Energy | 44.01 | | 18611.91 |
| 10/01/2023 | 20/12/2022 | 001635 | SLCC annual membership | 139.00 | | 18472.91 |
| 10/01/2023 | 20/12/2022 | 001636 | SLCC Budget training | 36.00 | | 18436.91 |
| 10/01/2023 | 20/12/2022 | 001637 | SLCC training Civility & Respect | 36.00 | | 18400.91 |
| 11/01/2023 | 20/12/2022 | 001640 | PAYE months 7,8 & 9 | 175.00 | | 18225.91 |
| 19/01/2023 | 20/12/2022 | 001638 | Grass cutting - Lesley Bowes | 905.00 | | 17320.91 |
| 19/01/2023 | 17/01/2023 | 001644 | Clerk's salary and expenses | 446.24 | | 16874.67 |
| 25/01/2023 | 17/01/2023 | 001643 | Volker Highways Ltd | 1836.46 | | 15038.21 |

No Reversed Entries

Outstanding Entries

| Cashbook Date | Details | Description | Debit | Credit | Balance |
|---------------|---------|-----------------------------------------------|-------|--------|---------|
| 19/04/2022 | 001612 | Queen Charlton village hall hire | 9.00 | | -9.00 |
| 19/10/2022 | 001630 | S137 Grant for bug hotel - replacement cheque | 46.95 | | -55.95 |
| 20/12/2022 | 001639 | ALCC union membership | 50.00 | | -105.95 |

Reconciliation

| | |
|------------------------------------|----------|
| Closing Bank Balance | 15038.21 |
| Outstanding | -105.95 |
| Closing Bank Balance + Outstanding | 14932.26 |
| Cashbook Balance | 14932.26 |

Transactions since Statement

Transactions to 21/02/2023

| Cashbook Date | Date Reversed | Details | Description | Debit | Credit | Balance |
|---------------|---------------|---------|-------------------|--------|--------|----------|
| 21/02/2023 | | 001645 | Tincknell Heating | 225.06 | | 14707.20 |

Compton Dando Parish Council

| Cashbook Date | Date Reversed | Details | Description | Debit | Credit | Balance |
|---------------|---------------|---------|-----------------------------|--------|--------|----------|
| 21/02/2023 | | 001646 | Ford Fuels for boiler oil | 406.61 | | 14300.59 |
| 21/02/2023 | | 001647 | Clerk's salary and expenses | 526.83 | | 13773.76 |
| 21/02/2023 | | 001648 | CDPH hire for 6 months | 96.00 | | 13677.76 |

Performance against Budget

For year beginning 01/04/2022

| Name | Description | 2022-23 Budget | Actual at 21/02/2023 | Difference | Variance |
|------------------|--------------------------|-------------------|-------------------------|------------|----------|
| AUDIT | Audit Fees | 210.00 | 150.00 | -60.00 | -28.57% |
| DONATIONS | Donation | 52.50 | 25.00 | -27.50 | -52.38% |
| EXPENSES | Clerk's Home Expenses | 75.60 | 66.33 | -9.27 | -12.26% |
| GRANTS GIVEN | Grants Given | 1050.00 | 46.95 | -1003.05 | -95.53% |
| GRASS CUTTING | Grass Cutting | 950.25 | 905.00 | -45.25 | -4.76% |
| HALL HIRE | Hall Hire | 224.70 | 209.00 | -15.70 | -6.99% |
| ICO | ICO | 38.75 | 35.00 | -1.75 | -4.76% |
| KIOSKS | Telephone Kiosks | 52.50 | 0.00 | -52.50 | -100.00% |
| MAINTENANCE | Maintenance | 1050.00 | 0.00 | -1050.00 | -100.00% |
| MOBILE | Mobile Top Up | 31.50 | 20.00 | -11.50 | -36.51% |
| PAYE | Clerk's PAYE | 388.50 | 428.40 | 39.90 | 10.27% |
| PH INSURANCE | Parish Hall Insurance | 714.00 | 738.43 | 24.43 | 3.42% |
| POSTAGE | Postage | 31.50 | 14.25 | -17.25 | -54.76% |
| SALARY | Clerk's Salary | 5785.50 | 5148.22 | -637.28 | -11.02% |
| SIGNS | Signs Notice boards | 210.00 | 0.00 | -210.00 | -100.00% |
| SL ELEC | Street Light Electricity | 478.80 | 349.20 | -129.60 | -27.07% |
| SL MAINT | Street Light Maintenance | 1050.00 | 1530.38 | 480.38 | 45.75% |
| SOLICITOR | Solicitor Fees | 0.00 | 0.00 | | |
| STREET FURNITURE | Street Furniture | 115.50 | 0.00 | -115.50 | -100.00% |
| SUBS | Memberships and Subs | 693.00 | 452.83 | -240.17 | -34.66% |
| SUPPLIES | Office Supplies | 52.50 | 8.99 | -43.51 | -82.88% |
| TRAINING | Training | 157.50 | 90.00 | -67.50 | -42.88% |
| WEBSITE | Website | 204.75 | 212.59 | 7.84 | 3.83% |
| TOTAL | | 13615.35 | 10430.57 | -3184.78 | -23.39% |

Parish Hall Report

February 2023

The first few weeks of the year have passed relatively uneventfully: one week of very wet weather passed without harm to the Hall, thanks to the hard work of all those volunteering to look after it.

We are experiencing quite high levels of booking activity, as, perhaps, people look for hireable spaces that are not as expensive as those provided by the leisure industry. Many thanks to Ian Collings, our Bookings Manager, for all his hard work.

There are, of course, numerous small tasks that require attention. For example, Philippa Paget kindly taking the large front door mats home and pressure washing and drying them. We are, needless to say, indebted to all who help out.

One complaint: we seem to be suffering a spate of very petty thefts, such as our washing up cloths and doorstep wedges disappearing but, philosophically, I suppose we should be grateful it is no worse. Nevertheless, it all adds to the cost of the Hall and eventually through to higher prices.

John Dottridge
February 2023