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## **COMPTON DANDO PARISH COUNCIL**

(SERVING BURNETT, CHEWTON KEYNSHAM, COMPTON DANDO, QUEEN CHARLTON, & WOOLLARD (EAST))

**PRESENT:** D Drury (Chair), P Paget, A Dawes (AD), T Butler (TD), and T Bartlett (TBt) + 1 member of the public

**IN ATTENDANCE:** S Smith (Clerk) and Ward Councillor A Streatfeild-James (ASJ)

## **MINUTES OF A PARISH COUNCIL MEETING**

**held on the 5<sup>th</sup> March 2024**

### **1. Apologies for absence (Local Government Act 1972, s 85 (3))**

Councillors Barend ter Haar and Hannah Maggs

### **2. Notification of any member's personal or prejudicial interest in any item on the agenda:**

Councillor DD on item 16.4 as a villager of Burnett

### **3. Questions on notice by members**

None

### **4. Minutes of the previous meeting held on the 6<sup>th</sup> February 2024**

The minutes were agreed by all to be a true record and were signed by the chair.

### **5. Ward councillor's update**

1. Bath & NE Somerset Council (BANES) Local plan consultation 12 Feb – 8 April. Will be discussed at length in this and next CDPC meetings. links as provided before:

Electronic responses (preferred) via website:

<https://www.bathnes.gov.uk/localplanoptions>

Postal address: Local Plan consultation, BANES, Lewis House, Manvers Street, Bath BA1 1JG

2. 2024/25 Local Highway Improvement Programme – over £800k in the coming financial year to be spent in Saltford Ward area on highways works including £100,000 allocated to improvements to Redlynch Lane junction on Charlton Road.

Closure of through traffic in Queen Charlton Lane will be made permanent subject to a formal TRO consultation; residents will be receiving letters of notification in the coming days.

3. Bath Half Marathon road closures detailed information in link below, easier to access information in documents from organisers attached to cover email with this report sent to clerk. In summary multiple road closures 9am-4pm on 17 March on approach to and around Bath.

<https://www.bathnes.gov.uk/services/streets-and-highway-maintenance/roadworks/temporary-traffic-regulation-order-notices>

4. Changes to recycling centre rules to be aware of – the full announcement is set out at the end of this report but in summary:
  - a. New limit on DIY waste:
    - i. 2 x 50 litre bags (or equivalent) per visit, or
    - ii. one bulky item (e.g. bathtub, toilet, basin) per visit

A maximum of four visits per household in a four-week period is allowed. The current limit on this type of material is six bags per week.

- b. Sorting – users will be invited to split bagged waste into the correct containers positioned near the sorting table by the bin bag skip:
  - Plastics and cans
  - Batteries
  - Glass bottles and jars
  - Food waste bin

Link for Keynsham recycling centre: [Keynsham Recycling Centre | Bath and North East Somerset Council \(bathnes.gov.uk\)](https://www.bathnes.gov.uk/services/streets-and-highway-maintenance/roadworks/temporary-traffic-regulation-order-notices)

5. Report on BANES Budget 2024/2025
  - a. The BANES budget setting meeting took place on 20th February.
  - b. Council Tax will remain the third or fourth lowest in the South West.
  - c. Council Tax income covers only about a third of BANES Council's running costs. The % rise will be 4.99% which includes the social care precept.
  - d. Councils throughout the country are facing a financial crisis – funding shortfall of £billions across the sector, some Councils issuing section 114 (bankruptcy) notices (not BANES).
  - e. In BANES, this has been the most difficult budget round ever. The biggest drivers are spiralling costs (e.g. energy inflation, wages), dwindling government funding (note that in 2013 BANES received £31m pa, now it's £800k), and increasing demand for social care services (government has postponed reform).
  - f. Despite all this, BANES is able to propose a balanced budget for 2024/25 and 2025/26, providing stability and showing we have a robust financial plan.

**Item 16.4 was brought forward for a resident to speak about the meeting he attended with BANES Highways and the police, to discuss the fatal crash on the B3116 on the 21<sup>st</sup> January 2024**

## **6. Finance**

### **6.1 Finance Report for Compton Dando Parish Council Bank Reconciliation for**

The attached Bank Reconciliation was received and noted.

### **6.2 Schedule of Expenditure for**

The attached Schedule of Accounts was approved.

A request for another cheque for £48.00 to be approved was requested, as it was overdue and the invoice had only just been received. The amount will be recorded on April's Schedule of Expenditure. Payment of the cheque was APPROVED.

### 6.3 Parish Hall Payments for

The Schedule of Accounts was approved and the payments will be made by the Clerk with delegated power, using internet banking.

Payee	Description	Amount
H Dottridge	New toilet handle	£13.64
CDPC	Tincknell Heating boiler service	£164.50
H Dottridge	Lottery prizes	£50.00
C Cooper	Consumables Dec, Jan & Feb	12.76

### 6.4 To receive notice that a VAT refund of £329.72 has been received

Received and noted.

### 6.5 To receive notice that the Parish Precept Requirement form has been acknowledged and the first payment of £5,534.51 will be received on or around the 1<sup>st</sup> April 2024.

Received and noted.

### 6.6 To decide on the Millenium Stone strimming quotes

A quote of £10 per 2 cuts for each stone has been received.

The cut would be for 1m area around the stones.

It was DECIDED to wait until Spring/Summer to check which ones need strimming.

It was also DECIDED to add an agenda item to the Chewton Keynsham village meeting agenda, to get confirmation of which stones they required to be strimmed (ACTION CLERK).

The Clerk will inform the grass cutting contractor of these decisions (ACTION CLERK).

### 6.7 To decide whether to sign a Letter of Authority for Utility Suppliers Ltd for them to be permitted to get quotes for energy suppliers for street lighting

The current contract with YU Energy terminates on the 31 August 2024 and a new contract for street lighting will be required. The website for this company is:

<https://theutilitysupplier.com/services>

The Councillors APPROVED the signing of the Letter of Authority (ACTION CLERK).

## 7. Clerk's Report

**7.1** A request to be consulted by Avon Needs Trees should the purchase of Wick Farm go ahead and a consultation on the tree planting of the land is commenced. They have confirmed they will do so and are happy to attend a Parish Council meeting.

**7.2** Avon Needs Trees are holding a meeting from 6pm to 7.30pm on the 18<sup>th</sup> April in Marksbury village hall for residents to share their thoughts. You can email them:

[contact@avonneedstrees.org.uk](mailto:contact@avonneedstrees.org.uk)

or attend the information evening. If you would like to attend, please head to the Avon Needs Trees website, click 'Get Involved' and then choose 'Events' from the drop-down menu to book through the EventBrite portal. Alternatively, you can just show up on the day itself. The session will begin with a

presentation delivered by the Avon Needs Trees team, followed by time for questions and thoughts from the local community.

**7.3** An update has been received from the Planning Inspectorate regarding the Park Copse Definitive Map Modification Order (DMMO):

“Further to the circulation of your comments of 15 January 2024 to the other parties, no further comments have been received in respect of this appeal. The exchange period has now ended. Arrangements have therefore been made for the file to be sent to an Inspector for a decision. I will write to you again in due course when the decision has been completed.”

**7.4** An invitation to attend Parish Council meetings has been extended to PC Evans and PC Birth.

**7.5** The 2 drains at the bottom of Cockers Hill have been cleared.

**7.6** An engineer has been on site looking at Bathford Hill, and they plan to bring in a digger to remove the ‘silt moguls’ next week commencing 4<sup>th</sup> March.

## **8. Matters for discussion/decision**

### **8.1 To receive an update on extending the footpath on Court Hill – Councillor DD**

It was reported that BANES have said that a full feasibility study would be required. They were concerned about the shortness of the extension requested and that it would require traffic calming which would be difficult to install so close to the bend.

Currently the cost of the feasibility study would be prohibitive, so extending the footpath would not be taken forward.

### **8.2 To decide on comments to the Local Plan Options consultation**

“The Local Plan Options document, recently approved by the Cabinet on 1st February, marks a crucial step in shaping the future of our district. We value your input and invite you to participate in the eight-week consultation, which will run from **12th February to 8th April**.

Options for addressing our future development needs, including the delivery of new homes and jobs across Bath and North East Somerset, as well as policies addressing a range of issues including the climate and ecological emergencies, are presented for your consideration and comment. These options align with the council’s Corporate Strategy and Economic Strategy, aiming for a fairer, more prosperous, and sustainable economy.

Residents and stakeholders are encouraged to share their thoughts on the proposed options by responding to an interactive version of the Local Plan online at

<https://www.bathnes.gov.uk/localplanoptions>, as well as taking part in a series of in-person events.

Representations can be made through the Council website or by post to Planning Policy, Bath and North East Somerset Council, Lewis House, Bath, BA1 1JG.”

**Please note that we will not be accepting representations sent by email.**

### **Find out more**

Videos on the council website will give step-by-step guidance on ‘How to Comment on the Local Plan’ and explain ‘What is a Local Plan’ as well as outlining how the various options will help to deliver the council’s priorities on housing, the climate emergency and sustainable transport. A second set of videos discuss specific locations identified in the Options report, as alternatives or options for potential development.

A series of drop-in sessions where people can discuss the options with council officers have been arranged at the following locations:

- Keynsham Community Space, 22 February
- Trinity Church, Radstock, 26 February
- Saltford Hall, 29 February
- The Hive, Peasedown St John, 1 March
- Bath Cricket Club, 4 March
- Whitchurch United Reform Church, 6 March
- Farrington Gurney Village Hall, 13 March.

All the drop-in events run from 3pm to 7pm.

Printed copies of the plan are available at Bath Central Library; Keynsham Library; Midsomer Norton Library; Bath Housing, Welfare and Advice Services and community libraries.

### **Consultation dates**

The consultation opens **(12 February)** and runs for eight weeks until **8 April**. You can respond online on the council website: <https://www.bathnes.gov.uk/localplanoptions>

### **Next steps**

Following the consultation, the issues raised in all comments and feedback will be carefully considered, and a Draft Local Plan will be produced, which will be subject to further consultation. It will then be submitted to the Secretary of State and examined by an independent planning inspector in 2025. If approved, it will be adopted by the council.

For more information about the development of the new Local Plan please visit [the council's website](#).

Hard copies of the sections relevant to the Parish were distributed. Councillors will consider their responses and bring them to the April meeting for a final decision (ACTION COUNCILLORS).

### **8.3 Highways repairs - Compton Dando village**

To receive, note and request that the Parish Clerk forward the full list of works and photos to highways for action.

Information received:

- Bathford Hill road surface near the bridge has disintegrated completely now. The root cause is that the gully/drain on the Bath side is not big enough to take the amount of water that runs off the field, and gets blocked very quickly which means all the water and debris work their way down the road. (Photographs have been received).
- Photographs of issues over a 200-yard stretch of Cockers Hill from its junction with Court Hill, which is the worst section, have been received with the following descriptions:
  1. Blocked drains (3)
  2. Drains that are higher than the road surface and so water passing them by
  3. Road surface disintegrating
  4. Where the fibre cable trench was laid, this has steadily sunk and water using this as a channel
  5. Edges of the cable trench disintegrating
  6. Pot holes in increasing number and size
  7. Bank collapsing into road
  8. Passing places filled with mud and other debris
  9. Large accumulations of water

- It has been reported that stones have fallen from the wall near the bottom of Bathford Hill and water is gushing the holes that have been left.

It was DECIDED that because many of the lanes were in poor repair a request would be made to BANES to drive through the lanes at their convenience when the weather was better. The information/photos of Cockers Hill would be sent to BANES as an example (ACTION CLERK).

Councillor PP offered to report the issues with Bathford Hill Bridge, which included the 'bags of concrete' disintegrating (ACTION COUNCILLOR PP).

#### **8.4 To discuss supporting the Ward Councillors' Empowerment Fund application by the Parish Hall to replace the lights with LED ones.**

It was explained that the Parish Hall Management Committee would like funding to replace the 3 strip lights in the entrance and the 3 in the 3 toilets with LED strip lights.

It was reported that it was thought the Parish Hall had enough money to fund this themselves.

It was thought that the quote of £700 was high for 6 lights plus installation.

It was DECIDED that Ward councillor ASJ would take the application away for consideration (ACTION WARD COUNCILLOR ASJ).

Councillor PP would investigate getting a reduced quote (ACTION COUNCILLOR PP).

### **9. Planning applications received**

9.1 None.

### **10. Appeals**

10.1 None

### **11. Decisions**

11.1 None

### **12. Enforcements**

***Members of the Parish that may have a concern regarding suspected unauthorised building works, retrospective planning or non-permitted change of use to a building may report this directly to the Enforcement Department of Bath and North East Somerset Council by emailing [development\\_management@bathnes.gov.uk](mailto:development_management@bathnes.gov.uk) or telephoning 01225 394041 (planning department extension) OR alternatively you may report the same in confidence to the Parish Clerk (details below). The matter of enforcement will be held in strict confidence and will not be discussed by the Parish Council until an Enforcement Notice is issued at which stage the matter will be brought to the attention of the Parish Council by the Local Authority.***

updates requested on:

12.1 None

### **13. Items for action**

13.1 None

## **14. Correspondence for action**

**14.1** None

## **15. Correspondence for information**

### **15.1 Email received from BANES informing of 2 new recycling policies (details appended)**

Received and noted.

## **16. Reports**

### **16.1 Parish Hall report**

There was no report this month.

### **16.2 Village updates**

**16.2.1** Concerns had been raised at the Compton Dando Village meeting about the Fairy Hill Solar Farm planning application, where the Parish Council was asked to object to the application instead of just commenting. It was thought it was not a community project.

It was reported that a Highways document had raised several concerns, including the use of Redlynch Lane by construction traffic.

First a quorate of Councillors had to agree to making a change to the comments, and this was voted on and agreed.

Then it was DECIDED that first of all, the case officer should be contacted to see if he would accept any further comments. If this was accepted, then a submission could be made.

**16.2.2** Flooding on the B3116 has been reported to BANES and on FixMyStreet.

### **16.3 Report from the Keynsham Area Forum on the 21<sup>st</sup> February 2024 – notes appended**

### **16.4 Report from a meeting on the 29<sup>th</sup> February regarding the accident on the B3116 on the 21<sup>st</sup> January – Councillor DD**

Councillor Drury had attended a meeting with BANES Highways and Ward Councillors Hounsell and Streatfield-James.

A resident of Burnett thanked the Parish Council for inviting him to the meeting with BANES Highways and the police, over the fatal accident on the B3116 on the 21<sup>st</sup> January 2024 and spoke of his disappointment on the decision of Highways and the police.

He stated that there would not be a reduction in the speed limit to 30mph with the installation of flashing speed warning lights, but he was pleased that Highways had agreed to visit Burnett during the rush hour.

He was disappointed that the police thought the speed limit was suitable for the road and felt they were basing their decision on inaccurate statistics.

He said that the style of the fence and the solar panels in The Park reduced the visibility when leaving Burnett.

The Ward Councillor reported that BANES have offered to put batteries in the current 40 mph flashing signs and also improve their visibility, and when they do their site visit will also carry out a speed analysis.

It was reported that Dave Boardman of BANES wants to put up speed detection sensors before the site visit.

It was reported that the planning inspector thought that the fence and solar panels in The Park would not decreasing the visibility to traffic leaving Burnett, despite a paper presented by the Parish Council as evidence for the Appeal hearing.

**17. Items of report to be carried forward to the next meeting**

**Date of next meeting is the 2<sup>nd</sup> April at 8.00pm  
Preceded by the Sole Trustees AGM meeting at 7:45 pm**

The meeting closed at 9:10 pm

Minutes prepared by: Susan Smith (Clerk)

Agreed as a correct record on.....

Signed (Chairman).....



## Bank Reconciliation

Statement Date 18/01/2024

## Statement Entries

Bank Date	Cashbook Date	Details	Description	Paid Out	Paid In	Balance
22/12/2023			Opening Balance			20205.33
02/01/2024	05/12/2023	001518	SLCC annual membership	144.00		20061.33
04/01/2024	02/01/2024	001520	Clerk's salary and expenses	450.28		19611.05
10/01/2024	02/01/2024	001521	Under payment Aug PAYE	30.00		19581.05
10/01/2024	02/01/2024	001522	under payment Sep PAYE	30.00		19551.05
10/01/2024	02/01/2024	001523	PAYE months 7,8 and 9	186.97		19364.08
11/01/2024	11/01/2024		YU Energy for December	41.06		19323.02
18/01/2024	18/01/2024		VAT refund		329.72	19652.74

No Reversed Entries

## Outstanding Entries

Cashbook Date	Details	Description	Paid Out	Paid In	Balance
02/01/2024	001524	ALCC membership	50.00		-50.00
02/01/2024	001525	S137 Grant given for noticeboard in CD repair	250.00		-300.00

## Reconciliation

Closing Bank Balance	19652.74
Outstanding	-300.00
Closing Bank Balance + Outstanding	19352.74
Cashbook Balance	19352.74

## Transactions since Statement

Transactions to 05/03/2024

Cashbook Date	Date Reversed	Details	Description	Paid Out	Paid In	Balance
06/02/2024		001851	Donation to Chew Valley Nature Recovery Network	150.00		19202.74
06/02/2024		001852	PH hire for Oct, Nov, Dec & Jan	80.00		19122.74
06/02/2024		001853	PH flickering light repair	240.49		18882.25

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Cashbook Date	Date Reversed	Details	Description	Paid Out	Paid In	Balance
06/02/2024		001854	Clerk's salary and expenses	549.52		18332.73
05/03/2024		001655	Clerk's salary and expenses	460.28		17872.45
05/03/2024		001656	Tincknell Fuels Ltd	197.40		17675.05

## Performance against Budget

For year beginning 01/04/2023

Name	Description	2023-24 Budget	Actual at 05/03/2024	Difference	Variance
AUDIT	Audit Fees	315.00	320.00	5.00	1.59%
DONATIONS	Donation	26.25	175.00	148.75	566.67%
EXPENSES	Clerk's Home Expenses	105.00	143.04	38.04	36.23%
GRANTS GIVEN	Grants Given	1050.00	1000.00	-50.00	-4.76%
GRASS CUTTING	Grass Cutting	974.40	984.00	9.60	0.99%
HALL HIRE	Hall Hire	201.60	210.00	8.40	4.17%
ICO	ICO	36.75	0.00	-36.75	-100.00%
KIOSKS	Telephone Kiosks	52.50	0.00	-52.50	-100.00%
MAINTENANCE	Maintenance	1050.00	750.00	-300.00	-28.57%
MOBILE	Mobile Top Up	42.00	10.00	-32.00	-76.19%
PAYE	Clerk's PAYE	599.55	666.48	66.93	11.16%
PH INSURANCE	Parish Hall Insurance	892.50	685.88	-206.62	-23.15%
POSTAGE	Postage	42.00	33.20	-8.80	-20.95%
SALARY	Clerk's Salary	6766.90	5408.17	-1358.73	-20.08%
SIGNS	Signs Notice boards	210.00	0.00	-210.00	-100.00%
SL ELEC	Street Light Electricity	472.50	347.95	-124.55	-26.36%
SL MAINT	Street Light Maintenance	3150.00	0.00	-3150.00	-100.00%
SOLICITOR	Solicitor Fees	0.00	0.00		
STREET FURNITURE	Street Furniture	262.50	0.00	-262.50	-100.00%
SUBS	Memberships and Subs	735.00	492.90	-242.10	-32.94%
SUPPLIES	Office Supplies	78.75	34.10	-44.65	-56.70%
TRAINING	Training	315.00	325.00	10.00	3.17%
WEBSITE	Website	231.00	220.00	-11.00	-4.76%
TOTAL		17609.20	11805.72	-5803.48	-32.96%

## Recycling Centre Policy Changes March 2024

We are introducing two new policies at our Household Waste & Recycling Centres in Bath & North East Somerset next month. An overview of each initiative is set out below for your information.

### Change to DIY waste limits

Following recent changes to waste legislation, we are revising the amount of plasterboard, rubble, soil & ceramics householders can dispose at the recycling centres.

From 4th March 2024, we will only accept the following: -

- 2 x 50 litre bags (or equivalent) per visit or
- one bulky item (e.g. bathtub, toilet, basin) per visit

A maximum of four visits per household in a four-week period is allowed.

The current limit on this type of material is six bags per week. The Department for Food and Rural Affairs (DEFRA) has introduced these changes to help ensure all local authorities in England are applying fair and consistent limits at their public recycling centres for this type of waste. The new rules will also further help to deter businesses from illegally disposing of construction and demolition waste at the public sites, while still allowing householders to dispose of small amounts of this type of waste from work they are carrying out themselves.

We'll run a campaign to encourage residents to carrying out work on their home to plan for the disposal of this type of waste in advance – either through a licensed skip / bag hire company, commercial weighbridge or licensed waste removal firm.

Signage is being updated at the recycling centres and residents booking to use either Bath or Midsomer Norton recycling centre will be asked if they are bringing this type of waste and reminded of the limits in place.

### **Introduction of bag sorting**

In 2023, over 2,000 tonnes of bagged waste were disposed of in the residual waste bag skips at our recycling centres. Waste sampling of these skips suggest around 50% of the contents could have been recycled.

From 4th March 24, residents bringing bagged waste to our recycling centres will be encouraged to split their bags and sort any recyclables into the appropriate containers.

We are positioning a sorting station table, with clearly labelled recycling boxes, in front of the bag waste skips to assist with this. By encouraging residents to sort their waste further, we hope to increase recycling levels further and help reduce disposal costs.

Initially we will not enforce bin bag sorting but rather use this to start conversations to educate site users into separating out their recycling. Once residents have been stopped and asked a few times to sort their bin bags on site, it is hoped they will start to do this as habit before they visit in future.

The sorting table will be positioned near the bin bag skip with containers for:

- Plastics and cans
- Batteries
- Glass bottles and jars
- Food waste bin

Further information on our recycling centres is available here –

<https://beta.bathnes.gov.uk/find-recycling-centre>

## **Keynsham Area Forum 21<sup>st</sup> February 2024**

### **Updates:**

- **The A4 Bath to Bristol Corridor consultation** – a lot of feedback has been received and an engagement report is being produced. This will be published on the 'Have Your Say West' website <https://haveyoursaywest.co.uk/>. A further consultation will take place following amendments brought about by the feedback received.
- **Local Plan** – this is the heart of the planning system and is relevant to local areas. The BANES Local Plan consultation commenced 12 February and will end on 8 April. Responses should be sent (preferably) via the website: <https://beta.bathnes.gov.uk/local-plan>

## **Community Showcase**

**Salford Sports Club** – over 60 years old and currently looking out how more people can be encouraged to get involved. There are over 650 members. There is a football and a cricket club that make up most of the members. There is a skittles league which plays most of the year. A pétanque court has recently been set up to provide an outdoor activity for the summer. A baseball team plays out of Salford.

Over £100,000 has been invested in the last 12 months through grants and support from Salford PC. The indoor and outdoor facilities have been renovated and now there are changing facilities for females, so female teams will be encouraged to use the club.

'Welcome Wednesdays' have started offering free tea, coffee and food. Mencap use the facilities and the annual Santa Dash is hosted and supported by the club.

## **Keynsham Recycling Centre - Reuse Shop**

- A shop selling items too good to throw away has been set up. It aims to encourage people to waste less; provide reasonably priced items for local people; help charities; support circular economy and the climate emergency. It is open Mon – Fri 9am to 3:30 pm and Saturday 9:30 – 3 pm.

Items are not collected from homes.

- Farrans who built the new recycling centre, create jobs and provide training for local people and also work with schools and arrange site visits for local students. Farrans supports the local communities and charities and have planted many trees.

## **Bath Road Development**

- It is hoped to build 208 new homes, 30% of which will be affordable.
- There will be open spaces
- A play area
- A new school pitch
- Allotments
- Orchard
- Improved cycle and pedestrian pathway alongside the A4 towards Keynsham

## **Tintagel Close**

- Work will commence by CURO once the last building has been vacated.
- There will be no gas. Heating will be by air source heat pumps, modified for the flats.
- Some of the recreational area will be needed for building on but what is left will be enhanced and there will be structural work to improve the drainage.