

**The Parish Council's Website contains lots of useful information  
and can be found at**

**[www.comptondandopc.org.uk](http://www.comptondandopc.org.uk)**

## **PARISH COUNCIL AGENDA**

A meeting to be held on the 2<sup>nd</sup> January 2024

**To all Parish Councillors**

**You are summoned to attend a meeting of the Parish Council on Tuesday 2<sup>nd</sup> January 2024  
at 8.00pm in Compton Dando Parish Hall**

**Susan Smith – Clerk to the Parish Council**

**Date 22nd December 2023**

**The public are welcome to attend.**

### **Public participation:**

Please note that prior to the official business of the meeting; members of the Parish are welcome to raise any Parish issues. Additionally, planning applications may be verbally presented by the applicant or their agent.

Members of the Public are welcome to speak on 2 items on the agenda per person. Please inform the Parish Clerk **4 clear days** prior to the meeting if you wish to arrange a speaking slot. Please keep your speech to a maximum of 3 minutes.

**This meeting may be filmed or recorded (please refer to the Parish Council protocol on the filming and recording of meetings, adopted 16<sup>th</sup> September 2014, available at [http://: www.comptondando-parishcouncil.org.uk/docs\\_publications/](http://www.comptondando-parishcouncil.org.uk/docs_publications/)).**

- 1. Apologies for absence (Local Government Act 1972, s 85 (3))**
- 2. To receive notification of any members personal or prejudicial interest in any item on the agenda**
- 3. Questions on notice by members**

**Members may ask the Chairman any question concerning the business of the Council, provided that notice of the question has been given to the Parish Clerk in writing at least 4 clear days before the meeting where possible, and in any case to the Chairman, in writing, before the meeting.**

- 4. To confirm the minutes of the previous meeting held on the 5<sup>th</sup> December 2023**
- 5. Ward Councillor's update**
- 6. Finance**
  - 6.1 To receive a report of parish council finance**

**6.2 To approve and sign cheques for payment for the parish council**

**6.3 To approve payments for the parish hall**

**6.4 To approve the budget for 2024 to 2025**

**6.5 To set the Precept for 2024 to 2025 and sign the Precept Requirement Form**

**6.6 To consider a donation of £150 to the Chew Valley Nature Recovery Network**

Links to information:

<https://beta.bathnes.gov.uk/chew-valley-reconnected>

<https://www.gov.uk/government/publications/nature-recovery-network>

**7. Clerk's report (circulated prior to meeting)**

To receive a report from the Parish Clerk outlining actions taken following the meeting held on 5<sup>th</sup> December 2023

**8. Matters for discussion/decision**

**8.1 To review the amended Infectious Disease Policy**

**8.2 Feedback on the recycling of pill blister packs by BANES – Councillor BT**

**8.3 To discuss applying for UKSPF for the installation of an EV point in the Compton Inn car park (information and detail on types of suitable projects appended)**

**8.4 To consider support for UKSPF funding for extending the pavement from Court Hill to Vicarage Lane (information and detail on types of suitable projects appended)**





It is thought that the road is too narrow for two cars to pass safely side by side so extending the pavement wouldn't impact traffic but it could act to slow traffic making it safer for pedestrians walking between Vicarage Lane and the rest of the village.

#### **8.5 To discuss possible projects for future funding applications**

#### **8.6 To decide on the dates for the village meetings**

Chewton Keynsham's own village meeting is at 7.30pm on the 14<sup>th</sup> March, so having the Parish Council meeting at 7pm beforehand would be a good idea.

The Woollard and Compton Dando meeting will be before the 5<sup>th</sup> March Parish Council meeting at 7.45 pm.

Queen Charlton and Burnett meetings could be arranged for the same night, suggestions are:

Thursday 7th March

Monday 11th March

Monday 18th March

Wednesday 20th March

#### **8.7 To receive notice that an amendment has been made to the Local Government Act 1894 with the aim of clarifying that there is nothing to prevent local councils from funding churches and other places of worship (further information appended)**

#### **8.8 A reminder that any interest in applying for S137 funding should be received by the Clerk at the latest 31 January 2024**

Forms are available on the website:

<https://comptondandopc.org.uk/s137-grants/>

A completed application is required by the 31<sup>st</sup> March 2024, then if a grant is approved, invoices will be required during the 2024 - 2025 financial year for payment to be made.

## **8.9 To remind Parishioners that the Parish Council has Community Infrastructure Funding of £2531.06 available for community projects**

Information about the type of projects the funding is for is available on the website:  
<https://comptondandopc.org.uk/community-infrastructure-levy-cil-funding/>

## **9. To consider responses to the following Planning Applications:**

### **9.1 23/04534/FUL Bell Farm, Hunstrete Lane, Woollard BS39 4HU**

Conversion of barn into ancillary living accommodation, including repairs to roof, re-opening of original windows and creation of one new window in north elevation. Lean to structure insulated and weatherproofed for conversion. Landscaping alterations and widening of drive access.

### **9.2 23/04535/LBA Bell Farm, Hunstrete Lane, Woollard BS39 4HU**

Conversion of barn into ancillary living accommodation, including repairs to roof, re-opening of original windows and creation of one new window in north elevation. Lean to structure insulated and weatherproofed for conversion. Landscaping alterations and widening of drive access.

### **9.3 23/04529/FUL Parcel 6600 Fairy Hill Compton Dando Bristol**

Proposal: Installation of ground mounted solar panels, substation compound, access tracks, perimeter fencing with CCTV cameras, access gates and associated grid infrastructure.

## **10. Appeals**

10.1 None.

## **11. Decisions**

### **11.1 23/03821 The Nest Peppershells Lane Compton Dando BS39 4LL**

Erection of porch to the front elevation (retrospective) (CDPC support Nov 2023)

PERMIT

### **11.2 23/02971/FUL Fords Farmhouse, Queen Charlton Lane, Queen Charlton, Bristol, BS31 2SH**

Erection of single storey rear extension and greenhouse, internal alterations, demolition of modern single storey farm store, reinstatement of stone boundary wall and replacement with new farm store to west end of garden. (CDPC support Sept 2023)

PERMIT

## **12. Enforcements**

Members of the Parish that may have a concern regarding suspected unauthorised building works, retrospective planning or non-permitted change of use to a building may

report this directly to the Enforcement Department of Bath and North East Somerset Council by emailing [development\\_management@bathnes.gov.uk](mailto:development_management@bathnes.gov.uk) or telephoning 01225 394041 (planning department extension) OR alternatively you may report the same in confidence to the Parish Clerk (details below). The matter of enforcement will be held in strict confidence and will not be discussed by the Parish Council until an Enforcement Notice is issued at which stage the matter will be brought to the attention of the Parish Council by the Local Authority.

**Updates requested on:**

12.1 None.

**13. Items for action**

13.1 None.

**14. Correspondence for action**

14.1 None.

**15. Correspondence for information**

15.1 THTTC3313 Woollard Lane Temporary Road closure on the 9<sup>th</sup> January 2024 for a maximum of 2 days (details appended)

**16. Reports**

16.1 Parish Hall report

16.2 Village updates ('for information only at the meeting. matters for discussion will be carried forward to next meeting' (maximum of 2 items per Councillor unless considered urgent and previously agreed with the Clerk).

16.3 Report from the UKSPF (UK Shared Prosperity Fund) workshop on the 11 December 2023 – Councillors BT and DD

**17. Items of report to be carried forward to the next meeting**

**Date of next meeting is the 6<sup>th</sup> February 2024 at 8.00pm**

**Appendix to item 8.3 and 8.4 - information provided by West of England Combined Authority (WECA)**

The fund is for capital projects only, meaning it must be used to create assets or enhance an existing asset's value (buildings, machines, equipment, etc.) that should be accounted for as assets, with their value usually reflected in your balance sheet and subject to some form of depreciation or amortisation over their useful life.

As per our REPF plan, we are focusing this funding on projects that will have a beneficial environmental or biodiversity impact. We will accept applications for the following types of projects:

- Capital improvements to village halls or other community facilities (retrofit for energy efficiency, e.g., insulation, heat pumps, solar PV, etc).
- Green Infrastructure projects – creating new green spaces, or significantly improving existing spaces.
- Installation of community electric vehicle (EV) charging points.
- Any other environmental or biodiversity focused project. For example:

- o Community gardens

- o Improvements to watercourses and embankments

- o Greening of streets and paths

Each of the above type of project are very likely to be capital projects.

All eligible project costs must be *incurred after* we receive your funding application and *spent before* the 31<sup>st</sup> March 2025. No expenditure before or after these dates will be eligible for grant.

We open for applications on Monday 8<sup>th</sup> January and close on Friday 16<sup>th</sup> February 2024 (12 noon).

The West of England Rural Fund is funded by the UK government through the UK Shared Prosperity Fund.

The UK Shared Prosperity Fund is a central pillar of the UK government's Levelling Up agenda and provides £2.6 billion of funding for local investment by March 2025. The Fund aims to improve pride in place and increase life chances across the UK investing in communities and place, supporting local business, and people and skills.

You can apply for a Community Grant of between £10,000 and £40,000 per project covering up to 100% of your eligible costs. Each Parish Council can submit one application only OR offer a letter of support to a maximum of one applicant.

If your application is selected for funding your Grant Offer Letter will set out the full terms and conditions. In summary, grant would normally be paid to you in arrears of expenditure. Where the applicant is a Parish Council, or in some cases another entity that is able to evidence an inability to cash flow the project, we will offer some advance payments. To save on administration time and paperwork (on both sides), we are aiming to make as few grant payments – and therefore reduce the number of claims made - as possible, so we will only make grant payments that are in excess of £3,000 (excluding final claims). In all cases you will need to be able to evidence the total eligible expenditure that has been made on projects. You must retain sufficient documentation to enable you to evidence this, including invoices and receipts and these will be required to be submitted with your claims. You will need to provide a reconciliation of costs incurred and defrayed against the total value of grant received. If your project is selected for funding, we will ask for your bank details at that time; grant would then be paid to you by BACS.

All projects are required to seek value for money when purchasing goods and contracting works and services. You will be required, as a minimum, to follow the below standards:

- You may directly award contracts for services or works below £5,000 in value.
- For service or works contracts between a total value of £5,000 and below £25,000 you should obtain a minimum of three comparable and realistic estimates or quotes for the completion of the required work.
- For service or works contracts valued at £25,000 or more, you should formally tender these opportunities via an appropriate market engagement process. You should not arbitrarily split contracts to keep within the thresholds above. Please note, these thresholds refer to the total value of the contract, not the value of the grant. When purchasing goods, the same principle applies. You should carry out proportionate levels of price comparison to enable us to verify that you have paid an appropriate and reasonable market price for the supply of the goods, with such goods meeting your specifications and full requirements. You should not purchase goods or contract for works or services from a supplier that is linked to your organisation, e.g., through a common director. Parishes should make decisions on the award of contracts or purchase of goods following their normal decision-making processes accounting properly for any conflict of interest

## **Appendix to item 8.6**

### **Parish council funding for places of worship**

As part of the Lords Report Stage of the Levelling Up and Regeneration Bill, the government made an amendment to the Local Government Act 1894 with the aim of clarifying that there is nothing to prevent local councils from funding churches and other places of worship. SLCC wrote to the Department of Levelling Up, Housing and Communities (DLUHC) to seek clarification around what funding can be used for, whether it applies to town and community councils in Wales and if it applies to all faiths.

DLUHC responded reiterating that there is nothing in the 1894 Act prohibiting parish councils from funding the maintenance and upkeep of churches and other religious buildings should they wish to do so; that the new amendment clarifies that the Local Government Act 1894 does not affect the powers, duties or liabilities of parish councils in England under any other legislation; that it applies to England only; and that it does not limit funding to any denomination.

SLCC with the National Association of Local Councils (NALC) has long campaigned for a change in this legislation. We interpret the amendment as confirming that parish councils can continue to use existing specific powers in respect of church property, but it remains less clear is whether it creates a power to fund any maintenance or improvement works relating to affairs of the church or an ecclesiastical charity. Neither is it clear if S137 of the 1972 Local Government Act can be used for such work.

**(THTTC3313 WOOLLARD LANE, WOOLLARD) (TEMPORARY PROHIBITION OF USE BY VEHICLES) ORDER 2024**

Notice is given that Bath and North East Somerset Council in exercise of its powers under section 14 of the Road Traffic Regulation Act 1984 intends to make an order to the effect of which will be to temporarily introduce a road closure in that length of Woollard Lane, Woollard from its junction with Smallbrook Lane extending north west to a point outside Langford Cottage. USRN: 47961750.

This order is required because works are being or are proposed to be executed on or near the road to enable Openreach to carry out a wire transfer on the 9th January 2024 for a maximum period of 2 days. The road will only be restricted as and when traffic signs are in position and may not be effected for the whole of the period but only for so long as is necessary to execute the works. This is anticipated to be for ONE DAY between 08:00 – 18:00hrs.

ALTERNATIVE ROUTE: Publow Lane / Peats Hill – Priestdown Lane – Woollard Lane – Vice Versa.

Link to One.network: <https://one.network/?tm=135822025>

Applicant Details: Julia Wilcox

Telephone: David Lamprell - 07816061322

Email: [julia.wilcox@kelly.co.uk](mailto:julia.wilcox@kelly.co.uk)

Dated: 21st December 2023 Traffic Management Team Lewis House Manvers Street, Bath BA1 1JG