

**The Parish Council's Website contains lots of useful information
and can be found at**

www.comptondandopc.org.uk

COMPTON DANDO PARISH COUNCIL

(serving Burnett, Chewton Keynsham, Compton Dando, Queen Charlton, & Woollard (east))

Present: D Drury (DD), P Paget (PP), A Dawes (AD), T Butler (TB), B ter Haar (BT) T Bartlett (TBt), H Maggs (HM) + 1 member of the public

In attendance: Clerk S Smith, Ward Councillor A Streatfeild-James (ASJ)

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING

Held on the 16th May 2023 at 7.30pm

1. Election of chairman and receiving of the signed declaration of office

The Chair asked for nominations for the position of chairman.

Councillor BT proposed Councillor HM and Councillor AD proposed Councillor DD. Councillor DD was seconded by Councillor PP.

Councillor DD was declared as chairman and she signed the Declaration of Acceptance of Office.

2. Election of vice chairman and receiving of the signed declaration of office

The Chair asked for nominations for the position of vice-chairman.

Councillor BT proposed Councillor HM and was seconded by Councillor PP.

Councillor TB proposed Councillor PP. Councillor AD seconded Councillor PP.

A vote, by raising of hands, declared Councillor PP as vice-chairman and she signed the Declaration of Acceptance of Office.

3. Apologies for absence

None.

4. to receive notification of any members personal or prejudicial interest on any item on the agenda.

None.

5. To receive notice that the Register of Interest form must be completed within 28 days of the election and submitted to the Clerk (s30, Localism Act 2011)

Received and noted.

6. Appointment of auditors

The Clerk reported that she was happy with PBTA Ltd as auditors and that at the Sole Trustees meeting in April, it was decided that PBTA Ltd should continue as auditors for the Parish Hall accounts.

It was UNANIMOUSLY AGREED to appoint PBTA Ltd to be the auditors for the financial year 2023 to 2024.

The Clerk will confirm with the auditors (ACTION CLERK).

7. Notification of payment of annual subscriptions (appended)

Received and noted.

8. Any other business

8.1 Appointment of a representative(s) from the Parish Council to the Parish Hall Management Committee.

Councillors PP and HM were happy to continue as representatives.

8.2 Appointment of a representative for (Avon Local Councils Association (ALCA)

Councillor DD agreed to continue as the representative.

8.3 Appointment for a representative for the Parish Councils Airport Association (PCAA)

No-one felt able to represent the Parish Council in this position at the moment.

8.4 to review the Standing Orders

The Standing Orders were reviewed and DULY SIGNED by Councillors DD and PP.

COMPTON DANDO PARISH COUNCIL
YEAR ENDING 31ST MARCH 2023
NOTICE OF SUBSCRIPTIONS
& CONTRACTS

	£
	£
Parish Council Airport Association	75.00
Avon Local Councils Association	136.21
Society of Local Councils Clerks	139.00
Association of Local Council Clerks	50.00
Information Commissioner – Data Protection	35.00
Parish Council website	180.00
Grass cutting	905.00
CPRE	36.00
Malwarebytes	16.62
Total	1572.83

If the Parish Council Minutes are not available on this notice board – you may request a copy by contacting the Parish Clerk on 07746930582

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