

**The Parish Council's Website contains lots of useful information
and can be found at
www.comptondandopc.org.uk**

COMPTON DANDO PARISH COUNCIL

(SERVING BURNETT, CHEWTON KEYNSHAM, COMPTON DANDO, QUEEN CHARLTON, & WOOLLARD (EAST))

PRESENT: D Drury (Chair), P Paget, A Dawes (AD), T Butler (TB), H Maggs (HM), B ter Haar (BT) and T Bartlett (TBt) + 1 member of the public

IN ATTENDANCE: S Smith (Clerk) and A Streatfeild-James (ASJ) (Ward Councillor)

MINUTES OF A PARISH COUNCIL MEETING

held on the 16th May 2023

1. Apologies for absence (Local Government Act 1972, s 85 (3))

None

2. Notification of any member's personal or prejudicial interest in any item on the agenda:

None

3. Questions on notice by members

None

4. Minutes of the previous meeting held on the 18th April 2023

The minutes were agreed by all to be a true record and had been signed by the chair.

5. Ward councillor's update

Ward Councillor ASJ introduced herself and said how pleased she was to be the new Ward Councillor and was looking forward to working with the Parish Council.

The Councillors welcomed Ward Councillor ASJ

6. Finance

**6.1 Finance Report for Compton Dando Parish Council 16/05/2023
Bank Reconciliation for 19/04/2023**

The attached Bank Reconciliation was received and noted.

6.2 Schedule of Expenditure for 01/04/2023 to 16/05/2023

The attached Schedule of Accounts was approved.

6.3 Parish Hall Payments for 17/01/2023

The Schedule of Accounts was approved and the payments will be made by the Clerk with delegated power, using internet banking.

Payee	Description	Amount
H Dottridge	Lottery prizes	£50.00

7. Clerk's Report

7.1 The accounts have been submitted to the internal auditors PBTA Ltd of Keynsham.

7.2 Comments have been submitted to the consultation on the temporary no-through in Queen Charlton village, reporting on the effect that the reduced traffic has had through the village.

An update on the damaged wall at the bottom of Bathford Hill was requested. The Clerk reported that she had not received any update from Bath & NE Somerset Council (BANES), however it was reported that someone from BANES had met with the landowner on site recently.

8. Matters for discussion/decision

8.1 To receive notice of forms to be completed following the election

Failure to complete both the Declaration of Acceptance of Office and the Election Expenses form would result in a councillor not being able to sit or vote. This could also lead to the position becoming vacant.

A request can be made to delay signing the Declaration of Acceptance of Office, but this would need to be agreed by the Parish Council.

The Declaration of Acceptance of Office can be signed before the meeting.

Received and noted.

8.2 To receive notice that it is recommended that councillors have a separate email address for the parish council business

This is not only recommended in order to keep personal business separate from that of the Parish Council, but also should a Freedom of Information request be made, all emails both personal and Parish Council, would have to be submitted.

Received and noted.

8.3 To decide on a response to the consultation on a registration scheme for short term lets in England

The link to the consultation is below:

<https://www.gov.uk/government/consultations/consultation-on-a-registration-scheme-for-short-term-lets-in-england>

the closing date for the consultation is the 7th June 2023.

The survey questions were answered at the meeting and the Clerk will submit them (ACTION CLERK).

8.4 To decide if the Parish Council should support Queen Charlton residents' application to be joined to the main sewerage system

Previously, support was given to Chewton Keynsham. There is no cost to the Parish Council.

It was DECIDED to support Queen Charlton's application. The Clerk will complete the required form (ACTION CLERK).

8.5 To decide what should be done about the poor condition of the Millennium Green fence

It was DECIDED that 3 quotes should be obtained.

Councillor AD will be able to get one quote.

8.6 To discuss a report that emails sent for circulation by the Clerk, are not circulated to everyone

A concern had been raised by a resident. It was DECIDED that Councillors should inform the Clerk when they have circulated an email, so that a record is retained.

This decision will be reviewed in a few months.

8.7 To decide if the Parish Council should pay for defibrillator training for the Parish

Tallowood Training who provided a course in 2019, are able to offer the course for £175, the same price as in 2019.

It was DECIDED that an email should be circulated by Councillors to determine how many people are interested and when and the time of day that they would prefer.

The Clerk will liaise with Tallowood (ACTIN COUNCILLORS AND CLERK).

9. Planning applications received

9.1 None.

10. Appeals

10.1 None

11. Decisions

11.1 None

12. Enforcements

Members of the Parish that may have a concern regarding suspected unauthorised building works, retrospective planning or non-permitted change of use to a building may report this directly to the Enforcement Department of Bath and North East Somerset Council by emailing development_management@bathnes.gov.uk or telephoning 01225 394041 (planning department extension) OR alternatively you may report the same in confidence to the Parish Clerk (details below). The matter of enforcement will be held in strict confidence and will not be discussed by the Parish Council until an Enforcement Notice is issued at which stage the matter will be brought to the attention of the Parish Council by the Local Authority.

updates requested on:

12.1 None

13. Items for action

13.1 None

14. Correspondence for action

14.1 Email received from (Council for the Protection of Rural England) CPRE asking for help with a hedgehog survey

As part of the [Big Help Out](#), CPRE are asking people nationwide to check the health of their local hedgerows, and take part in [Hedgeline Help Out](#).

Hedgerows are the vital stitching in the patchwork of our countryside. Not only are they beautiful, with shifting seasonal colours, but they also provide homes and corridors for wildlife. And all the while they help tackle the climate crisis by capturing carbon. In fact, CPRE has been campaigning on behalf of hedgerows for many years, calling them the ‘unsung heroes of the countryside’.

<https://www.cpre.org.uk/news/take-part-in-hedgeline-help-out/>

Received and noted.

15. Correspondence for information

15.1 THTTC3145 Road closure on the Wellsway, Keynsham (details appended)

It was reported that discussions are taking place between BANES and the contractors to provide suitable alternative routes.

16. Reports

16.1 Parish Hall report

The Parish Hall report this month was the annual report which will be in the notes from the Annual Meeting of the Parish.

16.2 Village updates

None.

17. Items of report to be carried forward to the next meeting

17.1 Update on the Diminutive Map Modification Order (DMMO) appeal.

17.2 Change of Parish Council meeting day.

Date of next meeting is the 20th June 2023 at 8.00pm

The meeting closed at 9:00 pm

Minutes prepared by: Susan Smith (Clerk)

Agreed as a correct record on.....

Signed (Chairman).....

Bank Reconciliation

Statement Date 19/04/2023

Statement Entries

Bank Date	Cashbook Date	Details	Description	Paid Out	Paid In	Balance
01/04/2023			Opening Balance			13608.03
05/04/2023	05/04/2023		Precept		7159.24	20767.27
14/04/2023	19/10/2022	001630	S137 Grant for bug hotel - replacement cheque	46.95		20720.32
14/04/2023	21/03/2023	001506	S137 grant payment for picnic bench	742.24		19978.08
19/04/2023	18/04/2023	001508	Clerk's salary and expenses	441.50		19536.58

No Reversed Entries

Outstanding Entries

Cashbook Date	Details	Description	Paid Out	Paid In	Balance
19/04/2022	001612	Queen Charlton village hall hire	9.00		-9.00
20/12/2022	001639	ALCC union membership	50.00		-59.00
21/03/2023	001505	Queen Charlton hall hire	9.00		-68.00
18/04/2023	001507	ALCA annual membership	147.28		-215.28

Reconciliation

Closing Bank Balance	19536.58
Outstanding	-215.28
Closing Bank Balance + Outstanding	19321.30
Cashbook Balance	19321.30

Transactions since Statement

Transactions to 16/05/2023

Cashbook Date	Date Reversed	Details	Description	Paid Out	Paid In	Balance
16/05/2023		001676	Glebe Land Annual Rental	20.00		19301.30
16/05/2023		001677	Clerk's salary & expenses	424.68		18876.62

Performance against Budget

For year beginning 01/04/2023

Name	Description	2023-24 Budget	Actual at 18/05/2023	Difference	Variance
AUDIT	Audit Fees	315.00	0.00	-315.00	-100.00%
DONATIONS	Donation	26.25	0.00	-26.25	-100.00%
EXPENSES	Clerk's Home Expenses	105.00	23.84	-81.16	-77.30%
GRANTS GIVEN	Grants Given	1050.00	0.00	-1050.00	-100.00%
GRASS CUTTING	Grass Cutting	974.40	0.00	-974.40	-100.00%
HALL HIRE	Hall Hire	201.60	0.00	-201.60	-100.00%
ICO	ICO	36.75	0.00	-36.75	-100.00%
KIOSKS	Telephone Kiosks	52.50	0.00	-52.50	-100.00%
MAINTENANCE	Maintenance	1050.00	0.00	-1050.00	-100.00%
MOBILE	Mobile Top Up	42.00	0.00	-42.00	-100.00%
PAYE	Clerk's PAYE	599.55	0.00	-599.55	-100.00%
PH INSURANCE	Parish Hall Insurance	892.50	0.00	-892.50	-100.00%
POSTAGE	Postage	42.00	0.00	-42.00	-100.00%
SALARY	Clerk's Salary	6766.90	825.72	-5941.18	-87.80%
SIGNS	Signs Notice boards	210.00	0.00	-210.00	-100.00%
SL ELEC	Street Light Electricity	472.50	0.00	-472.50	-100.00%
SL MAINT	Street Light Maintenance	3150.00	0.00	-3150.00	-100.00%
SOLICITOR	Solicitor Fees	0.00	0.00		
STREET FURNITURE	Street Furniture	262.50	0.00	-262.50	-100.00%
SUBS	Memberships and Subs	735.00	163.90	-571.10	-77.70%
SUPPLIES	Office Supplies	78.75	0.00	-78.75	-100.00%
TRAINING	Training	315.00	0.00	-315.00	-100.00%
WEBSITE	Website	231.00	0.00	-231.00	-100.00%
TOTAL		17609.20	1013.46	-16595.74	-94.24%

BATH AND NORTH EAST SOMERSET COUNCIL

**(THTTC3145 B3116 WELLSWAY, KEYNSHAM)
(TEMPORARY PROHIBITION OF USE BY VEHICLES) ORDER 2023**

Notice is given that Bath and North East Somerset Council in exercise of its powers under section 14 of the Road Traffic Regulation Act 1984 intends to make an order to the effect of which will be to temporarily introduce a road closure in that length of B3116 Wellsway, Keynsham from a point outside the entrance to Rockhill Estate extending to its junction with Bath Road (outside the New Inn). [USRN: 47918073](#).

This order is required because works are being or are proposed to be executed on or near the road to enable Wessex Water to construct 170m of new sewer and associated manholes in the carriageway on the **24th July 2023** for a maximum period of **14 weeks**. The road will only be restricted as and when traffic signs are in position and may not be effected for the whole of the period but only for so long as is necessary to execute the works. This is anticipated to be for **TWELVE WEEKS**.

ALTERNATIVE ROUTE: B3116 Wellsway (remainder) – B3116 Burnett Hill – A39 Wells Road – A4 Bristol Road – A4 Bath Road – B3116 Bath Road – Vice versa

Link to One.network: <https://one.network/?tm=133772543>

Applicant Details: Alex Aulds
Telephone: Chevron Traffic Management – 01458 270618
Email: alex.aulds@wessexwater.co.uk